

Port of Houston Authority
P&D Fund Expenditures *
September 2019

Department	Description	September	YTD Total
Commissioner Travel			
Janiece Longoria	Miscellaneous (Mileage)	\$ -	\$ 99
Theldon Branch	Texas Port Association Conference - Austin, TX	-	1,236
Theldon Branch	Legislative Meeting - Austin	-	3,215
Dean Corgey	Legislative Meeting - Austin	-	3,142
Ric Campo	Austin Advocacy Trip	-	286
Dean Corgey	Austin Advocacy Trip	-	332
Stephen DonCarlos	Miscellaneous (Mileage)	-	573
Theldon Branch	Congressional Black Caucus Conference - Washington, DC	2,466	2,466
Dean Corgey	Congressional Black Cacus Conference - Washington, DC	375	375
Commissioner Travel Total		2,841	11,724
Channel Development			
	PHA Table Purchases	-	2,500
	Travel	-	258
Channel Development Total		-	2,758
Chief Commercial Officer Administration			
	Business Meals & Entertainment	160	4,241
	Dues & Memberships	-	61,479
	Telephone	-	97
	Travel	4	34,006
Chief Commercial Officer Administration Total		164	99,822
Community Relations and Events			
	Art & Production	-	557
	Dues & Memberships	-	15,550
	Economic Development Support	(3,636)	239,614
	Educational Sponsorships	5,000	5,000
	Employee Special Events	-	5,009
	Equipment Purchases Expensed	-	1,125
	Fees & Services	6,700	6,700
	PHA Receptions/Special Events	-	7,214
	PHA Sponsored Event	11,336	69,780
	PHA Table Purchases	2,500	36,875
	Promotional Gifts	6,795	17,699
	Software License Fees	-	290
	Travel	-	727
Community Relations and Events Total		28,695	406,139
Economic Development			
	Advertising Media	-	3,375
	Business Meals & Entertainment	3,306	13,592
	Dues & Memberships	-	17,741
	Economic Development Support	-	20,000
	PHA Receptions/Special Events	2,125	11,250
	PHA Sponsored Event	20,000	31,208
	Postage	15	15
	Seminar/Conference Registration	895	6,105
	Travel	5,284	32,139
Economic Development Total		31,625	135,426
Education Outreach			
	Educational Sponsorships	-	85,850
	PHA Receptions/Special Events	-	50,361
	Promotional Gifts	-	5,189
	Travel	-	274
Education Outreach Total		-	141,674

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Department	Description	September	YTD Total
Environmental Affairs	Economic Development Support	-	10,000
Environmental Affairs Total		-	10,000
Executive	Business Meals & Entertainment	-	2,666
	Consulting Fees	8,500	22,632
	Dues & Memberships	-	84,145
	Fees & Services	-	5,033
	Seminar/Conference Registration	-	845
	Travel	-	16,211
Executive Total		8,500	131,532
Government Relations	Business Meals & Entertainment	-	45
	Consulting Fees	85,143	398,456
	Dues & Memberships	-	78,975
	PHA Receptions/Special Events	-	36,246
	PHA Sponsored Event	1,500	12,000
	PHA Table Purchases	1,500	39,700
	Printing Production	-	137
	Promotional Gifts	-	2,849
	Seminar/Conference Registration	440	440
	Travel	1,314	17,986
Government Relations Total		89,896	586,833
Marketing and External Communication	Advertising Media	7,265	104,528
	Art & Production	10,000	90,001
	Business Meals & Entertainment	-	495
	Consulting Fees	-	8,500
	Dues & Memberships	-	315
	Fees & Services	7,420	47,591
	Fees for Online Services	2,868	94,220
	PHA Sponsored Event	-	4,300
	Postage	-	633
	Printing Production	-	19,215
	Promotional Gifts	1,723	9,403
	Travel	24	153
Marketing and External Communication Total		29,299	379,355
Media Relations	Business Meals & Entertainment	-	35
	Dues & Memberships	-	315
	Fees for Online Services	-	17
	Travel	-	218
Media Relations Total		-	585
MV Sam Houston	Equipment Purchases Expensed	-	80
	Fees & Services	737	6,221
	Fuel	39	12,824
	Machinery & Equipment Maintenance - Contractor	-	1,050
	Materials	-	7,006
	Personnel Costs	44,646	475,132
	Software License Fees	-	9,889
	Tour Boat Special Events	2,905	29,296
	Training Registration	-	2,495
MV Sam Houston Total		48,327	543,993

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Department	Description	September	YTD Total
Procurement Services	Promotional Gifts	-	2,443
Procurement Services Total		-	2,443
Real Estate	PHA Sponsored Event	2,500	2,500
Real Estate Total		2,500	2,500
Research & Forecasting	Dues & Memberships	-	141
Research & Forecasting Total		-	141
Small Business	Economic Development Support	-	188,500
	PHA Receptions/Special Events	704	3,435
	PHA Sponsored Event	-	38,307
	Travel	-	36
Small Business Total		704	230,278
Trade Development	Business Meals & Entertainment	2,724	21,023
	Consulting Fees	19,550	286,682
	Dues & Memberships	1,120	11,899
	Fees & Services	-	4,379
	PHA Receptions/Special Events	4,353	79,435
	PHA Sponsored Event	1,000	18,400
	Promotional Gifts	-	10
	Seminar/Conference Registration	45	4,325
	Trade Trips	9,766	266,983
	Travel	4,468	58,193
Trade Development Total		43,026	751,328
Grand Total		\$ 285,577	\$ 3,436,535

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
September 2019**

<u>Description</u>	<u>Total</u>
Consulting Fees	\$ 716,270
Personnel Costs	475,132
Economic Development Support	458,114
Dues & Memberships	270,560
Trade Trips	266,983
PHA Receptions/Special Events	187,942
PHA Sponsored Event	176,494
Travel	160,200
Advertising Media	107,903
Fees for Online Services	94,237
Educational Sponsorships	90,850
Art & Production	90,557
PHA Table Purchases	79,075
Fees & Services	69,925
Business Meals & Entertainment	42,098
Promotional Gifts	37,594
Tour Boat Special Events	29,296
Printing Production	19,352
Fuel	12,824
Commissioner Travel	11,724
Seminar/Conference Registration	11,715
Software License Fees	10,179
Materials	7,006
Employee Special Events	5,009
Training Registration	2,495
Equipment Purchases Expensed	1,205
Machinery & Equipment Maintenance - Contractor	1,050
Postage	648
Telephone	97
Grand Total	<u><u>\$ 3,436,535</u></u>

* **Note:** This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

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MV Sam Houston - Special Events
September 2019 YTD

Month Paid	Tour Date	Organization	2019 YTD
January	12/21/2018	City of Galena Park	\$ 1,364
February	02/13/2019	SER Jobs	1,328
April	02/19/2019	Blanson CTE High School	365
	02/20/2019	Chavez High School Special Ed. Dept.	-
	02/21/2019	Environmental Youth Council	-
March	02/28/2019	Texas Southern University - Department of Transportation Studies	417
March	03/22/2019	Disaster Response Fellowship	1,329
April	03/29/2019	Jason Learning	950
April	04/02/2019	American Association of Port Authorities	575
	04/04/2019	Houston Chemical Association	-
April	04/04/2019	Texas Lyceum	1,285
April	04/11/2019	Economic Alliance Houston Port Region	1,089
April	04/17/2019	Humble High School TSTEM Academy	306
	TBD	Greater Houston Coffee Association	-
	TBD	Port Houston Maritime Education	-
	04/30/2019	Deer Park Community Advisory Council (DPCAC)	-
May	05/02/2019	Asian Chamber of Commerce	1,215
	05/08/2019	US Navy Cruiser Sailors Assn (USNCSA)	-
May	05/14/2019	Washington High School JROTC	395
May	05/17/2019	The Women's Transportation Club of Houston	1,100
June	05/23/2019	American Wind Energy Association	680
June	06/01/2019	South Texas Section of the American Institute of Chemical Engineers	1,070
June	06/11/2019	Pasadena Chamber of Commerce	1,309
June	06/12/2019	San Jacinto College Maritime Summer Camp	345
	06/13/2019	American Association for Women in Community Colleges Leadership Institute,	-
June	06/14/2019	TSU Summer Maritime Academy	1,185
July	06/20/2019	Harris County Mayors and Councils Association	1,235
June	06/20/2019	Workforce Development Committee of the Economic Alliance, Houston Port Region	929
June	06/22/2019	Harris County Mayors and Councils Association	1,319
July	07/02/2019	Interagency Mentor Protégé Program	1,235
July	07/11/2019	Christian Congregation Harbor Ministries	1,300
July	07/16/2019	Career & Technical Association of Texas / CTAT Summer	579
July	07/18/2019	Greater Houston Coffee Association	1,018
August	07/26/2019	CICTEX - Camara Internacional de Comercio - Texas	1,220
	08/08/2019	Artist Boat	-
September	08/16/2019	CyFair ISD Business Educators	1,030
	08/17/2019	Port Houston - Community Relations & Events	-
September	08/17/2019	Air Force Association, San Jacinto Chapter	-
September	08/22/2019	Christian Congregation Harbor Ministries	1,249
August	08/29/2019	Harris County Commissioners Court - Precinct 2	900
	09/17/2019	Port Houston Economic Development Department	975
	09/18/2019	Jack Yates High School Maritime Academy	-
	09/18/2019	NDTA Houston	-
	09/19/2019	Chester W. Nimitz HS (NJROTC)	-
	09/19/2019	Women Contractors Association	-
	09/24/2019	Greater Houston Black Chamber	-
	09/26/2019	Port Houston Maritime Academy	-
			\$ 29,296

* Note: This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.