

Port of Houston Authority  
P&D Fund Expenditures \*  
August 2021

Department	Description	August	YTD Total
Channel Development			
	PHA Sponsored Event	\$ 2,500	\$ 2,500
<b>Channel Development Total</b>		<b>2,500</b>	<b>2,500</b>
Chief Commercial Officer			
	Business Meals & Entertainment	421	1,156
	Dues & Memberships	-	60,000
	Promotional Gifts	-	122
	Trade Trips	281	281
	Travel	-	88
<b>Chief Commercial Officer Total</b>		<b>702</b>	<b>61,647</b>
Chief Operating Officer			
	Dues & Memberships	-	65,000
<b>Chief Operating Officer Total</b>		<b>-</b>	<b>65,000</b>
Community Relations and Events			
	Dues & Memberships	1,500	18,050
	Economic Development Support	85,875	475,525
	Fees & Services	-	5,791
	Fees for Online Services	-	50,000
	PHA Sponsored Event	-	135,675
	PHA Table Purchases	2,500	11,000
	Postage	-	7,684
<b>Community Relations and Events Total</b>		<b>89,875</b>	<b>703,725</b>
Economic Development			
	Business Meals & Entertainment	452	1,273
	Dues & Memberships	-	4,395
	Seminar/Conference Registration	1,145	1,445
	Travel	1,733	3,841
<b>Economic Development Total</b>		<b>3,329</b>	<b>10,954</b>
Education Outreach			
	PHA Receptions/Special Events	-	2,818
	Promotional Gifts	-	16,468
<b>Education Outreach Total</b>		<b>-</b>	<b>19,286</b>
Executive			
	Business Meals & Entertainment	-	343
	Dues & Memberships	25,000	8,750
	Travel	-	10
<b>Executive Total</b>		<b>25,000</b>	<b>9,103</b>
Government Relations			
	2019-PHA Rodeo	547	547
	Consulting Fees	10,000	256,998
	Dues & Memberships	-	34,000
<b>Government Relations Total</b>		<b>10,547</b>	<b>291,545</b>

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Department	Description	August	YTD Total
Marketing and External Communication			
	Advertising Media	23,600	83,629
	Art and Production	10,334	133,043
	Dues & Memberships	-	149
	Fees & Services	5,470	42,186
	Fees for Online Services	-	13,662
	PHA Sponsored Event	-	5,000
	Postage	-	812
	Printing Production	11,680	16,158
	Promotional Gifts	8,968	23,044
	Seminar/Conference Registration	-	433
	Travel	-	(1,719)
<b>Marketing and External Communication Total</b>		<b>60,052</b>	<b>316,397</b>
Media Relations			
	Dues & Memberships	510	510
<b>Media Relations Total</b>		<b>510</b>	<b>510</b>
MV Sam Houston			
	Fees & Services	251	373
	Fuel	-	2,568
	Maint / Machine Equip - Contractor	93,295	93,295
	Materials	659	2,629
	Personnel Costs	48,971	456,431
	Postage	-	2,004
	Software License Fees	-	9,889
<b>MV Sam Houston Total</b>		<b>143,175</b>	<b>567,189</b>
Research and Forecasting			
	Fees for Online Services	-	(8,709)
<b>Research and Forecasting Total</b>		<b>-</b>	<b>(8,709)</b>
Small Business			
	Economic Development Support	26,250	171,000
	Educational Sponsorship	10,000	10,000
	PHA Sponsored Event	-	2,000
<b>Small Business Total</b>		<b>36,250</b>	<b>183,000</b>
Trade Development			
	2019-PHA Rodeo	-	(35,306)
	Business Meals & Entertainment	393	1,613
	Consulting Fees	16,667	221,300
	Dues & Memberships	100	2,925
	Fees & Services	-	273
	PHA Sponsored Event	6,800	44,800
	PHA Table Purchases	-	(100)
	Promotional Gifts	-	11
	Trade Trips	-	16,260
	Training Registration	495	6,435
	Travel	733	1,608
<b>Trade Development Total</b>		<b>25,188</b>	<b>259,819</b>
<b>Grand Total</b>		<b>\$ 397,128</b>	<b>\$ 2,481,967</b>

\* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority  
P&D Fund Expenditures \*  
August 2021**

<u>Description</u>	<u>Total</u>
Economic Development Support	\$ 646,525
Consulting Fees	478,298
Personnel Costs	456,431
Dues & Memberships	193,779
PHA Sponsored Event	189,975
Art and Production	133,043
Maint / Machine Equip - Contractor	93,295
Advertising Media	83,629
Fees for Online Services	54,954
Fees & Services	48,623
Promotional Gifts	39,644
Trade Trips	16,541
Printing Production	16,158
PHA Table Purchases	10,900
Postage	10,500
Educational Sponsorship	10,000
Software License Fees	9,889
Training Registration	6,435
Business Meals & Entertainment	4,386
Travel	3,829
PHA Receptions/Special Events	2,818
Materials	2,629
Fuel	2,568
Seminar/Conference Registration	1,878
2019-PHA Rodeo	(34,759)
<b>Grand Total</b>	<b><u><u>\$ 2,481,967</u></u></b>

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MV Sam Houston - Special Events  
August 2021

<u>Month Paid</u>	<u>Tour Date</u>	<u>Organization</u>	<u>2021 YTD</u>
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NO ACTIVITY

\* *Note: This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*