

Port of Houston Authority
P&D Fund Expenditures *
May 2015

Department	Description	May	2015 YTD
Commissioner Travel			
Stephen DonCarlos	Miscellaneous Travel Expenses	\$ -	\$ 230
Theldon Branch	Greater Houston Partnership Trade Mission	1,988	12,094
Dean E. Corgey	Greater Houston Partnership Trade Mission	1,458	11,702
Commissioner Travel Total		3,446	24,026
Bayport Cruise			
	Advertising Media	-	27,500
	PHA Sponsored Event	-	7,500
Bayport Cruise Total		-	35,000
Communications Services			
	Art & Production	10,963	144,273
	Consulting Fees	5,100	20,400
	Equipment Rental	-	13,312
	Fees & Services	-	16
	Fees for Online Services	1,250	8,650
	Subscriptions and Publications	8,850	8,850
Communications Services Total		26,163	195,500
Community Engagement			
	Business Meals & Entertainment	-	498
	Consulting Fees	7,551	7,551
	Dues & Memberships	-	800
	Economic Development Support	-	78,000
	Educational Sponsorships	15,000	16,133
	PHA Receptions/Special Events	2,933	8,162
	PHA Sponsored Event	-	19,000
	PHA Table Purchases	3,500	15,060
	Promotional Gifts	-	1,656
	Travel	450	450
Community Engagement Total		29,434	147,310
Corporate Outreach Administration			
Corporate Outreach Administration Total	Economic Development Support	20,000	244,250
Educational Outreach			
	Educational Sponsorships	-	5,600
	PHA Receptions/Special Events	19,817	19,934
	Promotional Gifts	491	22,104
Educational Outreach Total		20,308	47,638
Executive			
	Business Meals & Entertainment	178	1,584
	Seminar/Conference Registration	90	90
	Travel	466	18,219
Executive Total		734	19,893
Foreign Trade Zone			
	Business Meals & Entertainment	480	3,777
	Dues & Memberships	-	1,200
	PHA Sponsored Event	-	1,500
	Seminar/Conference Registration	-	1,675
	Travel	259	6,749
Foreign Trade Zone Total		739	14,901
Government Relations			
	Business Meals & Entertainment	702	1,621
	Consulting Fees	94,333	332,666
	Dues & Memberships	-	375
	PHA Sponsored Event	-	905
	PHA Table Purchases	-	2,500
	Promotional Gifts	1,843	6,030
	Subscriptions and Publications	-	327
	Travel	1,683	7,747
Government Relations Total		98,561	352,171

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Department	Description	May	2015 YTD
Market Development	Advertising Media	8,363	105,813
	Business Meals & Entertainment	-	5,197
	Dues & Memberships	25	12,200
	Fees & Services	1,497	12,411
	Fees for Online Services	9,000	35,129
	PHA Receptions/Special Events	(964)	90,062
	PHA Sponsored Event	16,800	86,409
	Promotional Gifts	3,531	5,079
	Seminar/Conference Registration	-	75
	Travel	-	10,607
Market Development Total		38,253	362,982
MV Sam Houston	Fees & Services	236	4,781
	Fuel	2,572	2,572
	Materials	103	2,097
	Personnel Costs	36,929	214,190
	Tour Boat Special Events	5,470	8,488
MV Sam Houston Total		45,309	232,128
Small Business Mentoring Program	PHA Receptions/Special Events	-	749
Small Business Mentoring Program Total		-	749
Strategic Planning Administration	Business Meals & Entertainment	-	600
	Economic Development Support	-	124,000
Strategic Planning Administration Total		-	124,600
Trade Development	Business Meals & Entertainment	4,023	26,430
	Consulting Fees	28,163	143,067
	Dues & Memberships	630	7,450
	Fees & Services	-	2,056
	Fees for Online Services	-	100
	PHA Receptions/Special Events	-	494
	Seminar/Conference Registration	500	2,565
	Telephone	-	72
	Travel	8,538	76,600
Trade Development Total		41,854	258,834
Trade Development Administration	Business Meals & Entertainment	524	1,854
	Dues & Memberships	-	60,000
	Fees & Services	-	120
	PHA Receptions/Special Events	1,811	1,811
	Travel	-	12,959
Trade Development Administration Total		2,335	76,744
Grand Total		\$ 327,135	\$ 2,136,726

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
May 2015 YTD**

<u>Description</u>	<u>Total</u>
Consulting Fees	\$ 503,684
Economic Development Support	446,250
Personnel Costs	214,190
Art & Production	144,273
Travel	133,332
Advertising Media	133,313
PHA Receptions/Special Events	121,213
PHA Sponsored Event	115,314
Dues & Memberships	82,025
Fees for Online Services	43,879
Business Meals & Entertainment	41,560
Promotional Gifts	34,868
Commissioner Travel	24,026
Educational Sponsorships	21,733
Fees & Services	19,384
PHA Table Purchases	17,560
Equipment Rental	13,312
Subscriptions and Publications	9,177
Tour Boat Special Events	8,488
Seminar/Conference Registration	4,405
Fuel	2,572
Materials	2,097
Telephone	72
Grand Total	<u>\$ 2,136,726</u>

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority
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MV Sam Houston - Special Events
May 2015 YTD

Month Paid	Tour Date	Organization	2015 YTD
Jan	-	-	\$ -
Feb	-	-	-
Mar	02/04/2015	Houston International Seafarers' Centers	616
Apr	03/13/2015	Johnson Space Center Federal Credit Union Horizon Club	847
Apr	03/28/2015	Clear Lake United Methodist Church	862
Apr	04/11/2015	U.S. Coast Guard Auxiliary Flotilla 6-12	693
May	04/16/2015	Galena Park Independent School District	770
May	04/17/2015	LaPorte Independent School District Maritime Program	484
May	04/23/2015	Greater Houston Coffee Association	1,200
May	04/25/2015	Neighbors in Action	1,001
May	05/02/2015	Norwegian Delegation	2,015
	05/06/2015	Houston Community Advisory Panel	
	05/08/2015	Women's Transportation Club	
	05/13/2015	Seashore Community Advisory Panel	
	05/21/2015	Greater Houston Black Chamber of Commerce	
	05/28/2015	Port Houston Elementary School	
	05/29/2015	Informed, LTD	
Total			\$ 8,488

* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule only reflects catering costs for special events on the MV Sam Houston when actually paid. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*