

Port of Houston Authority
P&D Fund Expenditures *
December 2021

| Department | Description | December | YTD Total |
|---|---------------------------------|---------------|------------------|
| Channel Development | | | |
| | PHA Sponsored Event | \$ - | \$ 2,500 |
| | Travel | 221 | 221 |
| Channel Development Total | | 221 | 2,721 |
| Chief Commercial Officer | | | |
| | Business Meals & Entertainment | 644 | 2,745 |
| | Dues & Memberships | - | 60,000 |
| | Promotional Gifts | - | 122 |
| | Trade Trips | - | 281 |
| | Travel | - | 114 |
| Chief Commercial Officer Total | | 644 | 63,262 |
| Chief Operating Officer | | | |
| | Dues & Memberships | - | 81,250 |
| Chief Operating Officer Total | | - | 81,250 |
| Community Relations and Events | | | |
| | Consulting Fees | 50,384 | 50,384 |
| | Dues & Memberships | - | 18,050 |
| | Economic Development Support | - | 735,788 |
| | Fees & Services | - | 5,791 |
| | Fees for Online Services | (50,000) | - |
| | PHA Receptions/Special Events | 1,604 | 2,599 |
| | PHA Sponsored Event | 17,028 | 164,703 |
| | PHA Table Purchases | 800 | 19,330 |
| | Postage | - | 7,684 |
| Community Relations and Events Total | | 19,816 | 1,004,329 |
| Economic Development | | | |
| | Advertising Media | 475 | 475 |
| | Business Meals & Entertainment | 968 | 2,241 |
| | Dues & Memberships | 350 | 4,745 |
| | PHA Sponsored Event | 3,000 | 8,000 |
| | Seminar/Conference Registration | - | 1,445 |
| | Travel | 1,522 | 5,363 |
| Economic Development Total | | 6,315 | 22,269 |
| Education Outreach | | | |
| | Educational Sponsorship | 40,000 | 82,000 |
| | PHA Receptions/Special Events | - | 2,818 |
| | Promotional Gifts | - | 16,468 |
| Education Outreach Total | | 40,000 | 101,286 |
| Employee, Development & Engagement | | | |
| | Employee SpecialEvents | - | (14) |
| Employee, Development & Engagement Total | | - | (14) |
| Executive | | | |
| | Business Meals & Entertainment | - | 565 |
| | Dues & Memberships | - | 8,750 |
| | Economic Development Support | 5,000 | 30,000 |
| | PHA Table Purchases | 11,000 | 11,000 |
| | Travel | - | 548 |
| Executive Total | | 16,000 | 50,863 |

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| Government Relations | | | |
| | 2019-PHA Rodeo | - | 1,138 |
| | Consulting Fees | 37,000 | 483,998 |
| | Dues & Memberships | - | 36,000 |
| | PHA Sponsored Event | - | 15,016 |
| | PHA Table Purchases | - | 5,000 |
| | Promotional Gifts | - | 680 |
| | Seminar/Conference Registration | 100 | 535 |
| Government Relations Total | | 37,100 | 542,366 |
| Marketing and External Communication | | | |
| | Advertising Media | 14,272 | 165,390 |
| | Art and Production | 10,000 | 200,153 |
| | Business Meals & Entertainment | - | 103 |
| | Computer Equipment Purchases | - | 858 |
| | Dues & Memberships | - | 298 |
| | Fees & Services | 1,260 | 46,424 |
| | Fees for Online Services | - | 13,742 |
| | PHA Sponsored Event | - | 10,000 |
| | Postage | 886 | 2,581 |
| | Printing Production | 11,079 | 32,946 |
| | Promotional Gifts | 4,642 | 49,206 |
| | Seminar/Conference Registration | - | 433 |
| | Travel | 143 | (1,397) |
| Marketing and External Communication Total | | 42,282 | 520,739 |
| Media Relations | | | |
| | Dues & Memberships | - | 510 |
| Media Relations Total | | - | 510 |
| MV Sam Houston | | | |
| | 2019-PHA Rodeo | - | 1,910 |
| | Equipment Purchases Expensed | 2,004 | 4,181 |
| | Fees & Services | - | 1,551 |
| | Fuel | - | 2,620 |
| | Maint / Machine Equip - Contractor | - | 93,295 |
| | Materials | - | 5,754 |
| | Personnel Costs | 41,478 | 642,902 |
| | Postage | (2,004) | (2,006) |
| | Software License Fees | - | 9,889 |
| MV Sam Houston Total | | 41,478 | 760,097 |
| Real Estate | | | |
| | Travel | 122 | 122 |
| Real Estate Total | | 122 | 122 |
| Research and Forecasting | | | |
| | Fees for Online Services | - | (8,709) |
| Research and Forecasting Total | | - | (8,709) |

Port of Houston Authority
P&D Fund Expenditures *
December 2021

| Department | Description | December | YTD Total |
|--------------------------------|---------------------------------|-------------------|---------------------|
| Small Business | Economic Development Support | - | 208,500 |
| | Educational Sponsorship | 4,213 | 16,613 |
| | PHA Receptions/Special Events | - | 2,327 |
| | PHA Sponsored Event | - | 12,000 |
| Small Business Total | | 4,213 | 239,440 |
| Trade Development | 2019-PHA Rodeo | - | (33,306) |
| | Business Meals & Entertainment | 3,482 | 8,197 |
| | Consulting Fees | 57,430 | 397,201 |
| | Dues & Memberships | 60 | 3,285 |
| | Fees & Services | - | 273 |
| | PHA Receptions/Special Events | 14,401 | 14,401 |
| | PHA Sponsored Event | 2,000 | 61,800 |
| | PHA Table Purchases | - | (100) |
| | Promotional Gifts | - | 1,537 |
| | Seminar/Conference Registration | - | 1,000 |
| | Trade Trips | - | 16,614 |
| | Training Registration | - | 6,435 |
| | Travel | 5,292 | 8,816 |
| Trade Development Total | | 82,665 | 486,152 |
| Grand Total | | \$ 290,855 | \$ 3,866,682 |

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
December 2021**

| <u>Description</u> | <u>Total</u> |
|------------------------------------|-----------------------------------|
| Economic Development Support | \$ 974,288 |
| Consulting Fees | 931,582 |
| Personnel Costs | 642,902 |
| PHA Sponsored Event | 274,019 |
| Dues & Memberships | 212,888 |
| Art and Production | 200,153 |
| Advertising Media | 165,865 |
| Educational Sponsorship | 98,613 |
| Maint / Machine Equip - Contractor | 93,295 |
| Promotional Gifts | 68,011 |
| Fees & Services | 54,039 |
| PHA Table Purchases | 35,230 |
| Printing Production | 32,946 |
| PHA Receptions/Special Events | 22,145 |
| Trade Trips | 16,895 |
| Business Meals & Entertainment | 13,850 |
| Travel | 13,787 |
| Software License Fees | 9,889 |
| Postage | 8,260 |
| Training Registration | 6,435 |
| Materials | 5,754 |
| Fees for Online Services | 5,034 |
| Equipment Purchases Expensed | 4,181 |
| Seminar/Conference Registration | 3,412 |
| Fuel | 2,620 |
| Computer Equipment Purchases | 858 |
| Employee SpecialEvents | (14) |
| 2019-PHA Rodeo | (30,258) |
| Grand Total | <u><u>\$ 3,866,682</u></u> |

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
December 2021

| <u>Month Paid</u> | <u>Tour Date</u> | <u>Organization</u> | <u>2021 YTD</u> |
|-------------------|------------------|---------------------|-----------------|
|-------------------|------------------|---------------------|-----------------|

NO ACTIVITY

* *Note: This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*