

Port of Houston Authority
P&D Fund Expenditures *
March 2018

| Department | Description | March | YTD Total |
|---|-----------------------------------|----------------|-----------------|
| Commissioner Travel | | | |
| Janiece Longoria | Asia Trip (cancelled) | \$ - | \$ (13,022) |
| Janiece Longoria | Trans Pacific Maritime Conference | 1,029 | 1,029 |
| Commissioner Travel Total | | 1,029 | (11,993) |
| Community Relations and Events | | | |
| | Art & Production | 3,198 | 3,198 |
| | Business Meals & Entertainment | 202 | 202 |
| | Dues & Memberships | - | 2,850 |
| | Economic Development Supp | 12,500 | 44,000 |
| | Employee Special Events | 21 | 21 |
| | Fees & Services | - | 26 |
| | PHA Receptions/Special Events | 5,000 | 5,000 |
| | PHA Sponsored Event | 5,748 | 17,998 |
| | PHA Table Purchases | 16,000 | 27,624 |
| | Promotional Gifts | 122 | 122 |
| | Travel | 276 | 276 |
| Community Relations and Events Total | | 43,066 | 101,316 |
| Education Outreach | | | |
| | Art & Production | - | 5,000 |
| | Educational Sponsorship | - | 850 |
| Education Outreach Total | | - | 5,850 |
| Executive | | | |
| | Business Meals & Entertainment | - | 259 |
| | Consulting Fees | - | 14,000 |
| | Travel | 1,260 | 1,264 |
| | Seminar/Conf. Registration | - | 795 |
| Executive Total | | 1,260 | 16,318 |
| Foreign Trade Zone | | | |
| | Business Meals & Entertainment | 2,217 | 4,254 |
| | Dues & Memberships | 6,658 | 6,658 |
| | Economic Development Supp | 38,750 | 48,750 |
| | Economic Development Support | - | 20,000 |
| | PHA Sponsored Event | 10,000 | 10,000 |
| | Promotional Gifts | 500 | 500 |
| | Seminar/Conf. Registration | 1,724 | 1,724 |
| | Travel | 5,313 | 7,333 |
| Foreign Trade Zone Total | | 65,162 | 99,219 |
| Government Relations | | | |
| | Business Meals & Entertainment | 259 | 1,976 |
| | Consulting Fees | 71,333 | 87,999 |
| | Dues & Memberships | 1,450 | 73,950 |
| | Fees & Services | - | 135 |
| | PHA Receptions/Special Events | - | 325 |
| | PHA Sponsored Event | 500 | 500 |
| | PHA Table Purchases | 1,500 | 3,000 |
| | Travel | 1,596 | 2,819 |
| Government Relations Total | | 76,639 | 170,705 |
| Marketing and External Communication | | | |
| | Advertising Media | 16,296 | 45,213 |
| | Art & Production | 5,000 | 15,000 |
| | Business Meals & Entertainment | 104 | 274 |
| | Dues & Memberships | - | 295 |
| | Fees & Services | 82,581 | 128,244 |
| | Fees for Online Services | 9,101 | 43,101 |
| | Materials | 40 | 97 |
| | PHA Receptions/Special Events | 13,771 | 91,227 |
| | PHA Sponsored Event | 24,550 | 145,280 |
| | Printing Production | 1,298 | 13,551 |
| | Promotional Gifts | - | 3,217 |
| | Training Registration | 40 | 40 |
| | Travel | 410 | 496 |
| Marketing and External Communication Total | | 153,191 | 486,035 |

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| <u>Department</u> | <u>Description</u> | <u>March</u> | <u>YTD Total</u> |
|--------------------------------|---------------------------------|-------------------|---------------------|
| Media Relations | Dues & Memberships | 315 | 410 |
| | Subscriptions & Publications | - | 3,100 |
| Media Relations Total | | 315 | 3,510 |
| MV Sam Houston | Fees & Services | 1,219 | 2,579 |
| | Fuel | 1,890 | 5,855 |
| | Materials | 674 | 1,181 |
| | Personnel Costs | 48,732 | 156,263 |
| | Software License Fees | - | 9,889 |
| | Tour Boat Special Events | 9,765 | 12,996 |
| MV Sam Houston Total | | 62,279 | 188,763 |
| Small Business | Economic Development Supp | 60,000 | 60,000 |
| | PHA Receptions/Special Events | 14,415 | 38,214 |
| | Printing Production | - | 3,752 |
| | Promotional Gifts | 1,075 | 3,485 |
| Small Business Total | | 75,490 | 105,451 |
| Trade Development | Business Meals & Entertainment | 4,257 | 9,643 |
| | Consulting Fees | 30,846 | 68,072 |
| | Dues & Memberships | - | 2,666 |
| | Fees & Services | - | 689 |
| | Fees for Online Services | 265 | 265 |
| | PHA Receptions/Special Events | (24,099) | 6,149 |
| | Seminar/Conf. Registration | 1,930 | 1,930 |
| | Seminar/Conference Registration | - | 2,510 |
| | Telephone | - | 54 |
| | Travel | 66,755 | 79,204 |
| Trade Development Total | | 79,954 | 171,180 |
| Grand Total | | \$ 558,385 | \$ 1,336,355 |

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred

**Port of Houston Authority
P&D Fund Expenditures *
March 2018 YTD**

| <u>Description</u> | <u>Total</u> |
|---------------------------------|----------------------------|
| PHA Sponsored Event | \$ 173,779 |
| Consulting Fees | 170,071 |
| Personnel Costs | 156,263 |
| Economic Development Supp | 152,750 |
| PHA Receptions/Special Events | 140,914 |
| Fees & Services | 131,673 |
| Dues & Memberships | 86,829 |
| Travel | 79,398 |
| Advertising Media | 45,213 |
| Fees for Online Services | 43,366 |
| PHA Table Purchases | 30,624 |
| Art & Production | 23,198 |
| Economic Development Support | 20,000 |
| Printing Production | 17,304 |
| Business Meals & Entertainment | 16,608 |
| Tour Boat Special Events | 12,996 |
| Software License Fees | 9,889 |
| Promotional Gifts | 7,323 |
| Fuel | 5,855 |
| Seminar/Conf. Registration | 4,449 |
| Subscriptions & Publications | 3,100 |
| Seminar/Conference Registration | 2,510 |
| Materials | 1,278 |
| Educational Sponsorship | 850 |
| Telephone | 54 |
| Training Registration | 40 |
| Employee Special Events | 21 |
| Grand Total | <u>\$ 1,336,355</u> |

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
March 2018 YTD

| Month Paid | Tour Date | Organization | 2018 YTD |
|------------|------------|---|-----------|
| Feb | 02/07/2018 | Austin High School Maritime Studies | 604 |
| Feb | 02/08/2018 | Austin High School Maritime Studies | 665 |
| Feb | 02/09/2018 | Austin High School Maritime Studies | 501 |
| Feb | 02/14/2018 | DM Premier Services | 605 |
| Feb | 02/21/2018 | Jack Yates Maritime Academy | 277 |
| March | 02/27/2018 | Galena Park Maritime High School | 550 |
| March | 02/28/2018 | NJROTC - North Forest High School | 438 |
| - | 03/10/2018 | Houston Sail and Power Squadron | - |
| March | 03/19/2018 | IHS Markit | 1,263 |
| March | 03/20/2018 | Professor K. Hill Community College Dual Credit | 458 |
| March | 03/21/2018 | American Planning Association, Houston Chapter | 1,450 |
| March | 03/22/2018 | North Channel Area Chamber of Commerce | 1,215 |
| March | 03/23/2018 | Humble High School TSTEM Academy | 449 |
| March | 03/23/2018 | Disaster Response Fellowship | 1,223 |
| March | 03/24/2018 | Asia Chamber of Commerce Business Executive Program | 1,341 |
| March | 03/27/2018 | Port Houston Maritime Academy / PHPME | 1,379 |
| - | 03/29/2018 | Office of U.S. Senator Ted Cruz | - |
| - | 03/29/2018 | Bay Area Houston Transportation Partnership (BayTran) | - |
| | | | \$ 12,996 |

* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*