

April 24, 2020

**NOTICE OF MEETING**  
**OF THE**  
**PORT COMMISSION**  
**OF THE**  
**PORT OF HOUSTON AUTHORITY**

In accordance with the official practice of the Port Commission of the Port of Houston Authority, there is attached hereto a copy of the Agenda of the regular meeting to be held on Tuesday, April 28, 2020. Pursuant to Governor Abbott's action of March 16, 2020 to allow virtual and telephonic open meetings to maintain government transparency, the Port Commission will meet at 9:15 a.m. via Webex webinar, which can be accessed as provided on the following page.

PORT OF HOUSTON AUTHORITY  
of  
HARRIS COUNTY, TEXAS

Erik A. Eriksson  
Secretary



Please note the following to help the meeting run smoothly:

- The meeting will begin at 9:15 a.m.
- **Please dial in via phone for the audio portion**, and use your attendee number to merge your phone and computer presence.
- **Please mute yourself** if you do not plan on speaking.
- **Please turn off your video** to help the call run more smoothly.

-- Do not delete or change any of the following text. --

**When it's time, join your Webex meeting here.**

Meeting number (access code): 262 302 266

Meeting password: Pi3EP9AvyC6

Join meeting

**Join by phone**

Tap to call in from a mobile device (attendees only)

[+1-415-655-0002](tel:+14156550002) United States Toll

[+1-720-650-7664](tel:+17206507664) United States Toll (Denver)

[Global call-in numbers](#)

**Join from a video system or application**

Dial [262302266@porthouston.webex.com](tel:262302266@porthouston.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

**Join using Microsoft Lync or Microsoft Skype for Business**

Dial [262302266.porthouston@lync.webex.com](tel:262302266.porthouston@lync.webex.com)

# MEMORANDUM

## Guidelines for the April 28 Virtual Port Commission Meeting



### A. Joining the Meeting.

1. The Port Commission meeting is scheduled to begin at 9:15 a.m., to help minimize log-in difficulties and delays that can occur when meetings begin on the hour.
2. Please attempt to join in advance, but beginning no more than 15 minutes prior to its scheduled start.
3. Method 1 – connecting with your computer:

- a. Click the green button on the meeting notice; the embedded code will bring you to the meeting page on the Internet.

When it's time, join your Webex meeting here.

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Join meeting

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[+1-415-655-0002](#) United States Toll  
[+1-720-650-7664](#) United States Toll (Denver)

- b. If you *have* WebEx installed on your computer, you will be directed by the Internet page to open the WebEx application, and then connect to the meeting from the app.
  - c. If you *do not have* WebEx installed on your computer, follow the directions on the Internet page to open the application.
4. Method 2 – connecting with your telephone:
    - a. Use the access code and meeting password on the meeting notice.
    - b. In lieu of the (415) number shown on the meeting notice, try another number from the list. Below are U.S. dial-in numbers:

United States Toll	+1-415-655-0002
United States Toll (Washington D.C.)	+1-202-860-2110
United States Toll (Seattle)	+1-206-207-1700
United States Toll (Phoenix)	+1-602-666-0783
United States Toll (New York City)	+1-646-992-2010
United States Toll (Los Angeles)	+1-213-306-3065
United States Toll (Jacksonville)	+1-904-900-2303
United States Toll (Denver)	+1-720-650-7664
United States Toll (Dallas)	+1-469-210-7159
United States Toll (Chicago)	+1-312-535-8110

5. Other alternatives:

- a. Attendees can also use a “hybrid” method, i.e. accessing the video through the Internet, and phoning in for better audio quality.
- b. In addition, use the hybrid method if encountering difficulties connecting audio via Method 1 above.

**B. Other Technical Considerations.**

1. Muting.

- a. Please silence devices and background sounds, and mute computer and telephone audio notifications.
- b. Please also mute your telephone when not speaking, to silence unintended background noises.
- c. As extra precautions:
  - Audio will be muted for all participants when they enter the meeting.
  - WebEx video will be disabled.
  - The WebEx chat function will only permit contact with the meeting Host (Kelly Day).

2. Speaking at the meeting.

- a. If using a computer, and registered to speak, please wait until the Chairman calls your name, then use the “*raise your hand*” feature, to notify the Host you are ready to speak. You and the Host should unmute your microphone, and you can begin speaking, identifying yourself first.
  - b. If dialing-in by telephone, and registered to speak, please wait until the Chairman calls your name, then unmute your telephone and begin speaking, identifying yourself first.
3. If a participating commissioner is disconnected, the meeting will be paused to allow time for the commissioner to rejoin.

**C. Formal Public Meeting Notifications.**

1. This virtual meeting is permitted by Governor Abbott’s order suspending certain provisions of the Texas Open Meetings Act to minimize the impact of the coronavirus outbreak.
2. In accordance with the Port Commission’s usual practice:
  - a. Members of the public may speak during the posted public comment section.
    - Please register to speak no later than an hour before the meeting by emailing to Liana Christian [lchristian@porthouston.com](mailto:lchristian@porthouston.com) or Erik Eriksson [eeriksson@porthouston.com](mailto:eeriksson@porthouston.com)
    - Please provide name and the organization the speaker represents, if applicable.
    - Comments are limited to three minutes.
  - b. An audio recording of the meeting is being made, as also required by the governor’s order, and will be available to the public, as will written minutes after Port Commission approval.



**Tuesday, April 28, 2020**  
**PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY**

**9:15 a.m.**  
**111 East Loop North**  
**Houston, TX 77029**

**A. CALL TO ORDER**

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**B. CHAIRMAN'S REMARKS**

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1. Governance, legislative, policy, and operational matters

**C. APPROVAL OF MINUTES**

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1. Port Commission Public Meeting - January 28, 2020
2. Special Port Commission Public Meeting - February 12, 2020

**D. STAFF REPORTS**

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1. Summary of selected financial and operational matters

**E. APPEARANCES**

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1. Public Comment

**F. EXECUTIVE**

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**General**

1. Approve the following COVID—19 relief measures: (i) extend the interest-free deferred payment period by an additional 30 days for Users under Port of Houston Authority tariffs and (ii) extend free time by 3 days for loaded import containers under Port of Houston Authority Tariff Nos. 14 (Barbours Cut) and 15 (Bayport) (both (i) and (ii) effective as of April 29, 2020 through June 30); (iii) defer the past-due interest-accrual date by 30 days for regular rental payments by tenants under Port Authority leases accruing in May and June; and (iv) hold steady any "Carrier's Commitment Discount Level" that would otherwise decrease for the six-month period beginning July 1, 2020, under Port Authority Marine Terminal Services Agreements.

**G. COMMERCIAL**

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**Awards, Amendments & Change Orders**

1. Approve staff's ranking of vendors and award two contracts, each for a two-year term with a one-year mutual extension option, in the amount of each not to exceed \$60,000 annually and the total amount for both contracts not to exceed \$120,000 annually (\$240,000 over the two-year term) for professional photography and videography services to the two top-ranked proposers: staff ranking – first, CK Productions; second, Drew Donovan Photography; and third, Twice Media Productions.

2. Approve staff's ranking of vendors - first, STS Brand; second, World of Promotions; and third, AMC Promotional Products, and award each a contract for a two-year term in the annual amount of \$58,333, for promotional items ordering services, with a mutual option to extend one year.

**General**

3. Authorize a ten-year Foreign-Trade Zone Interlocal Agreement with Waller County.

**Leases**

4. Amend the lease with Houston International Seafarers Centers, Inc. for the 5,810 square foot office building located on 1.1766 acres at the Barbours Cut Terminal, to extend the term for an additional three years as of March 1, 2020, at an annual base rent of \$10.

5. Approve a one-year lease with TPC Group LLC, for approximately 6 acres out of Block 3 at Sims Bayou effective no earlier than April 1, 2020, at an annual rent of \$241,344.

6. Approve a grazing lease with Robert Shane Barnes for a three-year term effective April 1, 2020, for an approximately 80-acre tract of land out of the Clinton Disposal Site at an annual base rent of \$1,600.

7. Approval of a fourth amendment to the lease with Sesco Cement Corp. for 19.55 acres out of the Southside Turning Basin to adjust the operations period base rent rate applicable to 15.07 acres from December 24, 2019 to June 30, 2020, modify the base rent rate applicable to such premises beginning July 1, 2020, and provide for an adjustment date to increase base rent annually beginning on September 1, 2021.

8. Approve a second amendment to the lease with American Maritime Services of N.J., Inc. d/b/a Integrated Industries Corp. reducing the leased premises by 0.73 acres for a total of 10.49 acres, effective May 1, 2020 at Barbours Cut Terminal for an annual base rent of \$438,188 with an annual increase of the greater of 3% or Consumer Price Index.

9. Approve a third amendment to the lease at the Turning Basin Terminal with Cooper/Ports America LLC, for an additional one-year term for approximately 3.20 acres which includes Warehouse 21-A, the apron adjacent to Warehouse 21-A, an additional open area of approximately 57,210 sq. ft., and a rail spur of approximately 500 linear ft., effective no earlier than June 1, 2020, at an annual rent of \$87,221.

10. Deliberate and take possible action to declare as surplus and authorize the sale of approximately 1.455 acres of land in the Thomas Earle Survey, Abstract No. 18, to the City of Deer Park for the construction and relocation of the Jimmy Burke Community Center.

**H. FINANCE**

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**Reject & Other Actions**

1. Reject all proposals for trust and custody services for the Port Authority Restated Retirement Plan and the Port of Houston Authority OPEB Plan.

**General**

2. Approve the Port Authority's fiscal year 2019 Comprehensive Annual Financial Report.

3. Approve and adopt the "Resolution Finding Necessity for the Issuance of Bonds and Providing for Certification to Commissioners Court" regarding: (i) the issuance of refunding bonds to purchase or refund and defease all or a portion of the following outstanding bonds of the Port Authority: (a) \$9,025,000 par value of the Unlimited Tax Refunding Bonds, Series 2010B (Non-AMT); (b) \$26,960,000 par value of the Unlimited Tax Refunding Bonds, Series 2010C (Non-AMT); (c) \$147,940,000 par value of the Unlimited Tax Refunding Bonds, Series 2010D-1 (Non-AMT); (d) \$85,665,000 par value Unlimited Tax Port Improvement Bonds, Series 2010D-2 (Non-AMT); (e) \$20,220,0000 par value Unlimited Tax Refunding Bonds, Series 2010E (Non-AMT); and (f) \$19,535,000 par value Unlimited Tax Refunding Bonds, Series 2011A (AMT); (ii) affirmatively find and declare that the best interests of the taxpayers of the Port Authority will be served by such a refunding; and that the Commissioners Court of Harris County, Texas, be petitioned to authorize the issuance thereof for and on behalf of the Port Authority; (iii) appoint Bracewell LLP as bond counsel and disclosure counsel, Masterson Advisors LLC as financial advisor, and Jefferies (senior manager), Bank of America, Citigroup, Goldman Sachs, Stern Brothers, and UBS as underwriters, to assist in the bond issuances, and (iv) authorize the finance working group to prepare documentation authorizing the issuance of refunding bonds subject to the further approval of the Port Commission and the Commissioners Court of Harris County, Texas.
4. Acknowledge receipt and filing of the report regarding the Port of Houston Authority Restated Retirement Plan prepared by AndCo Consulting LLC, an independent investment consultant, as required by Texas Government Code Sec. 802.109.

## **I. INFRASTRUCTURE**

### ***Awards, Amendments & Change Orders***

1. Approve staff's ranking of vendors and award a construction contract in an amount not to exceed \$5,847,630 for the rehabilitation and repair of Wharf 9 at Turning Basin Terminal to the top-ranked proposer: staff ranking – first, Forde Construction Company, Inc.; second, Russell Marine, LLC; and third, Harper Brothers Construction, LLC.
2. Amend the professional services contract with Jacobs to perform construction phase services for the rehabilitation and repair of Wharf 9 at Turning Basin Terminal in an amount not to exceed \$196,550.
3. Approve staff's ranking of vendors and award a professional services contract in an amount not to exceed \$130,000 to perform construction material testing services for the rehabilitation and repair of Wharf 9 at Turning Basin Terminal to the top-ranked proposer: staff ranking – first, HVJ Associates, Inc.; second, Aviles Engineering Corporation; and third, Raba Kistner, Inc.
4. Approve staff's ranking of vendors and award a service contract in an amount not to exceed \$460,800 for Technical Support Services in support of long-range planning efforts (Terminal Optimization Study) to the top ranked proposer: staff ranking - first, WSP USA, Inc.; second Hatch Associates Consultants; and third, City and Sea Group LLC dba CAS Group LLC.
5. Approve staff's ranking of vendors and award a construction contract in an amount not to exceed \$870,041 for the demolition of Wharf Crane Nos. 7 and 8 and rubber-tired gantry cranes P and S at Barbours Cut Terminal to the top-ranked proposer: staff ranking – first, D. H. Griffin of Texas, Inc.; and second, Sarens USA, Inc.

6. Award a construction contract to Bryant Industrial Services, LLC for annual fender system maintenance at Barbours Cut Terminal and Bayport Container Terminal in an amount not to exceed \$627,740.
7. Approve a change order to McCarthy Building Companies, Inc. to perform additional work associated with the construction of Container Yard 7 at Bayport Container Terminal in an amount not to exceed \$144,417.
8. Approve staff's ranking of vendors and award a professional services contract in an amount not to exceed \$206,770 for the design of a fire suppression system at Barbours Cut Terminal to the top-ranked proposers: staff ranking – first, Johnson & Pace, Inc.; second, Jensen Hughes, Inc.; and third, S. T. Hudson Engineers, Inc.
9. Amend the professional services contract with Dannenbaum Engineering Corporation for additional design services associated with the rehabilitation and repair of Wharf 2 at Manchester Terminal in an amount not to exceed \$176,306.
10. Approve staff's ranking of vendors and award a two-year services contract in an amount not to exceed \$961,698 for maintenance of dredged material placement areas to the top-ranked proposer: staff ranking – first, Yellowstone Landscape – Central, Inc.; and second, Angel Lady Services.
11. Approve staff's ranking of vendors and award a two-year environmental services contract in an amount not to exceed \$175,000 for operating, maintaining, and monitoring the Jacintoport Wastewater Treatment Plant to the top-ranked proposer: staff ranking - first, Precision Utility, LLC; second, U.S. Water Services Corporation dba USW Utility Group; and third, Miggins Interest LLC dba Hydro Tech Utility.
12. Approve staff's ranking of vendors and award an environmental services agreement in an amount not to exceed \$250,000 for an industrial non-hazardous and hazardous waste disposal vendor to the top- ranked proposer: staff ranking - first, Tradebe Treatment and Recycling, LLC; and second, Republic Industrial and Energy Solutions, LLC.
13. Approve staff's ranking of vendors and award a one-year environmental services contract in an amount not to exceed \$75,000 for asbestos and mold abatement services for all Port Authority facilities to the top-ranked proposer: staff ranking – first, RNDI Companies, Inc.; second, Inland Environments, Ltd.; and third, American Technologies, Inc.
14. Award a two-year environmental services contract to Waste Corporation of Texas, L.P. for scrap tire removal and disposal services for all Port Authority facilities in an amount not to exceed \$200,000.

**General**

15. Enter into an Interlocal Agreement with Harris County for a contribution not to exceed \$100,000 for the design and construction of a sidewalk/walking trail in Galena Park along the east side of Mercury Drive and south of the flood control channel south of Lane Street.



16. Enter into a project agreement under the Interlocal Agreement among the Port Authority, City of Houston, and Harris County Flood Control District, for a geomorphic study to be conducted by the U.S. Army Corps of Engineers and fund the Port Authority's cost-share portion in the amount of \$13,333.

**Project 11**

17. Authorize a no-fee License Agreement(s) as licensee with Gulf Access Terminal LLC and TDWP Terminals 4 LLC granting access over 0.599 surface acres within their properties located adjacent to the Port Authority's Beltway 8 property for a term(s) up to four years and two months, commencing no earlier than June 1, 2020.

18. Authorize a no-fee License Agreement as a licensee with Harris County, Texas, granting access over 0.451 surface acres within the Harris County Beltway 8 Bridge right-of-way for a term up to four years and six months, commencing no earlier than June 1, 2020.

19. Authorize a Right of Entry/Access Agreement with Union Pacific Railroad Company and payment of a license fee of \$5,000, for a term up to four years and two months, commencing no earlier than June 1, 2020.

20. Authorize a no-fee Right of Entry/Access Agreement with the Port Terminal Railroad Association (PTRA) and a no-fee Private Rail Crossing Agreement with PTRA, Gulf Access Terminal LLC, and TDWP Terminals 4 LLC (TDWP) for a term up to four years and two months, commencing no earlier than June 1, 2020.

21. Approve staff's ranking of respondents and award the following two professional services contracts for Professional Engineering and Auditing Services on an as-needed basis to support the Houston Ship Channel Expansion Channel Improvement Project: a contract in an amount not to exceed \$350,000 to the top ranked respondent, and a contract in the amount of \$150,000 to the second ranked respondent. Staff ranking – first, Atkins North America, Inc.; second, Freese and Nichols, Inc., and third, Anchor QEA – T. Baker Smith Joint Venture.

22. Enter into a contributed funds agreement with the U.S. Army Corps of Engineers, to support design review of the Houston Ship Channel Expansion Channel Improvement Project in an amount not to exceed \$400,000.

23. Authorize the Port Authority and enter into an Interlocal Agreement with Harris County to purchase wetland mitigation credits in an amount not to exceed \$1,500,000, in order to clear and develop Beltway 8 property.

**Permits/Licenses/Pipeline Renewals**

24. Approve the renewal of expiring Port Authority licenses for new ten-year terms: Air Liquide Large Industries U.S. LP, CenterPoint Energy Houston Electric, LLC, CenterPoint Energy Intrastate Pipelines, Inc., Enterprise Products Operating LLC, ExxonMobil Pipeline Company, Kinder Morgan Tejas Pipeline LLC, Kinder Morgan Texas Pipeline LLC, La Porte Pipeline Company, LP, Lone Star NGL Mont Belvieu LP, Pasadena Refining System, Inc., PCI Nitrogen, LLC, Praxair, Inc., and Valero Refining-Texas, LP.

25. Issue a distribution/transmission line license to Southwestern Bell Telephone Company for one fiber-optic line over and across High Level Road inside the Northside Turning Basin.

26. Issue a pipeline license to Praxair, Inc. for a 10-inch nitrogen pipeline under and across Port Terminal Railroad Association Southside Mainline railroad right-of-way.
27. Issue a pipeline license to Buckeye Development & Logistics, LLC for a 6-inch refined petroleum products pipeline under and across Port Terminal Railroad Association Southside Mainline railroad right- of-way.
28. Issue a pipeline license to Mobil Pipe Line Company for a 36-inch crude oil pipeline under and across Scott Bay, the Houston Ship Channel, and Upper San Jacinto Bay and under Alexander Island.
29. Issue a pipeline license to Pasadena Performance Products, LLC for a 10-inch ethylene pipeline under and across Port Terminal Railroad Association Southside Mainline railroad right-of-way.
30. Issue a pipeline license to CenterPoint Energy Resources Corp for a 4-inch natural gas pipeline under and across Little Vince Bayou within the Pasadena Boulevard right-of-way.
31. Issue a marine construction permit to Harris County to replace the north Lynchburg ferry berthing area bulkhead and the north and south ferry landing bulkheads and raise the approaches to each landing.
32. Issue a marine construction permit to Cardno USA for transplanting intertidal marsh on 2.81 acres of submerged land in Old River, Buffalo Bayou, and the San Jacinto River.
33. Issue a marine construction permit to and approve a port adjacency barge fleeting lease agreement with AccuTRANS Fleeting Services LLC for approximately 6.6 acres of submerged lands in Old River at an initial monthly rental amount of \$9,900 for a ten-year term.
34. Issue a marine construction permit to the U.S. Coast Guard for maintenance dredging of approximately 1,439 cubic yards within the Houston Ship Channel.
35. Transfer five pipeline licenses and one distribution and/or transmission line license from Foothills Texas, Inc. to Trek Resources, Inc. for crossings in Tabbs Bay.
36. Amend a marine construction permit issued to Buffalo Marine Service, Inc. and approve a private adjacency barge fleeting lease agreement for approximately 4.09 acres of submerged lands in Old River at a monthly rental amount of \$1,227 for a ten-year term.
37. Amend a pipeline license to KM Liquids Terminals LLC to add one 8-inch pipeline carrying butane and other substances on an existing pipe rack across Panther Creek.
38. Amend a pipeline license to ExxonMobil Pipeline Company to add an additional 2,401 linear feet to the 20-inch refined products pipeline under and across Scott Bay, the Houston Ship Channel, and the Upper San Jacinto Bay.
39. Consolidate, restate, and issue a six-inch propylene pipeline license to Flint Hills Resources Houston Chemical, LLC to combine seven previously-authorized pipeline crossings into a single license, crossing Cedar Bayou, the Houston Ship Channel/Crystal Bay, Santa Anna Bayou, a 60-foot right-of way, and an unused 150-foot right-of-way.

40. Consolidate, restate, and issue an eight-inch ethylene pipeline license to FHR Mont Belvieu, LLC to combine eight previously-authorized pipeline crossings into a single license, crossing Cedar Bayou, the Houston Ship Channel/Crystal Bay, Santa Anna Bayou, a 60-foot right-of way, an unused 150-foot right- of-way, and the Southside Mainline railroad right-of-way.

41. Approve a private adjacency barge fleeting lease agreement with SJI Group LLC for approximately 19.77 acres of submerged lands on the southwest side of Alexander Island barge channel at a monthly rental amount of \$5,087 for a ten-year term.

## **J. OPERATIONS**

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### ***Awards, Amendments & Change Orders***

1. Approve staff's ranking of vendors and award a professional services contract in an amount not to exceed \$575,000 for purchase and installation of truck scales for Barbours Cut Terminal to the top-ranked proposer: staff ranking - first, Mettler Toledo, LLC; and second, Aabbott-Michelli Technologies, Inc.

2. Award the following for the purchase of auto parts for Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal: (a) a two-year contract in an amount not to exceed \$250,000 to Allen & Kerber Auto Supply; and (b) a two-year contract in an amount not to exceed \$150,000 to IEH Auto Parts LLC dba Auto Plus Auto Parts.

3. Award a two-year contract to Apache Oil Company for the purchase of grease and miscellaneous engine, transmission, and hydraulic oils for Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal in an amount not to exceed \$650,000.

4. Award a two-year contract to Konecranes, Inc., the sole source provider, for the purchase of captive replacement parts and repair services for motor control drives for Kone cranes at Barbours Cut Terminal and Bayport Container Terminal in an amount not to exceed \$3,250,000.

5. Award a three-year contract to Sudden Service, Inc., the sole source provider, for the purchase of captive replacement parts for Taylor equipment at Barbours Cut Terminal and Bayport Container Terminal in an amount not to exceed \$200,000.

6. Issue a purchase order to Caldwell Country Chevrolet for the purchase of seventy vehicles needed by Barbours Cut Terminal, Bayport Container Terminal, and the Central Maintenance, Fire, Project and Construction Management, Safety, Emergency Management, and Port Police departments, using Local Government Purchasing Cooperative's BuyBoard, a cooperative purchase program, in a total amount not to exceed \$2,100,767.

7. Issue a purchase order to Briggs Equipment for the purchase of one electric yard tractor and charging station for Bayport Container Terminal, using Local Government Purchasing Cooperative's BuyBoard, a cooperative purchase program, in a total amount not to exceed \$403,690 fully funded by the Texas Commission on Environmental Quality.

8. Approve staff's ranking of vendors and award a two-year contract in an amount not to exceed \$800,000 for mowing services and landscape maintenance for the Turning Basin Terminal to the top- ranked proposer: staff ranking - first, Yellowstone Landscape - Central Inc.; second, Unity Contractor Services, Inc.; and third, AlphaMar Group.

9. Award an annual service contract to Gulf Coast Authority for industrial wastewater treatment for Bayport Container Terminal in an amount not to exceed \$65,000.

**General**

10. Consent to the grant of a lien to Truist Bank as tenant's lender on the leasehold interest created under Houston Terminal, LLC's lease of the Empty Container Depot at Bayport Container Terminal pursuant to the terms of a Subordination and Non-Disturbance Agreement and approve the Subordination Agreement between Truist Bank and the Port Authority.

11. Amend the lease with Lansing Trade Group, LLC, of Houston Grain Elevator No. 2, extending the term one year, and providing a rent abatement for the cost of capital improvements of the leased premises with an annual rental of \$1,200,000 prior to abatement effective no earlier than June 1, 2020.

**K. PEOPLE**

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**Awards, Amendments & Change Orders**

1. Enter into a three-year agreement with SumTotal Systems, LLC, to renew the software licenses for an integrated, automated Learning Management System and Talent Suite including an Applicant Tracking system, Performance Management system, and Succession Module, in an amount not to exceed \$319,371, and authorize two optional additional one-year renewals.

**General**

2. Hearing and possible action to amend and restate the 401(a) Defined Contribution Plan for Port Authority employees hired on or after August 1, 2012.

**L. PORT SECURITY AND EMERGENCY OPERATIONS**

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**Awards, Amendments & Change Orders**

1. Approve a second amendment to the existing purchase order with Oil Mop LLC dba OMI Environmental Solutions for hazardous materials incident response services in an amount not to exceed \$100,000.

2. Amend the existing purchase order with Garner Environmental Services for emergency standby products and services in an amount not to exceed \$100,000.

3. Ratify certain emergency purchases for COVID-19 response as set forth on Exhibit A, and authorize purchase orders for continuing pandemic response services, equipment, and supplies with Interstate Restoration for \$100,000 and Safeware, Inc. for \$100,000.

**M. TECHNOLOGY**

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**Awards, Amendments & Change Orders**

1. Issue a purchase order to CDW Government LLC for purchase of additional data storage, using Texas Department of Information Resources' cooperative purchase program, in an amount not to exceed \$200,000.

2. Issue a purchase order to Red River Technology LLC for purchase of Information Technology equipment, software, support, and subscriptions needed for the Barbour's Cut Terminal gate project, using Texas Department of Information Resources' cooperative purchase program, in an amount not to exceed \$1,300,000.

3. Issue a purchase order to Netsync Network Solutions for purchase of Veeam licensing and software renewal, using Texas Department of Information Resources' cooperative purchase program, in an amount not to exceed \$75,000.
4. Issue a purchase order to Mythics, Inc. for the purchase of three-year licensing for the Port Authority's JDEdwards Enterprise Resource Planning cloud environment, using Texas Department of Information Resources' cooperative purchase program, in an amount not to exceed \$1,141,634.
5. Issue a purchase order to Mythics, Inc. for payment of the annual software license verification fee increase for JDEdwards Enterprise Resource Planning software, using Texas Department of Information Resources' cooperative purchase program, in an amount not to exceed \$154,953.
6. Issue a purchase order to Microsoft Corporation for purchase of Microsoft Premier Unified Support Services, using Texas Department of Information Resources' cooperative purchase program, in an amount not to exceed \$145,200.

**N. RECESS OPEN MEETING AND CONVENE EXECUTIVE SESSION**

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act)
2. Real Estate (Section 551.072, Texas Open Meetings Act)
3. Economic Development Negotiations or Incentives (Section 551.087, Texas Open Meetings Act)
4. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act)
5. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)
6. Adjourn Executive Session

**O. RECONVENE OPEN MEETING**

1. Announce any items from Executive Session requiring Port Commission action

**P. ADJOURN MEETING**

1. Next Meeting Requested - May 20, 2020
2. Adjourn Port Commission Meeting