

I N D E X

PORT COMMISSION  
OF THE  
PORT OF HOUSTON AUTHORITY  
OF THE PORTS OF HARRIS COUNTY, TEXAS  
March 11, 2021

Minute No.

Event/Action

**General**

Chairman Campo convened the virtual Port Commission meeting and provided opening remarks

**Appearances**

2021-0311-01 Chairman Campo asked if anyone would like to address the Port Commission; there was no response

**Executive**

2021-0311-02 Approve a donation to the Houston Harris County Winter Storm Relief Fund to help support relief and recovery efforts across Harris County and the City of Houston due to the 2021 Texas Winter Storm

**Channel Operations**

2021-0311-03 Amend a pipeline license issued to HSC Pipeline Partnership, LLC to abandon in place the existing 16-inch ethylene pipeline and place a new 16-inch ethylene pipeline from Hog Island, across the Houston Ship Channel, Spilman Island, and Barbours Cut turning basin, to Barbours Cut Terminal property

**Adjourn Meeting**

**Port of Houston Authority  
Special Port Commission Public Meeting**

**Houston, Texas  
March 11, 2021**

A special public meeting of the Port Commission of the Port of Houston Authority of Harris County, Texas was convened on March 11, 2021 at 11:00 a.m., via Cisco WebEx. The following commissioners, staff, and counsel were present:

Ric Campo, Chairman  
Wendy Cloonan, Commissioner  
Dean Corgey, Commissioner  
Cheryl Creuzot, Commissioner  
Stephen DonCarlos, Commissioner  
Clyde Fitzgerald, Commissioner  
Roy Mease, Commissioner  
Roger Guenther, Executive Director  
Erik Eriksson, Chief Legal Officer  
Tom Heidt, Chief Operating Officer  
J. Kent Friedman, outside counsel

Chairman Campo informed those in attendance that both items on the agenda related to the recent winter storm. The Port Authority did a great job opening as fast as it possibly could after being forced to close due to inclement weather.

(2021-0311-01) Chairman Campo asked if anyone would like to address the Port Commission; there was no response.

Chairman Campo explained that agenda Item D1 was to approve a donation to the Houston Harris County Winter Storm Relief Fund, to help support relief and recovery efforts across Harris County and the City of Houston. Mayor Turner and Judge Hidalgo created the fund to provide private relief to communities already stressed due to the ongoing COVID-19 pandemic. The fund was overseen and administered by the United Way of Greater Houston and the Greater Houston Community Foundation, and was designed to be a stopgap measure while waiting for further relief from entities such as the Federal Emergency Management Agency (FEMA).

Chairman Campo noted that approximately \$12.5 million had been raised to date for the fund, FEMA had received over 100,000 aid requests thus far, and a number of groups had already been granted funds to directly assist communities in need.

Commissioner Mease noted that the vast majority of the port was located in the east part of the county, and felt that the money would be best spent in areas directly affected by day-to-day port operations. Commissioner Mease suggested a separate donation should be made by the Port Authority directly to those communities, and emphasized that he was not against spending the money, but wanted to make sure communities along the channel received the benefit.

Chairman Campo believed the relief fund was giving funds to local, non-profit organizations around the port area, and noted that attempting to direct specific funds to one area was difficult.

Commissioner DonCarlos observed that the United Way was running the relief fund and that donated funds were difficult to earmark. He asked that when the donation was made, the preference of the Port Authority was that the funds be used for the communities along the ship channel. He noted that at a recent meeting a representative from one of the communities along the channel had requested help from the Port Authority .

Chairman Campo stated that non-profits were being invited to participate, and he would ask for a list of all the invitees and disseminate it, so that the Port Commission could recommend agencies that were not on the list.

Commissioner DonCarlos also suggested that the mayors be contacted, as they would have a better idea of the non-profits in the community.

Commissioner Fitzgerald stated that he shared the concern that donated funds reached the communities located along the channel, and he was in favor of the donation, as long as the concern was addressed.

Commissioner Corgey agreed, and stated that he did not want anybody left behind.

Commissioner Mease added that the Port Authority could do more with a separate fund, and Chairman Campo agreed and directed staff to look into the matter.

Commissioner Corgey added to that his concern with how many people were struggling.

Mr. Guenther assured the Port Commission that staff would look into options for further funding, noting that funds had already been contributed under his authority.

(2021-0311-02) RCA D1 was presented, moved by Commissioner Corgey, seconded by Commissioner Creuzot. Chairman Campo, and Commissioners Cloonan, Corgey, Creuzot, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA D1 PASSED.

Chairman Campo recognized Rich Byrnes, Chief Infrastructure Officer, to provide a report on agenda Item E1.

Mr. Byrnes explained that Item E1 was to amend a pipeline license issued to HSC Pipeline Partnership, LLC, to abandon in place its existing 16-inch pipeline and place a

new one across the channel. The new pipeline required a permit from both the Port Authority and the U.S. Army Corps of Engineers.

(2021-0311-03) RCA E1 was presented, moved by Commissioner Mease, seconded by Commissioner Corgey. Chairman Campo, and Commissioners Cloonan, Corgey, Creuzot, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA E1 PASSED.

At 11:19 a.m., Chairman Campo adjourned the Port Commission meeting.

The above is a correct copy of the Minutes of the March 11, 2021 meeting of the Port Commission of the Port of Houston Authority.

A handwritten signature in black ink, appearing to read 'Ric Campo', written over a horizontal line.

Ric Campo, Chairman

A handwritten signature in black ink, appearing to read 'Erik A. Eriksson', written over a horizontal line.

Erik A. Eriksson, Secretary



**Agenda Item Details**

Meeting Mar 11, 2021 - SPECIAL PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY

Category D. EXECUTIVE

Subject 1. Approve a donation to the Houston Harris County Winter Storm Relief Fund to help support relief and recovery efforts across Harris County and the City of Houston due to the 2021 Texas Winter Storm in an amount not to exceed \$100,000.

Access Public

Type Action

Recommended Action The Port Commission, at its March 11, 2021 meeting, approve a donation to the Houston Harris County Winter Storm Relief Fund to help support relief and recovery efforts across Harris County and the City of Houston due to the 2021 Texas Winter Storm in an amount not to exceed \$100,000, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

**Public Content**

**Category:**

General

**Department:**

Executive

**Staff Contact:**

Roger Guenther

**Background:**

The 2021 Texas Winter Storm greatly impacted communities throughout our region. The Houston Harris County Winter Storm Relief Fund (the "Fund"), established by the City of Houston and Harris County, and overseen and administered by United Way of Greater Houston and the Greater Houston Community Foundation, is helping our region's most vulnerable neighbors during this critical time of need. The Fund is focused on relief and recovery efforts across the City of Houston and Harris County.

Because of the immense needs, the Fund will focus on providing grants to local nonprofits to address the unmet needs of families with additional help to recover, including help with plumbing and home repairs, temporary housing, and other basic needs relief, attempting to fill the gaps that may not be met by other local and federal efforts.

**Staff Evaluation/Justification:**

Accordingly, staff now requests the Port Commission to approve a donation to the Houston Harris County Winter Storm Relief Fund to help support relief and recovery efforts across Harris County and the City of Houston due to the 2021 Texas Winter Storm in an amount not to exceed \$100,000.

Port Houston has separately provided financial support to support local recovery efforts to West Street Recovery, Precinct2Gether, and the Houston Food Bank. Additionally, Port Houston has provided water donations to various non-profits to distribute in our neighboring communities.



**Agenda Item Details**

Meeting Mar 11, 2021 - SPECIAL PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY

Category E. CHANNEL OPERATIONS

Subject 1. Amend a pipeline license issued to HSC Pipeline Partnership, LLC to abandon in place the existing 16-inch ethylene pipeline and place a new 16-inch ethylene pipeline from Hog Island, across the Houston Ship Channel, Spilman Island, and Barbours Cut turning basin, to Barbours Cut Terminal property.

Access Public

Type Action

Recommended Action The Port Commission, at its March 11, 2021 meeting, authorize the Port Authority to amend a pipeline license issued to HSC Pipeline Partnership, LLC to abandon in place the existing 16-inch ethylene pipeline and place a new 16-inch ethylene pipeline from Hog Island, across the Houston Ship Channel, Spillman Island, and Barbours Cut turning basin, to Barbours Cut Terminal property, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

**Public Content**

**Category:**

Permits/Licenses/Pipeline Easements

**Department:**

Channel Operations

**Staff Contact:**

Garry McMahan

**Background:**

HSC Pipeline Partnership, LLC, Port Authority File No. 2018-0312, has applied for, and requested that the Port Authority issue on an expedited basis, an amendment to the subject pipeline license, to abandon in place the existing 16-inch ethylene pipeline and place a new 16-inch ethylene pipeline from Hog Island, across the Houston Ship Channel, Spilman Island, and Barbours Cut turning basin, to Barbours Cut Terminal property at Morgan's Point in the Henry K. Lewis Survey, A-41 and the Thomas Toby Survey, A-787.

Staff is informed that this expedited action is necessary to address circumstances related to the condition and operation of the existing pipeline.

**Evaluation/Justification:**

The application was reviewed and approved by the Port Authority's Channel Operations department.

The new pipeline, though in close proximity to the previously authorized pipeline, is not expected as proposed to conflict with future improvements to the Barbours Cut Channel in connection with the Houston Ship Channel Expansion Channel Improvement Project (Project 11). This latter circumstance and related considerations would be addressed under the license, in addition to the Port Authority's usual terms and conditions.

"Exhibit A"

The \$675 application fee, an additional fee of \$1,344, and the \$2,500 as-built deposit, in connection with this amendment, have been paid.

Staff recommends approval.