

Port of Houston Authority
P&D Fund Expenditures *
April 2017

Department	Description	April	Grand Total
Commissioner Travel			
Janiece Longoria	I-69 Alliance Day- Austin, TX	\$ -	\$ 394
Commissioner Travel Total		-	394
Community Relations and Events			
	Business Meals & Entertainment	96	351
	Dues & Memberships	250	3,120
	Economic Development Support	79,000	93,000
	Employee Special Events	203	203
	PHA Receptions/Special Events	-	5,000
	PHA Sponsored Event	3,083	37,233
	PHA Table Purchases	2,500	21,125
	Travel	-	286
Community Relations and Events Total		85,131	160,318
Education Outreach			
	Educational Sponsorship	-	850
	PHA Receptions/Special Events	6,781	10,281
	PHA Sponsored Event	-	175
	Promotional Gifts	-	1,850
Education Outreach Total		6,781	13,156
Executive			
	Business Meals & Entertainment	502	502
	Consulting Fees	-	67,416
	Seminar/Conference Registration	-	475
	Travel	2,584	2,639
Executive Total		3,086	71,032
Foreign Trade Zone			
	Business Meals & Entertainment	478	5,597
	Dues & Memberships	-	1,250
	Economic Development Support	8,750	27,500
	PHA Sponsored Event	10,000	20,000
	Seminar/Conference Registration	400	700
	Telephone	-	24
	Travel	1,050	11,071
Foreign Trade Zone Total		20,678	66,142
Government Relations			
	Business Meals & Entertainment	458	1,040
	Consulting Fees	41,052	286,207
	Dues & Memberships	-	63,925
	Equipment Rental	-	1,982
	PHA Receptions/Special Events	-	17,966
	PHA Sponsored Event	-	8,000
	PHA Table Purchases	-	14,500
	Promotional Gifts	-	3,335
	Seminar/Conference Registration	-	775
	Travel	1,472	7,097
Government Relations Total		42,982	404,828

Port of Houston Authority
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Department	Description	April	Grand Total
Legal	Legal Fees	-	640
Legal Total		-	640
Marketing and External Communication	Advertising Media	21,813	118,762
	Art & Production	20,500	75,180
	Business Meals & Entertainment	134	261
	Dues & Memberships	150	425
	Employee Special Events	400	7,936
	Fees & Services	29,679	91,334
	Fees for Online Services	9,208	43,382
	PHA Receptions/Special Events	1,100	92,663
	PHA Sponsored Event	500	149,606
	Printing Production	6,832	15,305
	Promotional Gifts	-	3,798
	Seminar/Conference Registration	20	715
	Training Registration	50	50
	Travel	1,618	3,679
Marketing and External Communication Total		92,003	603,097
Media Relations	Business Meals & Entertainment	47	47
	Dues & Memberships	-	405
Media Relations Total		47	452
MV Sam Houston	Fees & Services	189	3,595
	Fuel	1,695	7,207
	Materials	165	554
	Personnel Costs	46,560	194,836
	Software License Fees	-	9,899
	Tour Boat Special Events	2,823	8,275
MV Sam Houston Total		51,432	224,367
Small Business	Economic Development Support	-	63,500
	PHA Sponsored Event	20,000	20,000
Small Business Total		20,000	83,500
Trade Development	Business Meals & Entertainment	7,616	16,343
	Consulting Fees	33,741	127,600
	Dues & Memberships	-	63,490
	PHA Receptions/Special Events	-	33,591
	PHA Sponsored Event	-	1,750
	Seminar/Conference Registration	1,537	5,062
	Telephone	233	252
	Travel	32,720	78,423
Trade Development Total		75,848	326,511
Grand Total		\$ 397,988	\$ 1,954,436

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
April 2017 YTD**

<u>Description</u>	<u>Total</u>
Consulting Fees	\$ 481,223
PHA Sponsored Event	236,764
Personnel Costs	194,836
Economic Development Support	184,000
PHA Receptions/Special Events	159,502
Dues & Memberships	132,615
Advertising Media	118,762
Travel	103,194
Fees & Services	94,930
Art & Production	75,180
Fees for Online Services	43,382
PHA Table Purchases	35,625
Business Meals & Entertainment	24,142
Printing Production	15,305
Software License Fees	9,899
Promotional Gifts	8,983
Tour Boat Special Events	8,275
Employee Special Events	8,139
Seminar/Conference Registration	7,727
Fuel	7,207
Equipment Rental	1,982
Educational Sponsorship	850
Legal Fees	640
Materials	554
Commissioner Travel	394
Telephone	276
Training Registration	50
Grand Total	<u><u>\$ 1,954,436</u></u>

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
April 2017 YTD

Month Paid	Tour Date	Organization	2017 YTD
Feb	10/27/2016	Stephen F. Austin High School Maritime Academy	\$ 498
April	10/27/2016	Stephen F. Austin High School Maritime Academy	498
Jan	01/18/2017	City of Pasadena City Council	796
Feb	01/20/2017	La Porte High School Maritime Education Program	283
Feb	02/01/2017	City of Houston Mayor's Office of Economic Development	972
Mar	02/23/2017	Port Houston Maritime Education Department	1,226
Mar	03/02/2017	Women's Business Enterprise Alliance	1,119
Mar	03/18/2017	American Legion Auxiliary and Michael E. DeBakey V.A. Hospital	558
Apr	03/24/2017	IHS Markit	892
Apr	03/25/2017	Alief ISD	242
Apr	03/31/2017	Humble ISD Career & Technical Education Department	376
Apr	04/07/2017	Tegeler Career Center	440
Apr	04/12/2017	Stephen F. Austin High School Maritime Academy	375
-	04/13/2017	Stephen F. Austin High School Maritime Academy	-
-	04/19/2017	Energized for STEM Academy, Inc.	-
-	04/21/2017	Galena Park CTE Early College High School	-
-	04/21/2017	LULAC Council 4566	-
-	04/24/2017	City of Houston Controller's Office	-
-	04/26/2017	Greater Houston Coffee Association	-
Total			\$ 8,275

* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*