

Port of Houston Authority
P&D Fund Expenditures *
February 2017

<u>Department</u>	<u>Description</u>	<u>February</u>	<u>Grand Total</u>
Community Relations and Events	Dues & Memberships	\$ 350	\$ 2,850
	Economic Development Support	-	11,500
	PHA Receptions/Special Events	-	5,000
	PHA Sponsored Event	-	6,500
	PHA Table Purchases	375	4,875
	Travel	98	98
Community Relations and Events Total		823	30,823
Education Outreach	Educational Sponsorship	850	850
	PHA Sponsored Event	175	175
Education Outreach Total		1,025	1,025
Foreign Trade Zone	Business Meals & Entertainment	2,485	2,824
	Telephone	-	24
	Travel	1,816	5,935
Foreign Trade Zone Total		4,301	8,783
Government Relations	Business Meals & Entertainment	-	168
	Consulting Fees	72,052	168,104
	Dues & Memberships	5,000	5,000
	Equipment Rental	-	1,982
	PHA Receptions/Special Events	1,578	1,778
	PHA Sponsored Event	-	7,500
	Travel	1,793	2,625
Government Relations Total		80,422	187,157
Marketing and External Communication	Advertising Media	26,631	72,875
	Art & Production	11,180	23,930
	Business Meals & Entertainment	30	65
	Employee Special Events	5,846	7,536
	Fees & Services	36,638	59,986
	Fees for Online Services	24,174	24,958
	PHA Receptions/Special Events	787	64,002
	PHA Sponsored Event	78,000	120,096
	Printing Production	1,773	8,362
	Travel	752	786
Marketing and External Communication Total		185,810	382,595
Media Relations	Dues & Memberships	310	310
Media Relations Total		310	310

MV Sam Houston	Fees & Services	1,072	2,539
	Fuel	-	2,879
	Materials	-	205
	Personnel Costs	43,389	102,654
	Software License Fees	9,899	9,899
	Tour Boat Special Events	1,754	2,549
MV Sam Houston Total		56,114	120,725
Small Business	Economic Development Support	-	3,000
Small Business Total		-	3,000
Trade Development	Business Meals & Entertainment	2,607	3,958
	Consulting Fees	35,505	51,042
	Dues & Memberships	-	63,490
	PHA Receptions/Special Events	30,646	30,646
	PHA Sponsored Event	700	1,750
	Seminar/Conference Registration	995	995
	Telephone	-	19
	Travel	22,244	26,708
Trade Development Total		92,697	178,609
Grand Total		\$ 421,503	\$ 913,026

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
February 2017 YTD**

<u>Description</u>	<u>Total</u>
Consulting Fees	219,146
PHA Sponsored Event	136,021
Personnel Costs	102,654
PHA Receptions/Special Events	101,425
Advertising Media	72,875
Dues & Memberships	71,650
Fees & Services	62,525
Travel	36,152
Fees for Online Services	24,958
Art & Production	23,930
Economic Development Support	14,500
Software License Fees	9,899
Printing Production	8,362
Employee Special Events	7,536
Business Meals & Entertainment	7,015
PHA Table Purchases	4,875
Fuel	2,879
Tour Boat Special Events	2,549
Equipment Rental	1,982
Seminar/Conference Registration	995
Educational Sponsorship	850
Materials	205
Telephone	43
Grand Total	<u>913,026</u>

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
February 2017 YTD

<u>Month Paid</u>	<u>Tour Date</u>	<u>Organization</u>	<u>2017 YTD</u>
Feb	10/27/2016	Stephen F. Austin High School Maritime Academy	498
Jan	01/18/2017	City of Pasadena City Council	796
Feb	01/20/2017	La Porte High School Maritime Education Program	283
Feb	02/01/2017	City of Houston Mayor's Office of Economic Development	972
-	02/23/2017	Port Houston Maritime Education Department	-
Total			\$ 2,549

* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*