

Port of Houston Authority
P&D Fund Expenditures *
July 2022

Department	Description	July	YTD Total
Business Equity	Economic Development Support	\$ -	\$ 134,500
	Educational Sponsorship	6,046	27,953
	PHA Receptions/Special Events	-	1,819
	PHA Sponsored Event	-	4,500
Business Equity Total		6,046	168,773
Channel Development	PHA Sponsored Event	32,500	35,500
Channel Development Total		32,500	35,500
Chief Business Equity Officer Administration	Training Registration	-	150
Chief Business Equity Officer Administration Total		-	150
Chief Commercial Officer Administration	Business Meals & Entertainment	803	5,974
	Dues & Memberships	-	1,300
	Fees & Services	84	100
	Seminar/Conference Registration	-	623
	Travel	3,837	8,051
Chief Commercial Officer Administration Total		4,723	16,048
Community Relations	Business Meals & Entertainment	-	187
	Dues & Memberships	-	18,050
	Economic Development Support	25,000	401,500
	PHA Receptions/Special Events	4,106	4,290
	PHA Sponsored Event	246	51,246
	PHA Table Purchases	-	2,880
Community Relations Total		29,352	478,153
Economic Development	Business Meals & Entertainment	-	3,271
	Dues & Memberships	-	71,275
	Fees & Services	-	8
	PHA Receptions/Special Events	-	12,500
	PHA Sponsored Event	-	14,000
	Seminar/Conference Registration	-	3,186
	Travel	706	10,356
Economic Development Total		706	114,596
Education Outreach	Educational Sponsorship	-	25,000
	PHA Receptions/Special Events	10,156	37,226
Education Outreach Total		10,156	62,226
Executive	Business Meals & Entertainment	533	2,489
	Economic Development Support	10,000	69,750
	PHA Table Purchases	-	11,000
	Seminar/Conference Registration	-	2,000

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July 2022

Department	Description	July	YTD Total
	Travel	535	8,446
Executive Total		11,068	93,685
Government Relations			
	Business Meals & Entertainment	-	1,117
	Consulting Fees	30,000	257,000
	Dues & Memberships	16,250	109,275
	Fees & Services	-	9,957
	PHA Receptions/Special Events	10,577	56,470
	PHA Sponsored Event	-	2,500
	PHA Table Purchases	-	5,000
	Travel	-	2,405
Government Relations Total		56,827	443,724
Information Technology			
	Fees & Services	-	250
Information Technology Total		-	250
Marketing, Branding and External Communications			
	Advertising Media	18,259	100,463
	Art and Production	15,950	71,200
	Business Meals & Entertainment	440	440
	Consulting Fees	-	-
	Dues & Memberships	-	378
	Fees & Services	3,780	15,541
	Fees for Online Services	-	9,775
	PHA Receptions/Special Events	-	10,663
	PHA Sponsored Event	-	22,500
	PHA Trade Trips	-	63,826
	Postage	841	1,643
	Printing Production	-	1,413
	Promotional Gifts	13,461	44,821
	Travel	72	351
Marketing, Branding and External Communications Total		52,803	343,013
Media Relations			
	PHA Receptions/Special Events	446	446
Media Relations Total		446	446
MV Sam Houston			
	Equipment Purchases Expensed	-	447
	Fees & Services	156	1,844
	Fuel	5,777	12,716
	Materials	232	5,467
	Personnel Costs	54,812	409,884
	Software License Fees	-	9,889
	Tour Boat Special Events	7,123	18,896
MV Sam Houston Total		68,100	459,143
Police			
	Training Registration	-	11
Police Total		-	11

Port of Houston Authority
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July 2022

Department	Description	July	YTD Total
Real Estate	Business Meals & Entertainment	101	585
	Travel	-	425
Real Estate Total		101	1,009
Research and Forecasting	Consulting Fees	-	15,200
Research and Forecasting Total		-	15,200
Trade Development	Business Meals & Entertainment	3,608	15,744
	Consulting Fees	20,545	212,415
	Dues & Memberships	-	5,495
	Fees & Services	247	342
	PHA Sponsored Event	-	5,500
	PHA Trade Trips	-	2,249
	Promotional Gifts	-	200
	Seminar/Conference Registration	-	1,245
	Travel	3,541	14,682
Trade Development Total		27,940	257,872
Grand Total		\$ 300,769	\$ 2,489,798

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
July 2022**

<u>Description</u>	<u>Total</u>
Economic Development Support	\$ 605,750
Consulting Fees	484,615
Personnel Costs	409,884
Dues & Memberships	205,773
PHA Sponsored Event	135,746
PHA Receptions/Special Events	123,413
Advertising Media	100,463
Art and Production	71,200
PHA Trade Trips	66,075
Educational Sponsorship	52,953
Promotional Gifts	45,021
Travel	44,716
Business Meals & Entertainment	29,807
Fees & Services	28,042
Tour Boat Special Events	18,896
PHA Table Purchases	18,880
Fuel	12,716
Software License Fees	9,889
Fees for Online Services	9,775
Seminar/Conference Registration	7,054
Materials	5,467
Postage	1,643
Printing Production	1,413
Equipment Purchases Expensed	447
Training Registration	161
Grand Total	<u><u>\$ 2,489,798</u></u>

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
July 2022

Month Paid	Tour Date	Organization	2022 YTD
April	3/25/2022	IHS Market Tour	\$ 541
May	3/31/2022	Society of Environmentalist Journalist	374
May	4/26/2022	Stephen F. Austin High School NJROTC	745
June	5/6/2022	Jack Yates High School	816
June	5/13/2022	University of Texas at Tyler	984
June	5/13/2022	Dobie High school Aquatic Science	625
June	5/17/2022	Chester W.Nimitz High School NJROTC	780
June	5/17/2022	Booker T. Washington High School	696
June	5/17/2022	Sam Rayburn High School World History	785
June	5/18/2022	Austin High School	675
June	5/18/2022	Sam Rayburn Outdoor Education Class	575
June	5/27/2022	Lady of Fatima Catholic School	1,045
June	6/2/2022	Houston Independent School District	780
June	6/4/2022	City of Houston Planning & Development	1,407
June	6/14/2022	Houston Education Outreach Maritime Education	945
July	6/10/2022	San Jacinto College - Central - Explore Apprenticeship 2.0	480
July	6/14/2022	South Texas Section of the American Institute of Chemical Engineers	945
July	6/15/2022	TSU Summer Maritime Academy Students	1,050
July	6/15/2022	Harris County Mayors' and Councils' Association - Tour	72
July	6/16/2022	Harris County Mayors' and Councils' Association - East Side	1,870
July	6/18/2022	Harris County Mayors' and Councils' Association - West Side	1,530
July	6/28/2022	Communities in Schools	480
July	6/30/2022	Economic Alliance Houston Port Region Workforce Task Force	697
Total			\$ 18,896

* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*