

Port of Houston Authority
P&D Fund Expenditures *
December 2016

Department	Description	December	Grand Total
Commissioner Travel			
Janiece Longoria	Washington DC trip Cancelled	\$ -	\$ 385
Janiece Longoria	Miscellaneous Travel Expenses	922	1,477
John D. Kennedy	Panama Canal Trade Mission	-	3,552
John D. Kennedy	Houston Business Journal Power Breakfast	-	40
Theldon R. Branch, III	Congressional Black Caucus Conference	-	2,107
Stephen DonCarlos	Miscellaneous Travel Expenses	584	1,037
John D. Kennedy	Maritime Risk Symposium	321	753
Theldon R. Branch, III	Houston Trade and Investment Mission to Cuba	-	6,000
Dean Corgey	Houston Trade and Investment Mission to Cuba	-	6,000
Commissioner Travel Total		1,827	21,351
Business Development	Consulting Fees	-	140,228
Business Development Total		-	140,228
Chief Operating Officer	PHA Table Purchases	-	13,250
Chief Operating Officer Total		-	13,250
Community Relations and Events	Advertising Media	-	625
	Business Meals & Entertainment	288	1,213
	Consulting Fees	1,333	14,880
	Dues & Memberships	1,000	2,900
	Economic Development Support	-	153,440
	Educational Sponsorship	-	20,000
	Employee Special Events	245	466
	PHA Receptions/Special Events	-	15,799
	PHA Sponsored Event	-	39,377
	PHA Table Purchases	10,000	79,440
	Promotional Gifts	7,459	26,522
	Travel	125	1,962
Community Relations and Events Total		20,449	356,625
Education Outreach	Educational Sponsorship	37,700	104,000
	PHA Receptions/Special Events	-	42,764
	PHA Sponsored Event	-	1,053
	Promotional Gifts	-	29,111
	Travel	-	72
Education Outreach Total		37,700	176,999
Environmental Affairs	Economic Development Support	-	40,000
Environmental Affairs Total		-	40,000
Executive	Business Meals & Entertainment	587	4,415
	Seminar/Conference Registration	300	300
	Travel	3,726	12,693
Executive Total		4,613	17,407
Fire	Travel	-	980
Fire Total		-	980
Foreign Trade Zone	Business Meals & Entertainment	2,827	15,812
	Dues & Memberships	-	6,400
	Fees & Services	-	37
	PHA Receptions/Special Events	473	33,279
	PHA Sponsored Event	-	28,000
	Promotional Gifts	-	49
	Seminar/Conference Registration	-	7,844
	Travel	3,867	40,638
Foreign Trade Zone Total		7,167	132,059

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Department	Description	December	Grand Total
Freight Mobility	Equipment Purchases	-	1,614
Freight Mobility Total		-	1,614
Government Relations	Business Meals & Entertainment	90	5,939
	Consulting Fees	25,052	459,621
	Dues & Memberships	-	78,900
	Fees for Online Services	-	50
	PHA Receptions/Special Events	5,074	8,604
	PHA Sponsored Event	987	4,322
	PHA Table Purchases	4,500	17,200
	Seminar/Conference Registration	300	1,920
	Travel	3,935	12,376
Government Relations Total		39,937	588,933
Internal Communications and Engagement	Fees & Services	-	20,000
Internal Communications and Engagement Total		-	20,000
Marketing and External Communication	Advertising Media	21,550	231,730
	Art & Production	36,500	616,574
	Business Meals & Entertainment	22	708
	Consulting Fees	-	44,349
	Dues & Memberships	-	61,570
	Employee Special Events	41,962	41,962
	Fees & Services	22,364	119,343
	Fees for Online Services	9,208	124,221
	Materials	-	124
	PHA Receptions/Special Events	8,684	271,263
	PHA Sponsored Event	500	234,308
	Postage	150	150
	Printing Production	2,692	73,833
	Promotional Gifts	3,149	24,860
	Seminar/Conference Registration	-	2,280
	Travel	42	7,739
Marketing and External Communication Total		146,824	1,855,016
Media Relations	Business Meals & Entertainment	19	1,247
	Dues & Memberships	-	310
	Employee Special Events	-	190
	Fees & Services	-	350
	Fees for Online Services	-	4,068
	Printing Production	-	400
	Seminar/Conference Registration	-	35
	Subscriptions and Publications	-	11,475
	Travel	-	26
Media Relations Total		19	18,101
MV Sam Houston	Equipment Purchases	-	505
	Fees & Services	-	18,105
	Fuel	-	16,568
	Materials	119	4,969
	Personnel Costs	62,325	599,620
	Software License Fees	-	9,883
	Tour Boat Special Events	2,577	60,600
	Tuition Reimbursement	-	1,595
MV Sam Houston Total		65,020	711,843

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<u>Department</u>	<u>Description</u>	<u>December</u>	<u>Grand Total</u>
Small Business	Business Meals & Entertainment	-	654
	Economic Development Support	-	350,000
	Fees & Services	-	22
	PHA Receptions/Special Events	-	1,045
	PHA Sponsored Event	-	40,000
	Promotional Gifts	-	7,119
Small Business Total		-	398,840
Trade Development	Business Meals & Entertainment	10,262	61,638
	Consulting Fees	54,522	262,162
	Dues & Memberships	55	10,247
	Fees & Services	-	652
	Materials	-	208
	PHA Receptions/Special Events	-	4,607
	Promotional Gifts	-	1,340
	Seminar/Conference Registration	550	13,464
	Subscriptions and Publications	-	445
	Telephone	-	410
	Training Registration	-	100
	Travel	16,563	179,212
Trade Development Total		81,952	534,483
Grand Total		\$ 405,508	\$ 5,027,729

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
December 2016 YTD**

<u>Description</u>	<u>Total</u>
Consulting Fees	\$ 921,239
Art & Production	616,574
Personnel Costs	599,620
Economic Development Support	543,440
PHA Receptions/Special Events	377,362
PHA Sponsored Event	347,061
Travel	255,697
Advertising Media	232,355
Dues & Memberships	160,327
Fees & Services	158,509
Fees for Online Services	128,338
Educational Sponsorship	124,000
PHA Table Purchases	109,890
Business Meals & Entertainment	91,625
Promotional Gifts	89,001
Printing Production	74,233
Tour Boat Special Events	60,600
Employee Special Events	42,618
Seminar/Conference Registration	25,843
Commissioner Travel	21,351
Fuel	16,568
Subscriptions and Publications	11,920
Software License Fees	9,883
Materials	5,301
Equipment Purchases	2,119
Tuition Reimbursement	1,595
Telephone	410
Postage	150
Training Registration	100
Grand Total	<u>\$ 5,027,729</u>

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
December 2016 YTD

<u>Month Paid</u>	<u>Tour Date</u>	<u>Organization</u>	<u>2016 YTD</u>
Mar	02/11/2016	San Jacinto College	\$ 1,200
Mar	03/02/2016	Stephen F. Austin High School Maritime Academy	500
Mar	03/03/2016	Stephen F. Austin High School Maritime Academy	657
Mar	03/04/2016	Stephen F. Austin High School Maritime Academy	533
Apr	03/11/2016	League of Women Voters	1,358
-	03/12/2016	Trail Life Troop 3211	-
Mar	03/18/2016	Salvation Army Boys & Girls	467
-	03/24/2016	Associated General Contractors, Inc.	-
Apr	03/31/2016	Galena Park ISD Maritime Academy	401
Apr	04/01/2016	Port of Houston Partners in Education	1,193
Apr	04/06/2016	City of Houston	1,200
May	04/20/2016	Advisory Committee for Supply Chain Competiveness	866
May	04/21/2016	Galena Park CTE Early College High School	492
May	04/22/2016	League of United Latin American Citizens	1,242
-	04/23/2016	Boy Scouts of America Troop 731	-
May	04/27/2016	Greater Houston Coffee Association	1,200
May	04/29/2016	University of Houston, Honors Program	500
May	05/04/2016	United States Small Business Administration	770
-	05/05/2016	Houston Chemical Association	-
May	05/05/2016	Rotary Club of Harrisburg	1,455
May	05/07/2016	Neighbors in Action	1,034
May	05/11/2016	Mirus Academy	509
-	05/11/2016	Financial Women in Texas - Houston Chapter	-
May	05/12/2016	Hutsell Elementary Young Men of Honor - Katy ISD	401
May	05/12/2016	East End Chamber of Commerce	1,084
May	05/13/2016	Women's Transportation Club of Houston	1,004
-	05/14/2016	American Woman's Society of CPAs	-
May	05/18/2016	South Houston Intermediate School - Pasadena ISD	500
May	05/18/2016	Consular Corps of Houston	1,201
May	05/19/2016	South Houston Intermediate School - Pasadena ISD	492
Jun	05/20/2016	South Houston Intermediate School - Pasadena ISD	459
-	05/21/2016	South Texas District, Optimist International, Zone 11	-
Jun	05/25/2016	Port Houston Elementary School	1,018
Jun	06/03/2016	Houston -Taipei Society	1,193
Jun	06/06/2016	Port of Houston Authority/Mediterranean Shipping Company	1,504
Jun	06/08/2016	San Jacinto College Maritime Program	228
-	06/11/2016	American Institute of Chemical Engineers, S. Texas Section	-
Jun	06/15/2016	Texas Southern University Maritime Academy	418
Jun	06/15/2016	Chairman's Citizen Advisory Council	1,057
Jun	06/16/2016	Harris County Mayors' and Councils' Association	1,540
Jun	06/17/2016	Harris County Mayors' and Councils' Association	843
Jun	06/22/2016	San Jacinto College Maritime Program	385
Jul	06/25/2016	Pilot Club of Baytown	1,200
Jul	06/29/2016	San Jacinto College Maritime Program - SMART	1,249
Jul	06/30/2016	CollegeCommunityCareer	401
Jul	06/30/2016	Interagency Mentor Protégé Program	1,270
-	07/07/2016	TSU-UNITE Pre-College Engineering Summer Program	-
Jul	07/08/2016	T.E.A.M. Abilities Inc.	476
Jul	07/13/2016	Education in Action - Lone Star Leadership Academy	674
Sep	07/22/2016	Tulane University Freeman School of Business	456
Sep	07/27/2016	Education in Action - Lone Star Leadership Academy	525

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MV Sam Houston - Special Events
December 2016 YTD

Month Paid	Tour Date	Organization	2016 YTD
Aug	07/29/2016	Women Contractors Association	783
Sep	08/20/2016	Air Force Association San Jacinto Chapter 233	684
Sep	08/24/2016	Economic Alliance Houston Port Region	1,466
Sep	09/07/2016	Neighborhood Centers Inc.	888
Sep	09/14/2016	Instituto Español de Comercio Exterior (ICEX)	1,078
Oct	09/23/2016	Sugar Creek Christian Home Educators	716
Oct	09/24/2016	Omega Nu Phi Education Center- ONPEC	1,270
Oct	09/29/2016	Greater Houston Black Chamber	1,034
-	10/01/2016	Houston Sail and Power Squadron	-
Oct	10/05/2016	Goose Creek Memorial High School	604
-	10/06/2016	Galena Park- Jacinto City Community-Industry Partnership	-
Oct	10/12/2016	PISD Career and Technical High School	911
Oct	10/13/2016	Houston Police Department Positive Interaction Program	1,270
Oct	10/14/2016	Pasadena Chamber of Commerce	496
Oct	10/15/2016	Baytown- West Chambers County EDF	1,200
-	10/19/2016	Seamen's Church Institute (SCI)	-
Oct	10/19/2016	Jack Yates High School Maritime Academy	306
Oct	10/20/2016	North Channel Area Chamber of Commerce	954
Oct	10/20/2016	Stephen F. Austin High School Maritime Academy	763
Oct	10/21/2016	Stephen F. Austin High School Maritime Academy	381
Oct	10/21/2016	Native American Chamber of Commerce	636
Nov	10/26/2016	Texas Southern University	950
-	10/26/2016	Harris County Sheriff's Office	-
Nov	10/27/2016	Bay Area Houston Transportation Partnership (BayTran)	1,493
-	10/27/2016	Stephen F. Austin High School Maritime Academy	-
Nov	10/28/2016	Stephen F. Austin High School Maritime Academy	489
Nov	11/02/2016	Pasadena ISD Career and Technical Education	431
Nov	11/03/2016	Pasadena ISD Career and Technical Education	518
-	11/03/2016	Telemundo	-
Nov	11/03/2016	Houston Area Urban League	1,399
Nov	11/04/2016	Pasadena ISD Career and Technical Education	455
Nov	11/10/2016	South Houston Intermediate School	324
Nov	11/11/2016	South Houston Intermediate School	437
Nov	11/11/2016	British- American Project	524
Nov	11/17/2016	Deer Park High School - Wolters Campus	414
Dec	12/03/2016	Howard T. Tellepsen Seafarers' Center	345
Dec	12/09/2016	Galena Park ISD Maritime Academy	531
Dec	12/10/2016	Houston Shanghai Association	1,119
Dec	12/17/2016	Howard T. Tellepsen Seafarers' Center	582
Total			\$ 60,600

* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*