

Port of Houston Authority
P&D Fund Expenditures *
February 2022

Department	Description	February	YTD Total
Chief Commercial Officer			
	Business Meals & Entertainment	\$ 615	\$ 615
	Dues & Memberships	1,300	1,300
	Travel	80	80
Chief Commercial Officer Total		1,995	1,995
Community Relations and Events			
	Dues & Memberships	3,050	3,050
	Economic Development Support	246,250	250,000
	PHA Sponsored Event	10,000	10,000
Community Relations and Events Total		259,300	263,050
Economic Development			
	Business Meals & Entertainment	-	996
	Dues & Memberships	525	63,670
	Seminar/Conference Registration	1,975	4,301
	Travel	-	3,595
Economic Development Total		2,500	72,561
Education Outreach			
	Educational Sponsorship	-	25,000
Education Outreach Total		-	25,000
Executive			
	Business Meals & Entertainment	117	117
	Economic Development Support	15,000	40,000
	Travel	1,589	1,589
Executive Total		16,705	41,705
Government Relations			
	Consulting Fees	30,000	50,000
	PHA Receptions/Special Events	-	1,688
Government Relations Total		30,000	51,688
Marketing and External Communication			
	Advertising Media	13,970	17,570
	Art and Production	14,450	25,250
	Consulting Fees	9,775	9,775
	Dues & Memberships	149	149
	Fees & Services	794	10,249
	PHA Sponsored Event	-	5,000
	PHA Trade Trips	57,760	57,760
	Promotional Gifts	-	20,555
Marketing and External Communication Total		96,898	146,307

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Department	Description	February	YTD Total
MV Sam Houston			
	Fuel	-	50
	Materials	-	4,600
	Personnel Costs	65,007	122,560
MV Sam Houston Total		65,007	127,210
Real Estate			
	Business Meals & Entertainment	86	86
	Travel	81	81
Real Estate Total		166	166
Research and Forecasting			
	Consulting Fees	-	9,000
Research and Forecasting Total		-	9,000
Small Business			
	Economic Development Support	-	7,500
	Educational Sponsorship	3,100	3,100
	PHA Sponsored Event	2,500	2,500
Small Business Total		5,600	13,100
Small Business and Maritime Education			
	Training Registration	150	150
Small Business and Maritime Education Total		150	150
Trade Development			
	Business Meals & Entertainment	2,568	3,553
	Consulting Fees	5,140	35,251
	Dues & Memberships	-	1,000
	PHA Sponsored Event	500	500
	PHA Trade Trips	392	392
	Promotional Gifts	-	200
	Travel	760	1,568
Trade Development Total		9,361	42,464
Grand Total		\$ 487,682	\$ 794,397

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
February 2022**

<u>Description</u>	<u>Total</u>
Economic Development Support	\$ 297,500
Personnel Costs	122,560
Consulting Fees	104,026
Dues & Memberships	69,169
PHA Trade Trips	58,152
Educational Sponsorship	28,100
Art and Production	25,250
Promotional Gifts	20,755
PHA Sponsored Event	18,000
Advertising Media	17,570
Fees & Services	10,249
Travel	6,912
Business Meals & Entertainment	5,366
Materials	4,600
Seminar/Conference Registration	4,301
PHA Receptions/Special Events	1,688
Training Registration	150
Fuel	50
Grand Total	<u>\$ 794,397</u>

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
February 2022

<u>Month Paid</u>	<u>Tour Date</u>	<u>Organization</u>	<u>2022 YTD</u>
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NO ACTIVITY

* *Note: This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*