

Port of Houston Authority  
P&D Fund Expenditures \*  
March 2022

Department	Description	March	YTD Total
Business Equity	Economic Development Support	\$ 33,500	\$ 41,000
	Educational Sponsorship	600	3,700
	PHA Sponsored Event	-	2,500
<b>Business Equity Total</b>		<b>34,100</b>	<b>47,200</b>
Chief Business Equity Officer Administration	Training Registration	-	150
<b>Chief Business Equity Officer Administration Total</b>		<b>-</b>	<b>150</b>
Chief Commercial Officer Administration	Business Meals & Entertainment	1,060	1,676
	Dues & Memberships	-	1,300
	Seminar/Conference Registration	225	225
	Travel	129	208
<b>Chief Commercial Officer Administration Total</b>		<b>1,414</b>	<b>3,409</b>
Community Relations	Dues & Memberships	10,000	13,050
	Economic Development Support	22,500	272,500
	PHA Sponsored Event	5,000	15,000
	PHA Table Purchases	2,580	2,580
<b>Community Relations Total</b>		<b>40,080</b>	<b>303,130</b>
Economic Development	Business Meals & Entertainment	1,229	2,225
	Dues & Memberships	6,005	69,675
	PHA Sponsored Event	14,000	14,000
	Seminar/Conference Registration	(1,600)	2,701
	Travel	489	4,084
<b>Economic Development Total</b>		<b>20,124</b>	<b>92,685</b>
Education Outreach	Educational Sponsorship	-	25,000
	PHA Receptions/Special Events	1,630	1,630
<b>Education Outreach Total</b>		<b>1,630</b>	<b>26,630</b>
Executive	Business Meals & Entertainment	-	117
	Economic Development Support	5,000	45,000
	PHA Table Purchases	11,000	11,000
	Travel	-	1,589
<b>Executive Total</b>		<b>16,000</b>	<b>57,705</b>
Government Relations	Consulting Fees	77,000	127,000
	Dues & Memberships	44,275	44,275
	Fees & Services	9,800	9,800
	PHA Receptions/Special Events	-	1,688
<b>Government Relations Total</b>		<b>131,075</b>	<b>182,763</b>

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March 2022

Department	Description	March	YTD Total
Information Technology			
	Fees & Services	125	125
<b>Information Technology Total</b>		<b>125</b>	<b>125</b>
Marketing, Branding and External Communications			
	Advertising Media	8,901	26,471
	Art and Production	10,000	35,250
	Dues & Memberships	229	378
	Fees & Services	-	10,249
	Fees for Online Services	-	9,775
	PHA Sponsored Event	17,500	22,500
	PHA Trade Trips	6,066	63,826
	Promotional Gifts	-	20,555
<b>Marketing, Branding and External Communications Total</b>		<b>42,696</b>	<b>189,004</b>
MV Sam Houston			
	Fuel	-	50
	Materials	21	4,621
	Personnel Costs	45,703	168,263
	Software License Fees	9,889	9,889
<b>MV Sam Houston Total</b>		<b>55,613</b>	<b>182,823</b>
Police			
	Training Registration	11	11
<b>Police Total</b>		<b>11</b>	<b>11</b>
Real Estate			
	Business Meals & Entertainment	-	86
	Travel	-	81
<b>Real Estate Total</b>		<b>-</b>	<b>166</b>
Research and Forecasting			
	Consulting Fees	-	9,000
<b>Research and Forecasting Total</b>		<b>-</b>	<b>9,000</b>
Trade Development			
	Business Meals & Entertainment	1,879	5,433
	Consulting Fees	48,165	83,415
	Dues & Memberships	-	1,000
	Fees & Services	95	95
	PHA Sponsored Event	-	500
	PHA Trade Trips	-	392
	Promotional Gifts	-	200
	Travel	1,056	2,624
<b>Trade Development Total</b>		<b>51,195</b>	<b>93,659</b>
<b>Grand Total</b>		<b>\$ 394,063</b>	<b>\$ 1,188,460</b>

\* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority  
P&D Fund Expenditures \*  
March 2022**

<u>Description</u>	<u>Total</u>
Economic Development Support	\$ 358,500
Consulting Fees	219,415
Personnel Costs	168,263
Dues & Memberships	129,678
PHA Trade Trips	64,218
PHA Sponsored Event	54,500
Art and Production	35,250
Educational Sponsorship	28,700
Advertising Media	26,471
Promotional Gifts	20,755
Fees & Services	20,269
PHA Table Purchases	13,580
Software License Fees	9,889
Fees for Online Services	9,775
Business Meals & Entertainment	9,535
Travel	8,585
Materials	4,621
PHA Receptions/Special Events	3,318
Seminar/Conference Registration	2,926
Training Registration	161
Fuel	50
<b>Grand Total</b>	<b><u><u>\$ 1,188,460</u></u></b>

**\* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

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MV Sam Houston - Special Events  
March 2022

<u>Month Paid</u>	<u>Tour Date</u>	<u>Organization</u>	<u>2022 YTD</u>
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NO ACTIVITY

\* *Note: This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*