

Port of Houston Authority
P&D Fund Expenditures *
November 2017

<u>Department</u>	<u>Description</u>	<u>November 2017</u>	<u>YTD Total</u>
Commissioner Travel			
Janiece Longoria	I-69 Alliance Day- Austin, TX	\$ -	\$ 394
Janiece Longoria	Advocacy Trip - Washington, D.C.	-	3,698
Janiece Longoria	Asia Trip (cancelled)	-	13,368
Theldon Branch	Europe Mission Trip	-	14,454
Dean Corgey	Europe Mission Trip	-	14,207
Stephen DonCarlos	Miscellaneous Expenses	-	381
Commissioner Travel Total		-	46,502
Community Relations and Events			
	Business Meals & Entertainment	76	957
	Dues & Memberships	-	3,120
	Economic Development Support	-	168,000
	Educational Sponsorship	-	5,000
	Employee Special Events	-	246
	Equipment Purchases	-	4,750
	PHA Receptions/Special Events	5,000	16,513
	PHA Sponsored Event	2,682	54,609
	PHA Table Purchases	3,000	84,650
	Promotional Gifts	-	20,432
	Software License Fees	-	247
	Travel	135	1,314
Community Relations and Events Total		10,894	359,839
Education Outreach			
	Art & Production	-	1,740
	Business Meals & Entertainment	-	102
	Educational Sponsorship	-	40,850
	PHA Receptions/Special Events	-	39,280
	PHA Sponsored Event	-	175
	Promotional Gifts	-	1,850
Education Outreach Total		-	83,996
Environmental Affairs			
Environmental Affairs Total	Economic Development Support	10,000	40,000
Executive			
	Business Meals & Entertainment	-	3,257
	Consulting Fees	-	141,920
	Seminar/Conference Registration	-	475
	Travel	-	29,978
Executive Total		-	175,630
Foreign Trade Zone			
	Business Meals & Entertainment	1,696	11,405
	Dues & Memberships	-	2,950
	Economic Development Support	-	57,289
	Fees & Services	-	55
	PHA Sponsored Event	-	78,750
	Promotional Gifts	-	2,608
	Seminar/Conference Registration	-	3,680
	Telephone	-	24
	Travel	4,425	31,686
Foreign Trade Zone Total		6,121	188,447

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<u>Department</u>	<u>Description</u>	<u>November 2017</u>	<u>YTD Total</u>
Government Relations	Business Meals & Entertainment	429	4,322
	Consulting Fees	45,052	687,567
	Dues & Memberships	-	79,425
	Equipment Rental	-	1,982
	Fees for Online Services	-	5,130
	PHA Receptions/Special Events	-	17,926
	PHA Sponsored Event	5,000	25,140
	PHA Table Purchases	90	21,765
	Printing Production	-	96
	Promotional Gifts	-	12,656
	Seminar/Conference Registration	-	775
	Travel	614	19,028
Government Relations Total		51,185	875,813
Internal Audit	Travel	495	495
Internal Audit Total		495	495
Marketing and External Communication	Advertising Media	11,913	295,594
	Art & Production	15,000	178,002
	Business Meals & Entertainment	25	337
	Dues & Memberships	-	2,713
	Employee Special Events	-	7,936
	Fees & Services	58,868	382,671
	Fees for Online Services	9,133	129,979
	PHA Receptions/Special Events	-	198,736
	PHA Sponsored Event	500	276,001
	Printing Production	8,286	35,690
	Promotional Gifts	-	5,814
	Seminar/Conference Registration	110	2,125
	Training Registration	-	125
	Travel	230	5,519
Marketing and External Communication Total		104,064	1,521,241
Media Relations	Business Meals & Entertainment	32	606
	Dues & Memberships	-	405
	Equipment Rental	-	360
	Seminar/Conference Registration	-	248
	Subscriptions & Publications	2	321
	Travel	53	133
Media Relations Total		87	2,072
MV Sam Houston	Environmental Allocation	-	285
	Fees & Services	59	12,510
	Fuel	(7)	12,733
	Materials	243	4,078
	Personnel Costs	45,951	573,310
	Software License Fees	-	9,899
	Tour Boat Special Events	-	26,675
MV Sam Houston Total		46,246	639,489

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<u>Department</u>	<u>Description</u>	<u>November 2017</u>	<u>YTD Total</u>
Small Business	Economic Development Support	26,000	246,000
	PHA Receptions/Special Events	560	560
	PHA Sponsored Event	-	25,000
	Promotional Gifts	-	5,867
Small Business Total		26,560	277,427
Trade Development	Business Meals & Entertainment	5,187	39,110
	Consulting Fees	25,467	331,940
	Dues & Memberships	-	68,060
	Fees & Services	14	305
	PHA Receptions/Special Events	-	9,019
	PHA Sponsored Event	2,500	4,250
	Seminar/Conference Registration	-	7,382
	Subscriptions & Publications	-	1,500
	Telephone	-	317
	Training Registration	995	995
	Travel	9,543	140,557
Trade Development Total		43,706	603,435
Grand Total		<u>\$ 299,358</u>	<u>\$ 4,814,387</u>

**Port of Houston Authority
P&D Fund Expenditures *
November 2017 YTD**

<u>Description</u>	<u>Total</u>
Consulting Fees	\$ 1,161,429
Personnel Costs	573,310
Economic Development Support	511,289
PHA Sponsored Event	463,925
Fees & Services	395,540
Advertising Media	295,594
PHA Receptions/Special Events	282,034
Travel	228,709
Art & Production	179,742
Dues & Memberships	156,673
Fees for Online Services	135,109
PHA Table Purchases	106,415
Business Meals & Entertainment	60,095
Promotional Gifts	49,227
Commissioner Travel	46,502
Educational Sponsorship	45,850
Printing Production	35,785
Tour Boat Special Events	26,675
Seminar/Conference Registration	14,685
Fuel	12,733
Software License Fees	10,146
Employee Special Events	8,182
Equipment Purchases	4,750
Materials	4,078
Equipment Rental	2,342
Subscriptions & Publications	1,821
Training Registration	1,120
Telephone	341
Environmental Allocation	285
Grand Total	<u><u>\$ 4,814,387</u></u>

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
November 2017 YTD

Month Paid	Tour Date	Organization	2017 YTD
Apr	10/27/2016	Stephen F. Austin High School Maritime Academy	\$ 498
Jan	01/18/2017	City of Pasadena City Council	796
Feb	01/20/2017	La Porte High School Maritime Education Program	283
Feb	02/01/2017	City of Houston Mayor's Office of Economic Development	972
Mar	02/23/2017	Port Houston Maritime Education Department	1,226
Mar	03/02/2017	Women's Business Enterprise Alliance	1,119
Mar	03/18/2017	American Legion Auxiliary and Michael E. DeBakey V.A. Hospital	558
Apr	03/24/2017	IHS Markit	892
Apr	03/25/2017	Alief ISD	242
Apr	03/31/2017	Humble ISD Career & Technical Education Department	376
Apr	04/07/2017	Tegeler Career Center	440
Apr	04/12/2017	Stephen F. Austin High School Maritime Academy	375
May	04/13/2017	Stephen F. Austin High School Maritime Academy	452
May	04/19/2017	Energized for STEM Academy, Inc.	690
May	04/21/2017	Galena Park CTE Early College High School	483
May	04/21/2017	LULAC Council 4566	1,298
-	04/24/2017	City of Houston Controller's Office	-
May	04/26/2017	Greater Houston Coffee Association	1,200
May	05/03/2017	Houston East End Chamber of Commerce	890
May	05/17/2017	Black Enterprise Entrepreneurs Summit in Houston	875
-	05/18/2017	The American Institute for International Steel	-
May	05/19/2017	The Women's Transportation Club of Houston	1,136
Jul	06/14/2017	SWA Group	934
Jul	06/15/2017	Harris County Mayors' and Councils' Association - East	1,397
Jul	06/17/2017	Harris County Mayors' and Councils' Association - West	1,215
Jul	06/24/2017	Southeast Texas Local Section of the American Institute of Chemical Engineers	917
Jul	06/29/2017	Interagency Mentor Protégé Program	1,122
Jul	06/30/2017	Council Member Michael Kubosh, Houston At Large Position 3	892
Jul	07/08/2017	Sister Cities of Houston	1,305
Aug	07/19/2017	Texas Southern University / Engineering	449
Aug	08/11/2017	Sam Houston Squadron of the Texas Navy Association	594
Aug	08/12/2017	National Hispanic Professional Organization - Northwest Houston	1,125
Aug	08/19/2017	Air Force Association, San Jacinto Chapter	892
Sept	08/23/2017	Port Houston Elementary	1,034
Total			\$ 26,675

* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*