

Port of Houston Authority
P&D Fund Expenditures *
December 2017

<u>Department</u>	<u>Description</u>	<u>December 2017</u>	<u>YTD Total</u>
Commissioner Travel			
Janiece Longoria	I-69 Alliance Day- Austin, TX	\$ -	\$ 394
Janiece Longoria	Advocacy Trip - Washington, D.C.	-	3,698
Janiece Longoria	Asia Trip (cancelled)	-	13,368
Janiece Longoria	Miscellaneous Expenses	878	878
Theldon Branch	Europe Mission Trip	-	14,454
Dean Corgey	Europe Mission Trip	-	14,207
Stephen DonCarlos	Miscellaneous Expenses	455	836
Commissioner Travel Total		1,333	47,835
Community Relations and Events			
	Business Meals & Entertainment	219	1,176
	Dues & Memberships	800	3,920
	Economic Development Support	-	168,000
	Educational Sponsorship	10,000	15,000
	Employee Special Events	27	273
	Equipment Purchases	-	4,750
	PHA Receptions/Special Events	4,500	21,013
	PHA Sponsored Event	30,000	84,609
	PHA Table Purchases	2,750	87,400
	Promotional Gifts	980	21,412
	Software License Fees	-	247
	Travel	212	1,526
Community Relations and Events Total		49,487	409,326
Education Outreach			
	Art & Production	1,128	2,868
	Business Meals & Entertainment	-	102
	Educational Sponsorship	52,500	93,350
	PHA Receptions/Special Events	2,365	41,645
	PHA Sponsored Event	-	175
	Printing Production	502	502
	Promotional Gifts	19,453	21,303
Education Outreach Total		75,948	159,944
Environmental Affairs			
	Economic Development Support	-	40,000
Environmental Affairs Total		-	40,000
Executive			
	Business Meals & Entertainment	-	3,257
	Consulting Fees	12,442	154,362
	Dues & Memberships	45,000	45,000
	Seminar/Conference Registration	-	475
	Travel	1,599	31,576
Executive Total		59,041	234,670
Foreign Trade Zone			
	Business Meals & Entertainment	1,581	12,986
	Dues & Memberships	-	2,950
	Economic Development Support	8,750	66,039
	Fees & Services	-	55
	PHA Sponsored Event	-	78,750
	Promotional Gifts	-	2,608
	Seminar/Conference Registration	-	3,680
	Telephone	-	24
	Travel	485	32,172
Foreign Trade Zone Total		10,817	199,263

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<u>Department</u>	<u>Description</u>	<u>December 2017</u>	<u>YTD Total</u>
Government Relations			
	Business Meals & Entertainment	731	5,053
	Consulting Fees	83,052	770,621
	Dues & Memberships	-	79,425
	Equipment Rental	-	1,982
	Fees for Online Services	-	5,130
	PHA Receptions/Special Events	-	17,926
	PHA Sponsored Event	500	25,640
	PHA Table Purchases	-	21,765
	Printing Production	-	96
	Promotional Gifts	-	12,656
	Seminar/Conference Registration	-	775
	Travel	478	19,506
Government Relations Total		84,760	960,575
Internal Audit			
	Travel	(495)	-
Internal Audit Total		(495)	-
Marketing and External Communication			
	Advertising Media	11,758	307,352
	Art & Production	26,675	204,677
	Business Meals & Entertainment	130	467
	Dues & Memberships	25	2,738
	Employee Special Events	-	7,936
	Fees & Services	31,126	413,796
	Fees for Online Services	9,986	139,965
	PHA Receptions/Special Events	-	198,736
	PHA Sponsored Event	3,000	279,001
	Printing Production	16,715	52,404
	Promotional Gifts	1,457	7,272
	Seminar/Conference Registration	-	2,125
	Training Registration	-	125
	Travel	11	5,530
Marketing and External Communication Total		100,882	1,622,124
Media Relations			
	Business Meals & Entertainment	-	606
	Dues & Memberships	-	405
	Equipment Rental	-	360
	Seminar/Conference Registration	-	248
	Subscriptions & Publications	-	321
	Travel	-	133
Media Relations Total		-	2,072
MV Sam Houston			
	Environmental Allocation	-	285
	Fees & Services	610	13,120
	Fuel	94	12,827
	Materials	196	4,273
	Personnel Costs	70,187	643,497
	Software License Fees	-	9,899
	Tour Boat Special Events	1,736	28,411
	Tuition Reimbursement	2,500	2,500
MV Sam Houston Total		75,323	714,812

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Small Business	Economic Development Support	-	246,000
	PHA Receptions/Special Events	-	560
	PHA Sponsored Event	-	25,000
	Promotional Gifts	2,639	8,506
Small Business Total		2,639	280,066
Trade Development	Art & Production	6,925	6,925
	Business Meals & Entertainment	4,136	43,245
	Consulting Fees	70,993	402,933
	Dues & Memberships	55	68,115
	Fees & Services	-	305
	PHA Receptions/Special Events	6,563	15,583
	PHA Sponsored Event	100	4,350
	Seminar/Conference Registration	-	7,382
	Subscriptions & Publications	-	1,500
	Telephone	-	317
	Training Registration	-	995
	Travel	9,206	149,763
Trade Development Total		97,978	701,413
Grand Total		\$ 557,713	\$ 5,372,101

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
December 2017 YTD**

<u>Description</u>	<u>Total</u>
Consulting Fees	1,327,916
Personnel Costs	643,497
Economic Development Support	520,039
PHA Sponsored Event	497,525
Fees & Services	427,276
Advertising Media	307,352
PHA Receptions/Special Events	295,462
Travel	240,206
Art & Production	214,469
Dues & Memberships	202,553
Fees for Online Services	145,095
PHA Table Purchases	109,165
Educational Sponsorship	108,350
Promotional Gifts	73,756
Business Meals & Entertainment	66,891
Printing Production	53,002
Commissioner Travel	47,835
Tour Boat Special Events	28,411
Seminar/Conference Registration	14,685
Fuel	12,827
Software License Fees	10,146
Employee Special Events	8,209
Equipment Purchases	4,750
Materials	4,273
Tuition Reimbursement	2,500
Equipment Rental	2,342
Subscriptions & Publications	1,821
Training Registration	1,120
Telephone	341
Environmental Allocation	285
Grand Total	<u>\$ 5,372,101</u>

* **Note:** This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

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MV Sam Houston - Special Events
December 2017 YTD

Month Paid	Tour Date	Organization	2017 YTD
Apr	10/27/2016	Stephen F. Austin High School Maritime Academy	\$ 498
Jan	01/18/2017	City of Pasadena City Council	796
Feb	01/20/2017	La Porte High School Maritime Education Program	283
Feb	02/01/2017	City of Houston Mayor's Office of Economic Development	972
Mar	02/23/2017	Port Houston Maritime Education Department	1,226
Mar	03/02/2017	Women's Business Enterprise Alliance	1,119
Mar	03/18/2017	American Legion Auxiliary and Michael E. DeBakey V.A. Hospital	558
Apr	03/24/2017	IHS Markit	892
Apr	03/25/2017	Alief ISD	242
Apr	03/31/2017	Humble ISD Career & Technical Education Department	376
Apr	04/07/2017	Tegeler Career Center	440
Apr	04/12/2017	Stephen F. Austin High School Maritime Academy	375
May	04/13/2017	Stephen F. Austin High School Maritime Academy	452
May	04/19/2017	Energized for STEM Academy, Inc.	690
May	04/21/2017	Galena Park CTE Early College High School	483
May	04/21/2017	LULAC Council 4566	1,298
-	04/24/2017	City of Houston Controller's Office	-
May	04/26/2017	Greater Houston Coffee Association	1,200
May	05/03/2017	Houston East End Chamber of Commerce	890
May	05/17/2017	Black Enterprise Entrepreneurs Summit in Houston	875
-	05/18/2017	The American Institute for International Steel	-
May	05/19/2017	The Women's Transportation Club of Houston	1,136
Jul	06/14/2017	SWA Group	934
Jul	06/15/2017	Harris County Mayors' and Councils' Association - East	1,397
Jul	06/17/2017	Harris County Mayors' and Councils' Association - West	1,215
Jul	06/24/2017	Southeast Texas Local Section of the American Institute of Chemical Engineers	917
Jul	06/29/2017	Interagency Mentor Protégé Program	1,122
Jul	06/30/2017	Council Member Michael Kubosh, Houston At Large Position 3	892
Jul	07/08/2017	Sister Cities of Houston	1,305
Aug	07/19/2017	Texas Southern University / Engineering	449
Aug	08/11/2017	Sam Houston Squadron of the Texas Navy Association	594
Aug	08/12/2017	National Hispanic Professional Organization - Northwest Houston	1,125
Aug	08/19/2017	Air Force Association, San Jacinto Chapter	892
Sept	08/23/2017	Port Houston Elementary	1,034
Dec	12/07/2017	Alliance for I-69	570
Dec	12/08/2017	University of Houston Downtown	1,166
Total			\$ 28,411

* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*