

Port of Houston Authority
P&D Fund Expenditures *
February 2015

Department	Description	Feb 2015	2015 YTD
Commissioner Travel			
Stephen DonCarlos	Miscellaneous Travel Expenses	\$ -	\$ 230
Commissioner Travel Total		-	230
Bayport Cruise			
	Advertising Media	27,500	27,500
	PHA Sponsored Event	7,500	7,500
Bayport Cruise Total		35,000	35,000
Communications Services			
	Art & Production	46,651	46,651
	Consulting Fees	10,200	10,200
	Equipment Rental	796	796
	Fees & Services	16	16
	Fees for Online Services	2,400	2,400
Communications Services Total		60,063	60,063
Community Engagement			
	PHA Receptions/Special Events	-	5,000
	PHA Sponsored Event	-	5,000
Community Engagement Total		-	10,000
Corporate Outreach Administration			
	Economic Development Support	-	21,250
Corporate Outreach Administration Total		-	21,250
Educational Outreach			
	Educational Sponsorships	600	5,600
	Promotional Gifts	459	459
Educational Outreach Total		1,059	6,059
Executive			
	Business Meals & Entertainment	525	673
	Travel	1,690	3,094
Executive Total		2,214	3,767
Foreign Trade Zone			
	Business Meals & Entertainment	1,186	1,748
	Dues & Memberships	-	1,200
	PHA Sponsored Event	1,500	1,500
	Seminar/Conference Registration	1,675	1,675
	Travel	1,949	2,485
Foreign Trade Zone Total		6,310	8,608
Government Relations			
	Business Meals & Entertainment	-	165
	Consulting Fees	51,334	102,667
	PHA Table Purchases	2,500	2,500
	Travel	1,149	3,880
Government Relations Total		54,983	109,212
Houston Trade Development			
	Business Meals & Entertainment	4,283	5,484
	Consulting Fees	27,340	44,627
	Dues & Memberships	600	4,600
	Fees & Services	246	246
	Fees for Online Services	100	100
	Seminar/Conference Registration	70	70
	Travel	4,969	6,973
Houston Trade Development Total		37,608	62,101

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<u>Department</u>	<u>Description</u>	<u>Feb 2015</u>	<u>2015 YTD</u>
Market Development	Advertising Media	13,765	18,265
	Business Meals & Entertainment	4,500	4,500
	Dues & Memberships	-	12,175
	Fees for Online Services	8,129	8,129
	PHA Receptions/Special Events	14,750	62,800
	PHA Sponsored Event	17,500	25,629
	Promotional Gifts	-	1,404
	Seminar/Conference Registration	-	75
	Travel	1,482	2,810
Market Development Total		60,126	135,787
MV Sam Houston	Fees & Services	-	1,183
	Materials	-	650
	Personnel Costs	38,366	103,404
MV Sam Houston Total		38,366	105,237
Small Business Mentoring Program	PHA Receptions/Special Events	749	749
Small Business Mentoring Program Total		749	749
Strategic Planning Administration	Economic Development Support	10,000	62,000
Strategic Planning Administration Total		10,000	62,000
Trade Development Administration	Business Meals & Entertainment	-	925
	Travel	-	1,089
Trade Development Administration Total		-	2,014
Grand Total		\$ 306,478	\$ 622,077

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
February 2015 YTD**

<u>Description</u>	<u>Total</u>
Consulting Fees	\$ 157,494
MV Sam Houston Personnel Costs	103,404
Economic Development Support	83,250
PHA Receptions/Special Events	68,550
Art & Production	46,650
Advertising Media	45,765
PHA Sponsored Event	39,629
Travel	20,332
Dues & Memberships	17,975
Business Meals & Entertainment	13,495
Fees for Online Services	10,629
Educational Sponsorships	5,600
PHA Table Purchases	2,500
Promotional Gifts	1,863
Seminar/Conference Registration	1,820
Fees & Services	1,445
Equipment Rental	796
Materials	650
Commissioner Travel	230
Grand Total	\$ 622,077

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

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P&D Fund Expenditures *
MV Sam Houston - Special Events
February 2015 YTD

<u>Month Paid</u>	<u>Tour Date</u>	<u>Organization</u>	<u>2015 YTD</u>
Jan	-	-	-
Feb	-	-	-
	02/04/2015	Houston International Seafarers' Centers	
Total			<u><u>\$ -</u></u>

* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule only reflects catering costs for special events on the MV Sam Houston when actually paid. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*