

Port of Houston Authority  
P&D Fund Expenditures \*  
March 2017

| Department                                  | Description                     | March          | Grand Total    |
|---|---------------------------------|----------------|----------------|
| Commissioner Travel                         |                                 |                |                |
| Janiece Longoria                            | I-69 Alliance Day- Austin, TX   | \$ 394         | \$ 394         |
| <b>Commissioner Travel Total</b>            |                                 | <b>394</b>     | <b>394</b>     |
| Community Relations and Events              |                                 |                |                |
|   | Business Meals & Entertainment  | 256            | 256            |
|   | Dues & Memberships              | 20             | 2,870          |
|   | Economic Development Support    | 2,500          | 14,000         |
|   | PHA Receptions/Special Events   | -              | 5,000          |
|   | PHA Sponsored Event             | 27,650         | 34,150         |
|   | PHA Table Purchases             | 13,750         | 18,625         |
|   | Travel                          | 187            | 286            |
| <b>Community Relations and Events Total</b> |                                 | <b>44,363</b>  | <b>75,186</b>  |
| Education Outreach                          |                                 |                |                |
|   | Educational Sponsorship         | -              | 850            |
|   | PHA Receptions/Special Events   | 3,500          | 3,500          |
|   | PHA Sponsored Event             | -              | 175            |
|   | Promotional Gifts               | 1,850          | 1,850          |
| <b>Education Outreach Total</b>             |                                 | <b>5,350</b>   | <b>6,375</b>   |
| Executive                                   |                                 |                |                |
|   | Consulting Fees                 | 67,416         | 67,416         |
|   | Seminar/Conference Registration | 475            | 475            |
|   | Travel                          | 55             | 55             |
| <b>Executive Total</b>                      |                                 | <b>67,946</b>  | <b>67,946</b>  |
| Foreign Trade Zone                          |                                 |                |                |
|   | Business Meals & Entertainment  | 2,295          | 5,118          |
|   | Dues & Memberships              | 1,250          | 1,250          |
|   | Economic Development Support    | 18,750         | 18,750         |
|   | PHA Sponsored Event             | 10,000         | 10,000         |
|   | Seminar/Conference Registration | 300            | 300            |
|   | Telephone                       | -              | 24             |
|   | Travel                          | 4,087          | 10,022         |
| <b>Foreign Trade Zone Total</b>             |                                 | <b>36,682</b>  | <b>45,464</b>  |
| Government Relations                        |                                 |                |                |
|   | Business Meals & Entertainment  | 414            | 582            |
|   | Consulting Fees                 | 77,052         | 245,154        |
|   | Dues & Memberships              | 58,925         | 63,925         |
|   | Equipment Rental                | -              | 1,982          |
|   | PHA Receptions/Special Events   | 16,188         | 17,966         |
|   | PHA Sponsored Event             | 500            | 8,000          |
|   | PHA Table Purchases             | 14,500         | 14,500         |
|   | Promotional Gifts               | 3,335          | 3,335          |
|   | Seminar/Conference Registration | 775            | 775            |
|   | Travel                          | 2,999          | 5,625          |
| <b>Government Relations Total</b>           |                                 | <b>174,688</b> | <b>361,845</b> |
| Legal                                       |                                 |                |                |
|   | Legal Fees                      | 640            | 640            |
| <b>Legal Total</b>                          |                                 | <b>640</b>     | <b>640</b>     |

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|---|---------------------------------|-------------------|---------------------|
| Marketing and External Communication              | Advertising Media               | 24,076            | 96,950              |
|   | Art & Production                | 30,750            | 54,680              |
|   | Business Meals & Entertainment  | 61                | 126                 |
|   | Dues & Memberships              | 275               | 275                 |
|   | Employee Special Events         | -                 | 7,536               |
|   | Fees & Services                 | 1,670             | 61,656              |
|   | Fees for Online Services        | 9,216             | 34,174              |
|   | PHA Receptions/Special Events   | 27,562            | 91,563              |
|   | PHA Sponsored Event             | 29,010            | 149,106             |
|   | Printing Production             | 111               | 8,473               |
|   | Promotional Gifts               | 3,798             | 3,798               |
|   | Seminar/Conference Registration | 695               | 695                 |
|   | Travel                          | 1,275             | 2,061               |
| <b>Marketing and External Communication Total</b> |                                 | <b>128,499</b>    | <b>511,094</b>      |
| Media Relations                                   | Dues & Memberships              | 95                | 405                 |
| <b>Media Relations Total</b>                      |                                 | <b>95</b>         | <b>405</b>          |
| MV Sam Houston                                    | Fees & Services                 | 867               | 3,406               |
|   | Fuel                            | 2,633             | 5,512               |
|   | Materials                       | 185               | 390                 |
|   | Personnel Costs                 | 45,622            | 148,276             |
|   | Software License Fees           | -                 | 9,899               |
|   | Tour Boat Special Events        | 2,903             | 5,452               |
| <b>MV Sam Houston Total</b>                       |                                 | <b>52,210</b>     | <b>172,935</b>      |
| Small Business                                    | Economic Development Support    | 60,500            | 63,500              |
| <b>Small Business Total</b>                       |                                 | <b>60,500</b>     | <b>63,500</b>       |
| Trade Development                                 | Business Meals & Entertainment  | 4,769             | 8,727               |
|   | Consulting Fees                 | 42,816            | 93,858              |
|   | Dues & Memberships              | -                 | 63,490              |
|   | PHA Receptions/Special Events   | 2,946             | 33,591              |
|   | PHA Sponsored Event             | -                 | 1,750               |
|   | Seminar/Conference Registration | 2,530             | 3,525               |
|   | Telephone                       | -                 | 19                  |
|   | Travel                          | 18,995            | 45,703              |
| <b>Trade Development Total</b>                    |                                 | <b>72,055</b>     | <b>250,664</b>      |
| <b>Grand Total</b>                                |                                 | <b>\$ 643,423</b> | <b>\$ 1,556,448</b> |

\* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority  
P&D Fund Expenditures \*  
March 2017 YTD**

| <u>Description</u>              | <u>Total</u>                      |
|---------------------------------|-----------------------------------|
| Consulting Fees                 | \$ 406,429                        |
| PHA Sponsored Event             | 203,181                           |
| PHA Receptions/Special Events   | 151,621                           |
| Personnel Costs                 | 148,276                           |
| Dues & Memberships              | 132,215                           |
| Advertising Media               | 96,950                            |
| Economic Development Support    | 96,250                            |
| Fees & Services                 | 65,061                            |
| Travel                          | 63,750                            |
| Art & Production                | 54,680                            |
| Fees for Online Services        | 34,174                            |
| PHA Table Purchases             | 33,125                            |
| Business Meals & Entertainment  | 14,810                            |
| Software License Fees           | 9,899                             |
| Promotional Gifts               | 8,983                             |
| Printing Production             | 8,473                             |
| Employee Special Events         | 7,536                             |
| Seminar/Conference Registration | 5,770                             |
| Fuel                            | 5,512                             |
| Tour Boat Special Events        | 5,452                             |
| Equipment Rental                | 1,982                             |
| Educational Sponsorship         | 850                               |
| Legal Fees                      | 640                               |
| Commissioner Travel             | 394                               |
| Materials                       | 390                               |
| Telephone                       | 43                                |
| <b>Grand Total</b>              | <b><u><u>\$ 1,556,448</u></u></b> |

**\* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority  
P&D Fund Expenditures \*  
MV Sam Houston - Special Events  
March 2017 YTD

| Month Paid   | Tour Date  | Organization   | 2017 YTD        |
|--------------|------------|--|-----------------|
| Feb          | 10/27/2016 | Stephen F. Austin High School Maritime Academy                     | \$ 498          |
| Jan          | 01/18/2017 | City of Pasadena City Council                                      | 796             |
| Feb          | 01/20/2017 | La Porte High School Maritime Education Program                    | 283             |
| Feb          | 02/01/2017 | City of Houston Mayor's Office of Economic Development             | 972             |
| Mar          | 02/23/2017 | Port Houston Maritime Education Department                         | 1,226           |
| Mar          | 03/02/2017 | Women's Business Enterprise Alliance                               | 1,119           |
| Mar          | 03/18/2017 | American Legion Auxiliary and Michael E. DeBakey VA Medical Center | 558             |
| -            | 03/24/2017 | IHS Markit   | -               |
| -            | 03/25/2017 | Alief ISD  | -               |
| -            | 03/31/2017 | Humble ISD Career & Technical Education Department                 | -               |
| <b>Total</b> |            |  | <b>\$ 5,452</b> |

\* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*