

Port of Houston Authority
P&D Fund Expenditures *
April 2016

Department	Description	April	2016 YTD
Business Development	Consulting Fees	\$ 34,180	\$ 78,683
Business Development Total		34,180	78,683
Chief Operating Officer	PHA Table Purchases	1,500	10,250
Chief Operating Officer Total		1,500	10,250
Community Relations and Events	Advertising Media	-	625
	Business Meals & Entertainment	-	352
	Consulting Fees	-	1,550
	Dues & Memberships	-	200
	Economic Development Support	40,940	65,940
	Employee Special Events	53	67
	PHA Receptions/Special Events	172	5,172
	PHA Sponsored Event	-	14,000
	PHA Table Purchases	7,600	20,190
	Travel	227	445
Community Relations and Events Total		48,992	108,541
Education Outreach	Educational Sponsorship	-	1,300
	PHA Receptions/Special Events	5,886	5,886
Education Outreach Total		5,886	7,186
Executive	Business Meals & Entertainment	460	1,021
	Travel	2,518	4,271
Executive Total		2,978	5,292
Fire	Travel	249	980
Fire Total		249	980
Foreign Trade Zone	Business Meals & Entertainment	2,532	5,072
	Dues & Memberships	-	1,200
	Seminar/Conference Registration	-	3,250
	Travel	4,478	13,722
Foreign Trade Zone Total		7,010	23,244
Government Relations	Business Meals & Entertainment	-	4,551
	Consulting Fees	25,052	130,207
	Dues & Memberships	-	57,500
	Fees for Online Services	-	50
	PHA Receptions/Special Events	-	1,079
	PHA Sponsored Event	467	3,335
	PHA Table Purchases	-	700
	Seminar/Conference Registration	275	275
	Travel	537	3,336
Government Relations Total		26,331	201,034
Marketing and External Communication	Advertising Media	12,265	87,973
	Art & Production	64,050	159,256
	Business Meals & Entertainment	-	294
	Consulting Fees	11,011	44,349
	Dues & Memberships	-	61,375
	Fees & Services	5,750	21,279
	Fees for Online Services	9,048	44,972
	PHA Receptions/Special Events	3,733	93,437
	PHA Sponsored Event	1,000	79,960
	Printing Production	80	9,732
	Promotional Gifts	-	2,109
	Seminar/Conference Registration	-	950
	Travel	1,087	3,070
Marketing and External Communication Total		108,024	608,756

Media Relations	Business Meals & Entertainment	100	796
	Dues & Memberships	-	310
	Employee Special Events	190	190
	Fees for Online Services	-	3,750
	Seminar/Conference Registration	-	35
	Subscriptions and Publications	8,575	11,475
	Travel	-	26
Media Relations Total		8,865	16,582
MV Sam Houston	Fees & Services	1,984	4,964
	Fuel	1,499	4,676
	Materials	77	2,279
	Personnel Costs	44,526	200,646
	Software License Fees	-	9,883
	Tour Boat Special Events	4,151	7,509
	Tuition Reimbursement	-	1,595
MV Sam Houston Total		52,237	231,553
Small Business	Economic Development Support	13,450	13,450
Small Business Total		13,450	13,450
Trade Development	Business Meals & Entertainment	7,057	19,175
	Consulting Fees	14,400	41,713
	Dues & Memberships	-	6,187
	Fees & Services	-	246
	PHA Receptions/Special Events	3,395	3,395
	Promotional Gifts	-	1,340
	Seminar/Conference Registration	700	5,975
	Subscriptions and Publications	-	265
	Telephone	110	110
	Training Registration	-	100
	Travel	33,706	65,232
Trade Development Total		59,368	143,737
Grand Total		\$ 369,071	\$ 1,449,287

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
April 2016 YTD**

Description	Total
Consulting Fees	\$ 296,502
MV Sam Houston Personnel Costs	200,646
Art & Production	159,256
Dues & Memberships	126,772
PHA Receptions/Special Events	108,970
PHA Sponsored Event	97,295
Travel	91,082
Advertising Media	88,598
Economic Development Support	79,390
Fees for Online Services	48,772
Business Meals & Entertainment	31,260
PHA Table Purchases	31,140
Fees & Services	26,489
Subscriptions and Publications	11,740
Seminar/Conference Registration	10,485
Software License Fees	9,883
Printing Production	9,732
Tour Boat Special Events	7,509
Fuel	4,676
Promotional Gifts	3,449
Materials	2,279
Tuition Reimbursement	1,595
Educational Sponsorship	1,300
Employee Special Events	257
Telephone	110
Training Registration	100
Grand Total	\$ 1,449,287

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
April 2016 YTD

<u>Month Paid</u>	<u>Tour Date</u>	<u>Organization</u>	<u>2016 YTD</u>
Mar	02/11/2016	San Jacinto College	\$ 1,200
Mar	03/02/2016	Stephen F. Austin High School Maritime Academy	500
Mar	03/03/2016	Stephen F. Austin High School Maritime Academy	657
Mar	03/04/2016	Stephen F. Austin High School Maritime Academy	533
Mar	03/18/2016	Salvation Army Boys & Girls	467
Apr	03/12/2016	League of Women Voters	1,358
Apr	03/31/2016	Galene Park ISD Maritime Academy	401
Apr	04/01/2016	Port of Houston Partners in Education	1,192
Apr	04/06/2016	City of Houston	1,200
Total			\$ 7,509

* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule only reflects catering costs for special events on the MV Sam Houston when actually paid. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*