

Port of Houston Authority
P&D Fund Expenditures *
November 2016

Department	Description	November	Grand Total
Commissioner Travel			
Janiece Longoria	Washington DC trip Cancelled	\$ -	\$ 385
Janiece Longoria	Miscellaneous Travel Expenses	-	555
John D. Kennedy	Panama Canal Trade Mission	-	3,552
John D. Kennedy	Houston Business Journal Power Breakfast	-	40
Theldon R. Branch, III	Congressional Black Caucus Conference	1,312	2,107
Stephen DonCarlos	Miscellaneous Travel Expenses	-	453
John D. Kennedy	Maritime Risk Symposium	-	432
Theldon R. Branch, III	Houston Trade and Investment Mission to Cuba	-	6,000
Dean Corgey	Houston Trade and Investment Mission to Cuba	-	6,000
Commissioner Travel Total		1,312	19,524
Business Development	Consulting Fees	-	140,228
Business Development Total		-	140,228
Chief Operating Officer	PHA Table Purchases	1,500	13,250
Chief Operating Officer Total		1,500	13,250
Community Relations and Events	Advertising Media	-	625
	Business Meals & Entertainment	-	926
	Consulting Fees	5,061	13,548
	Dues & Memberships	700	1,900
	Economic Development Support	-	153,440
	Educational Sponsorship	-	20,000
	Employee Special Events	-	221
	PHA Receptions/Special Events	-	15,799
	PHA Sponsored Event	9,464	39,377
	PHA Table Purchases	5,000	69,440
	Promotional Gifts	14,656	19,063
	Travel	-	1,837
Community Relations and Events Total		34,881	336,176
Education Outreach	Educational Sponsorship	37,500	66,300
	PHA Receptions/Special Events	1,750	42,764
	PHA Sponsored Event	-	1,053
	Promotional Gifts	21,382	29,111
	Travel	-	72
Education Outreach Total		60,632	139,299
Environmental Affairs	Economic Development Support	10,000	40,000
Environmental Affairs Total		10,000	40,000
Executive	Business Meals & Entertainment	-	3,827
	Travel	-	8,967
Executive Total		-	12,794
Fire	Travel	-	980
Fire Total		-	980
Foreign Trade Zone	Business Meals & Entertainment	724	12,985
	Dues & Memberships	-	6,400
	Fees & Services	-	37
	PHA Receptions/Special Events	-	32,806
	PHA Sponsored Event	5,000	28,000
	Promotional Gifts	-	49
	Seminar/Conference Registration	-	7,844
	Travel	4,548	36,772
Foreign Trade Zone Total		10,272	124,892

Port of Houston Authority
P&D Fund Expenditures *
November 2016

Department	Description	November	Grand Total
Freight Mobility	Equipment Purchases	-	1,614
Freight Mobility Total		-	1,614
Government Relations	Business Meals & Entertainment	-	5,849
	Consulting Fees	8,052	434,569
	Dues & Memberships	-	78,900
	Fees for Online Services	-	50
	PHA Receptions/Special Events	-	3,531
	PHA Sponsored Event	-	3,335
	PHA Table Purchases	-	12,700
	Seminar/Conference Registration	-	1,620
	Travel	-	8,441
Government Relations Total		8,052	548,995
Internal Communications and Engagement	Fees & Services	20,000	20,000
Internal Communications and Engagement Total		20,000	20,000
Marketing and External Communication	Advertising Media	6,031	210,180
	Art & Production	17,082	580,074
	Business Meals & Entertainment	20	686
	Consulting Fees	-	44,349
	Dues & Memberships	25	61,570
	Fees & Services	23,417	96,980
	Fees for Online Services	15,140	115,013
	Materials	-	124
	PHA Receptions/Special Events	47,555	262,579
	PHA Sponsored Event	69,500	233,808
	Printing Production	630	71,140
	Promotional Gifts	-	21,711
	Seminar/Conference Registration	-	2,280
	Travel	78	7,697
Marketing and External Communication Total		179,477	1,708,192
Media Relations	Business Meals & Entertainment	137	1,228
	Dues & Memberships	-	310
	Employee Special Events	-	190
	Fees & Services	-	350
	Fees for Online Services	-	4,068
	Printing Production	-	400
	Seminar/Conference Registration	-	35
	Subscriptions and Publications	-	11,475
	Travel	-	26
Media Relations Total		137	18,082
MV Sam Houston	Equipment Purchases	-	505
	Fees & Services	1,536	18,105
	Fuel	24	16,568
	Materials	51	4,850
	Personnel Costs	42,190	537,295
	Software License Fees	-	9,883
	Tour Boat Special Events	7,433	58,023
	Tuition Reimbursement	-	1,595
MV Sam Houston Total		51,234	646,823
Small Business	Business Meals & Entertainment	-	654
	Economic Development Support	81,250	350,000
	Fees & Services	-	22
	PHA Receptions/Special Events	261	1,045
	PHA Sponsored Event	-	40,000
	Promotional Gifts	2,420	7,119
Small Business Total		83,931	398,840

Port of Houston Authority
P&D Fund Expenditures *
November 2016

Department	Description	November	Grand Total
Trade Development	Business Meals & Entertainment	3,568	51,376
	Consulting Fees	48,057	207,640
	Dues & Memberships	1,000	10,192
	Fees & Services	-	652
	Materials	-	208
	PHA Receptions/Special Events	-	4,607
	Promotional Gifts	-	1,340
	Seminar/Conference Registration	-	12,914
	Subscriptions and Publications	-	445
	Telephone	182	410
	Training Registration	-	100
	Travel	10,487	162,649
Trade Development Total		63,293	452,531
Grand Total		524,722	4,622,221

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
November 2016 YTD**

<u>Description</u>	<u>Total</u>
Consulting Fees	840,333
Art & Production	580,073
Economic Development Support	543,440
Personnel Costs	537,295
PHA Receptions/Special Events	363,131
PHA Sponsored Event	345,574
Travel	227,440
Advertising Media	210,806
Dues & Memberships	159,272
Fees & Services	136,146
Fees for Online Services	119,131
PHA Table Purchases	95,390
Educational Sponsorship	86,300
Promotional Gifts	78,393
Business Meals & Entertainment	77,531
Printing Production	71,540
Tour Boat Special Events	58,023
Seminar/Conference Registration	24,693
Commissioner Travel	19,524
Fuel	16,568
Subscriptions and Publications	11,920
Software License Fees	9,883
Materials	5,182
Equipment Purchases	2,119
Tuition Reimbursement	1,595
Employee Special Events	411
Telephone	410
Training Registration	100
Grand Total	<u><u>4,622,221</u></u>

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
November 2016 YTD

<u>Month Paid</u>	<u>Tour Date</u>	<u>Organization</u>	<u>2016 YTD</u>
Mar	02/11/2016	San Jacinto College	\$ 1,200
Mar	03/02/2016	Stephen F. Austin High School Maritime Academy	500
Mar	03/03/2016	Stephen F. Austin High School Maritime Academy	657
Mar	03/04/2016	Stephen F. Austin High School Maritime Academy	533
Apr	03/11/2016	League of Women Voters	1,358
-	03/12/2016	Trail Life Troop 3211	-
Mar	03/18/2016	Salvation Army Boys & Girls	467
-	03/24/2016	Associated General Contractors, Inc.	-
Apr	03/31/2016	Galena Park ISD Maritime Academy	401
Apr	04/01/2016	Port of Houston Partners in Education	1,193
Apr	04/06/2016	City of Houston	1,200
May	04/20/2016	Advisory Committee for Supply Chain Competiveness	866
May	04/21/2016	Galena Park CTE Early College High School	492
May	04/22/2016	League of United Latin American Citizens	1,242
-	04/23/2016	Boy Scouts of America Troop 731	-
May	04/27/2016	Greater Houston Coffee Association	1,200
May	04/29/2016	University of Houston, Honors Program	500
May	05/04/2016	United States Small Business Administration	770
-	05/05/2016	Houston Chemical Association	-
May	05/05/2016	Rotary Club of Harrisburg	1,455
May	05/07/2016	Neighbors in Action	1,034
May	05/11/2016	Mirus Academy	509
-	05/11/2016	Financial Women in Texas - Houston Chapter	-
May	05/12/2016	Hutsell Elementary Young Men of Honor - Katy ISD	401
May	05/12/2016	East End Chamber of Commerce	1,084
May	05/13/2016	Women's Transportation Club of Houston	1,004
-	05/14/2016	American Woman's Society of CPAs	-
May	05/18/2016	South Houston Intermediate School - Pasadena ISD	500
May	05/18/2016	Consular Corps of Houston	1,201
May	05/19/2016	South Houston Intermediate School - Pasadena ISD	492
Jun	05/20/2016	South Houston Intermediate School - Pasadena ISD	459
-	05/21/2016	South Texas District, Optimist International, Zone 11	-
Jun	05/25/2016	Port Houston Elementary School	1,018
Jun	06/03/2016	Houston -Taipei Society	1,193
Jun	06/06/2016	Port of Houston Authority/Mediterranean Shipping Company	1,504
Jun	06/08/2016	San Jacinto College Maritime Program	228
-	06/11/2016	American Institute of Chemical Engineers, S. Texas Section	-
Jun	06/15/2016	Texas Southern University Maritime Academy	418
Jun	06/15/2016	Chairman's Citizen Advisory Council	1,057
Jun	06/16/2016	Harris County Mayors' and Councils' Association	1,540
Jun	06/17/2016	Harris County Mayors' and Councils' Association	843
Jun	06/22/2016	San Jacinto College Maritime Program	385
Jul	06/25/2016	Pilot Club of Baytown	1,200
Jul	06/29/2016	San Jacinto College Maritime Program - SMART	1,249
Jul	06/30/2016	CollegeCommunityCareer	401
Jul	06/30/2016	Interagency Mentor Protégé Program	1,270
-	07/07/2016	TSU-UNITE Pre-College Engineering Summer Program	-

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
November 2016 YTD

Month Paid	Tour Date	Organization	2016 YTD
Jul	07/08/2016	T.E.A.M. Abilities Inc.	476
Jul	07/13/2016	Education in Action - Lone Star Leadership Academy	674
Sep	07/22/2016	Tulane University Freeman School of Business	456
Sep	07/27/2016	Education in Action - Lone Star Leadership Academy	525
Aug	07/29/2016	Women Contractors Association	783
Sep	08/20/2016	Air Force Association San Jacinto Chapter 233	684
Sep	08/24/2016	Economic Alliance Houston Port Region	1,466
Sep	09/07/2016	Neighborhood Centers Inc.	888
Sep	09/14/2016	Instituto Español de Comercio Exterior (ICEX)	1,078
Oct	09/23/2016	Sugar Creek Christian Home Educators	716
Oct	09/24/2016	Omega Nu Phi Education Center- ONPEC	1,270
Oct	09/29/2016	Greater Houston Black Chamber	1,034
-	10/01/2016	Houston Sail and Power Squadron	-
Oct	10/05/2016	Goose Creek Memorial High School	604
-	10/06/2016	Galena Park- Jacinto City Community-Industry Partnership	-
Oct	10/12/2016	PISD Career and Technical High School	911
Oct	10/13/2016	Houston Police Department Positive Interaction Program	1,270
Oct	10/14/2016	Pasadena Chamber of Commerce	496
Oct	10/15/2016	Baytown- West Chambers County EDF	1,200
-	10/19/2016	Seamen's Church Institute (SCI)	-
Oct	10/19/2016	Jack Yates High School Maritime Academy	306
Oct	10/20/2016	North Channel Area Chamber of Commerce	954
Oct	10/20/2016	Stephen F. Austin High School Maritime Academy	763
Oct	10/21/2016	Stephen F. Austin High School Maritime Academy	381
Oct	10/21/2016	Native American Chamber of Commerce	636
Nov	10/26/2016	Texas Southern University	950
-	10/26/2016	Harris County Sheriff's Office	-
Nov	10/27/2016	Bay Area Houston Transportation Partnership (BayTran)	1,493
-	10/27/2016	Stephen F. Austin High School Maritime Academy	-
Nov	10/28/2016	Stephen F. Austin High School Maritime Academy	489
Nov	11/02/2016	Pasadena ISD Career and Technical Education	431
Nov	11/03/2016	Pasadena ISD Career and Technical Education	518
-	11/03/2016	Telemundo	-
Nov	11/03/2016	Houston Area Urban League	1,399
Nov	11/04/2016	Pasadena ISD Career and Technical Education	455
Nov	11/10/2016	South Houston Intermediate School	324
Nov	11/11/2016	South Houston Intermediate School	437
Nov	11/11/2016	British- American Project	524
Nov	11/17/2016	Deer Park High School - Wolters Campus	414
Total			\$ 58,023

* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*