

Port of Houston Authority
P&D Fund Expenditures *
May 2017

Department	Description	May	Grand Total
Commissioner Travel			
Janiece Longoria	I-69 Alliance Day- Austin, TX	\$ -	\$ 394
Commissioner Travel Total		-	394
Community Relations and Events			
	Business Meals & Entertainment	-	351
	Dues & Memberships	-	3,120
	Economic Development Support	-	93,000
	Employee Special Events	-	203
	PHA Receptions/Special Events	-	5,000
	PHA Sponsored Event	2,500	39,733
	PHA Table Purchases	10,500	31,625
	Promotional Gifts	4,464	4,464
	Travel	-	286
Community Relations and Events Total		17,464	177,782
Education Outreach			
	Art & Production	1,740	1,740
	Educational Sponsorship	10,000	10,850
	PHA Receptions/Special Events	27,267	37,548
	PHA Sponsored Event	-	175
	Promotional Gifts	-	1,850
Education Outreach Total		39,007	52,163
Environmental Affairs			
	Economic Development Support	20,000	20,000
Environmental Affairs Total		20,000	20,000
Executive			
	Business Meals & Entertainment	-	502
	Consulting Fees	-	67,416
	Seminar/Conference Registration	-	475
	Travel	4,458	7,097
Executive Total		4,458	75,490
Fire			
	Travel	397	397
Fire Total		397	397
Foreign Trade Zone			
	Business Meals & Entertainment	473	6,069
	Dues & Memberships	-	1,250
	Economic Development Support	-	27,500
	PHA Sponsored Event	-	20,000
	Seminar/Conference Registration	705	1,405
	Telephone	-	24
	Travel	2,878	13,950
Foreign Trade Zone Total		4,056	70,198

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Department	Description	May	Grand Total
Government Relations			
	Business Meals & Entertainment	(343)	698
	Consulting Fees	41,052	327,258
	Dues & Memberships	500	64,425
	Equipment Rental	-	1,982
	PHA Receptions/Special Events	(40)	17,926
	PHA Sponsored Event	-	8,000
	PHA Table Purchases	-	14,500
	Promotional Gifts	-	3,335
	Seminar/Conference Registration	-	775
	Travel	5,114	12,211
Government Relations Total		46,283	451,110
Legal			
	Legal Fees	(640)	-
Legal Total		(640)	-
Marketing and External Communication			
	Advertising Media	14,055	132,818
	Art & Production	23,555	98,735
	Business Meals & Entertainment	52	313
	Dues & Memberships	-	425
	Employee Special Events	-	7,936
	Fees & Services	23,060	114,394
	Fees for Online Services	28,800	72,182
	PHA Receptions/Special Events	-	92,663
	PHA Sponsored Event	-	149,606
	Printing Production	2,514	17,819
	Promotional Gifts	71	3,870
	Seminar/Conference Registration	-	715
	Training Registration	-	50
	Travel	312	3,991
Marketing and External Communication Total		92,419	695,517
Media Relations			
	Business Meals & Entertainment	-	47
	Dues & Memberships	-	405
	Travel	50	50
Media Relations Total		50	502
MV Sam Houston			
	Fees & Services	2,880	6,475
	Fuel	19	7,226
	Materials	1,191	1,745
	Personnel Costs	53,941	248,777
	Software License Fees	-	9,899
	Tour Boat Special Events	6,524	14,800
MV Sam Houston Total		64,555	288,922

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Department	Description	May	Grand Total
Small Business			
	Economic Development Support	-	63,500
	PHA Sponsored Event	-	20,000
Small Business Total		-	83,500
Trade Development			
	Business Meals & Entertainment	4,227	20,570
	Consulting Fees	29,191	156,791
	Dues & Memberships	700	64,190
	Fees & Services	30	30
	PHA Receptions/Special Events	(20,604)	12,987
	PHA Sponsored Event	-	1,750
	Seminar/Conference Registration	1,800	6,862
	Telephone	-	252
	Travel	10,374	88,797
Trade Development Total		25,718	352,230
Grand Total		\$ 313,769	\$ 2,268,205

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
May 2017 YTD**

<u>Description</u>	<u>Total</u>
Consulting Fees	\$ 551,465
Personnel Costs	248,777
PHA Sponsored Event	239,264
Economic Development Support	204,000
PHA Receptions/Special Events	166,125
Dues & Memberships	133,815
Advertising Media	132,818
Travel	126,778
Fees & Services	120,900
Art & Production	100,475
Fees for Online Services	72,182
PHA Table Purchases	46,125
Business Meals & Entertainment	28,551
Printing Production	17,819
Tour Boat Special Events	14,800
Promotional Gifts	13,519
Educational Sponsorship	10,850
Seminar/Conference Registration	10,232
Software License Fees	9,899
Employee Special Events	8,139
Fuel	7,226
Equipment Rental	1,982
Materials	1,745
Commissioner Travel	394
Telephone	276
Training Registration	50
Legal Fees	-
Grand Total	<u><u>\$ 2,268,205</u></u>

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
May 2017 YTD

Month Paid	Tour Date	Organization	2017 YTD
Apr	10/27/2016	Stephen F. Austin High School Maritime Academy	\$ 498
Jan	01/18/2017	City of Pasadena City Council	796
Feb	01/20/2017	La Porte High School Maritime Education Program	283
Feb	02/01/2017	City of Houston Mayor's Office of Economic Development	972
Mar	02/23/2017	Port Houston Maritime Education Department	1,226
Mar	03/02/2017	Women's Business Enterprise Alliance	1,119
Mar	03/18/2017	American Legion Auxiliary and Michael E. DeBakey V.A. Hospital	558
Apr	03/24/2017	IHS Markit	892
Apr	03/25/2017	Alief ISD	242
Apr	03/31/2017	Humble ISD Career & Technical Education Department	376
Apr	04/07/2017	Tegeler Career Center	440
Apr	04/12/2017	Stephen F. Austin High School Maritime Academy	375
May	04/13/2017	Stephen F. Austin High School Maritime Academy	452
May	04/19/2017	Energized for STEM Academy, Inc.	690
May	04/21/2017	Galena Park CTE Early College High School	483
May	04/21/2017	LULAC Council 4566	1,298
-	04/24/2017	City of Houston Controller's Office	-
May	04/26/2017	Greater Houston Coffee Association	1,200
May	05/03/2017	Houston East End Chamber of Commerce	890
May	05/17/2017	Black Enterprise Entrepreneurs Summit in Houston	875
-	05/18/2017	The American Institute for International Steel	-
May	05/19/2017	The Women's Transportation Club of Houston	1,136
Total			\$ 14,800

* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*