

September 25, 2020

NOTICE OF MEETING
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON AUTHORITY

In accordance with the official practice of the Port Commission of the Port of Houston Authority, there is attached hereto a copy of the Agenda of the regular meeting to be held on Tuesday, September 29, 2020. Pursuant to Governor Abbott's action of March 16, 2020 to allow virtual and telephonic open meetings to maintain government transparency, the Port Commission will meet at 9:15 a.m. via Webex webinar, which can be accessed as provided on the following page.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS

Erik A. Eriksson
Secretary



Formal Public Meeting Notifications.

1. This virtual meeting is permitted by Governor Abbott's order suspending certain provisions of the Texas Open Meetings Act to minimize the impact of the coronavirus outbreak.
2. In accordance with the Port Commission's usual practice:
 - a. Members of the public may speak during the posted public comment section.
 - Please register to speak no later than an hour before the meeting by emailing to Liana Christian lchristian@porthouston.com or Erik Eriksson eriksson@porthouston.com
 - Please provide name and the organization the speaker represents, if applicable.
 - Comments are limited to three minutes.
 - b. An audio recording of the meeting is being made, as also required by the governor's order, and will be available to the public, as will written minutes after Port Commission approval.



Please note the following to help the meeting run smoothly:

- The meeting will begin at **9:15 a.m.**
- **Please dial in via phone for the audio portion**, and use your attendee number to merge your phone and computer presence.
- **All participants will be muted upon entry.** Please stay muted unless speaking.
- **Please turn off your video** to help the call run more smoothly.

The **Community Relations Committee Meeting** will begin once the Port Commission meeting has adjourned.

-- Do not delete or change any of the following text. --

When it's time, join your Webex meeting here.

Meeting number (access code): 146 640 6806

Meeting password: hFyjymvU953

Tap to join from a mobile device (attendees only)

[+1-720-650-7664](tel:+1-720-650-7664),[,1466406806##](tel:+1-720-650-7664) United States Toll (Denver)

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You can also dial 173.243.2.68 and enter your meeting number.

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Tuesday, September 29, 2020
PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY

9:15 a.m.
111 East Loop North
Houston, TX 77029

A. CALL TO ORDER

B. CHAIRMAN'S REMARKS

1. Governance, legislative, policy, and operational matters
2. Resolution of the Port Commission in Honor of Alan Clark

C. APPROVAL OF MINUTES

1. Port Commission Public Meeting - July 30, 2020

D. STAFF REPORTS

1. Summary of selected financial and operational matters

E. APPEARANCES

1. Roland Garcia, Commissioner - Board of Pilot Commissioners for Harris County Ports
2. Public Comment

F. EXECUTIVE

Awards, Amendments & Change Orders

1. Amend the professional services agreement with HDR Engineering, Inc. for services related to the San Jacinto River Waste Pits Superfund Site in an amount not to exceed \$100,000.

General

2. Authorize the Community Relations Committee to review staff recommendations and rank and approve awards under the 2020 Community Grants Program.
3. Approve a \$10,000 donation to the American Association of Port Authorities Port Employee Emergency Relief Fund to help support port employees impacted by Hurricane Laura and other storms during the 2020 hurricane season.
4. Authorize a three-month extension to the Amended Interlocal Agreement with the Board of Pilot Commissioners for Harris County Ports regarding the performance of certain governmental functions and services.

5. Authorize the Executive Director to (i) represent, in connection with certain grant applications, that the Port Authority will provide funds needed for the project supported by such grant award, and (ii) enter into grant agreements obliging the Port Authority to do so.

6. Deliberate and consider authorizing a challenge grant service agreement with the Severe Storm Prediction, Education, and Evacuation from Disasters ("SSPEED") Center at Rice University to assist in further developing the Galveston Bay Park Plan storm surge defense system, in the amount of \$250,000, contingent on securing additional grant funding totaling \$750,000.

G. COMMERCIAL

Awards, Amendments & Change Orders

1. Approve a two-year contract with a third-year mutual option, with Flensburg and Associates GmbH for trade development activities on behalf of the Port Authority in Europe, the Mediterranean, and selected countries in Africa and the Middle East in respective amounts not to exceed \$253,000 and \$131,090.

2. Approve a two-year contract with a third-year mutual option with Ben Line Agencies Singapore, Limited, for trade development activities on behalf of the Port Authority in Asia in respective amounts not to exceed \$381,817 and \$197,054.

3. Enter into a two-year contract with a third-year option with IHS Global Inc. for access to the Journal of Commerce Port Import/Export Reporting Service 2021 through 2023 databases and optional industry reports, effective January 1, 2021, in respective amounts not to exceed \$194,782 and 106,241.

Leases

4. Approval of a fifth amendment to the Lease Agreement with Sesco Cement Corp. to add an additional 0.59 acres to the existing 19.55-acre Lease Premises for a total of approximately 20.14 acres out of the Southside Turning Basin, effective no earlier than October 1, 2020, at an annual total rent of \$396,455.76 subject to annual base rent escalation equal to the increase in the Consumer Price Index, not to exceed 4%.

5. Authorize the extended term of a month-to-month lease with RLB Contracting, Inc. for approximately 0.433 acres out of Block 4 of Sims Bayou effective no earlier than December 1, 2020 with a 3% annual increase over the existing month-to-month premium rate, for an annual rent of \$10,387.92.

H. FINANCE

Awards, Amendments & Change Orders

1. Authorize renewal of the agreement with AS&G Claims Administration, Inc. for third party administration services for the Port Authority's self-insured workers' compensation and liability program for an additional one-year period in an amount not to exceed \$122,800.

General

2. Adopt a resolution expressing the Port Authority's intent to finance Houston Ship Channel Expansion Channel Improvement Project expenditures with the proceeds of tax-exempt debt obligations.

I. INFRASTRUCTURE

Awards, Amendments & Change Orders

1. Approve staff's ranking of vendors and award a two-year environmental services agreement in an amount not to exceed \$75,000 for public water supply operator services to the top-ranked proposer: staff ranking- first, Miggins Interest, LLC dba Hydro Tech Utilities; second, Tejas Environmental Enterprises, LLC dba Texas Operations and Professional Services; and third, Public Utility Services, Inc.
2. Approve staff's ranking of vendors and award a professional services contract in an amount not to exceed \$225,000 to provide professional services in support of Houston Gateway & Gulf Coast Container on Barge Central Node Study (Container-on-Barge Study) to the top-ranked proposer: staff ranking - first, WSP USA, Inc.; second, Moffatt & Nichol; and third, Hatch.
3. Amend the professional services contract with Lockwood, Andrews & Newnam, Inc. for construction phase services associated with the rail spur at Bayport Container Terminal in an amount not to exceed \$541,357.
4. Approve a change order with McCarthy Building Companies, Inc. to perform additional work associated with the rehabilitation of Wharf 3, construction of electrical infrastructure, and Lighter Aboard Ship (LASH) dock demolition at Barbours Cut Terminal in an amount not to exceed \$486,000.

General

5. Ratify, and authorize an amendment to, the Memorandum of Understanding with Harris County for the conveyance and maintenance of drainage features associated with the Port Road project.
6. Issue Watco Companies a permit to operate over a portion of railroad right-of-way known as the "Brown Lead" to provide direct movement of locomotives and railcars in service at its plant at Greens Port.

Permits/Licenses/Pipeline Easements

7. Approve the renewal of the following expiring Port Authority licenses for new ten-year terms: Enterprise Intrastate LLC, Enterprise Texas Pipeline LLC, Explorer Pipeline Company, Houston Pipe Line Company LP, HSC Pipeline Partnership, LLC, INEOS Americas LLC, Seaway Crude Pipeline Company, and Valero Refining-Texas, L.P.
8. Issue a transmission line license to Comcast of Houston, LLC for one fiber optic cable line over and across the Port Authority's Manchester Terminal Spur Railroad right-of-way.
9. Issue a pipeline license to HSC Pipeline Partnership, LLC for one 8-inch high purity ISO-Butane pipeline under and across Cedar Bayou, Banana Bend, and San Jacinto River.
10. Amend a pipeline license to NuStar Logistics, LP to add one 12-inch refined petroleum product pipeline under and across the Southside Mainline Railroad right-of-way.
11. Amend a marine construction permit issued to Boone Towing, Inc. to dredge an additional 0.3 acres and add three moorings in Old River along Lakeside Drive.

Leases

12. Issue a marine construction permit to and approve a private and a port-adjacency barge fleeting lease agreement with AccuTRANS Fleeting Services LLC for approximately 4.8 acres of submerged lands in Old River at an initial monthly rental amount of \$5,964 for a ten-year term.
13. Approve a private adjacency barge fleeting lease agreement and a marine construction permit with Boone Towing, Inc. for approximately 18.15 acres of submerged lands in Old River at a monthly rental amount of \$5,445 for a ten-year term.

1. OPERATIONS

Awards, Amendments & Change Orders

1. Award a contract to Konecranes, Inc., the sole source provider, for purchase and installation of Konecranes DynAC/DynaHoist Vector II drives and control system retrofit for four rubber-tyred gantry cranes at Barbours Cut Terminal in an amount not to exceed \$2,079,000.
2. Award a contract to Cavotec USA Inc., the sole source provider, for repairs to a medium-voltage cable trench cover at Bayport Container Terminal in an amount not to exceed \$137,348.
3. Authorize additional purchase order funding for continuing pandemic response services with Workplace Safety Screenings for \$650,000 and Ambassador Services, LLC for \$600,000.
4. Issue a purchase order to PaveConnect Logistics LLC, for asphalt repairs at Turning Basin Terminal's Central Maintenance compound, using the OMNIA Partners (formerly National IPA/US Communities) cooperative purchase program, in an amount not to exceed \$500,000.
5. Issue a purchase order to Carrier Enterprise, LLC, for purchase of one 150-ton chiller unit and installation of two 150-ton chiller units for the Bayport Container Terminal's Administration and Maintenance & Repair buildings, using the Sourcewell cooperative purchase program, in an amount not to exceed \$300,000.
6. Issue a purchase order to International Business Machines for the purchase of electronic data interchange pre-processor for Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal, using Texas Department of Information Resources' cooperative purchase program, in an amount not to exceed 250,000 (inclusive of one year maintenance and support).

General

7. Approve a 30-year lease with Texas Stevedoring Services, LLC for interim premises (an approximately 12.00-acre parcel of land at Barbours Cut Terminal) and permanent leased premises (an approximately 11.50-acre parcel of land at Barbours Cut Terminal), providing for an expansion option.

K. PEOPLE

Awards, Amendments & Change Orders

1. Authorize renewal of group insurance agreements with the following carriers to include coverage for calendar year 2021 in a total amount not to exceed \$2,378,431: (a) Aetna Life Insurance Company, for dental, vision, and Medicare Advantage coverage; (b) Minnesota Life Insurance Company, for basic life, voluntary and dependent life, and retiree life coverage; and (c) Hartford Life and Accident Insurance Company, for long-term disability (LTD) coverage and short-term disability (STD) coverage.
2. Authorize an additional premium payment to Aetna Life Insurance Company, for additional 2020 group dental coverage, in an amount not to exceed \$75,000.

L. PORT SECURITY AND EMERGENCY OPERATIONS

General

1. Enter into an Intergovernmental Agreement with the City of Morgan's Point for police services for one year in an amount not to exceed \$24,720.

M. TECHNOLOGY

Awards, Amendments & Change Orders

1. Issue a purchase order to Mythics, Inc. for purchase of three-year licensing for the Port Authority's JDEdwards enterprise resource planning software, using the Texas Department of Information Resources' cooperative purchase program, a cooperative purchase program, in an amount not to exceed \$387,713.08.
2. Approve the purchase of annual software subscription and support services for ManageEngine service desk ticketing software from SHI Government Solutions, using the Local Government Purchasing Cooperative's BuyBoard, a cooperative purchase program, in an amount not to exceed \$54,007.

N. RECESS OPEN MEETING AND CONVENE EXECUTIVE SESSION

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act), including consultations regarding proposed amendments to the agreements for legal services with (a) J. Kent Friedman, (b) W. Allyn Hoaglund, and (c) Littler Mendelson
2. Real Estate (Section 551.072, Texas Open Meetings Act), including disposition of Barbour's Cut Terminal, Beltway 8, and Turning Basin Terminal vicinity properties
3. Economic Development Negotiations or Incentives (Section 551.087, Texas Open Meetings Act)
4. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act)
5. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)
6. Adjourn Executive Session

O. RECONVENE OPEN MEETING

1. Announce any items from Executive Session requiring Port Commission action

P. ADJOURN MEETING

1. Next Meeting Requested - October 27, 2020
2. Adjourn Port Commission Meeting