

Port of Houston Authority
P&D Fund Expenditures *
August 2016

Department	Description	August	2016 YTD
Commissioner Travel			
Janiece Longoria	Washington DC Trip Cancelled	\$ -	\$ 385
Janiece Longoria	Miscellaneous Travel Expenses	-	555
John D. Kennedy	Panama Canal Trade Mission	1,652	3,552
John D. Kennedy	Houston Business Journal Power Breakfast	-	40
Theldon R. Branch, III	Congressional Black Caucus Conference - Registration	795	795
Stephen DonCarlos	Miscellaneous Travel Expenses	453	453
John D. Kennedy	Maritime Risk Symposium	69	69
Theldon R. Branch, III	Houston Trade and Investment Mission to Cuba	6,000	6,000
Dean Corgey	Houston Trade and Investment Mission to Cuba	6,000	6,000
Commissioner Travel Total		14,968	17,849
Business Development	Consulting Fees	17,732	129,395
Business Development Total		17,732	129,395
Chief Operating Officer	PHA Table Purchases	750	11,750
Chief Operating Officer Total		750	11,750
Community Relations and Events	Advertising Media	-	625
	Business Meals & Entertainment	-	352
	Consulting Fees	2,724	8,486
	Dues & Memberships	-	200
	Economic Development Support	-	115,940
	Educational Sponsorship	-	10,000
	Employee Special Events	117	221
	PHA Receptions/Special Events	10,032	15,787
	PHA Sponsored Event	6,000	20,000
	PHA Table Purchases	5,500	37,190
	Promotional Gifts	-	1,098
	Travel	388	1,031
Community Relations and Events Total		24,760	210,930
Education Outreach	Educational Sponsorship	-	1,300
	PHA Receptions/Special Events	-	40,975
	PHA Sponsored Event	-	1,053
	Promotional Gifts	-	7,729
	Travel	18	72
Education Outreach Total		18	51,129
Environmental Affairs	Economic Development Support	-	30,000
Environmental Affairs Total		-	30,000
Executive	Business Meals & Entertainment	2,243	3,827
	Travel	2,480	8,967
Executive Total		4,723	12,794
Fire	Travel	-	980
Fire Total		-	980
Foreign Trade Zone	Business Meals & Entertainment	739	10,039
	Dues & Memberships	-	1,200
	Fees & Services	-	37
	PHA Receptions/Special Events	11,750	22,414
	PHA Sponsored Event	1,500	3,000
	Promotional Gifts	49	49
	Seminar/Conference Registration	860	7,844
	Travel	1,844	25,862
Foreign Trade Zone Total		16,741	70,445

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Department	Description	August	2016 YTD
Freight Mobility	Equipment Purchases	-	1,614
Freight Mobility Total		-	1,614
Government Relations	Business Meals & Entertainment	1,298	5,849
	Consulting Fees	42,053	347,414
	Dues & Memberships	-	78,900
	Fees for Online Services	-	50
	PHA Receptions/Special Events	1,376	3,018
	PHA Sponsored Event	-	3,335
	PHA Table Purchases	11,000	12,700
	Seminar/Conference Registration	1,345	1,620
	Travel	3,485	7,145
Government Relations Total		60,556	460,032
Marketing and External Communication	Advertising Media	400	139,280
	Art & Production	84,995	480,456
	Business Meals & Entertainment	74	605
	Consulting Fees	-	44,349
	Dues & Memberships	-	61,545
	Fees & Services	4,952	27,637
	Fees for Online Services	9,485	81,457
	Materials	60	124
	PHA Receptions/Special Events	-	165,831
	PHA Sponsored Event	-	148,008
	Printing Production	385	12,752
	Promotional Gifts	(1,500)	12,254
	Seminar/Conference Registration	-	2,280
	Travel	659	7,482
Marketing and External Communication Total		99,510	1,184,061
Media Relations	Business Meals & Entertainment	250	1,046
	Dues & Memberships	-	310
	Employee Special Events	-	190
	Fees for Online Services	-	3,750
	Printing Production	-	199
	Seminar/Conference Registration	-	35
	Subscriptions and Publications	-	11,475
	Travel	-	26
Media Relations Total		250	17,031
MV Sam Houston	Equipment Purchases	505	505
	Fees & Services	1,370	13,000
	Fuel	6	11,394
	Materials	(2,200)	2,440
	Personnel Costs	44,834	411,783
	Software License Fees	-	9,883
	Tour Boat Special Events	783	34,953
	Tuition Reimbursement	-	1,595
MV Sam Houston Total		45,297	485,552
Small Business	Business Meals & Entertainment	-	349
	Economic Development Support	21,750	268,750
	Fees & Services	22	22
	PHA Receptions/Special Events	39	448
	PHA Sponsored Event	-	40,000
	Promotional Gifts	1,473	2,849
Small Business Total		23,284	312,418

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<u>Department</u>	<u>Description</u>	<u>August</u>	<u>2016 YTD</u>
Trade Development	Business Meals & Entertainment	5,326	37,039
	Consulting Fees	22,891	115,756
	Dues & Memberships	-	9,142
	Fees & Services	71	402
	Materials	-	208
	PHA Receptions/Special Events	-	4,607
	Promotional Gifts	-	1,340
	Seminar/Conference Registration	-	11,519
	Subscriptions and Publications	-	265
	Telephone	-	228
	Training Registration	-	100
	Travel	23,761	121,568
Trade Development Total		52,048	302,173
Grand Total		\$ 360,639	\$ 3,298,152

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
August 2016 YTD**

<u>Description</u>	<u>Total</u>
Consulting Fees	\$ 645,400
Art & Production	480,457
Economic Development Support	414,690
MV Sam Houston Personnel Costs	411,783
PHA Receptions/Special Events	253,080
PHA Sponsored Event	215,397
Travel	173,132
Dues & Memberships	151,297
Advertising Media	139,904
Fees for Online Services	85,257
PHA Table Purchases	61,640
Business Meals & Entertainment	59,106
Fees & Services	41,099
Tour Boat Special Events	34,953
Promotional Gifts	25,318
Seminar/Conference Registration	23,298
Commissioner Travel	17,849
Printing Production	12,951
Subscriptions and Publications	11,740
Fuel	11,394
Educational Sponsorship	11,300
Software License Fees	9,883
Materials	2,772
Equipment Purchases	2,119
Tuition Reimbursement	1,595
Employee Special Events	411
Telephone	228
Training Registration	100
Grand Total	<u>\$ 3,298,152</u>

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

**Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
August 2016 YTD**

<u>Month Paid</u>	<u>Tour Date</u>	<u>Organization</u>	<u>2016 YTD</u>
Mar	02/11/2016	San Jacinto College	\$ 1,200
Mar	03/02/2016	Stephen F. Austin High School Maritime Academy	500
Mar	03/03/2016	Stephen F. Austin High School Maritime Academy	657
Mar	03/04/2016	Stephen F. Austin High School Maritime Academy	533
Apr	03/11/2016	League of Women Voters	1,358
-	03/12/2016	Trail Life Troop 3211	-
Mar	03/18/2016	Salvation Army Boys & Girls	467
-	03/24/2016	Associated General Contractors, Inc.	-
Apr	03/31/2016	Galena Park ISD Maritime Academy	401
Apr	04/01/2016	Port of Houston Partners in Education	1,193
Apr	04/06/2016	City of Houston	1,200
May	04/20/2016	Advisory Committee for Supply Chain Competiveness	866
May	04/21/2016	Galena Park CTE Early College High School	492
May	04/22/2016	League of United Latin American Citizens	1,242
-	04/23/2016	Boy Scouts of America Troop 731	-
May	04/27/2016	Greater Houston Coffee Association	1,200
May	04/29/2016	University of Houston, Honors Program	500
May	05/04/2016	United States Small Business Administration	770
-	05/05/2016	Houston Chemical Association	-
May	05/05/2016	Rotary Club of Harrisburg	1,455
May	05/07/2016	Neighbors in Action	1,034
May	05/11/2016	Mirus Academy	509
-	05/11/2016	Financial Women in Texas - Houston Chapter	-
May	05/12/2016	Hutsell Elementary Young Men of Honor - Katy ISD	401
May	05/12/2016	East End Chamber of Commerce	1,084
May	05/13/2016	Women's Transportation Club of Houston	1,004
-	05/14/2016	American Woman's Society of CPAs	-
May	05/18/2016	South Houston Intermediate School - Pasadena ISD	500
May	05/18/2016	Consular Corps of Houston	1,201
May	05/19/2016	South Houston Intermediate School - Pasadena ISD	492
Jun	05/20/2016	South Houston Intermediate School - Pasadena ISD	459
-	05/21/2016	South Texas District, Optimist International, Zone 11	-
Jun	05/25/2016	Port Houston Elementary School	1,018
Jun	06/03/2016	Houston -Taipei Society	1,193
Jun	06/06/2016	Port of Houston Authority/Mediterranean Shipping Company	1,504
Jun	06/08/2016	San Jacinto College Maritime Program	228
-	06/11/2016	American Institute of Chemical Engineers, S. Texas Section	-
Jun	06/15/2016	Texas Southern University Maritime Academy	418
Jun	06/15/2016	Chairman's Citizen Advisory Council	1,057
Jun	06/16/2016	Harris County Mayors' and Councils' Association	1,540
Jun	06/17/2016	Harris County Mayors' and Councils' Association	843
Jun	06/22/2016	San Jacinto College Maritime Program	385
Jul	06/25/2016	Pilot Club of Baytown	1,200
Jul	06/29/2016	San Jacinto College Maritime Program - SMART	1,249
Jul	06/30/2016	CollegeCommunityCareer	401
Jul	06/30/2016	Interagency Mentor Protégé Program	1,270
-	07/07/2016	TSU-UNITE Pre-College Engineering Summer Program	-

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MV Sam Houston - Special Events
August 2016 YTD

<u>Month Paid</u>	<u>Tour Date</u>	<u>Organization</u>	<u>2016 YTD</u>
Jul	07/08/2016	T.E.A.M. Abilities Inc.	476
Jul	07/13/2016	Education in Action - Lone Star Leadership Academy	674
-	07/22/2016	Tulane University Freeman School of Business	-
-	07/27/2016	Education in Action - Lone Star Leadership Academy	-
Aug	07/29/2016	Women Contractors Association	783
	08/20/2016	Air Force Association San Jacinto Chapter 233	
	08/24/2016	Economic Alliance Houston Port Region	
Total			\$ 34,953

* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*