

Port of Houston Authority
P&D Fund Expenditures *
May 2016

Department	Description	May	2016 YTD
Business Development	Consulting Fees	\$ 11,312	\$ 89,995
Business Development Total		11,312	89,995
Chief Operating Officer	PHA Table Purchases	-	10,250
Chief Operating Officer Total		-	10,250
Community Relations and Events	Advertising Media	-	625
	Business Meals & Entertainment	-	352
	Consulting Fees	-	1,550
	Dues & Memberships	-	200
	Economic Development Support	-	65,940
	Employee Special Events	37	104
	PHA Receptions/Special Events	583	5,755
	PHA Sponsored Event	250	14,250
	PHA Table Purchases	3,000	23,190
	Travel	198	643
Community Relations and Events Total		4,068	112,609
Education Outreach	Educational Sponsorship	-	1,300
	PHA Receptions/Special Events	33,388	39,275
	Promotional Gifts	3,414	3,414
	Travel	54	54
Education Outreach Total		36,856	44,042
Environmental Affairs	Economic Development Support	20,000	20,000
Environmental Affairs Total		20,000	20,000
Executive	Business Meals & Entertainment	-	1,021
	Travel	-	4,271
Executive Total		-	5,292
Fire	Travel	-	980
Fire Total		-	980
Foreign Trade Zone	Business Meals & Entertainment	158	5,230
	Dues & Memberships	-	1,200
	Seminar/Conference Registration	2,734	5,984
	Travel	257	13,979
Foreign Trade Zone Total		3,149	26,393
Freight Mobility	Equipment Purchases	1,614	1,614
Freight Mobility Total		1,614	1,614
Government Relations	Business Meals & Entertainment	-	4,551
	Consulting Fees	54,052	184,259
	Dues & Memberships	1,400	58,900
	Fees for Online Services	-	50
	PHA Receptions/Special Events	1,449	2,529
	PHA Sponsored Event	-	3,335
	PHA Table Purchases	-	700
	Seminar/Conference Registration	-	275
	Travel	-	3,336
Government Relations Total		56,901	257,935

Port of Houston Authority
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May 2016

Department	Description	May	2016 YTD
Marketing and External Communication	Advertising Media	25,865	113,835
	Art & Production	73,486	232,742
	Business Meals & Entertainment	-	294
	Consulting Fees	-	44,349
	Dues & Memberships	150	61,525
	Fees & Services	1,354	22,633
	Fees for Online Services	9,000	53,972
	Materials	64	64
	PHA Receptions/Special Events	12,849	106,286
	PHA Sponsored Event	65,000	144,960
	Printing Production	2,635	12,367
	Promotional Gifts	673	2,782
	Seminar/Conference Registration	-	950
	Travel	-	3,070
Marketing and External Communication Total		191,076	799,830
Media Relations	Business Meals & Entertainment	-	796
	Dues & Memberships	-	310
	Employee Special Events	-	190
	Fees for Online Services	-	3,750
	Printing Production	199	199
	Seminar/Conference Registration	-	35
	Subscriptions and Publications	-	11,475
Travel	-	26	
Media Relations Total		199	16,781
MV Sam Houston	Fees & Services	960	5,925
	Fuel	-	4,676
	Materials	-	2,279
	Personnel Costs	46,125	246,771
	Software License Fees	-	9,883
	Tour Boat Special Events	12,749	20,258
	Tuition Reimbursement	-	1,595
MV Sam Houston Total		59,834	291,387
Small Business	Business Meals & Entertainment	349	349
	Economic Development Support	40,000	53,450
	Promotional Gifts	1,376	1,376
Small Business Total		41,725	55,175
Trade Development	Business Meals & Entertainment	2,513	21,688
	Consulting Fees	15,537	57,250
	Dues & Memberships	895	7,082
	Fees & Services	-	246
	Materials	208	208
	PHA Receptions/Special Events	1,212	4,607
	Promotional Gifts	-	1,340
	Seminar/Conference Registration	1,549	7,524
	Subscriptions and Publications	-	265
	Telephone	-	110
	Training Registration	-	100
	Travel	2,550	67,782
Trade Development Total		24,464	168,201
Grand Total		\$ 451,199	\$ 1,900,484

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
May 2016 YTD**

<u>Description</u>	<u>Total</u>
Consulting Fees	\$ 377,401
MV Sam Houston Personnel Costs	246,771
Art & Production	232,742
PHA Sponsored Event	162,545
PHA Receptions/Special Events	158,451
Economic Development Support	139,390
Dues & Memberships	129,217
Advertising Media	114,462
Travel	94,141
Fees for Online Services	57,772
Business Meals & Entertainment	34,280
PHA Table Purchases	34,140
Fees & Services	28,803
Tour Boat Special Events	20,258
Seminar/Conference Registration	14,768
Printing Production	12,566
Subscriptions and Publications	11,740
Software License Fees	9,883
Promotional Gifts	8,912
Fuel	4,676
Materials	2,551
Equipment Purchases	1,614
Tuition Reimbursement	1,595
Educational Sponsorship	1,300
Employee Special Events	294
Telephone	110
Training Registration	100
Grand Total	<u>\$ 1,900,484</u>

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
May 2016 YTD

<u>Month Paid</u>	<u>Tour Date</u>	<u>Organization</u>	<u>2016 YTD</u>
Mar	02/11/2016	San Jacinto College	\$ 1,200
Mar	03/02/2016	Stephen F. Austin High School Maritime Academy	500
Mar	03/03/2016	Stephen F. Austin High School Maritime Academy	657
Mar	03/04/2016	Stephen F. Austin High School Maritime Academy	533
Mar	03/18/2016	Salvation Army Boys & Girls	467
Apr	03/12/2016	League of Women Voters	1,358
Apr	03/31/2016	Galena Park ISD Maritime Academy	401
Apr	04/01/2016	Port of Houston Partners in Education	1,192
Apr	04/06/2016	City of Houston	1,200
May	04/20/2016	Advisory Committee for Supply Chain Competiveness	866
May	04/21/2016	Galena Park CTE Early College High School	492
May	04/22/2016	League of United Latin American Citizens	1,242
May	04/27/2016	Greater Houston Coffee Association	1,200
May	05/04/2016	United States Small Business Administration	770
May	05/05/2016	Rotary Club of Harrisburg	1,455
May	05/07/2016	Neighbors in Action	1,034
May	05/11/2016	Mirus Academy	509
May	05/12/2016	Hutsell Elementary Young Men of Honor - Katy ISD	401
May	05/12/2016	East End Chamber of Commerce	1,084
May	05/13/2016	Women's Transportation Club of Houston	1,004
May	05/18/2016	South Houston Intermediate School - Pasadena ISD	500
May	05/18/2016	Consular Corps of Houston	1,201
May	05/18/2016	South Houston Intermediate School - Pasadena ISD	500
May	05/19/2016	South Houston Intermediate School - Pasadena ISD	492
Total			\$ 20,258

** Note: This report is prepared on a cash basis, not accrual basis. The above schedule only reflects catering costs for special events on the MV Sam Houston when actually paid. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*