

Port of Houston Authority  
P&D Fund Expenditures \*  
November 2018

Department	Description	November	YTD Total
Commissioner Travel			
Janiece Longoria	Asia Trip (cancelled)	\$ -	\$ (13,022)
Janiece Longoria	Trans Pacific Maritime Conference	-	1,520
Janiece Longoria	Breakbulk Conference	-	14,613
Janiece Longoria	Miscellaneous (Parking)	-	25
Janiece Longoria	Washington D.C Advocacy Trip	-	1,256
Janiece Longoria	Trade Mission - Peru, Chile & Argentina	-	8,772
Theldon Branch	TEXPERS Conference	(480)	604
Dean Corgey	TEXPERS Conference	480	864
Janiece Longoria	DC Advocacy	-	1,236
Stephen DonCarlos	Miscellaneous (Travel mileage)	-	259
John D. Kennedy	Miscellaneous Expense	-	43
Janiece Longoria	Asia Trip	-	15,478
Roy Mease	Texas Association of Public Employment Retirement System -Austin	497	497
<b>Commissioner Travel Total</b>		<b>497</b>	<b>32,145</b>
Channel Development			
	PHA Sponsored Event	-	3,000
<b>Channel Development Total</b>		<b>-</b>	<b>3,000</b>
Community Relations and Events			
	Art & Production	-	7,727
	Business Meals & Entertainment	-	1,147
	Dues & Memberships	-	14,350
	Economic Development Support	-	161,500
	Educational Sponsorship	10,000	15,000
	Employee Special Events	-	330
	Equipment Purchases Expensed	-	48
	Fees & Services	-	2,770
	PHA Receptions/Special Events	-	25,939
	PHA Sponsored Event	6,000	65,848
	PHA Table Purchases	13,000	84,309
	Postage	-	3,007
	Promotional Gifts	3,522	18,806
	Training Registration	-	517
	Travel	-	1,269
<b>Community Relations and Events Total</b>		<b>32,522</b>	<b>402,567</b>
Economic Development Support			
	Economic Development Support	-	30,000
<b>Economic Development Support Total</b>		<b>-</b>	<b>30,000</b>
Education Outreach			
	Art & Production	-	5,000
	Business Meals & Entertainment	-	86
	Educational Sponsorship	-	107,850
	PHA Receptions/Special Events	-	43,374
	PHA Sponsored Event	-	6,000
	Promotional Gifts	-	10,815
<b>Education Outreach Total</b>		<b>-</b>	<b>173,125</b>
Executive			
	Business Meals & Entertainment	-	3,403
	Consulting Fees	-	20,000
	Dues & Memberships	-	82,434
	Fees & Services	-	5,033
	Materials	-	-
	PHA Table Purchases	-	10,000
	Seminar/Conf. Registration	-	-
	Telephone	-	70
	Travel	-	12,020
<b>Executive Total</b>		<b>-</b>	<b>132,960</b>
Foreign Trade Zone			
	Advertising Media	-	7,200
	Business Meals & Entertainment	567	14,397
	Dues & Memberships	-	8,798
	Economic Development Support	-	140,000
	Fees & Services	900	900
	PHA Receptions/Special Events	-	3,710
	PHA Sponsored Event	1,000	26,000
	Promotional Gifts	-	2,000
	Seminar/Conf. Registration	250	8,163
	Travel	1,580	34,479
<b>Foreign Trade Zone Total</b>		<b>4,296</b>	<b>245,647</b>

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Department	Description	November	YTD Total
Government Relations	Business Meals & Entertainment	-	7,050
	Consulting Fees	39,833	426,663
	Dues & Memberships	750	74,700
	Fees & Services	-	135
	Fuel	-	121
	PHA Receptions/Special Events	-	1,040
	PHA Sponsored Event	-	21,500
	PHA Table Purchases	700	23,200
	Promotional Gifts	-	325
	Seminar/Conf. Registration	-	795
	Travel	249	11,756
<b>Government Relations Total</b>		<b>41,532</b>	<b>567,285</b>
IT	Travel	49	49
<b>IT Total</b>		<b>49</b>	<b>49</b>
Marketing and External Communication	Advertising Media		175,108
	Art & Production	15,000	104,948
	Business Meals & Entertainment	-	924
	Consulting Fees	40,000	65,000
	Dues & Memberships	-	18,511
	Employee Special Events	-	213
	Fees & Services	42,732	365,783
	Fees for Online Services	9,000	133,993
	Materials	-	97
	PHA Receptions/Special Events	1,000	158,299
	PHA Sponsored Event	-	252,351
	Postage	-	948
	Printing Production	289	51,676
	Promotional Gifts	3,720	24,514
	Training Registration	-	40
	Travel	13,879	15,389
<b>Marketing and External Communication Total</b>		<b>125,621</b>	<b>1,367,794</b>
Media Relations	Business Meals & Entertainment	-	560
	Dues & Memberships	-	724
	Fees & Services	-	12
	Fees for Online Services	-	2
	Seminar/Conf. Registration	-	180
	Subscriptions & Publications	-	3,100
	Training Registration	-	40
	Travel	-	113
<b>Media Relations Total</b>		<b>-</b>	<b>4,731</b>
MV Sam Houston	Equipment Purchases Expensed	-	151
	Fees & Services	899	10,166
	Fuel	2,241	25,724
	Machinery & Equipment Maintenance	905	905
	Materials	-	12,513
	Personnel Costs	68,085	572,974
	Promotional Gifts	-	1,820
	Software License Fees	-	9,889
	Tour Boat Special Events	5,722	56,712
<b>MV Sam Houston Total</b>		<b>77,852</b>	<b>690,853</b>
Small Business	Art & Production	-	250
	Business Meals & Entertainment	-	189
	Economic Development Support	-	241,500
	PHA Receptions/Special Events	99	51,863
	PHA Sponsored Event	-	28,500
	Printing Production	-	3,752
	Promotional Gifts	-	12,942
<b>Small Business Total</b>		<b>99</b>	<b>338,995</b>

Port of Houston Authority  
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November 2018

<u>Department</u>	<u>Description</u>	<u>November</u>	<u>YTD Total</u>
Trade Development	Business Meals & Entertainment	3,778	41,460
	Consulting Fees	43,501	371,020
	Dues & Memberships	-	8,306
	Fees & Services	893	(18,086)
	Fees for Online Services	-	265
	PHA Receptions/Special Events	1,674	14,875
	Postage	-	119
	Printing Production	-	2,808
	Promotional Gifts	2,693	2,856
	Seminar/Conf. Registration	-	13,269
	Subscriptions & Publications	1,500	1,500
	Telephone	-	396
	Training Registration	-	1,184
	Travel	18,524	221,325
<b>Trade Development Total</b>		<b>72,564</b>	<b>661,297</b>
<b>Grand Total</b>		<b>\$ 355,032</b>	<b>\$ 4,650,448</b>

\* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority  
P&D Fund Expenditures \*  
November 2018 YTD**

<u>Description</u>	<u>Total</u>
Consulting Fees	\$ 882,683
Economic Development Support	573,000
Personnel Costs	572,908
PHA Sponsored Event	403,201
Fees & Services	366,744
PHA Receptions/Special Events	299,099
Travel	293,369
Dues & Memberships	207,823
Advertising Media	182,308
Fees for Online Services	134,259
Educational Sponsorship	122,850
Art & Production	117,924
PHA Table Purchases	117,509
Promotional Gifts	74,078
Business Meals & Entertainment	69,216
Printing Production	58,236
Tour Boat Special Events	56,712
Commissioner Travel	32,145
Fuel	25,845
Seminar/Conf. Registration	25,407
Materials	12,675
Software License Fees	9,889
Subscriptions & Publications	4,600
Postage	4,074
Training Registration	1,781
Machinery & Equipment Maintenance	905
Employee Special Events	544
Telephone	466
Equipment Purchases Expensed	199
<b>Grand Total</b>	<b><u>\$ 4,650,448</u></b>

Port of Houston Authority  
P&D Fund Expenditures \*  
MV Sam Houston - Special Events  
November 2018 YTD

Month Paid	Tour Date	Organization	2018 YTD
February	02/06/2018	Austin High School Maritime Studies	\$ 580
February	02/07/2018	Austin High School Maritime Studies	604
February	02/08/2018	Austin High School Maritime Studies	665
February	02/09/2018	Austin High School Maritime Studies	501
February	02/14/2018	DM Premier Services	605
February	02/21/2018	Jack Yates Maritime Academy	277
March	02/27/2018	Galena Park Maritime High School	550
March	02/28/2018	NJROTC - North Forest High School	438
-	03/10/2018	Houston Sail and Power Squadron	-
March	03/19/2018	IHS Markit	1,263
March	03/20/2018	Professor K. Hill Community College Dual Credit	458
March	03/21/2018	American Planning Association, Houston Chapter	1,450
March	03/22/2018	North Channel Area Chamber of Commerce	1,215
March	03/23/2018	Humble High School TSTEM Academy	449
March	03/23/2018	Disaster Response Fellowship	1,223
March	03/24/2018	Asia Chamber of Commerce Business Executive Program	1,341
March	03/27/2018	Port Houston Maritime Academy / PHPME	1,379
April	03/29/2018	Office of U.S. Senator Ted Cruz	1,207
April	03/29/2018	Bay Area Houston Transportation Partnership (BayTran)	1,285
April	04/03/2018	Galena Park CTE Early College High School	449
April	04/04/2018	Consular Corps of Houston	1,418
April	04/05/2018	Economic Alliance Houston Port Region	1,355
April	04/11/2018	Texas Southern University Maritime	444
April	04/13/2018	Rockwell Career Center, Bauer College of Business at University of Hou.	639
May	04/14/2018	Stephen F. Austin High School NJROTC	576
May	04/17/2018	Sterling High School NJROTC	492
May	04/19/2018	Houston Fresh Fruit and Vegetable Association	965
May	04/24/2018	Prairie View A&M University American Society of Civil Engineers	411
May	04/25/2018	Greater Houston Coffee Association (GHCA)	1,215
May	04/26/2018	The Greater Houston Manufacturers Association	1,200
May	05/01/2018	University Honors Program, University of Houston-Downtown	582
May	05/03/2018	U.S. Embassy Iraq	673
-	05/05/2018	Houston Area Urban League Young Professionals	-
May	05/10/2018	San Jacinto College	915
May	05/18/2018	Women's Transportation Club of Houston	828
June	05/19/2018	Alpha Merit Group Educational Foundation, Inc.	948
May	05/22/2018	Southeast Branch Texas Public Works Association	1,200
June	05/23/2018	The Sterling Group	-
June	05/25/2018	CICTEX - International Chamber of Commerce	1,085
June	06/02/2018	South Texas Section of the American Institute of Chemical Engineers	1,080
June	06/05/2018	San Jacinto College Maritime Center	767
-	06/06/2018	Channelview ISD Camp WOW	-
June	06/13/2018	Texas Southern University	577
June	06/19/2018	Prairie View A&M University College of Agriculture and Human Sciences	477
June	06/20/2018	The Salvation Army Boys & Girls Clubs of Metropolitan Houston	477
June	06/21/2018	Harris County Mayors' and Councils' Association - East	1,215
June	06/23/2018	Harris County Mayors' and Councils' Association - West	1,215
July	06/27/2018	Women's Intl Shipping & Trading Association	673
July	06/28/2018	Artist Boat	656
July	06/28/2019	Interagency Mentor Protégé Program	1,200

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MV Sam Houston - Special Events  
November 2018 YTD

Month Paid	Tour Date	Organization	2018 YTD
July	07/10/2018	San Jacinto College	420
July	07/21/2018	Michael E. DeBakey VA Medical Center	920
August	07/27/2018	EFIK National Association USA Inc.	887
August	08/02/2018	Pasadena Chamber of Commerce	1,047
-	08/05/2018	TxDot (Host of SASHTO Conference)	-
September	08/16/2018	Pasadena City Council & Citizens	1,273
August	08/18/2018	Air Force Association San Jacinto Chapter	1,057
September	09/13/2018	Magnolia HS JROTC	910
-	09/13/2018	Certified Commmerical Investment Member (CCIM)	-
October	09/20/2018	Women Contractors Association (WCA)	1,390
October	09/27/2018	Greater Houston Black Chamber	1,126
-	10/04/2018	Harris County Appraisal District	-
October	10/06/2018	James Madison High School	368
October	10/11/2018	Baytown Chamber of Commerce	842
November	10/11/2018	Houston Police Department Northeast Positive Interaction Program	1,340
-	10/24/2018	Harris County Sheriff's Office	-
October	10/16/2018	Yates High School Maritime Academy	511
October	10/17/2018	Austin High School - Maritime Academy	511
October	10/18/2018	Galena Park Maritime	511
November	10/25/2018	CTHS - Pasadena ISD Maritime	307
November	10/25/2018	Bay Area Houston Transportation Partnership (BayTran)	1,285
November	11/01/2018	Travis High School JROTC	485
-	11/02/2018	Texas Southern University Department of Transportation Studies	-
-	11/08/2018	Port Houston	-
November	11/08/2018	East End Chamber of Commerce	1,200
-	11/09/2018	Austin High School - Maritime Academy	-
-	11/10/2018	America's Boating Club	-
November	11/13/2018	American Society of Civil Engineering (ASCE)	1,104
-	11/15/2018	La Porte - Bayshore Chamber of Commerce	-
-	11/16/2018	Blanson CTE High School	-
-	11/27/2018	Emergy Institute High School	-
-	11/30/2018	Austin HS Maritime Academy	-
			<b>\$ 56,712</b>

\* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*