

Port of Houston Authority
P&D Fund Expenditures *
August 2020

<u>Department</u>	<u>Description</u>	<u>August</u>	<u>YTD Total</u>
Chief Commercial Officer Administration			
	Business Meals & Entertainment	\$ -	\$ 457
	Dues & Memberships	-	60,000
	Seminar/Conference Registration	-	250
	Travel	-	9
Chief Commercial Officer Administration Total		-	60,716
Chief Infrastructure Officer Administration			
	PHA Sponsored Event	-	5,612
Chief Infrastructure Officer Administration Total		-	5,612
Chief Operating Officer Administration			
	Business Meals & Entertainment	-	647
	Travel	-	187
Chief Operating Officer Administration Total		-	834
Community Relations and Events			
	Consulting Fees	50,000	50,000
	Dues & Memberships	-	17,050
	Economic Development Support	25,000	198,000
	PHA Receptions/Special Events	-	2,500
	PHA Sponsored Event	-	56,500
	PHA Table Purchases	-	28,620
	Promotional Gifts	2,900	2,900
	Travel	-	192
Community Relations and Events Total		77,900	355,762
Economic Development			
	Business Meals & Entertainment	-	3,574
	Dues & Memberships	5,630	6,880
	PHA Receptions/Special Events	-	2,269
	PHA Sponsored Event	-	8,400
	Seminar/Conference Registration	-	600
	Travel	-	7,267
Economic Development Total		5,630	28,991
Education Outreach			
	Business Meals & Entertainment	-	51
	Educational Sponsorships	40,000	50,935
	PHA Receptions/Special Events	-	5,919
	Promotional Gifts	-	5,650
Education Outreach Total		40,000	62,555
Executive			
	Business Meals & Entertainment	-	656
	PHA Sponsored Event	-	2,500
	Seminar/Conference Registration	-	850
	Travel	-	3,894
Executive Total		-	7,900

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Government Relations			
	Consulting Fees	48,334	252,814
	Dues & Memberships	-	47,500
	PHA Receptions/Special Events	-	2,897
	PHA Sponsored Event	5,000	7,500
	PHA Table Purchases	-	4,500
	Travel	-	2,023
Government Relations Total		53,334	317,234
Marketing and External Communication			
	Advertising Media	-	21,890
	Art and Production	9,575	64,020
	Business Meals & Entertainment	-	385
	Computer Equipment Purchases	-	314
	Dues & Memberships	-	300
	Fees & Services	26,400	150,865
	Fees for Online Services	2,520	78,807
	Materials	-	555
	PHA Receptions/Special Events	-	472
	Printing Production	-	6,017
	Promotional Gifts	-	3,972
	Subscriptions and Publications	-	133
	Travel	-	2,039
Marketing and External Communication Total		38,495	329,769
Media Relations			
	Subscriptions and Publications	-	104
Media Relations Total		-	104
MV Sam Houston			
	Fees & Services	152	1,258
	Fuel	-	2,238
	Materials	-	376
	Personnel Costs	49,004	438,136
	Safety Equipment	4,457	7,009
	Software License Fees	-	9,889
	Tour Boat Special Events	-	4,068
MV Sam Houston Total		53,613	462,974
Procurement Services			
	PHA Sponsored Event	-	2,500
Procurement Services Total		-	2,500
Research and Forecasting			
	Business Meals & Entertainment	-	78
	Dues & Memberships	-	141
	Fees for Online Services	-	30,810
	Travel	-	35
Research and Forecasting Total		-	31,064
Small Business			
	Economic Development Support	-	182,250
	PHA Receptions/Special Events	-	67
	PHA Sponsored Event	-	30,000
	Promotional Gifts	-	5,575
Small Business Total		-	217,892

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Trade Development	Business Meals & Entertainment	-	6,492
	Consulting Fees	36,976	313,162
	Dues & Memberships	-	6,095
	Fees & Services	-	458
	PHA Receptions/Special Events	-	115,822
	PHA Sponsored Event	-	8,500
	Seminar/Conference Registration	-	1,330
	Trade Trips	-	117,648
	Training Registration	-	40
	Travel	-	9,541
Trade Development Total		36,976	579,088
Grand Total		\$ 305,948	\$ 2,462,993

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

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August 2020**

<u>Description</u>	<u>Total</u>
Consulting Fees	\$ 615,976
Personnel Costs	438,136
Economic Development Support	380,250
Fees & Services	152,581
Dues & Memberships	137,966
PHA Receptions/Special Events	129,947
PHA Sponsored Event	121,512
Trade Trips	117,648
Fees for Online Services	109,617
Art and Production	64,020
Educational Sponsorships	50,935
PHA Table Purchases	33,120
Travel	25,188
Advertising Media	21,890
Promotional Gifts	18,097
Business Meals & Entertainment	12,338
Software License Fees	9,889
Safety Equipment	7,009
Printing Production	6,017
Tour Boat Special Events	4,068
Seminar/Conference Registration	3,030
Fuel	2,238
Materials	931
Computer Equipment Purchases	314
Subscriptions and Publications	237
Training Registration	40
Grand Total	<u><u>\$ 2,462,993</u></u>

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

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MV Sam Houston - Special Events
August 2020

<u>Month Paid</u>	<u>Tour Date</u>	<u>Organization</u>	<u>2020 YTD</u>
January	12/19/2019	City of Galena Park	\$ 985
February	1/24/2020	American Society of Civil Engineers Texas	975
March	2/22/2020	Division of General Medicine, McGovern Medical School	1,017
	2/25/2020	Galena Park High School - Environmental Youth Council	-
March	2/27/2020	Camara de Empresarios Latinos de Houston (CELH)	1,091
			\$ 4,068

** Note: This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*