

I N D E X

PORT COMMISSION
OF THE
PORT OF HOUSTON AUTHORITY
OF THE PORTS OF HARRIS COUNTY, TEXAS
July 29, 2019

<u>Minute No.</u>	<u>Event/Action</u>
	General
	Chairman Campo convened the Port Commission meeting and provided opening remarks
	Minutes
2019-0729-01	Approve the minutes of the June 25, 2019 Port Commission meeting
	Port Commission Committee Updates
2019-0729-02	Commissioner Corgey reported on the Community Relations Committee Meeting – June 25, 2019
2019-0729-03	Chairman Campo reported on the Compensation Committee Meeting – June 25, 2019
2019-0729-04	Commissioner Branch reported on the Procurement and Small Business Development Task Force Meeting – June 25, 2019
	F. Executive
2019-0729-05	Staff Report – Summary of selected financial and operational matters – Roger Guenther, Executive Director
2019-0729-06	Renew the Port Authority's corporate membership in the American Association of Port Authorities, authorize the Executive Director and the Chief Operating Officer, as alternate, to represent the Port Authority at its annual conferences, and pay fiscal 2019-2020 dues
2019-0729-07	Enter into a professional services contract with Brown Consulting for state governmental policy consulting and support
2019-0729-08	Enter into a professional services contract with Michael Toomey for state governmental policy consulting and support

<u>Minute No.</u>	<u>Event/Action</u>
2019-0729-09	Approve and adopt the Community and Stakeholder Engagement Policy <i>(as amended to include labor organizations and humanitarian groups among Port Authority stakeholders)</i>
2019-0729-10	Chairman Campo recognized Alan Clark, H-GAC, who addressed the Port Commission regarding item F-5
2019-0729-11	Action to authorize staff to support continued inclusion of Grand Parkway segments B, C, D, and I in TxDOT's 2020 Unified Transportation Program (UTP)
	G. Commercial
2019-0729-12	Staff Report – selected agenda items – John Moseley, Chief Commercial Officer
2019-0729-13	Approve a sixth amendment to the lease with Ridge POH I, LLC to extend the Development/Construction Period for an additional three months to November 12, 2019, at an additional monthly rental amount of \$10,000, paid in advance, effective August 12, 2019
	H. Finance
2019-0729-14	Staff Report – Selected agenda items – Tom Heidt, Chief Operating Officer
2019-0729-15	Award a professional services contract to Griffin & Strong, P.C. for disparity study consulting services
2019-0729-16	Approve the purchase of annual software subscription and support services for Cognos budgeting software from Mark III Systems, Inc., using a State of Texas Department of Information Resources cooperative purchase contract, for one year
2019-0729-17	Approve assignment of two investment management agreements with Advisory Research, Inc. to Tortoise Capital Advisors, L.L.C., relating to management of master limited partnership investment assets in the Pension Plan and OPEB Plan
2019-0729-18	Approve extension of the contract with AndCo Consulting LLC for investment advisory services related to the Pension Plan, the other post-employment benefits Plan, and defined contribution plans, for an additional one-year period

Minute No.

Event/Action

I. Infrastructure

- 2019-0729-19 **Staff Report** – selected agenda items – Rich Byrnes, Chief Infrastructure Officer
- 2019-0729-20 Approve staff's ranking of vendors and award a contract for a non-containerized and containerized cargo market forecast and competitiveness assessment, to the top- ranked proposers: staff ranking - first, John C. Martin Associates, LLC; second, Advisian; third, RK Johns & Associates, Inc.; and fourth, Moffatt & Nichol
- Port Commission adopted the staff-recommended ranking and authorized award
- 2019-0729-21 Approve staff's ranking of vendors and award a construction contract for berth maintenance dredging of Jacintoport and CARE terminals to the top-ranked proposer: Matthews Brothers Dredging, Inc.
- 2019-0729-22 Approve staff's ranking of vendors and award a contract for the bi-annual rail and switch replacement at Turning Basin Terminal - 2019-2020, to the top-ranked proposers: staff ranking - first, Harper Brothers Construction, LLC; and second, American Track Generations
- Port Commission adopted the staff-recommended ranking and authorized award
- 2019-0729-23 Approve staff's ranking of vendors and award a contract for electrical preventative maintenance services at Barbours Cut Terminal and Bayport Container Terminal- 2019-2021, to the top-ranked proposers: staff ranking - first, Shermco Industries; and second, Electric Power Systems International, Inc.
- Port Commission adopted the staff-recommended ranking and authorized award
- 2019-0729-24 Approve staff's ranking of vendors and award a contract for the expansion of gate facilities at Barbours Cut Terminal, to the top-ranked proposers: staff ranking - first, Archer Western Construction, LLC; second, McCarthy Building Companies, Inc.; third, Flatiron Constructors, Inc.; and fourth, Ragnar Benson, LLC
- Port Commission adopted the staff-recommended ranking and authorized award
- 2019-0729-25 Approve staff's ranking of vendors and award a professional services contract to perform construction material testing services during the

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	expansion of gate facilities at Barbours Cut Terminal to the top-ranked proposer - first, Ninyo & Moore; second, Raba Kistner, Inc.; and third, Terracon Consultants, Inc.
	Port Commission adopted the staff-recommended ranking and authorized award
2019-0729-26	Award a construction contract to Boyer, Inc. to construct electrical and telecommunications infrastructure under Port Road and the ExxonMobil Pipeline Corridor at Bayport Container Terminal
2019-0729-27	Award a contract to T&T Braveheart, LLC for the purchase of a hydrographic survey vessel system
2019-0729-28	Award a construction contract to Four Seasons Development Company for the annual perimeter security fence replacement Portwide - 2019
2019-0729-29	Award a professional services contract to Environmental Systems Research Institute for a Real-Time Vessel Location and Berth Notification and Reporting System, using the State of Texas Department of Information Resources cooperative purchasing program
2019-0729-30	Authorize an advance funding agreement with the State of Texas, acting by and through the Texas Department of Transportation, to receive grant funding under the Texas Mobility Fund
2019-0729-31	Amend the professional services contract with Mott MacDonald, LLC for a passing vessel study at Barbours Cut Terminal to perform additional work
2019-0729-32	Amend a professional services agreement with Moffatt & Nichol for container terminal simulation modeling to incorporate a change order and provide related post-project services to include model training and technical services support
2019-0729-33	Approve a change order to Fused Industries, LLC to perform additional work associated with the rail spur at Bayport Container Terminal
2019-0729-34	Approve the renewal of expiring Port Authority licenses for new ten-year terms: Southwestern Bell Telephone Company, Gulf Coast Authority, Air Products LLC, Flint Hills Resources Houston Chemical, LLC, Dean Pipeline Company, LLC, Valero Refining - Texas, LP, Equistar Chemicals, LP, South Tex 66 Pipeline Company, LTD., GB Biosciences, LLC, ExxonMobil Pipeline Company, Enterprise Houston Ship Channel, L.P., Enterprise Products Operating LLC, Enterprise TE Products Pipeline Company LLC, Enterprise Products Operating LLC and Enterprise Products Texas Operating LLC, and INEOS Chocolate Bayou Pipeline

<u>Minute No.</u>	<u>Event/Action</u>
2019-0729-35	Approve a lease agreement with Canal Barge Company, Inc. for approximately 18.37 acres of submerged lands along the southern boundary of the Port Authority's Beltway 8 property for a five-year term at an annual rate of \$324,000 subject to an annual increase of the greater of 3% or the increase in the Consumer Price Index
2019-0729-36	Issue a marine construction permit to Canal Barge Company, Inc. for barge fleeting on approximately 18.37 acres of submerged lands in Buffalo Bayou
2019-0729-37	Issue a pipeline license to CenterPoint Energy Resources Corp dba CenterPoint Energy Texas Gas Operations for two 4-inch pipelines under and across a tributary of Old River
2019-0729-38	Issue a distribution/transmission line license to CenterPoint Energy Houston Electric, LLC for a 12-kV electrical distribution line over and across Goose Creek at three locations, and East Fork Goose Creek at one location
2019-0729-39	Issue a distribution/transmission line license to CenterPoint Energy Houston Electric, LLC for one 12- kV transmission line, two 6-inch conduits, a 9-foot x 11-foot concrete pad, eighteen poles, and five guy wires over, under, and across the North L Street property in La Porte
2019-0729-40	Amend a marine construction permit to Stolthaven Houston, Inc. to construct a barge dock, a mooring dolphin, approximately 822 linear feet of sheet pile structure, dredge to -15 feet MLLW, and remove approximately 38,500 cubic yards of dredged material in Buffalo Bayou
2019-0729-41	Amend a marine construction permit to TDWP Terminals 1, LLC to add a temporary barge dock and remove 90,000 cubic yards of dredged material in Buffalo Bayou/Houston Ship Channel
2019-0729-42	Issue a private-adjacency submerged lands lease to Walter E. Blessey, Jr. for approximately 17.24 acres of barge fleeting and approximately 2.84 acres of encumbered area in Old River for a ten-year term at an annual rate of \$65,580

J. Operations

2019-0729-43	Staff Report – selected agenda items – Jeff Davis, Chief Port Operations Officer
2019-0729-44	Approve staff's ranking of vendors and award a thirty-six month maintenance and support services agreement to provide professional electronic data interchange application management, database management, and server monitoring for Port Authority terminal operating

<u>Minute No.</u>	<u>Event/Action</u>
	<p>systems (Navis SPARCS N4) at Turning Basin Terminal, Barbours Cut Terminal, and Bayport Container Terminal to the top-ranked proposers; staff ranking - first, Bunnell Enterprises Inc. dba Total Network Solutions; and second, Versiant Corporation</p> <p>Port Commission adopted the staff-recommended ranking and authorized award</p>
2019-0729-45	Amend a purchase order to Navis LLC for 2018-2019 terminal operating system maintenance and support in an amount not to exceed \$67,748 and authorize payments to Navis LLC for 2019- 2020 maintenance services for the marine terminal management software system for Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal in an amount not to exceed\$733,083
2019-0729-46	Award a Gate Operating and Optical Character Recognition System contract to Smart Tees LLC, the sole provider, for the expansion of the Barbours Cut Terminal Gate complex
2019-0729-47	Award a six-month contract to Live Earth for a subscription to an Automatic Identification System software vessel tracking platform to further develop, test, and customize its functionality and reporting capabilities for use at Barbours Cut Terminal, Bayport Terminal, and Turning Basin Terminal
2019-0729-48	Award a two-year contract to Rush Truck Center of Texas, LP dba Rush Truck Center Houston for the purchase of Cummins diesel engine parts and related services for Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal
2019-0729-49	Award a two-year contract to Graybar Electric Company, Inc. for the purchase of electrical and lighting components for maintenance of facilities and equipment at Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal
2019-0729-50	Award a two-year contract to Kalmar USA Inc., Bromma Americas, the sole provider, for purchase of twistlocks and spreader bar related parts for wharf and rubber tire gantry cranes at Barbours Cut Terminal and Bayport Container Terminal
2019-0729-51	Award a two-year contract to Crane Tech Solutions, the sole provider, for purchase of quarterly inspection services for twenty four Stinis spreaders and the over-height attachment at Barbours Cut Terminal and Bayport Container Terminal

<u>Minute No.</u>	<u>Event/Action</u>
2019-0729-52	Award a two-year contract to Texas Polymer Systems, the sole source provider, for purchase of PolyCrete for concrete repairs at Barbours Cut Terminal and Bayport Container Terminal
2019-0729-53	Award a contract to ABB Inc., the sole source provider, for the purchase of upgrades to the crane management systems and safety centers on nine wharf cranes at Bayport Container Terminal
	K. People
2019-0729-54	Staff Report – selected agenda items – Jessica Shaver, Chief People Officer
2019-0729-55	Approve staff's ranking of vendors and award a one-year contract for employee and retiree benefits and payroll integration services to the top-ranked proposer: staff ranking - first, PlanSource Benefits Administration, Inc.; second, Selerix Systems, Inc.; and third, McGriff Insurance Services, Inc. dba Precept Insurance Solutions, LLC Port Commission adopted the staff-recommended ranking and authorized award
	L. Port Security and Emergency Operations (no items)
	M. Technology
2019-0729-56	Staff Report – Selected agenda items – Charles Thompson, Chief Technology Officer
2019-0729-57	Approve staff's ranking of vendors and award a contract for accounts payable automation implementation and three-year support services to the top-ranked proposer - first, Carahsoft Technology Corporation; second, Forza IT Group; third, BCS Systems, Inc.; and fourth, Intellichief, LLC Port Commission adopted the staff-recommended ranking and authorized award
2019-0729-58	Award a contract to Total Network Solutions for purchase of consulting services to assist with Navis N4 disaster recovery design
2019-0729-59	Issue a purchase order to Netsync Network Solutions, Inc. for the annual purchase of new network hardware to replace infrastructure hardware using the Texas Department of Information Resources cooperative purchase program

<u>Minute No.</u>	<u>Event/Action</u>
2019-0729-60	Issue a purchase order to Netsync Network Solutions for the purchase of networking equipment to support the Executive Office Building renovation using the Texas Department of Information Resources cooperative purchase program
2019-0729-61	Issue a purchase order to Set Solutions, Inc. for purchase of InfoBlox network devices and updated software in order to enhance network security using the Texas Department of Information Resources cooperative purchase program
2019-0729-62	Issue a purchase order to SHI Government Solutions for the Netapp data storage maintenance contract renewal using the Texas Department of Information Resources cooperative purchase program
2019-0729-63	Issue a purchase order to Solid Border, Inc. for the purchase of updated firewall hardware to assist in ensuring the network and data security using the Local Government Purchasing Cooperative's BuyBoard, a cooperative purchase program

N. Recess Open Meeting and Convene Executive Session

O. Reconvene Open Meeting

2019-0729-64	Motion to authorize the Port Authority to act to acquire property in the vicinity of Industrial Park East Terminal from Rains Land and Property L.P. on the terms discussed in Executive Session, and authorize the Executive Director to do all things necessary to give effect to the foregoing
2019-0729-65	Motion to authorize Port Authority to settle its claims against RPS Klotz Associates, Inc. on the terms discussed in Executive Session, and to authorize the Executive Director to do all things necessary to give effect to the foregoing
2019-0729-66	Motion to authorize the Port Authority to amend its agreement for legal services with Ewell, Brown, Blanke & Knight LLP on the terms discussed in Executive Session, and to authorize the Executive Director to do all things necessary to give effect to the foregoing

P. Adjourn Meeting

**Port of Houston Authority
Port Commission Public Meeting**

**Houston, Texas
July 29, 2019**

A public meeting of the Port Commission of the Port of Houston Authority of Harris County, Texas was convened on July 29, 2019 at 9:00 a.m., at the Port of Houston Authority Executive Office, Fourth Floor Boardroom, at 111 East Loop North, Houston, Texas 77029. The following commissioners, staff, and counsel were present:

Ric Campo, Chairman
Theldon R. Branch, III, Commissioner
Wendy Cloonan, Commissioner
Dean E. Corgey, Commissioner
Stephen H. DonCarlos, Commissioner
Clyde E. Fitzgerald, Commissioner
Roy D. Mease, Commissioner
Roger Guenther, Executive Director
Erik Eriksson, Chief Legal Officer
Tom Heidt, Chief Operating Officer
J. Kent Friedman, outside counsel

Chairman Campo convened the meeting of the Port Commission and observed that there were a number of agenda items to get through. He wished all present a great mid-summer and a good August through Labor Day.

(2019-0729-01) Chairman Campo called for a motion to approve the minutes of the June 25, 2019 Port Commission meeting. Commissioner Corgey moved for approval, seconded by Commissioner Mease. The minutes were approved as written.

(2019-0729-02) Commissioner Corgey reported on the Community Relations Committee Meeting – June 25, 2019.

Staff first provided an overview of outreach activities this year, which included 17 community events and volunteer activities. Over 180 people had volunteered on behalf of the Port Authority so far this year, including employees, and their friends and family members. The work of these volunteers resulted in donation of nearly 800 hours of time to the community, helping advance the Port Authority's stewardship efforts.

Staff moved on to present a draft Community and Stakeholder Engagement Policy for the committee's consideration, which was intended to be aligned with the strategic stewardship and infrastructure goals of the Port Authority. In the spirit of continuous improvement, this policy would replace the 2015 Community Engagement Plan and offer further detail and a more comprehensive organizational process to engage with stakeholders.

Staff outlined the various objectives of the policy and a 5-step process for effective engagement. Additional elements of the policy were presented, which better provide a

structure for continuous public involvement. After careful review by the Community Relations Committee, the item had been placed on today's Port Commission agenda for final review and approval.

Finally, the committee discussed potential opportunities for partnership on local park projects.

Chairman Campo thanked Commissioner Corgey for his report.

(2019-0729-03) Chairman Campo reported on the Compensation Committee Meeting – June 25, 2019.

Staff provided an overview of Port Houston's Succession Planning Program. A large percentage of the workforce was at or near retirement eligibility, which Chairman Campo believed was a very important matter in large organizations such as the Port Authority. He remarked that 12% of employees would be retirement-eligible in the next 12 months, and 23% in the next 5 years, and added that these percentages were significantly higher at the senior management level. Succession planning had been identified as a critical organizational issue to ensure future success at the Port Authority. Chairman Campo stressed that the Port Authority wanted to make sure it had the right people, with the right skills, for the right role, at the right time.

While historically the organization had been reactive with replacement planning, staff had now developed a plan to transition to a more strategic approach to succession management which included:

- Determining current and future needs and identifying critical positions needed to support business continuity;
- Evaluating and understanding staff capabilities and comparing those capabilities to current needs; and
- Developing people to meet identified needs.

The following steps had been taken regarding succession planning:

- Approval of a strategic plan that promotes organization alignment;
- Development and implementation of processes including workforce planning and up-to-date job descriptions;
- Giving staff the opportunity to temporarily step into "acting" managerial roles;
- Expanding training and development opportunities throughout the organization;
- "Re-energizing" a pay for performance program that included honest appraisals about current capabilities and steps needed to advance in the organization; and

- Circulating a toolkit for identifying global gaps and critical roles to assist managers and directors in their succession planning efforts.

Future improvements to the succession planning process include:

- Continuing the alignment, with strategy and focus on a more organizational approach;
- Developing processes and tools to enable information sharing;
- Expanding leadership development programs;
- Developing knowledge transfer plans, individual development plans, pilot projects, and replacement plans and strategies; and
- Continuing leadership development programs.

Commissioner DonCarlos asked if the Port Authority had a succession plan, and Chairman Campo replied that the idea behind the Compensation Committee was to carry out several things, one of which was to develop a succession plan. During the last committee meeting, questions such as “what is the plan?” and “how is it organized?” were discussed. He stated a large part of the plan was identifying individuals that were within the planning horizon, what their strengths and weaknesses were, and ultimately bringing them up to be at the right place, at the right time, with the right training.

Chairman Campo recognized the succession plan was a work in progress and over time would be more specific and better thought out, adding that during the last committee meeting staff presented the approach to the succession plan and how it was being dealt with very well.

(2019-0729-04) Commissioner Branch reported on the Procurement and Small Business Development Task Force Meeting – June 25, 2019.

Akliah Hicks, Small Business Coordinator, provided an update on the Port Authority’s Request for Proposals (“RFP”) for a disparity study. The RFP process was now completed and, as an agenda item, staff requested that the Port Commission approve a consultant to conduct the study over the coming months.

Krystal Brown, Small Business Analyst, provided an update on small business participation in Port Authority contracting. Since inception, the program has achieved 38% small business participation, with \$557 million in overall awards to small businesses. During the first quarter of 2019, formal small business awards totaled \$10.4 million, with a 30% participation rate and informal business contracts totaled \$52,000 for an 11% participation rate.

Pedro Garcia, Small Business and Education Outreach Manager, provided an overview of the program and recent outreach activities.

Yvette Camel-Smith, Director of Procurement Services, provided her department's 2019 first quarter report as follows:

- \$62.8 million in formal and informal contracts were entered into for the quarter, compared to \$23.3 million in the same period in 2018.
- This was a 207% increase tied to the purchase of eight diesel-electric container yard cranes, a pipeline relocation at Bayport, and property casualty insurance renewals.
- Formal procurement of goods and services totaled \$32.7 million, professional services totaled \$11 million, and construction procurement totaled \$15.6 million.

Finally, Ms. Camel-Smith updated the task force on the Port Authority's BuySpeed eProcurement system: a system upgrade was put in place in May, which included improvements to process speed and the look of the program. Important platform enhancements included small business certifications, tracking change order functionality, and new report capabilities.

Chairman Campo thanked Commissioner Branch for his report.

(2019-0729-05) Mr. Guenther presented a summary of operational and financial matters as follows:

- The mid-year financial report would be deferred to Curtis Duncan, Controller, who would present them at a later date, but he commented that 2019 remained a strong year through the first six months.
- Tonnage was up 8% for the year, at 21.9 million tons.
- Containers were bumping up against 1.5 million twenty-foot equivalent units ("TEUs") at the midway point, and doubling that number would mean that containers would be bumping up against 3 million TEUs by year end (the Port Authority handled 2.7 million TEUs in 2018); growth remains strong, up 12%.
- Steel continues to be up, 14% for the year.
- Overall, business keeps driving through the Port Authority, and staff looks forward to that continuing for the rest of the year.

Mr. Guenther then recognized the Port Authority interns in attendance, and asked that they stand and give their names and the departments they worked in.

Max Kepp	Container Operations
Camello Palermo	Small Business and Education Outreach
Jazmin Gonzalez	Financial Accounting
Sara Longoria	Emergency Management
Cara Cancelmo	Security
Hallie Waghalter	Environmental Affairs
Karina Filipovich	Project and Construction Management
Jeff Duong	Asset Management
Max Delgado	M/V Sam Houston
Michael Moroz	General Cargo Operations
Diana Moriarty	Internal Audit
Riley Green	Human Resources
Zoya Zaidi	Training and Development
Itora Ibanga	Facility Planning
Samuel Janner	Channel Development

Mr. Guenther stated that the interns were each working on projects, and would be individually presenting them, and as part of their twelve-week internship they also had a group project.

Ms. Waghalter outlined the group project – revamping a community garden at Mission Milby: they had spent the previous eleven weeks designing and constructing a new idea for the garden that was more practical and feasible. Next Saturday the interns would be conducting an event for Port Authority staff and the Mission Milby community to plant vegetables and flowers, and Ms. Waghalter invited commissioners to attend.

Chairman Campo quipped that the interns were part of the Port Authority’s succession plan, but then addressed the interns, challenging them to aspire to sit at the Port Commission table where they would be involved in an \$800 billion economic engine for the country providing 3.5 million jobs.

Mr. Guenther recognized Azlina Kabani, Human Resources Services Analyst, Josh Northcutt, Manager, Human Resources, and Garret Berg, Manager, Community Relations and Events, for serving as mentors for the interns and guiding them throughout the entire internship. He expressed hope that the interns learned while serving at the Port Authority and, more importantly, that they gave back to the Port Authority.

The Port Commission then considered each Request for Port Commission Action (“RCA”) attached to these minutes as Exhibit “A.”

Chairman Campo recognized Roger Guenther, Executive Director, to provide a report of selected agenda items.

Mr. Guenther stated that there were five items under Executive, the first a recommendation to continue the Port Authority's membership in the American Association of Port Authorities ("AAPA"). There was a lot of value in the membership, especially on the Washington, D.C. and advocacy level, where the AAPA represented ports on issues such as the Harbor Maintenance Trust Fund. He added that the Port Authority voiced a lot of opinions within the AAPA. The \$84,000 fee was based on gross revenues and the Port Authority was one of the maximum dues-payers, along with three other ports in the country.

Mr. Guenther explained that items F2 and F3 were for professional services for state consulting with The Browns Consulting and Michael Toomey.

Commissioner Branch asked if these were contract extensions, and Mr. Guenther explained that they were extensions at a different rate from when the legislature was in session. Mr. Guenther stressed that it was a critical time to have this representation, even though the legislature was not in session.

Commissioner Mease asked if the two consultants continued to work with the Port Authority during the previous legislative session, and Chairman Campo responded that they had.

(2019-0729-06) RCA F1 was presented, moved by Commissioner Fitzgerald, seconded by Commissioner Branch. Chairman Campo, and Commissioners Branch, Cloonan, Corgy, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA F1 PASSED.

(2019-0729-07) RCA F2 was presented, moved by Commissioner Fitzgerald, seconded by Commissioner Branch. Chairman Campo, and Commissioners Branch, Cloonan, Corgy, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA F2 PASSED.

(2019-0729-08) RCA F3 was presented, moved by Commissioner Fitzgerald, seconded by Commissioner Branch. Chairman Campo, and Commissioners Branch, Cloonan, Corgy, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA F3 PASSED.

Mr. Guenther added staff would continue to look at what the best paths are moving forward for advocacy at the state and federal level.

Commissioner Corgey addressed item F4, stating that he believed staff did a great job on the Community and Stakeholder Engagement Policy and it would enable the Port Authority to clear up a lot of misconceptions about what it was and what it does, while improving relationships with stakeholders. He offered an amendment to the motion to approve the proposed policy to add two additional organizations to the stakeholders listed in it: labor organizations and humanitarian groups, namely port chaplains, since Commissioner Corgey thought both were important parts of the Port Authority's mission.

(2019-0729-09) RCA F4 was presented, moved by Commissioner DonCarlos as amended, seconded by Commissioner Fitzgerald. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA F4 PASSED.

Mr. Guenther spoke about item F5, stating that there had been recent discussion regarding the Texas Department of Transportation's ("TxDOT") proposal to deauthorize some Grand Parkway funding, namely for Segments B, C, and D and part of I, from the 2020 Unified Transportation Program ("UTP"). He thought it was worthwhile to put the item on the agenda for discussion.

(2019-0729-10) Chairman Campo recognized Alan Clark, Houston-Galveston Area Council ("H-GAC"), who addressed the Port Commission regarding item F(5) and with reference to a PowerPoint presentation.

Mr. Clark thanked the Port Commission for its time and stated that it was a great pleasure to be in attendance and speak on the subject. He informed the Port Commission that he was Director of Transportation Planning at H-GAC and had both enjoyed and welcomed its partnership over the years with the Port Authority.

Mr. Clark explained that the UTP was a document unique to the State of Texas that was not federally required, fitting into the TxDOT mission of long-range, state-wide transportation planning. He advised that the regional plan focused on eight counties (Harris and each of the counties that touch it); the current version was the 2045 Regional Transportation Plan.

Mr. Clark noted that through both the Texas Transportation Commission and state legislation, the H-GAC had a ten-year program of projects where money was committed to specific project activities, leading to the four-year Transportation Improvement Program where specific funds were obligated in a particular year for project letting. The UTP was TxDOT's ten-year road map to its districts, telling them which projects and activities they could engage in in terms of planning, environmental development, and then acquisition of rights-of-way and clearance of utilities, up to and including actual construction of the project. He stressed that the UTP was very essential to the H-GAC.

Mr. Clark further explained that State Highway 99 (“SH 99”) was a toll facility, except for a few portions on the west side, and the revenue commitment that TxDOT was considering removing from the UTP would be toll revenue, not revenue paid out of gas tax, federal taxes, or other public taxes.

Simply put, there were three reasons why SH 99 was important to the region: public safety, economic growth and development, and congestion relief and goods movement. Mr. Clark expressed that SH 99 was a key facility now and would be even more important in the future, including for evacuation purposes. He added that the segments proposed for defunding were the closest to the areas that would most critically need to evacuate.

SH 99 was also critically important to the economic development of the region as it tied into Interstate 45 on the south and SH 146 on the north, causing expansion in manufacturing and all things related to the oil and gas industry – especially in Segments I and H on the east side of SH 99. All these activities served the region’s manufacturers bringing and receiving goods to the Port Authority, making it a critical part of the region’s growth.

Mr. Clark also explained how SH 99 provides congestion relief.

The UTP provided for \$1.3 billion, but the total value of TxDOT’s commitment to the project was closer to \$2.2 billion, as the UTP does not show right-of-way acquisitions, design work, utilities relocation, etc., nor does it reflect plans for SH 99 beyond the ten-year window.

Certain segments already have over 50,000 cars per day on a four-lane highway, with Segment D over 100,000 cars per day.

The H-GAC long-range plan for SH 99 included completion of access ramps and the expansion of the overall facility.

Mr. Clark expressed that if TxDOT removed funding, it could have a negative impact on the region’s air quality and require H-GAC to update its air quality plan, which was currently days away from receiving federal approval.

He reiterated that it took three days for the region to evacuate, and having Grand Parkway serving as a place where the first wave of evacuations could reach key routes (whether Interstate 10, Highway 290, or Interstate 45) without having to go through the core of the region, was something to look forward to.

Mr. Clark stated that major construction was being planned for many freeways in the core areas of the region, making Segments B and C of SH 99 needed. SH 99’s success was illustrated by the following numbers: over a million people and 300,000 jobs were

within three miles of SH 99, and those numbers were expected to grow to over two million persons and half a million jobs. There had been significant development announced all along the current sections and \$3.5 billion on sections that had yet to be built, which showed the confidence in the development community and its view of the importance of the project.

Mr. Clark referenced a chart to validate just how important the facility was, and stated the question was not whether SH 99 should be built as a toll road, but rather when these important improvements could be made. He noted that without toll financing, and if TxDOT removed SH 99 from the UTP, it would be eleven years or more before the projects would be considered for other types of funding and implementation.

Mr. Clark mentioned the facility was important for the future ability to move trucks, particularly on the south and east sides. TxDOT was working with H-GAC to look at the Interstate 69 bypass concept, and the southern and eastern sections of SH 99 were part of that concept, bringing traffic from the Interstate 69 corridor around the region to the manufacturers in port areas without having to go through the core part of the region.

Mr. Clark noted TxDOT's schedule for acting on the UTP was the end of August, with the comment period closing on August 12th and a public hearing on August 6th. The H-GAC Policy Council adopted a very strong resolution endorsing the retention of SH 99, and Mr. Clark stressed the importance of sending in a comment to TxDOT, noting that sometimes all that mattered was how many comments were submitted on a particular issue. He believed this was a clear case where the Texas Transportation Commission was looking for support to keep such projects in the UTP.

Commissioner DonCarlos recommended a drive to west Chambers County along the existing SH 99 route, for a firsthand look at the logistics growth in the area which directly impacted the Port Authority. Commissioner DonCarlos added that the ExxonMobil ethane cracker was online along with the Chevron cracker. The ExxonMobil cracker had a subsidiary plant in Mont Belvieu that was currently sending 250 containers a day to the Port Authority for export, and those containers were transported along the SH 99 route. He noted that the current proposal would cut out connector ramps onto Interstate 10, adding that container traffic volume was currently massive, and the future plan was for ExxonMobil to put container trucks on the new I-1 segment of SH 99, instead of going down SH 146 through congested zones with subdivisions and elementary schools.

Commissioner DonCarlos believed this to be a matter of safety as well as hurricane evacuation necessity. He emphasized that from his part of the world on the east side of Harris County there was nothing but massive growth, adding that foreign companies already had three to four million square feet of warehousing and that Katoen Natie had just purchased several hundred more acres that would double that.

Commissioner DonCarlos concluded by stating that all the resulting truck traffic would need somewhere to go and in his opinion defunding SH 99 is a step in the wrong direction.

Chairman Campo stated that there was no specific motion associated with item F5, but believed that there should be a motion to authorize staff to support continued inclusion of Grand Parkway Segments B, C, D, and I in TxDOT's 2020 UTP.

(2019-0729-11) RCA F5 was presented, moved by Commissioner Branch, seconded by Commissioner Fitzgerald. Chairman Campo, and Commissioners Branch, Cloonan, Corguey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA F5 PASSED.

Mr. Guenther stated that the passed agenda item would involve a written comment but may also include public comments in Austin. Chairman Campo agreed and directed that whatever the Port Authority needed to do to support the project, it would do.

(2019-0729-12) Chairman Campo recognized John Moseley, Chief Commercial Officer, to provide a report of selected agenda items.

Mr. Moseley announced that there was a new service to call on the Port Authority public docks beginning in the next month: 2M Alliance, comprised of Maersk Line and Mediterranean Shipping Company, the world's first and second largest container carriers, which have partnered with ZIM to introduce a new far-east service to call on the Port Authority in mid-September. The new TP-88 service would call on the ports of Xiamen and Yantian in China and Busan, Korea, before crossing the Panama Canal to call on the Port Authority first as a direct call. Mr. Moseley explained that the new service would deploy ten ships of 4,000 to 5,000 TEU nominal capacity, with eight ships provided by the 2M Alliance and two ships provided by ZIM. The first call was expected to arrive in mid-September.

Mr. Moseley noted that Houston was the first inbound port call on the rotation for the new service, which demonstrated the growing importance of the Port Authority's customer market and its ability to serve Texans in their daily consumer needs effectively and efficiently, in addition to deepening coverage in Asia, which is considered the largest export market for the Port Authority's locally-produced petrochemical industry products. Mr. Moseley thanked the Trade Development Department for securing the business and also Jeff Davis, Chief Port Operations Officer and his team in the Operations Division for providing the high level of service which made it possible to attract new business such as this new service.

Mr. Moseley continued by explaining the single item on the agenda: a request to extend the development and construction period of the lease agreement with Ridge

Development Company at the 56-acre industrial site located just south of the Bayport Container Terminal for an additional 90 days. The site was currently leased to Ridge, which was in final negotiations with CEVA, the logistics subsidiary of CMA/CGM, and among the world's top five container ocean carriers and one of the Port Authority's long-time carrier partners and customers. This request brings a five-year long project one step closer to reaching the goal of developing value-added services at the site that would not only support the Port Authority's business objectives but create new jobs and deliver economic development for the local community.

(2019-0729-13) RCA G1 was presented, moved by Commissioner Fitzgerald, seconded by Commissioner Corgey. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA G1 PASSED.

(2019-0729-14) Chairman Campo recognized Tom Heidt, Chief Operating Officer, to provide a report of selected agenda items.

Mr. Heidt stated that Mr. Tim Finley was not in attendance and that he would handle the Finance Division report. Mr. Heidt noted that there are four items on the agenda and that he would be talking about two of them. Item H1 would award a contract to Griffin & Strong P.C. for the disparity study that Commissioner Branch previously discussed. Staff received five proposals and a cross-functional team of Port Authority employees reviewed the documents, listened to oral presentations from all five proposers, and chose Griffin & Strong as the best value.

Chairman Campo asked how long it would take for the study to be completed, Commissioner Branch stated it would be 16 months, and Gilda Ramirez, Senior Director, Small Business and Education Outreach elaborated on that, stating that the project duration was expected to last from 12 to 16 months.

Mr. Heidt continued his presentation by highlighting item H4, a one-year extension for AndCo Consulting. AndCo was the Port Authority's investment advisor for its pension plan, other post-employment benefits plan, and defined contribution plan. In 2014 the Port Commission approved a five-year contract with two one-year options and this would be the first year of the two options. He remarked that the company had done an excellent job, not only helping revamp the defined contribution program but also cutting negotiated investment manager fees, meaning the Port Authority was saving over \$1 million versus the market rate for such fees. Unless something drastically changed, staff expected a second option renewal next year and would then "bid out" the services the year after.

Mr. Heidt remarked that item H3 is required because Advisory Research, Inc. had been bought out, and so that Master Limited Partnership asset manager for the pension plan and post-employment benefits plan was changing to a new company. AndCo and Port

Authority staff had reviewed the abilities of the new company and were satisfied that it could handle the work. Mr. Heidt explained that item H2 was the annual subscription for budgeting software which also tabulates cargo statistics.

Commissioner Mease stated that he was voting against item H1. His view remained that the Port Authority does a wonderful job with the Small Business Development Program, and during his seven- to eight-year tenure there had never been one complaint regarding it. He considered it to be a waste of money as the Port Authority was meeting its 35% program goal and would continue to do so. Commissioner Mease concluded by reiterating that he did not believe the cost of the program was justified, and it would put a lot of extra work on staff that were already doing a wonderful job.

(2019-0729-15) RCA H1 was presented, moved by Commissioner Branch, seconded by Commissioner Corgey. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, and Fitzgerald voted Aye. Commissioner Mease voted Nay. RCA H1 PASSED.

(2019-0729-16) RCA H2 was presented, moved by Commissioner Corgey, seconded by Commissioner DonCarlos. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA H2 PASSED.

(2019-0729-17) RCA H3 was presented, moved by Commissioner Corgey, seconded by Commissioner DonCarlos. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA H3 PASSED.

(2019-0729-18) RCA H4 was presented, moved by Commissioner Corgey, seconded by Commissioner DonCarlos. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA H4 PASSED.

(2019-0729-19) Chairman Campo recognized Rich Byrnes, Chief Infrastructure Officer, to provide a report of selected agenda items.

Mr. Byrnes noted that there were 23 items on the agenda, comprising roughly \$45.5 million in capital requests as well as \$10 million in receipts including \$9.7 million in state funding for Port Road and \$400,000 in submerged land leases. The main capital requests were items I5 and I6, for construction and material testing support for expansion of the Barbours Cut Terminal gate. Mr. Byrnes explained that this project covered a 23-acre site to replace and improve the Barbours Cut Terminal pre-check and Gate 4 locations. Major components included demolition of existing structures and replacing them with new Transit Worker Identification Credential ("TWIC") gate locations, canopies, buildings, electrical,

drainage, and utility services. Staff was requesting approximately \$39 million between the two items.

Mr. Byrnes stated there were eleven other items for capital that covered a planning study, dredging fees, fencing, electrical and rail maintenance contracts, contract amendments for increased quantities at the rail spur project, and a new hydrographic survey system. The hydrographic survey system was a new survey boat that would replace 20-year-old technology with state-of-the-art abilities to evaluate the channel depth and provide access to the Port Authority's waterfront structures. This would allow staff to keep a better eye on potential shoaling that occurred from time-to-time, may enable proactive planning with the United States Army Corps of Engineers and the Houston Pilots and, ideally, avoid draft restriction surprises.

Chairman Campo pointed out that he asked for a memo to accompany his briefing that outlined staff's thought process and provided a return on investment analysis and justification for the expansion of the entrances at the Barbours Cut Terminal. He thought the report was very concise, well drafted, and that staff did a great job of summarizing the thought process for moving forward with the project.

Commissioner Mease questioned which company was responsible for engineering item I14. Mr. Byrnes responded that the engineer on record was Lockwood, Andrews & Newnam, Inc. ("LAN"). Commissioner Mease stated that it did not appear that LAN had taken the time to check the City of Seabrook's requirements, which was now costing the Port Authority an extra \$186,000. Commissioner Mease also noted that LAN did not check the size of the reinforced concrete box, which made it appear that while LAN engineered the project, it did not do any back work to check what it was doing.

Mr. Byrnes stated that Commissioner Mease was partially correct in his assessment. He had spoken with staff and explained that once the construction drawings were put together then the authorities get a second look at the drawings. Both TxDOT and Seabrook came back with new requirements, which were not anticipated at the time of the design, which was a couple years ago. The changes highlighted in I14 were a requirement and the work must now be done so as not to cause a loss of efficiency. Mr. Byrnes continued by emphasizing that the change was "new news" to the design engineers.

Commissioner Mease stated he understood that the work needed to be done but it seemed like if the engineering company had taken the time to check if a project commencing in the City of Seabrook, Pasadena, or Houston complied with their rules and regulations, the updated requirements would have been found sooner, not after. He considered it a mistake on the part of LAN and a mark against that firm. Mr. Byrnes agreed with Commissioner Mease's statement and commented that staff was making note of these kinds of issues.

Mr. Guenther asked what the value of the project was. Mr. Byrnes stated that the project value was \$13.6 million and with a project of that size and complexity there would be adjustments that must be made. Typically, a 5% to 10% change order rate was reasonable. Mr. Byrnes further stated that if a project has 0% change orders, that meant there was a lot of risk priced into the contract to begin with.

(2019-0729-20) RCA I1 was presented. Commissioner Branch moved for staff ranking – first, John C. Martin Associates, LLC; second, Advisian; third, RK Johns & Associates, Inc.; and fourth, Moffatt & Nichol, seconded by Commissioner Corgey. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I1 PASSED.

(2019-0729-21) RCA I2 was presented. Commissioner Branch moved for the top-ranked proposer: Matthews Brothers Dredging, Inc., seconded by Commissioner Corgey. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I2 PASSED.

(2019-0729-22) RCA I3 was presented. Commissioner Branch moved for staff ranking – first, Harper Brothers Construction, LLC; and second, American Track Generations, seconded by Commissioner Corgey. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I3 PASSED.

(2019-0729-23) RCA I4 was presented. Commissioner Branch moved for staff ranking – first, Shermco Industries; and second, Electric Power Systems International, Inc., seconded by Commissioner Corgey. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I4 PASSED.

(2019-0729-24) RCA I5 was presented. Commissioner Branch moved for staff ranking – first, Archer Western Construction, LLC; second, McCarthy Building Companies, Inc.; third, Flatiron Constructors, Inc.; and fourth, Ragnar Benson, LLC, seconded by Commissioner Corgey. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I5 PASSED.

(2019-0729-25) RCA I6 was presented. Commissioner Branch moved for staff ranking – first, Ninyo & Moore; second, Raba Kistner, Inc.; and third, Terracon Consultants, Inc., seconded by Commissioner Corgey. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I6 PASSED.

(2019-0729-26) RCA I7 was presented, moved by Commissioner Branch, seconded by Commissioner Corgey. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I7 PASSED.

(2019-0729-27) RCA I8 was presented, moved by Commissioner Branch, seconded by Commissioner Corgey. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I8 PASSED.

(2019-0729-28) RCA I9 was presented, moved by Commissioner Branch, seconded by Commissioner Corgey. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I9 PASSED.

(2019-0729-29) RCA I10 was presented, moved by Commissioner Branch, seconded by Commissioner Corgey. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I10 PASSED.

(2019-0729-30) RCA I11 was presented, moved by Commissioner Branch, seconded by Commissioner Corgey. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I11 PASSED.

(2019-0729-31) RCA I12 was presented, moved by Commissioner Branch, seconded by Commissioner Corgey. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I12 PASSED.

(2019-0729-32) RCA I13 was presented, moved by Commissioner Branch, seconded by Commissioner Corgey. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I13 PASSED.

(2019-0729-33) RCA I14 was presented, moved by Commissioner Branch, seconded by Commissioner Corgey. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I14 PASSED.

(2019-0729-34) RCA I15 was presented, moved by Commissioner Fitzgerald, seconded by Commissioner DonCarlos. Chairman Campo, and Commissioners

Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I15 PASSED.

(2019-0729-35) RCA I16 was presented, moved by Commissioner Fitzgerald, seconded by Commissioner DonCarlos. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I16 PASSED.

(2019-0729-36) RCA I17 was presented, moved by Commissioner Fitzgerald, seconded by Commissioner DonCarlos. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I17 PASSED.

(2019-0729-37) RCA I18 was presented, moved by Commissioner Fitzgerald, seconded by Commissioner DonCarlos. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I18 PASSED.

(2019-0729-38) RCA I19 was presented, moved by Commissioner Fitzgerald, seconded by Commissioner DonCarlos. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I19 PASSED.

(2019-0729-39) RCA I20 was presented, moved by Commissioner Fitzgerald, seconded by Commissioner DonCarlos. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I20 PASSED.

(2019-0729-40) RCA I21 was presented, moved by Commissioner Fitzgerald, seconded by Commissioner DonCarlos. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I21 PASSED.

(2019-0729-41) RCA I22 was presented, moved by Commissioner Fitzgerald, seconded by Commissioner DonCarlos. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I22 PASSED.

(2019-0729-42) RCA I23 was presented, moved by Commissioner Fitzgerald, seconded by Commissioner DonCarlos. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA I23 PASSED.

(2019-0729-43) Chairman Campo recognized Jeff Davis, to provide a report of selected agenda items.

Mr. Davis noted that the Operations Division had a heavier-than-normal agenda, with ten items for consideration, five related to software and five to maintenance. Items J1 and J2 pertained to upkeep of the Navis terminal operating system in use since 2001. Port Authority internal users use the software, external users have access, and the software manages vessel and cargo movements and billing services provided by the Port Authority.

Mr. Davis stated that item J1 was in support of electronic data interchange (“EDI”) management, how staff communicates electronically with customers and U.S. Customs and Border Protection. It also provides for database and server management, as an extension of the Information Technology Department’s work, for after-hours and “heavy-lifting” work that cannot be accommodated in-house. Mr. Davis highlighted item J2, which is for the annual maintenance required once a year with Navis since 2001. He noted that as the Port Authority continued to grow, the expense for this service would grow proportionately.

Mr. Davis remarked that item J3 was for the gate operating system for the Barbour's Cut Terminal gate expansion that Mr. Byrnes spoke about earlier, which was carved out from the cost to expand the gate. He noted that this was an extension of the existing system and explained that as truck drivers pull up, it was similar to a McDonald’s drive-thru, except there were 60 lanes and 20 people servicing 9,000 transactions a day. The gate operating system provides a full interface, was very complex, and staff was very pleased with it, as gate downtime had improved. Mr. Davis highlighted some of the things the software allowed the Port Authority to do, such as providing drivers with the ability to pre-register ahead of time and take fast lanes into the gate.

Mr. Davis moved on to item J4, which is automatic identification system (“AIS”) vessel-tracking software that staff had been evaluating, which dealt with automation of the Port Authority’s billing process. Staff had been experimenting with building “geofences” around Port Authority docks and through AIS, staff could carve out exact times and create an automated billing process for the length of stay of a vessel. Using this software would also allow staff to compile data about the channel.

Mr. Davis stated item J10 was a maintenance item for a crane management system that needed to be upgraded for nine cranes at Bayport Container Terminal. The Port Authority Maintenance group used it to troubleshoot cranes when they did not perform properly. The software was also used to measure crane performance.

Mr. Davis noted that Items J5 through J9 were all maintenance-related and highlighted staff’s choice of Graybar Electric Company, Inc. and the procurement process for item J6. The staff recommendation was for \$1.75 million of electrical and lighting components, and Graybar Electric Company, Inc. was the incumbent, previously selected

through a co-op process. This time, staff decided to test the market and conduct a bid process; the same company came back with the lowest bid.

Commissioner Branch raised a question as to items J5 and J6. He wanted to know if the purchase was for individual parts, to which Mr. Davis answered in the affirmative. Commissioner Branch followed up by stating his concern was regarding tracking the parts and making sure they were not being bought and moved to a private location. Commissioner Branch asked what was being done to manage the inventory of parts.

Mr. Davis explained that there was a complete inventory management system at both container terminals and central maintenance. Staff strives to continue to improve the system and has had the Internal Audit Department audit the process completely and thoroughly and staff has a lot of confidence in the system. There were currently master plans to rebuild the maintenance shop at the Barbours Cut Terminal, where parts were housed differently than the other two Port Authority facilities. Both the Central Maintenance Department and Bayport Container Terminal had a strong system in place and Barbours Cut Terminal, with a new shop, would improve the management process of inventory.

(2019-0729-44) RCA J1 was presented. Commissioner Branch moved for staff ranking – first, Bunnell Enterprises Inc. dba Total Network Solutions; and second, Versiant Corporation, seconded by Commissioner Mease. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA J1 PASSED.

(2019-0729-45) RCA J2 was presented, moved by Commissioner Branch, seconded by Commissioner Mease. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA J2 PASSED.

(2019-0729-46) RCA J3 was presented, moved by Commissioner Branch, seconded by Commissioner Mease. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA J3 PASSED.

(2019-0729-47) RCA J4 was presented, moved by Commissioner Branch, seconded by Commissioner Mease. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA J4 PASSED.

(2019-0729-48) RCA J5 was presented, moved by Commissioner Branch, seconded by Commissioner Mease. Chairman Campo, and Commissioners Branch,

Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA J5 PASSED.

(2019-0729-49) RCA J6 was presented, moved by Commissioner Branch, seconded by Commissioner Mease. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA J6 PASSED.

(2019-0729-50) RCA J7 was presented, moved by Commissioner Branch, seconded by Commissioner Mease. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA J7 PASSED.

(2019-0729-51) RCA J8 was presented, moved by Commissioner Branch, seconded by Commissioner Mease. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA J8 PASSED.

(2019-0729-52) RCA J9 was presented, moved by Commissioner Branch, seconded by Commissioner Mease. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA J9 PASSED.

(2019-0729-53) RCA J10 was presented, moved by Commissioner Branch, seconded by Commissioner Mease. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA J10 PASSED.

(2019-0729-54) Chairman Campo recognized Jessica Shaver, Chief People Officer, to provide a report of selected agenda items.

Ms. Shaver recognized Mr. David McNamara, Assistant General Counsel, for serving as interim Chief People Officer in her absence. Mr. Shaver provided a brief update on the strategic planning process, noting that the current strategic plan was completed in 2015 and that the Port Authority was required by statute to reassess the plan every five years; staff was about to begin that process. In the four years since the adoption of the current plan there had been a lot of progress towards achieving the Port Authority's vision of becoming America's distribution hub for the next generation.

Ms. Shaver observed that new challenges and opportunities have emerged that warrant recognition during the upcoming review of the strategic plan. During the review, there would be three main touch points for the commissioners, with the option of more should the commissioners wish to further engage in the process. In early August,

representatives of ICF International Inc. (the firm contracted with to help facilitate the strategic planning process) would be conducting individual interviews with the commissioners along with members of the leadership team and the resulting information would help guide a cross-functional staff team selected from various areas and levels of the Port Authority to give their input on the current plan.

Ms. Shaver explained that the cross-functional team would be creating a “straw man” that would go to the Port Commission and external stakeholders for review and input. At the end of the process the Port Commission would have a chance to review the proposed strategic plan as well as before staff sought its approval of the plan. Ms. Shaver stated that approval was targeted for January 2020; while the plan was not due until April 2020, ideally staff wanted to push it out by the beginning of the new year.

Chairman Campo encouraged the commissioners to engage in the process not only because it was mandated by the state but because it was about setting strategic direction, which was what the Port Commission ought to be doing. He believed the Port Commission should set the strategic direction, which ultimately gets handed off to management with the tools and resources to make it happen, and should hold staff accountable for making it happen. If the Port Commission was not engaged in the process, then it was hard to effectively operate as a body.

Ms. Shaver reviewed the division’s single item on the agenda, a one-year contract with two one-year options, for employee and payroll integration services which was essentially the Port Authority’s open enrollment benefits service for employees and retirees. It would also help with federal reporting requirements under the Affordable Care Act. Staff recommended PlanSource Benefits Administration, Inc. for approval.

(2019-0729-55) RCA K1 was presented. Commissioner Branch moved for staff ranking – first, PlanSource Benefits Administration, Inc.; second, Selerix Systems, Inc.; and third, McGriff Insurance Services, Inc. dba Precept Insurance Solutions, LLC, seconded by Commissioner Corgey. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA K1 PASSED.

(2019-0729-56) Chairman Campo recognized Charles Thompson, Chief Technology Officer, to provide a report of selected agenda items.

Mr. Thompson noted there were seven items on the agenda for approval. Item M1 was for approval of a three-year contract to implement electronic accounts payable processing. The current invoice approval process was manual and paper intensive, but with the new system the approval processes should be more efficient and the Finance and Accounts Payable Departments more efficient as well.

Mr. Thompson stated item M2 was for approval of IT consulting services related to the Navis N4 system that Mr. Davis earlier described. The Navis system currently runs at only one data center located at Bayport Container Terminal. Due to the importance of the very complex system, staff would like to investigate the capability of running it in multiple locations. If location redundancy was possible, staff would come back to the Port Commission to ask for additional technology to implement that, but if location redundancy was not possible based on the application, that would be documented. The selected vendor for this process was the same one Mr. Davis mentioned that provides after-hour and weekend support, and strongly believes that it can design a location-redundant solution.

Mr. Thompson spoke about items M3 and M4 simultaneously, stating item M3 was the annual technology refresh of network infrastructure components, which, in this case, meant switches at the Bayport Container Terminal data center. The current switches were approaching eight years in age, which was very old from Mr. Thompson's perspective. He explained that item M4 was for replacement of network switches in the Executive Office Building, which were also very old. The sense of urgency for these replacements was not just based on age but also the recent tariff restrictions that could impact lead times.

Mr. Thompson continued by highlighting M5 and M7 as information- and cybersecurity-related items. Item M5 would increase capabilities for what is called intrusion detection and intrusion prevention, using a platform called InfoBlox. Item M7 pertained to upgrading an existing firewall at the Bayport Container Terminal data center which housed most of the Port Authority's operations equipment.

Finally, Mr. Thompson spoke about item M6, which was an annual maintenance agreement for network storage across all Port Authority locations.

(2019-0729-57) RCA M1 was presented. Commissioner Mease moved for staff ranking – first, Carahsoft Technology Corporation; second, Forza IT Group; third, BCS Systems, Inc.; and fourth, Intellichief, LLC, seconded by Commissioner Fitzgerald. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA M1 PASSED.

(2019-0729-58) RCA M2 was presented, moved by Commissioner Mease, seconded by Commissioner Fitzgerald. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA M2 PASSED.

(2019-0729-59) RCA M3 was presented, moved by Commissioner Mease, seconded by Commissioner Fitzgerald. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA M3 PASSED.

(2019-0729-60) RCA M4 was presented, moved by Commissioner Mease, seconded by Commissioner Fitzgerald. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA M4 PASSED.

(2019-0729-61) RCA M5 was presented, moved by Commissioner Mease, seconded by Commissioner Fitzgerald. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA M5 PASSED.

(2019-0729-62) RCA M6 was presented, moved by Commissioner Mease, seconded by Commissioner Fitzgerald. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA M6 PASSED.

(2019-0729-63) RCA M7 was presented, moved by Commissioner Mease, seconded by Commissioner Fitzgerald. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. RCA M7 PASSED.

At 10:01 a.m., Chairman Campo called for a brief recess and advised that the Executive Session would follow. At 10:12 a.m., Chairman Campo instructed Mr. Eriksson to make the following announcement:

It is now 10:12 a.m. The Port Commission of the Port of Houston Authority of Harris County, Texas will now convene in a closed meeting, as permitted by the Texas Open Meetings Act and Government Code (1) to conduct a private Consultation with Attorneys (*Section 551.071, Texas Open Meetings Act*), including consultations regarding (i) legal aspects of proposed annexation by the City of Morgan's Point; (ii) claims of the Port Authority against RPS Klotz Associates, Inc.; and (iii) proposed amendment to the agreement for legal services with Ewell, Brown, Blanke & Knight LLP; deliberate regarding (2) Real Estate (*Section 551.072, Texas Open Meetings Act*), including disposition of Bayport Terminal vicinity property and Pelican Island property and acquisition of Turning Basin vicinity property; (3) Economic Development Negotiations or Incentives (*Section 551.087, Texas Open Meetings Act*); (4) Employment and Evaluation of Public Employees (*Section 551.074, Texas Open Meetings Act*) including deliberation and consideration of possible action regarding employment of an executive search firm; and (5) Security-Related Matters (*Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act*) including cybersecurity risk or

vulnerability assessment matters. The Port Commission will reconvene in public session after the closed meeting is adjourned.

Immediately thereafter the Port Commission retired into closed session.

At 10:52 a.m., Chairman Campo reconvened the open meeting at the Port of Houston Authority Executive Office Boardroom, at 111 East Loop North, Houston, Texas 77029, with the following Commissioners, staff and counsel in attendance:

Ric Campo, Chairman
Theldon R. Branch, III, Commissioner
Wendy Cloonan, Commissioner
Dean E. Corgey, Commissioner
Stephen H. DonCarlos, Commissioner
Clyde E. Fitzgerald, Commissioner
Roy D. Mease, Commissioner
Roger Guenther, Executive Director
Erik Eriksson, Chief Legal Officer
Tom Heidt, Chief Operating Officer
J. Kent Friedman, outside counsel

(2019-0729-64) Commissioner Branch moved to authorize the Port Authority to act to acquire property in the vicinity of Industrial Park East Terminal from Rains Land and Property L.P. on the terms discussed in Executive Session, and authorize the Executive Director to do all things necessary to give effect to the foregoing, seconded by Commissioner Mease. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. MOTION PASSED.

(2019-0729-65) Commissioner Corgey moved to authorize the Port Authority to settle its claims against RPS Klotz Associates, Inc. on the terms discussed in Executive Session, and to authorize the Executive Director to do all things necessary to give effect to the foregoing, seconded by Commissioner Fitzgerald. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. MOTION PASSED.

(2019-0729-66) Commissioner Cloonan moved to authorize the Port Authority to amend its agreement for legal services with Ewell, Brown, Blanke & Knight LLP on the terms discussed in Executive Session, and to authorize the Executive Director to do all things necessary to give effect to the foregoing, seconded by Commissioner Branch. Chairman Campo, and Commissioners Branch, Cloonan, Corgey, DonCarlos, Fitzgerald, and Mease voted Aye. Nays none. MOTION PASSED.


Chairman Campo reminded everyone that the next Port Commission meeting would be September 24, 2019; there would be no August Port Commission meeting.

At 10:54 a.m., Chairman Campo adjourned the Port Commission meeting.

The above is a correct copy of the Minutes of the July 29, 2019 meeting of the Port Commission of the Port of Houston Authority.

A handwritten signature in black ink, appearing to read 'Ric Campo', written over a horizontal line.

Ric Campo, Chairman

A handwritten signature in black ink, appearing to read 'Erik A. Eriksson', written over a horizontal line.

Erik A. Eriksson, Secretary

F. EXECUTIVE

Subject	1. Renew the Port Authority's corporate membership in the American Association of Port Authorities, authorize the Executive Director and the Chief Operating Officer, as alternate, to represent the Port Authority at its annual conferences, and pay fiscal 2019-2020 dues in the amount of \$84,145.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, authorize the Port Authority to renew its corporate membership in the American Association of Port Authorities (AAPA), authorize the Executive Director and the Chief Operating Officer, as alternate, to represent the Port Authority at annual AAPA conferences, and pay fiscal 2019-2020 dues in the amount of \$84,145, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	Strategic Objective 3c. - Leverage key partnerships to influence regional infrastructure investment

Category:

Awards, Amendments & Change Orders

Department:

Executive

Staff Contact:

Roger Guenther

Background:

The AAPA is a trade association which represents public port authorities in the Americas. AAPA was organized to promote common interests of the port community, help provide leadership on trade, transportation, environment, and other issues related to port development and operations, and work to educate the public, the media, and government officials regarding the role ports play within the global transportation system. It also provides forums through its committee structure for sharing and collaborating on issues of common interest, and attempts as well to address industry issues with education and training programs and webinars.

The Port Authority is a long-time member of the AAPA, and Port Commissioners and staff have taken leadership roles in many of its activities, including those during its annual conferences. Attendees of AAPA national conferences generally include port executives, maritime industry customers, governmental officials, and economic development leaders.

Staff Evaluation/Justification:

Staff recommends that the Port Authority renew its corporate membership in the AAPA through June 30, 2020 by remittance of dues for the latest 2019-2020 fiscal year in the amount of \$84,145, and authorize the Port Authority's representation as set forth herein.

F. EXECUTIVE

Subject	2. Enter into a professional services contract with Brown Consulting for state governmental policy consulting and support in an amount not to exceed \$50,000.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, authorize the Port Authority to enter into a one year professional services contract with Brown Consulting in an amount not to exceed \$50,000, effective August 1, 2019, and further authorize the Executive Director to do any and all things in his opinion reasonable for necessary to give effect to the foregoing.

Category:

Awards, Amendments & Change Orders

Department:

Government Relations

Staff Contact:

Spencer Chambers

Background:

The Port Authority currently contracts with Brown Consulting to consult on state policy priorities, assist in developing strategic plans and objectives, and facilitate effective communication with government officials and their staffs.

Staff Evaluation/Justification:

Staff recommends that the Port Commission authorize a twelve-month contract with Brown Consulting for continued state consulting and support services.

F. EXECUTIVE

Subject	3. Enter into a professional services contract with Michael Toomey for state governmental policy consulting and support in an amount not to exceed \$50,000.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, authorize the Port Authority to enter into a one year professional services contract with Michael Toomey in an amount not to exceed \$50,000, effective August 1, 2019, and further authorize the Executive Director to do any and all things in his opinion reasonable for necessary to give effect to the foregoing.

Category:

Awards, Amendments & Change Orders

Department:

Government Relations

Staff Contact:

Spencer Chambers

Background:

The Port Authority currently contracts with Michael Toomey to consult on state policy priorities, assist in developing strategic plans and objectives, and facilitate effective communication with government officials and their staffs.

Staff Evaluation/Justification:

Staff recommends that the Port Commission authorize a twelve-month contract with Mr. Toomey for continued state consulting and support services.

F. EXECUTIVE

Subject	4. Approve and adopt the Community and Stakeholder Engagement Policy.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, approve and adopt the Community and Stakeholder Engagement Policy, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	<p>STRATEGIC GOAL #4 - STEWARDSHIP (Sustain the business for the long-term)</p> <p>Strategic Objective 4b. - Cultivate productive relationships with all stakeholders</p> <p>Strategic Objective 3c. - Leverage key partnerships to influence regional infrastructure investment</p>

Category:
General

Department:
Community Relations & Events

Staff Contact:
Leslie Herbst

Background:

Section 5007.216 of the Texas Special District Laws Code provides that the Port Commission "shall develop and implement a policy that provides a structure for public involvement." The policy must include:

- 1) a clear and detailed description of how Port Houston will seek to actively engage stakeholders;
- 2) specific actions Port Houston will take to meet or exceed the requirements of laws related to open meetings; and
- 3) strategies that include use of Port Houston's website to make available clear, updated information on issues of public concern.

In April 2015, the Port Commission adopted a Strategic Plan, setting forth Port Houston's mission, vision, and the following strategic goals and objectives:

- Mission: To move the world and drive regional prosperity
- Vision: America's distribution hub for the next generation
- Stewardship Goal and Objectives: Sustain the business for the long-term; cultivate productive relationships with all stakeholders; be an environmental leader
- Infrastructure Goal: Leverage key partnerships to influence regional infrastructure investment.

Accordingly, by Minute No. 2015-1027-09, the Port Commission adopted the Port of Houston Authority's Community Engagement Plan to meet the requirements set forth in Section 5007.216, and align with the 2015 Strategic Plan.

Staff Evaluation/Justification:

In the spirit of continuous improvement, this Community and Stakeholder Engagement Policy is intended to replace the 2015 Community Engagement Plan, and offer further detail and a more comprehensive organizational process to engage with stakeholders.

Every day, the Port Authority engages with people who have a vested interest in what it does, and who are in some way connected to our mission. This Community and Stakeholder Engagement Policy is designed to provide the foundation for undertaking the Port Authority's community and stakeholder engagement.

The Community and Stakeholder Engagement Policy has been reviewed by Port Authority staff and the Community Relations Committee of the Port Commission, a committee of the whole. The Community Relations Committee and Port Authority staff recommend adoption of the Community and Stakeholder Engagement Policy.

F. EXECUTIVE

Subject	5. Deliberation, public comment, and possible action regarding TxDOT's proposal to de-authorize funding and remove Grand Parkway segments B, C, D, and I from the 2020 Unified Transportation Program (UTP).
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, deliberate, hear public comment, and take possible action regarding the Texas Department of Transportation (TxDOT) proposal to de-authorize funding and remove Grand Parkway (SH 99) segments B, C, D, and I from the 2020 Unified Transportation Program (UTP), and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:
General

Department:
Executive

Staff Contact:
Roger Guenther

Background:

The TxDOT's UTP is its ten-year transportation planning document regarding the development, funding, and construction of roads across Texas. At two public meetings over the last five weeks, TxDOT officials have discussed a proposal to de-authorize funding and remove several Grand Parkway (SH 99) segments from the 2020 UTP:

- Segment B, which would run from I-45 South in League City toward Alvin and on to SH 288 near Rosharon, through Galveston and Brazoria counties;
- Segment C, running from SH 288 near Rosharon to US 59 in Sugar Land, through Brazoria and Fort Bend counties;
- Proposed improvements to Segment D from US 59 in Sugar Land north to I-10 West Katy, in Fort Bend and Harris Counties; and
- Segment I, a direct connector between the Grand Parkway and I-10, in Chambers County.

Segments B, C, and D are expected to support mobility in the southern parts of the state via "I-69" (i.e. US 59) and would help connect Port of Houston facilities to westbound routes. Segment I would also benefit these facilities, helping provide access to northbound inland routes.

TxDOT is receiving public comments on the UTP, including these proposals, through August 12, and will be conducting a public hearing on the matter on August 6.

Staff Evaluation/Justification:

Staff request that the Port Commission deliberate, hear public comment, and consider acting and guiding staff regarding this matter.

G. COMMERCIAL

Subject **1. Approve a sixth amendment to the lease with Ridge POH I, LLC to extend the Development/Construction Period for an additional three months to November 12, 2019, at an additional monthly rental amount of \$10,000, paid in advance, effective August 12, 2019.**

Meeting Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY

Access Public

Type Action

Recommended Action The Port Commission, at its July 29, 2019 meeting, approve a sixth amendment to the lease with Ridge POH I, LLC to extend the Development/Construction Period for an additional three months to November 12, 2019, at an additional monthly rental amount of \$10,000, paid in advance, effective August 12, 2019, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Goals STRATEGIC GOAL #2 - GROWTH (Grow and diversify the business base)

Category:

Leases

Department:

Real Estate

Staff Contact:

R. D. Tanner

Background:

By Minute No. 2015-0728-41, the Port Commission approved a 50-year lease with Ridge POH I, LLC (Ridge) outside of the Bayport Container Terminal secured area, for the construction and operation of an industrial warehouse business park. The lease was amended by Minute No. 2017-0131-48 to extend the feasibility period for an additional six months ending August 11, 2017. A second amendment to the lease, approved by Minute No. 2017-0725-42, extended the feasibility period until February 12, 2018 and increased the acreage leased to Ridge by an additional 17.51 acres (previously leased to Agro Merchants, Inc, for the construction of a cold storage facility, a project that was canceled). A third amendment to the lease, approved by Minute No. 2018-0130-18, extended the feasibility period for an additional six months ending August 12, 2018. A fourth amendment to the lease, approved by Minute No. 2018-0731-46, extended the feasibility period for an additional six months ending February 12, 2019 and increased monthly rent to \$9,333.63. A fifth Amendment advanced the Lease into the 18-month Development/Construction Period with a monthly rent of \$9,613.64, paid in advance, with a tenant cancellation option requiring exercise no later than August 2, 2019.

The sixth extension of the Lease would provide for a 90-day extension of the Development/Construction period at an additional monthly rent of \$10,000 per month, to be paid in advance in the total amount of \$30,000 effective August 12, 2019. The lease may be canceled by Ridge by advance written notice to the Port Authority no later than November 12, 2019. The additional time is expected to be used to complete a sublease between Ridge and CEVA Logistics, LLC, a wholly-owned affiliate of ocean carrier CMA/CGM, to provide for development and operation of the property.

Staff Evaluation/Justification:

Staff reviewed the request by Ridge and recommends the Port Commission approve this sixth amendment to the lease agreement.

H. FINANCE

Subject	1. Award a professional services contract to Griffin & Strong, P.C. for disparity study consulting services in an amount not to exceed \$323,650.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, award a professional services contract to Griffin & Strong, P.C. for disparity study consulting services in an amount not to exceed \$323,650, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #4 - STEWARDSHIP (Sustain the business for the long-term) Strategic Objective 4b. - Cultivate productive relationships with all stakeholders

Category:

Awards, Amendments & Change Orders

Department:

Small Business

Staff Contact:

Gilda Ramirez

Background:

By Minute 2019-0326-16, and after consideration by and recommendations from the Procurement and Small Business Task Force, the Port Commission authorized the advertisement and receipt of proposals for a consultant to provide a disparity study and related services. The Port Authority notified vendors regarding its request for proposals (RFP) using the Port Authority's BuySpeed Eprocurement System and the project was advertised on the Port Authority website and in a local newspaper. Twenty-five vendors downloaded the project materials from BuySpeed.

Staff Evaluation/Justification:

On June 19, 2019, five RFP responses were received and opened. All five proposers were invited to give oral presentations to the evaluation team, which then reviewed and evaluated the responses in accordance with the published selection criteria.

Staff recommends, following Executive Committee review, that the Port Commission award a contract for disparity study consulting services to Griffin & Strong, P.C., as the responsible offerer whose proposal was determined to provide the best value to the Port Authority. Pursuant to the RFP, the Port Authority would enter into a 16-month contract with an option to extend for an additional 8-month period.

H. FINANCE

Subject **2. Approve the purchase of annual software subscription and support services for Cognos budgeting software from Mark III Systems, Inc., using a State of Texas Department of Information Resources cooperative purchase contract, for one year in an amount not to exceed \$117,000.**

Meeting Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY

Access Public

Type Action

Recommended Action The Port Commission, at its July 29, 2019 meeting, approve the purchase of annual software subscription and support services for Cognos budgeting software from Mark III Systems, Inc., using a State of Texas Department of Information Resources (TxDIR) cooperative purchase contract, for one year in an amount not to exceed \$117,000, find that this purchasing method provides the best value to the Port Authority for this item, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:

Awards, Amendments & Change Orders

Department:

Finance

Staff Contact:

Alex Skinner-Klee

Background:

The Port Authority uses IBM's Cognos software as a tool for budget preparation, reporting, and analysis, and compilation of the Port Authority's cargo statistics. Annual renewals offer support services to provide for software revision upgrades and technical support.

The Port Authority is seeking approval to secure these support services using the TxDIR, a department of the State of Texas with cooperative purchasing programs available to the Port Authority.

Staff Evaluation/Justification:

The Director of Procurement Services has determined that procuring Cognos budgeting software annual subscription and support services through the TxDIR cooperative purchasing program is the method that both satisfies competitive purchase requirements and provides best value to the Port Authority.

Accordingly, staff recommends that the Port Commission approve this purchase of such services from Mark III Systems, Inc. through the TxDIR cooperative purchasing program and determine that this procurement method provides best value to the Port Authority.

H. FINANCE

Subject **3. Approve assignment of two investment management agreements with Advisory Research, Inc. to Tortoise Capital Advisors, L.L.C., relating to management of master limited partnership investment assets in the Pension Plan and OPEB Plan.**

Meeting Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY

Access Public

Type Action

Recommended Action The Port Commission, at its July 29, 2019 meeting, approve assignment of two investment management agreements with Advisory Research, Inc. to Tortoise Capital Advisors, L.L.C., relating to management of master limited partnership (MLP) investment assets in the Pension Plan and OPEB Plan, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Goals STRATEGIC GOAL #4 - STEWARDSHIP (Sustain the business for the long-term)

Category:
Awards, Amendments & Change Orders

Department:
Treasury

Staff Contact:
Ray Yi

Background:
By Minute No. 2011-0405-16, the Port Commission awarded an investment management agreement to Fiduciary Asset Management Inc. (Manager) for management of MLP assets in the Port Authority Restated Retirement Plan (Pension Plan). On March 30, 2012, Manager's MLP team and business was reorganized under FAMCO MLP, division of Advisory Research, Inc.

By Minute No. 2012-0124-33, the Port Commission awarded an investment management agreement to FAMCO MLP, division of Advisory Research Inc. for management of MLP assets in the irrevocable trust established for other post-employment benefits (OPEB Plan).

Staff Evaluation/Justification:
By notice dated June 14, 2019, Piper Jaffray Companies, the parent company of Advisory Research, Inc., informed the Port Authority that it had signed a definitive agreement with Tortoise Capital Advisors, L.L.C. for the latter to acquire the midstream energy asset management business of Advisory Research, Inc., which includes its MLP team. Tortoise Capital Advisors, L.L.C., is an investment advisor registered with the Securities and Exchange Commission, founded in 2002, with \$20.2 billion in assets under management.

Advisory Research, Inc. also requested the Port Authority's consent to assign the current investment management contracts with that firm.

Staff and our external pension consultants at AndCo Consulting, recommend that the Port Commission approve the assignment of the two investment management contracts with Advisory Research, Inc. to Tortoise Capital Advisors, L.L.C.

H. FINANCE

Subject	4. Approve extension of the contract with AndCo Consulting LLC for investment advisory services related to the Pension Plan, the other post-employment benefits Plan, and defined contribution plans, for an additional one-year period, in an amount not to exceed \$137,500.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, approve extension of the contract with AndCo Consulting LLC for investment advisory services related to the Pension Plan, the other post-employment benefits (OPEB) Plan and defined contribution plans, for an additional one-year period, in an amount not to exceed \$137,500, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #4 - STEWARDSHIP (Sustain the business for the long-term)

Category:
Awards, Amendments & Change Orders

Department:
Treasury

Staff Contact:
Ray Yi

Background:
In accordance with the investment policies for the Pension Plan and the OPEB Plan, the Port Authority engages a consultant to, among other things, assist with (i) review of asset allocation and investment policy matters, (ii) selecting and monitoring investment managers, and (iii) measuring and evaluating investment performance.

Accordingly, by Minute No. 2014-0923-16, the Port Commission awarded a five-year contract to Gregory W Group for investment consulting services related to the Port Authority Restated Retirement Plan (Pension Plan) and the irrevocable trust established for other post-employment benefits (OPEB Plan), with options to renew for two additional one-year periods.

The contract was assigned to Bogdahn Consulting, LLC, effective October 1, 2015, and later amended to reflect a change in the service provider's name to AndCo Consulting, LLC. The contract was further amended on May 1, 2018 to include investment consulting services related to the Port Authority's defined contribution 401(a) plan and the deferred compensation 457(b) plan.

Staff Evaluation/Justification:
AndCo Consulting has provided value-added investment consulting services for the various benefit plans, including assistance with negotiation and restructuring of the 401(a) and 457(b) plans with Nationwide. Their efforts have resulted in well-diversified portfolios, and favorable expense ratios compared to average market fees, with annual savings of over \$1,000,000.

Staff recommends that the Port Commission approve an extension of the AndCo Consulting contract for an additional one-year period, ending on October 31, 2020.

I. INFRASTRUCTURE

Subject	1. Approve staff's ranking of vendors and award a contract in an amount not to exceed \$132,000 for a non-containerized and containerized cargo market forecast and competitiveness assessment, to the top-ranked proposers: staff ranking - first, John C. Martin Associates, LLC; second, Advisian; third, RK Johns & Associates, Inc.; and fourth, Moffatt & Nichol.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting: (a) approve staff's ranking of vendors that offer the best value to the Port Authority, based on the selection criteria, in the following order – first, John C. Martin Associates, LLC; second, Advisian; third, RK Johns & Associates, Inc.; and fourth, Moffatt & Nichol; (b) award a professional services contract to John C. Martin Associates, LLC for a non-containerized and containerized cargo market forecast and competitiveness assessment in an amount not to exceed \$132,000; (c) grant authority, if a contract cannot be negotiated with the first-ranked vendor, to formally, and in writing, end negotiations with that vendor and proceed to the next vendor in the order of ranking until a contract is reached or all proposals are rejected; and (d) further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Awards, Amendments & Change Orders

Department:

Facility Planning

Staff Contact:

Mark Griffin

Background:

Forecasts of general cargo (non-containerized) and container volumes are an essential first step in planning and prioritizing long-range development plans for Port Authority terminals and facilities. This professional services contract will provide forecasts of both general cargo and container volumes for the next twenty years, together with an evaluation of opportunities to broaden or diversify the range of commodities and supply chains transiting Port Authority terminals, as well as an assessment of the relative competitiveness of its facilities.

The Port Authority notified vendors regarding its request for proposals (RFP) using the Port Authority's BuySpeed Eprocurement System, and the project was advertised on the Port Authority's website and in a local newspaper. Sixteen vendors downloaded the project materials from BuySpeed.

Staff Evaluation/Justification:

On June 12, 2019, four RFP responses were received and opened. The responses were reviewed and evaluated by staff in accordance with the selection criteria published in the RFP. Staff identified the following vendors, listed in order of ranking, as most qualified to provide the required services:

- John C. Martin Associates, LLC

- Advisian
- RK Johns & Associates, Inc.
- Moffatt & Nichol

Following staff Executive Committee review, staff recommends that the Port Commission award a contract to John C. Martin Associates, LLC and act as otherwise described above.

I. INFRASTRUCTURE

Subject	2. Approve staff's ranking of vendors and award a construction contract in an amount not to exceed \$680,090 for berth maintenance dredging of Jacintoport and CARE terminals to the top-ranked proposer: Matthews Brothers Dredging, Inc.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting: (a) approve staff's ranking of vendors that offer the best value to the Port Authority, based on the selection criteria, in the following order – first, Matthews Brothers Dredging, Inc.; second, Weeks Marine, Inc.; and third, Orion Construction, LP; (b) award a construction contract to Matthews Brothers Dredging, Inc. for berth maintenance dredging of Jacintoport and CARE terminals in an amount not to exceed \$680,090; and (c) further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Awards, Amendments & Change Orders

Department:

Channel Development

Staff Contact:

Rich Byrnes

Background:

The proposed project consists of berth maintenance dredging of Jacintoport and CARE terminals. The berthing areas at the Jacintoport and CARE terminals have shoaled to the extent that dredging would be required to restore adequate draft.

By Minute No. 2018-0517-12(f), the Port Commission authorized the advertisement and receipt of competitive sealed proposals (CSPs) for berth maintenance dredging at Jacintoport and CARE terminals. The Port Authority notified vendors regarding its request for CSPs using the Port Authority's BuySpeed Eprocurement System and the project was advertised on the Port Authority's website and in a local newspaper. Thirty-nine vendors downloaded the project materials from BuySpeed.

Staff Evaluation/Justification:

On June 19, 2019, three CSPs were reviewed and opened. The responses were reviewed and evaluated by staff in accordance with the published selection criteria. Staff identified the following vendors, listed in order of ranking, as offering the best value to provide the required services:

- Matthews Brothers Dredging, Inc.
- Weeks Marine, Inc.
- Orion Construction, LP

Following staff Executive Committee review, staff recommends that the Port Commission award a contract to Matthews Brothers Dredging, Inc.

I. INFRASTRUCTURE

Subject 3. Approve staff’s ranking of vendors and award a contract, in an amount not to exceed \$1,956,000 for the bi-annual rail and switch replacement at Turning Basin Terminal – 2019-2020, to the top-ranked proposers: staff ranking – first, Harper Brothers Construction, LLC; and second, American Track Generations.

Meeting Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY

Access Public

Type Action

Recommended Action The Port Commission, at its July 29, 2019 meeting:
(a) approve staff’s ranking of the most qualified vendors, based on the selection criteria, in the following order – first, Harper Brothers Construction, LLC; and second, American Track Generations;
(b) award a construction contract to Harper Brothers Construction for bi-annual rail and switch replacement at Turning Basin Terminal – 2019-2020, in an amount not to exceed \$1,956,000;
(c) grant authority, if a contract cannot be negotiated with the first-ranked vendor, to formally, and in writing, end negotiations with that vendor and proceed to the next vendor in the order of ranking until a contract is reached or all proposals are rejected; and
(d) further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Goals STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:
Awards, Amendments & Change Orders

Department:
Project and Construction Management

Staff Contact:
Roger H. Hoh, P.E.

Background:
The project consists of refurbished rail component replacements. The switch replacements include but are not limited to frogs, switch points, switch throw rods, hand throws, stock rails, guard rails, switch ties, double crossover, and substructure (i.e. concrete, ballast, and decking).

By Minute No. 2018-0731-16(e), the Port Commission authorized the advertisement and receipt of competitive sealed proposals (CSPs) for the bi-annual rail and switch replacement at Turning Basin Terminal – 2019-2020. The Port Authority notified vendors regarding its request for CSPs using the Port Authority’s BuySpeed Eprocurement System and the project was advertised on the Port Authority’s website and in a local newspaper. Eight vendors downloaded the project materials from BuySpeed.

Staff Evaluation/Justification:
On June 19, 2019, two CSP's were received, opened, and publicly read. The responses were reviewed and evaluated by staff in accordance with the published selection criteria. Staff identified the following vendors, listed in order of ranking, as providing the best value for the required services:

- Harper Brothers Construction, LLC
- American Track Generations

Following staff Executive Committee review, staff recommends that the Port Commission award a contract to Harper Brothers Construction, LLC and act as otherwise described above.

I. INFRASTRUCTURE

Subject	4. Approve staff's ranking of vendors and award a contract, in an amount not to exceed \$815,775, for electrical preventative maintenance services at Barbours Cut Terminal and Bayport Container Terminal– 2019-2021, to the top-ranked proposers: staff ranking – first, Shermco Industries; and second, Electric Power Systems International, Inc.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting: (a) approve staff's ranking of the most qualified vendors, based on the selection criteria, in the following order – first, Shermco Industries; and second, Electrical Power Systems International, Inc.; (b) award a service contract to Shermco Industries for electrical preventative maintenance services at Barbours Cut Terminal and Bayport Container Terminal – 2019-2021 in an amount not to exceed \$815,775; (c) grant authority, if a contract cannot be negotiated with the first-ranked vendor, to formally, and in writing, end negotiations with that vendor and proceed to the next vendor in the order of ranking until a contract is reached or all proposals are rejected; and (d) further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Awards, Amendments & Change

Department:

Project and Construction Management

Staff Contact:

Roger H. Hoh, P.E.

Background:

The project consists of furnishing all supervision, labor, parts, tools, materials, transportation, equipment, and supplies necessary to provide scheduled electrical preventive maintenance and inspection services to electrical substations and switchgear at the Barbours Cut Terminal and Bayport Container Terminal. The contract would be for a three-year period.

By Minute No. 2018-0731-16(g), the Port Commission authorized the advertisement and receipt of competitive sealed proposals (CSPs) for electrical preventative maintenance services at Barbours Cut and Bayport Container Terminals. The Port Authority notified vendors regarding its request for CSPs using the Port Authority's BuySpeed Eprocurement System and the project was advertised on the Port Authority's website and in a local newspaper. Eleven vendors downloaded the project materials from BuySpeed.

Staff Evaluation/Justification:

On June 26, 2019, two CSP's were received, opened, and publicly read. The responses were reviewed and evaluated by staff in accordance with the published selection criteria. Staff identified the following vendors, listed in order of ranking, as providing the best value for the required services:

- Shermco Industries
- Electric Power Systems International, Inc.

Following staff Executive Committee review, staff recommends that the Port Commission award a contract to Shermco Industries and act as otherwise described above.

I. INFRASTRUCTURE

Subject	5. Approve staff's ranking of vendors and award a contract, in an amount not to exceed \$39,665,678, for the expansion of gate facilities at Barbours Cut Terminal, to the top-ranked proposers: staff ranking – first, Archer Western Construction, LLC; second, McCarthy Building Companies, Inc.; third, Flatiron Constructors, Inc.; and fourth, Ragnar Benson, LLC.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting: (a) approve staff's ranking of the most qualified vendors, based on the selection criteria, in the following order – first, Archer Western Construction, LLC; second, McCarthy Building Companies, Inc.; third, Flatiron Constructors, Inc.; and fourth, Ragnar Benson, LLC; (b) award a construction contract to Archer Western Construction, LLC for the expansion of gate facilities at Barbours Cut Terminal, in an amount not to exceed \$39,665,678; (c) grant authority, if a contract cannot be negotiated with the first-ranked vendor, to formally, and in writing, end negotiations with that vendor and proceed to the next vendor in the order of ranking until a contract is reached or all proposals are rejected; and (d) further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:

Awards, Amendments & Change

Department:

Project and Construction Management

Staff Contact:

Roger H. Hoh, P.E.

Background:

The project consists of approximately twenty-three acres of new pavement at the existing Barbours Cut Terminal PreCheck and Gate 4 locations. The major components of work includes demolition of existing pavement and structures, new pavement and site configuration at the proposed entry and Transportation Worker Identification Credential (TWIC) gate locations, fabrication and erection of canopies, construction of two new buildings, and new electrical, drainage, and utilities services.

The Port Authority notified vendors regarding its request for competitive sealed proposals (CSPs) using the Port Authority's BuySpeed Eprocurement System and the project was advertised on the Port Authority's website and in a local newspaper. Fifty-three vendors downloaded the project materials from BuySpeed.

Staff Evaluation/Justification:

On July 10, 2019, four CSP's were received, opened, and publicly read. The responses were reviewed and evaluated by staff in accordance with the published selection criteria. Staff identified the following vendors, listed in order of ranking, as providing the best value for the required services:

- Archer Western Construction, LLC
- McCarthy Building Companies, Inc.
- Flatiron Constructors, Inc.
- Ragnar Benson, LLC

Following staff Executive Committee review, staff recommends that the Port Commission award a contract to Archer Western Construction, LLC and act as otherwise described above.

I. INFRASTRUCTURE

Subject	6. Approve staff's ranking of vendors and award a professional services contract in the amount not to exceed \$600,000 to perform construction material testing services during the expansion of gate facilities at Barbours Cut Terminal to the top-ranked proposer – first, Ninyo & Moore; second, Raba Kistner, Inc.; and third, Terracon Consultants, Inc.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting: (a) approve staff's ranking of vendors, based on the selection criteria, in the following order – first, Ninyo & Moore; second, Raba Kistner, Inc.; and third, Terracon Consultants, Inc.; (b) award a professional services contract to Ninyo & Moore to perform construction material testing services during the expansion of gate facilities at Barbours Cut Terminal in an amount not to exceed \$600,000; (c) grant authority, if a contract cannot be negotiated with the first-ranked vendor, to formally, and in writing, end negotiations with that vendor and proceed to the next vendor in the order of ranking until a contract is reached or all proposals are rejected; and (d) further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Awards, Amendments & Change

Department:

Project and Construction Management

Staff Contact:

Roger H. Hoh, P.E.

Background:

This procurement includes construction material testing services during the expansion of gate facilities at Barbours Cut Terminal. Per Section 60.463(c) of the Texas Water Code, in certain circumstances the Port Authority is required to hire a third-party inspection firm to independently test the acceptability of construction material installed by the contractor. This procurement would provide the third-party inspection services.

The Port Authority notified vendors regarding its request for qualifications (RFQ) using the Port Authority's BuySpeed Eprocurement System and the project was advertised on the Port Authority's website and in a local newspaper. Seventeen vendors downloaded the project materials from BuySpeed.

Staff Evaluation/Justification:

On June 26, 2019, nine RFQ responses were received and opened. The responses were reviewed and evaluated by staff in accordance with the selection criteria published in the RFQ. Staff identified the following vendors, listed in order of ranking, as most qualified to provide the required services:

- Ninyo & Moore
- Raba Kistner, Inc.
- Terracon Consultants, Inc.

Following staff Executive Committee review, staff recommends that the Port Commission award a contract to Ninyo & Moore and act as otherwise described above.

I. INFRASTRUCTURE

Subject **7. Award a construction contract to Boyer, Inc. to construct electrical and telecommunications infrastructure under Port Road and the ExxonMobil Pipeline Corridor at Bayport Container Terminal in an amount not to exceed \$1,442,290.**

Meeting Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY

Access Public

Type Action

Recommended Action The Port Commission, at its July 29, 2019 meeting, award a construction contract to Boyer, Inc. to construct electrical and telecommunications infrastructure under Port Road and the ExxonMobil Pipeline Corridor at Bayport Container Terminal, in an amount not to exceed \$1,442,290, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Goals STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:
Awards, Amendments & Change Orders

Department:
Project and Construction Management

Staff Contact:
Roger H. Hoh, P.E.

Background:
This project to install the electrical and telecommunication infrastructure consists of installing two casings underneath Port Road and a single casing within the ExxonMobil Pipeline Corridor, with a total of twenty-four conduits being installed under Port Road and the Corridor. Subsidiary work includes replacement of pavement that would be demolished for the installation of the duct bank within the Bayport Container Terminal administration parking lot.

By Minute No. 2018-0731-16(e), the Port Commission authorized the advertisement and receipt of competitive sealed proposals (CSPs) to construct electrical and telecommunications infrastructure under Port Road and the ExxonMobil Pipeline Corridor at Bayport Container Terminal. The Port Authority notified vendors regarding its request for CSPs using the Port Authority's BuySpeed Eprocurement System and the project was advertised on the Port Authority's website and in a local newspaper. Twenty vendors downloaded the project materials from BuySpeed.

Staff Evaluation/Justification:
On June 12, 2019, one CSP was received, opened, and publicly read. The response was reviewed and evaluated by staff in accordance with the published selection criteria.

Following staff Executive Committee review, staff recommends that the Port Commission award a construction contract to Boyer, Inc. and act as otherwise described above.

I. INFRASTRUCTURE

Subject	8. Award a contract to T&T Braveheart, LLC for the purchase of a hydrographic survey vessel system in an amount not to exceed \$585,000.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, award a contract to T&T Braveheart, LLC for the purchase of a hydrographic survey vessel system in an amount not to exceed \$585,000, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Awards, Amendments & Change

Department:

Project and Construction Management

Staff Contact:

Roger H. Hoh, P.E.

Background:

The project consists of the customization, commissioning, and delivery to the Port Authority of one fully operational hydrographic survey vessel system to monitor existing water depths, potential underwater obstructions, shoaling, and other factors that impact the efficiency of the Houston Ship Channel, including all components and software; providing all necessary labor, equipment, materials, and licenses for the operation of such equipment; and the provision of all equipment operations, system, and software training, support services, and warranty on the system for a one-year minimum period. This state-of-the-art vessel system would replace the current outdated system.

By Minute No. 2019-0226-11(b), the Port Commission authorized the advertisement and receipt of request for proposals (RFPs) for the purchase of one hydrographic survey vessel system. The Port Authority notified vendors regarding its request for RFPs using the Port Authority's BuySpeed Eprocurement System and the project was advertised on the Port Authority's website and in a local newspaper. Fourteen vendors downloaded the project materials from BuySpeed.

Staff Evaluation/Justification:

On June 19, 2019, one RFP was received and opened. The response was reviewed and evaluated by staff in accordance with the published selection criteria.

Staff recommends that the Port Commission award a contract to T&T Braveheart, LLC and act as otherwise described above.

I. INFRASTRUCTURE

Subject	9. Award a construction contract to Four Seasons Development Company for the annual perimeter security fence replacement Portwide - 2019, in an amount not to exceed \$150,000.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, award a construction contract to Four Seasons Development Company for the annual perimeter security fence replacement Portwide - 2019 in an amount not to exceed \$150,000, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:
Awards, Amendments & Change Orders

Department:
Project and Construction Management

Staff Contact:
Roger H. Hoh, P.E.

Background:
The work will consist of replacing six foot sections of perimeter security fence with eight foot sections of triple-braided barbed wire fencing and new footings.

By Minute No. 2018-0731-16(d), the Port Commission authorized the advertisement and receipt of competitive sealed bids (CSBs) for the perimeter security fence replacement. The Port Authority notified vendors regarding its request for CSBs using the Port Authority's BuySpeed Eprocurement System and the project was advertised on the Port Authority's website and in a local newspaper. Five vendors downloaded the project materials from BuySpeed.

Staff Evaluation/Justification:
On July 3, 2019, two CSBs were received, opened, and publicly read. The responses were reviewed and evaluated by staff in accordance with the published selection criteria.

Staff recommends that the Port Authority award a contract to Four Seasons Development Company for the annual perimeter security fence replacement – Portwide – 2019. The project will be billed on an on-call basis in accordance with the bid unit prices, but the contract shall not exceed the award of \$150,000 in total.

I. INFRASTRUCTURE

Subject	10. Award a professional services contract to Environmental Systems Research Institute for a Real-Time Vessel Location and Berth Notification and Reporting System, using the State of Texas Department of Information Resources cooperative purchasing program, in an amount not to exceed \$130,000.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, award a professional services contract to Environmental Systems Research Institute (ESRI) for a Real-Time Vessel Location and Berth Notification and Reporting System, using the Texas Department of Information Resources (TxDIR) cooperative purchasing program, in an amount not to exceed \$130,000, determine that this procurement method provides the best value to the Port Authority, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Awards, Amendments & Change Orders

Department:

Asset Management

Staff Contact:

Charlie Jenkins

Background:

The Port Authority is seeking to obtain professional services for the enterprise-wide expansion of the Port Authority's existing Geographic Information System (GIS) to display the real-time geospatial location of vessels within the Houston Ship Channel and at Port Authority docks and wharves. The existing system would also be enhanced to provide real-time notifications to Port Authority staff when vessels enter Port Authority berths and would provide a daily report on all bunkering vessel activity at Port Authority berths.

The Port Authority is seeking to obtain approval for the purchase of the GIS expansion to display the real-time geospatial location of vessels within the Houston Ship Channel and at Port Authority docks and wharves using the TxDIR, a department of the State of Texas with cooperative purchasing programs available to the Port Authority.

Staff Evaluation/Justification:

The Director of Procurement Services has determined that procuring professional services for the enterprise-wide expansion of the Port Authority's existing GIS to display the real-time geospatial location of vessels within the Houston Ship Channel and at Port Authority docks and wharves through the DIR cooperative purchasing program is the method that both satisfies competitive purchase requirements and provides the best value to the Port Authority.

ESRI is the Port Authority's existing GIS software platform vendor and has been for the past fifteen years. ESRI is the most qualified firm to configure and enhance the Port Authority's current GIS due to the unique understanding of its GIS software product. The Asset Management Department has determined that the best availability, price, and contract term for the item needed is provided by ESRI

under the pricing schedule obtained from the vendor's contract with TxDIR, and is therefore recommending this purchase.

Accordingly, staff recommends that the Port Commission award a professional services contract to ESRI through the TxDIR cooperative purchasing program and determine that this procurement method provides best value to the Port Authority.

I. INFRASTRUCTURE

Subject	11. Authorize an advance funding agreement with the State of Texas, acting by and through the Texas Department of Transportation, to receive grant funding in the amount of \$9,675,000 under the Texas Mobility Fund.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, authorize the Port Authority to enter into an advance funding agreement with the State of Texas, acting by and through the Texas Department of Transportation (TxDOT), to receive grant funding in the amount of \$9,675,000 under the Texas Mobility Fund, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Awards, Amendments & Change Orders

Department:

Freight Mobility

Staff Contact:

Bruce C Mann

Background:

This advance funding agreement with TxDOT would permit the Port Authority's Port Road Phase 3 expansion, a public transportation construction project designed to expand Port Road from four to six lanes and make drainage improvements, to be supported by grant funding provided by TxDOT under the Texas Mobility Fund, in the amount of \$9,675,000.

The Port Authority entered a Memorandum of Understanding (MOU) with Harris County on April 30, 2019, in which the Port Authority agreed to construct the project, which would benefit both the Port Authority and Harris County. The MOU continues to implement the 2005 Road Development Agreement between the Port Authority and Harris County, which was approved by the Port Commission in 2005.

The Port Authority would be responsible for all costs above \$9,675,000, including the cost of any work performed before spending authority is formally obligated. The total cost of the project is projected to be \$16,500,000.

Staff Evaluation/Justification:

This grant program furthers the efforts of the Port Authority to provide and facilitate infrastructure to meet demand: Port Road provides access into and out of the Port Authority's Bayport Container Terminal. This expansion project is part of the ultimate build-out of the 1100-acre Bayport Container Terminal and Intermodal Complex, and is critical to ensure adequate roadway capacity, safety, and drainage to accommodate the ultimate truck volume and the needs of the traveling public. The completion of the drainage portion of the project would ensure adequate drainage to the Port Authority's 95-acre parcel at the intersection of SH-146 and Port Road, facilitating the development of that tract of land, in addition to facilitating, in part, drainage for Port Road.

At project completion both the drainage feature and the newly widened Port Road is expected to be conveyed to Harris County for future maintenance.

Accordingly, staff recommends that the Port Commission approve entering into an advance funding agreement with the State of Texas to receive grant funds in the amount of \$9,675,000 under the Texas Mobility Fund.

I. INFRASTRUCTURE

Subject	12. Amend the professional services contract with Mott MacDonald, LLC for a passing vessel study at Barbours Cut Terminal to perform additional work in an amount not to exceed \$44,000.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, approve the professional services contract with Mott MacDonald, LLC for a passing vessel study at Barbours Cut Terminal to perform additional work in an amount not to exceed \$44,000, and authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Awards, Amendments & Change Orders

Department:

Project and Construction Management

Staff Contact:

Roger H. Hoh, P.E.

Background:

On November 30, 2019 a professional services contract was issued to Mott MacDonald, LLC for a passing vessel study at Barbours Cut Terminal for an amount of \$47,900.

This proposed amendment would expand the scope of the study to address how the proposed 455-foot wide channel, dredging of Lash Basin, and structures in the water, would affect passing ship loads/mooring forces at Barbours Cut Terminal.

The proposed amount for this study is \$44,000 and the original purchase order amount was \$47,900, resulting in a combined value of \$91,900.

Staff Evaluation/Justification:

Staff has reviewed Mott MacDonald, LLC's proposal and found it to be fair and reasonable and recommends that the Port Commission approve the proposed amendment.

I. INFRASTRUCTURE

Subject	13. Amend a professional services agreement with Moffatt & Nichol for container terminal simulation modeling to incorporate a change order and provide related post-project services to include model training and technical services support, in the total amount of \$75,000.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, approve an amendment to the professional services agreement with Moffatt & Nichol for container terminal simulation modeling to incorporate a change order and provide related post-project services to include model training and technical services support, in the total amount of \$75,000, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Awards, Amendments & Change Orders

Department:

Facility Planning

Staff Contact:

Mark Griffin

Background:

Moffatt & Nichol recently completed work on its container capacity assessment and operational options study contract with the Port Authority, which provided for development of simulation models for the Barbours Cut Terminal and Bayport Container Terminal on the FlexTerm computer modeling platform. Port Authority staff worked with the Moffatt & Nichol modeling team in developing the terminal models, and the firm has now submitted Change Order No. 1 for \$20,000 to reflect Port Authority-directed design changes, which would complete the original scope of work for this \$399,924 contract.

Staff has received some initial training in the use of the FlexTerm models; however, additional training on the software is required for staff to be sufficiently versed in use of the model.

Additionally, as staff gains competency with the FlexTerm models, having access to the Moffatt & Nichol model developers is expected to facilitate staff productivity in using the modeling application in-house.

Staff Evaluation/Justification:

Staff has reviewed and negotiated the change order.

Staff has additionally concluded that Moffatt & Nichol, as the owner of the FlexTerm modeling software and developer of the Port Authority models, is the most knowledgeable source for the training the staff will require. The firm has proposed to charge \$15,000 for these training services.

Finally, the firm has proposed to provide On-call FlexTerm Technical Support services, on a time and materials basis, in an amount not to exceed \$40,000.

Staff has determined that these are fair and reasonable prices and accordingly recommends that the Port Commission approve this item.

I. INFRASTRUCTURE

Subject	14. Approve a change order to Fused Industries, LLC to perform additional work associated with the rail spur at Bayport Container Terminal in an amount not to exceed \$268,050.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, approve a change order to Fused Industries, LLC to perform additional work associated with the rail spur at Bayport Container Terminal in an amount not to exceed \$268,050, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:
Awards, Amendments & Change Orders

Department:
Project and Construction Management

Staff Contact:
Roger H. Hoh, P.E.

Background:
By Minute No. 2018-0925-28, the Port Commission awarded a construction contract to Fused Industries, LLC for the rail spur at Bayport Container Terminal.

The change order now proposed by the contractor includes the following items:

- Change the reinforced concrete box size per the Harris County Flood Control District-approved permit requirement. This change would result in an increase not to exceed \$186,700.
- Add steel casing to the water lines for protection, per the City of Seabrook's requirements. This change would result in an increase of \$47,350.
- Add additional footage of reinforced concrete box, due to the existing conditions. This change would result in an increase of \$34,000.
- Schedule impact 108 day time extension.

Staff Evaluation/Justification:
Port Authority staff has reviewed the proposal submitted by Fused Industries, LLC and found it to be fair and reasonable. Therefore, staff recommends that the Port Commission authorize this change order.

I. INFRASTRUCTURE

Subject	15. Approve the renewal of expiring Port Authority licenses for new ten-year terms: Southwestern Bell Telephone Company, Gulf Coast Authority, Air Products LLC, Flint Hills Resources Houston Chemical, LLC, Dean Pipeline Company, LLC, Valero Refining – Texas, LP, Equistar Chemicals, LP, South Tex 66 Pipeline Company, LTD., GB Biosciences, LLC, ExxonMobil Pipeline Company, Enterprise Houston Ship Channel, L.P., Enterprise Products Operating LLC, Enterprise TE Products Pipeline Company LLC, Enterprise Products Operating LLC and Enterprise Products Texas Operating LLC, and INEOS Chocolate Bayou Pipeline.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, authorize the Port Authority to approve the renewal of expiring licenses for new ten-year terms: Southwestern Bell Telephone Company, Gulf Coast Authority, Air Products LLC, Flint Hills Resources Houston Chemical, LLC, Dean Pipeline Company, LLC, Valero Refining – Texas, LP, Equistar Chemicals, LP, South Tex 66 Pipeline Company, LTD., GB Biosciences, LLC, ExxonMobil Pipeline Company, Enterprise Houston Ship Channel, L.P., Enterprise Products Operating LLC, Enterprise TE Products Pipeline Company LLC, Enterprise Products Operating LLC and Enterprise Products Texas Operating LLC, and INEOS Chocolate Bayou Pipeline, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Permits/Licenses/Pipeline Easements

Department:

Channel Development

Staff Contact:

Garry McMahan

Background:

The pipeline licensees listed below have applied to renew their licenses:

<u>Company</u>	<u>File No.</u>	<u>License Fee</u>
Southwestern Bell Telephone Company	2007-0453	\$16,150
Gulf Coast Authority	1997-0147	\$14,257
Air Products LLC	1988-0323	\$5,493
Flint Hills Resources Houston Chemical, LLC	1999-0056	\$1,608
Dean Pipeline Company, LLC	1999-0089	\$50,752
Dean Pipeline Company, LLC	2016-0071	\$5,885
Dean Pipeline Company, LLC	1999-0088	\$1,608
Valero Refining – Texas, LP	2005-0031	\$2,999
Valero Refining – Texas, LP	1988-0200	\$2,466
Valero Refining – Texas, LP	1988-0203	\$8,515
Valero Refining – Texas, LP	1988-0199	\$3,439
Valero Refining – Texas, LP	1988-0201	\$2,110

Equistar Chemicals, LP	2008-0463	\$37,071
Equistar Chemicals, LP	2019-0123	\$3,216
Equistar Chemicals, LP	2019-0124	\$6,432
Equistar Chemicals, LP	2019-0125	\$12,864
Equistar Chemicals, LP	1988-0272	\$24,118
South Tex 66 Pipeline Company, LTD.	1988-0325	\$9,523
GB Biosciences, LLC	2007-0436	\$1,688
ExxonMobil Pipeline Company	1998-0290	\$10,833
ExxonMobil Pipeline Company	1998-0282	\$1,688
Enterprise Houston Ship Channel, L.P.	1999-0112	\$10,991
Enterprise Houston Ship Channel, L.P.	1999-0131	\$7,038
Enterprise Products Operating LLC	1999-0087	\$50,400
Enterprise TE Products Pipeline Company LLC	1999-0132	\$28,165
Enterprise Products Operating LLC and Enterprise Products Texas Operating LLC	1989-0181	\$22,922
INEOS Chocolate Bayou Pipeline	1999-0060	\$14,183
		<hr/>
		\$356,414

Staff Evaluation/Justification:

The applications were reviewed and approved by the Port Authority's Channel Development department and the Port Terminal Railroad Association when applicable. The licenses are to be renewed subject to the Port Authority's usual terms and conditions.

Staff recommends approval.

I. INFRASTRUCTURE

Subject	16. Approve a lease agreement with Canal Barge Company, Inc. for approximately 18.37 acres of submerged lands along the southern boundary of the Port Authority's Beltway 8 property for a five-year term at an annual rate of \$324,000 subject to an annual increase of the greater of 3% or the increase in the Consumer Price Index.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, approve a lease agreement with Canal Barge Company, Inc. for approximately 18.37 acres of submerged lands along the southern boundary of the Port Authority's Beltway 8 property for a five-year term at an annual rate of \$324,000 subject to an annual increase of the greater of 3% or the increase in the Consumer Price Index, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #2 - GROWTH (Grow and diversify the business base)

Category:

Leases

Department:

Infrastructure

Staff Contact:

R. D. Tanner

Background:

Canal Barge Company, Inc. has proposed to lease approximately 18.37 acres of submerged lands along the southern boundary of the Beltway 8 property for the operation of a private barge fleeting area, and proposes to install six to eight spud barges requiring no permanent structure or improvements to the property. The lease would contain a provision for either party to terminate the lease with 90 days advance written notice.

Canal Barge Company, Inc. is a family owned, independent marine transportation company headquartered in New Orleans, Louisiana and was founded in 1933.

Staff Evaluation/Justification:

Staff reviewed the request by Canal Barge Company, Inc. and recommends the Port Commission approve this five-year lease term.

I. INFRASTRUCTURE

Subject	17. Issue a marine construction permit to Canal Barge Company, Inc. for barge fleetings on approximately 18.37 acres of submerged lands in Buffalo Bayou.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, authorize the Port Authority to issue a marine construction permit to Canal Barge Company, Inc. for barge fleetings on approximately 18.37 acres of submerged lands on Buffalo Bayou, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Permits/Licenses/Pipeline Easements

Department:

Channel Development

Staff Contact:

Garry McMahan

Background:

Canal Barge Company, Inc. (Canal), Port Authority File No. 2019-0149, has applied for a marine construction permit for barge fleetings on approximately 18.37 acres of submerged lands on Buffalo Bayou adjacent to the Port Authority's Beltway 8 Tract, in the Richard & Robert Vince Survey, A-76, in Harris County, Texas.

Canal, also known as Pelican Fleet, proposes to fleet up to approximately 50 inland tank barges, dry cargo harbor barges, or deck barges of various sizes, up to approximately 54-feet x 300-feet each within the 18.37-acre area. No dredging is expected to be required, and the fleet would not be granted upland access by this permit. The fleet would be moored to spud barges placed throughout the permitted area. The permit would require the fleet to maintain a minimum 225-foot distance from the Houston Ship Channel. No permanent structures are proposed at this time; therefore a U.S. Army Corps of Engineers permit is not required.

Staff Evaluation/Justification:

The application was reviewed and approved by the Port Authority's Channel Development department. A corresponding lease is to be issued under Port Authority File No. 2019-0153. The permit is to be issued subject to the Port Authority's usual terms and conditions. The \$675 application fee and \$2,500 as-built deposit have been paid.

Staff recommends approval.

I. INFRASTRUCTURE

Subject	18. Issue a pipeline license to CenterPoint Energy Resources Corp dba CenterPoint Energy Texas Gas Operations for two 4-inch pipelines under and across a tributary of Old River.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, authorize the Port Authority to issue a pipeline license to CenterPoint Energy Resources Corp dba CenterPoint Energy Texas Gas Operations for two 4-inch pipelines under and across a tributary of Old River, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Permits/Licenses/Pipeline Easements

Department:

Channel Development

Staff Contact:

Garry McMahan

Background:

CenterPoint Energy Resources Corp dba CenterPoint Energy Texas Gas Operations (CenterPoint), Port Authority File No. 2019-0156, has applied for a pipeline license for two 4-inch pipelines under and across a tributary of Old River, near the Market Street bridge, in the Josiah T. Harrel Survey, A-330, in Harris County, Texas.

One pipeline would transport natural gas to various customers along Market Street. The second license would be an existing pipeline which was not previously licensed; this second line carries no product. The line was acquired by CenterPoint over 10 years ago, but CenterPoint is unsure of the actual date.

Staff Evaluation/Justification:

The application was reviewed and approved by the Port Authority's Channel Development department. The \$675 application fee and \$2,500 as-built deposit have been paid.

Staff recommends that, for the line that has existed without a license for an unknown period, a license fee be collected covering the past 10 years, and then, for both lines, to issue the new license for a one-year term for a total fee of \$2,025.60.

I. INFRASTRUCTURE

Subject	19. Issue a distribution/transmission line license to CenterPoint Energy Houston Electric, LLC for a 12-kV electrical distribution line over and across Goose Creek at three locations, and East Fork Goose Creek at one location.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, authorize the Port Authority to issue a distribution/transmission line license to CenterPoint Energy Houston Electric, LLC for a 12-kV electrical distribution line over and across Goose Creek at three locations, and East Fork Goose Creek at one location, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Permits/Licenses/Pipeline Easements

Department:

Channel Development

Staff Contact:

Garry McMahan

Background:

CenterPoint Energy Houston Electric, LLC (CenterPoint), Port Authority File No. 2019-0157, has applied for a distribution/transmission line license for a 12-kV electrical distribution line over and across Goose Creek at three locations, and East Fork Goose Creek at one location, in the Harvey Whiting Survey, A-840 and A-842, in Harris County, Texas.

The distribution line supplies electricity to the Baytown vicinity. The existing line does not have an existing license with the Port Authority. CenterPoint estimates the line to date back to the 1950s.

Staff Evaluation/Justification:

The application was reviewed and approved by the Port Authority's Channel Development department. The \$675 application fee and \$2,500 as-built deposit have been paid.

Staff recommends that, for the line that has existed without a license for many years, a license fee be collected covering the past 10 years, and then issue the license subject to the Port Authority's usual terms and conditions at a fee of \$13,504 for the 20-year term.

I. INFRASTRUCTURE

Subject	20. Issue a distribution/transmission line license to CenterPoint Energy Houston Electric, LLC for one 12-kV transmission line, two 6-inch conduits, a 9-foot x 11-foot concrete pad, eighteen poles, and five guy wires over, under, and across the North L Street property in La Porte.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, authorize the Port Authority to issue a distribution/transmission line license to CenterPoint Energy Houston Electric, LLC for one 12-kV transmission line, two 6-inch conduits, a 9-foot x 11-foot concrete pad, eighteen poles, and five guy wires over, under, and across the North L Street property in La Porte, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Permits/Licenses/Pipeline Easements

Department:

Channel Development

Staff Contact:

Garry McMahan

Background:

CenterPoint Energy Houston Electric, LLC, Port Authority File No. 2019-0170, has applied for a distribution/transmission line license to install one 12-kV transmission line, two 6-inch PVC conduits, a 9-foot x 11-foot concrete pad, eighteen poles, and five guy wires over, under, and across the North L Street property, in the Johnson Hunter Survey, A-35, in Harris County, Texas.

This license permits new service to be provided to Frontier Logistics, LLC, a current tenant of the North L Street property, with leases authorized in Port Authority File Nos. 2014-0043, 2015-0223, and 2015-0289.

Staff Evaluation/Justification:

The application was reviewed and approved by the Port Authority's Channel Development and Real Estate departments. The \$675 application fee and \$2,500 as-built deposit have been paid.

Staff recommends the license fee be waived because this service would benefit the current tenant of the North L Street property. The license is to be issued subject to all other Port Authority usual terms and conditions.

I. INFRASTRUCTURE

Subject	21. Amend a marine construction permit to Stolthaven Houston, Inc. to construct a barge dock, a mooring dolphin, approximately 822 linear feet of sheet pile structure, dredge to -15 feet MLLW, and remove approximately 38,500 cubic yards of dredged material in Buffalo Bayou.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, authorize the Port Authority to amend a marine construction permit to Stolthaven Houston, Inc. to construct a barge dock, a mooring dolphin, approximately 822 linear feet of sheet pile structure, dredge to -15 feet MLLW, and remove approximately 38,500 cubic yards of dredged material in Buffalo Bayou, and authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Permits/Licenses/Pipeline Easements

Department:

Channel Development

Staff Contact:

Garry McMahan

Background:

Stolthaven Houston, Inc., Port Authority File No. 2015-0238, has applied to amend a marine construction permit to construct a barge dock, a mooring dolphin, approximately 822 linear feet of sheetpile structure, dredge to -15 feet MLLW, and remove approximately 38,500 cubic yards of dredged material in Buffalo Bayou, in the Amy White Survey, A-81, adjacent to upland property in the Richard & Robert Vince Survey, A-76, in Harris County, Texas.

Staff Evaluation/Justification:

The application was reviewed and approved by the Port Authority's Channel Development department and the Houston Pilots. The permit is to be issued subject to the Port Authority's usual terms and conditions. The \$675 application fee and \$2,500 as-built deposit have been paid.

Staff recommends approval.

I. INFRASTRUCTURE

Subject **22. Amend a marine construction permit to TDWP Terminals 1, LLC to add a temporary barge dock and remove 90,000 cubic yards of dredged material in Buffalo Bayou/Houston Ship Channel.**

Meeting Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY

Access Public

Type Action

Recommended Action The Port Commission, at its July 29, 2019 meeting, authorize the Port Authority to amend a marine construction permit to TDWP Terminals 1, LLC to add a temporary barge dock and remove 90,000 cubic yards of dredged material in Buffalo Bayou/Houston Ship Channel, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Goals STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:
Permits/Licenses/Pipeline Easements

Department:
Channel Development

Staff Contact:
Garry McMahan

Background:
TDWP Terminals 1, LLC, Port Authority File No. 2013-0123, has applied to amend a marine construction permit to add a temporary barge dock and remove 90,000 cubic yards of dredged material in Buffalo Bayou/Houston Ship Channel, in the Richard & Robert Vince Survey, A-76, in Harris County, Texas. The temporary barge dock is planned for 3 to 5 years of operation.

Staff Evaluation/Justification:
The application was reviewed and approved by the Port Authority's Channel Development department and the Houston Pilots. The permit is to be issued subject to the Port Authority's usual terms and conditions. The \$675 application fee and \$2,500 as-built deposit have been paid.

Staff recommends approval.

I. INFRASTRUCTURE

Subject	23. Issue a private-adjacency submerged lands lease to Walter E. Blessey, Jr. for approximately 17.24 acres of barge fleeting and approximately 2.84 acres of encumbered area in Old River for a ten-year term at an annual rate of \$65,580.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, authorize the Port Authority to issue a private-adjacency submerged lands lease to Walter E. Blessey, Jr. for approximately 17.24 acres of barge fleeting and approximately 2.84 acres of encumbered area in Old River for a ten-year term at an annual rate of \$65,580, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:
Permits/Licenses/Pipeline Easements

Department:
Channel Development

Staff Contact:
Garry McMahan

Background:
Walter E. Blessey, Jr., Port Authority File No. 2019-0183, has applied for a private-adjacency submerged lands lease for approximately 17.24 acres of barge fleeting and approximately 2.84 acres of encumbered area in Old River, in the Amy White Survey, A-8, which is adjacent to 17512 Market Street, in the Josiah T. Harrell Survey, A-330, in Harris County, Texas. The adjacent uplands are owned by Walter E. Blessey Jr.

WEB Fleeting, LP has operated a barge fleeting operation in this location since 2004.

Staff Evaluation/Justification:
The application was reviewed and approved by the Port Authority's Channel Development department. The lease is to be issued for a ten-year term at a fee of \$655,800. The \$675 application fee has been paid.

Staff recommends approval.

J. OPERATIONS

Subject	1. Approve staff's ranking of vendors and award a thirty-six month maintenance and support services agreement to provide professional electronic data interchange application management, database management, and server monitoring for Port Authority terminal operating systems (Navis SPARCS N4) at Turning Basin Terminal, Barbours Cut Terminal, and Bayport Container Terminal in an amount not to exceed \$981,840 to the top-ranked proposers; staff ranking – first, Bunnell Enterprises Inc. dba Total Network Solutions; and second, Versiant Corporation.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting: (a) approve staff's ranking of the most qualified vendors, based on the selection criteria, in the following order – first, Bunnell Enterprises Inc. dba Total Network Solutions; and second, Versiant Corporation; (b) award a thirty-six month services agreement contract to Bunnell Enterprises Inc. dba Total Network Solutions for professional electronic data interchange (EDI) application management, database management, and server monitoring for Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal in an amount not to exceed \$981,840; (c) grant authority, if a contract cannot be negotiated with the first-ranked vendor, to formally, and in writing, end negotiations with that vendor and proceed to the next vendor in the order of ranking until a contract is reached or all proposals are rejected; and (d) further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand) Strategic Objective 1c. - Implement streamlined processes supported by technology

Category:

Awards, Amendments and Change Orders

Department:

Operations

Staff Contact:

Jeff Davis

Background:

The Port Authority is seeking to obtain the below services:

- Functional responsibility for the EDI environment, ensuring functionality, reliability, and performance to meet customers' requirements;
- Monitoring and troubleshooting of the EDI application environment, inclusive of associated hardware required to run the EDI application;
- Monitoring of N4 Terminal Operating System production environment server status;
- Proactive monitoring of the N4 and gate operating database environments along with database management as needed to supplement Port Authority staff. This management would include

database refreshes, locks resolution, scheduled maintenance and backups, and on-call support for critical issues.

The Port Authority notified vendors regarding its request for proposals (RFP) using the Port Authority's BuySpeed Eprocurement System and the project was advertised on the Port Authority's website and in a local newspaper. Two vendors downloaded the project materials from BuySpeed.

Staff Evaluation/Justification:

On June 19, 2019, two RFP responses were received and opened. Staff evaluated and ranked the proposals in accordance with the selection criteria published in the RFP. Staff identified the following firms, listed in order of ranking, as most qualified to provide the required services:

- Bunnell Enterprises Inc. dba Total Network Solutions
- Versiant Corporation

Following staff Executive Committee review, staff recommends that the Port Commission award the contract to Bunnell Enterprises Inc. dba Total Network Solutions and act as otherwise described above.

J. OPERATIONS

Subject	2. Amend a purchase order to Navis LLC for 2018-2019 terminal operating system maintenance and support in an amount not to exceed \$67,748, and authorize payments to Navis LLC for 2019-2020 maintenance services for the marine terminal management software system for Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal in an amount not to exceed \$733,083.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, (i) authorize the Port Authority to amend purchase order #203583 to Navis LLC for 2018-2019 terminal operating system maintenance and support by increasing the purchase order in an amount not to exceed \$67,747.16, (ii) authorize payment to Navis LLC for 2019-2020 maintenance services for the marine terminal management software system for Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal pursuant to the current contract between Navis LLC and the Port Authority, for a one-year term beginning July 1, 2019 in an amount not to exceed \$733,083, and (iii) further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.

Category:

Awards, Amendments and Change Orders

Department:

Operations

Staff Contact:

Jeff Davis

Background:

By Minute No. 2001-0326-32, the Port Commission awarded a contract (Contract) to Navis LLC to provide for the implementation and maintenance of a marine terminal management software system (Management Software System) for use at Port Authority terminals. The Management Software System has since been used by the Operations Department to manage the Port Authority's Barbours Cut Terminal, later Bayport Container Terminal, and most recently Turning Basin Terminal, and by the Accounting Department for billing at the terminals. Since expiration of the initial one-year maintenance term, the Port Commission has approved each subsequent annual maintenance renewal. The 2018-2019 maintenance term expired on June 30, 2019.

Staff Evaluation/Justification:

By Minute No. 2018-0517-28, the Port Commission authorized payment to Navis LLC for 2018-2019 maintenance services for the Management Software System in an amount not to exceed \$612,427.47. That annual amount is comprised of six separate line items; five are fixed amounts and one variable, based on annual volumes. The amount originally requested accounted for the variable amount but did not account for the fixed amounts, and accordingly additional funds are required to meet the fixed amounts owed to Navis per our contractual agreements. Three quarterly payments of \$169,862.25 have been made and the final quarterly payment of \$172,426.75 (includes \$2,564.50 for rail module) is due. Currently, purchase order #203583 has a balance of \$104,679.59. Accordingly, to fulfill the contractual amount owed, an additional \$67,747.16 is needed to pay the final quarterly charge.

Staff has been advised that based upon the through-put for the immediately preceding year, the maintenance fee for July 1, 2019 through June 30, 2020 would be in an amount not to exceed \$733,083.

Exhibit A

Staff recommends the Port Commission authorize the Port Authority to increase the existing purchase order #203813 with Navis LLC in an amount not to exceed \$67,474.16, and renew the Contract for a term beginning July 1, 2019 through June 30, 2020, in an amount not to exceed \$733,083.

J. OPERATIONS

Subject	3. Award a Gate Operating and Optical Character Recognition System contract to Smart Tecs LLC, the sole provider, for the expansion of the Barbours Cut Terminal Gate complex in an amount not to exceed \$1,264,840.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, award a Gate Operating and Optical Character Recognition System contract to Smart Tecs LLC, the sole provider, for the expansion of the Barbours Cut Terminal Gate complex in an amount not to exceed \$1,264,840, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand) Strategic Objective 1c. - Implement streamlined processes supported by technology

Category:

Awards, Amendments and Change Orders

Department:

Operations

Staff Contact:

Jeff Davis

Background:

The Port Authority is seeking to increase the gate thru-put capacity to accommodate increased gate volumes and provide appropriate service levels at Barbours Cut Container Terminal. The Barbours Cut Terminal Gate expansion project would add three additional Optical Character Recognition (OCR) Portals for a total of six, and twenty additional gate processing lanes for a total of thirty-two, inclusive of four scale lanes.

The amount requested represents the purchase of new hardware for the additional OCR and gate processing lanes, retrofit of existing equipment, software adjustments, and installation services.

Staff Evaluation/Justification:

The Port Authority installed the Smart Tecs Gate Operating Solution in 2017, and the solution has enhanced service levels and prepared Port Authority for additional gate volumes. Due to the proprietary nature of the associated hardware and software, Smart Tecs LLC is the only vendor that can deliver the required services to support the expansion of the Barbours Cut Terminal Gate.

Staff recommends the Port Commission authorize the contract with Smart Tecs LLC, the sole provider.

J. OPERATIONS

Subject	4. Award a six-month contract to Live Earth for a subscription to an Automatic Identification System software vessel tracking platform to further develop, test, and customize its functionality and reporting capabilities for use at Barbours Cut Terminal, Bayport Terminal, and Turning Basin Terminal in an amount not to exceed \$32,950.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, award a six-month contract to Live Earth for a subscription to an Automatic Identification System (AIS) software vessel tracking platform to further develop, test, and customize its functionality and reporting capabilities for use at Barbours Cut Terminal, Bayport Terminal, and Turning Basin Terminal in an amount not to exceed \$32,950, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand) Strategic Objective 1c. - Implement streamlined processes supported by technology

Category:

Awards, Amendments and Change Orders

Department:

Operations

Staff Contact:

Jeff Davis

Background:

During 2019, the Operations Division obtained a subscription for the Live Earth AIS software vessel tracking platform for a nine-month term in an amount not to exceed \$44,483. The subscription will expire in September. The Operations Division has worked with the vendor to perform testing and evaluation to further develop its capabilities for automation of Port Houston vessel billing activities as well as building data for Port of Houston channel activity.

Staff Evaluation/Justification:

Live Earth connects multiple data sources on a single visual panel to synchronize data from multiple data sources and combine live data feeds into an interactive map with instant replay and real-time customizable alerts.

Staff is currently using the customized Live Earth platform for vessel tracking on the Houston Ship Channel. This AIS data is used to provide arrival and departure times for vessels and bunkering activity at Port Authority facilities for future billing purposes and building data for vessel activity along the ship channel.

Staff has concluded that continued testing, development, and customization is necessary to maximize the Live Earth platform's value prior to entering into any longer term contractual arrangements.

Staff recommends that the Port Commission approve the above contract for vessel tracking to Live Earth.

J. OPERATIONS

Subject	5. Award a two-year contract to Rush Truck Center of Texas, LP dba Rush Truck Center Houston for the purchase of Cummins diesel engine parts and related services for Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal in the amount not to exceed \$1,200,000.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, award a two-year contract to Rush Truck Center of Texas, LP dba Rush Truck Center Houston for the purchase of Cummins diesel engine parts and related services for Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal in the amount not to exceed \$1,200,000, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Awards, Amendments & Change Orders

Department:

Maintenance

Staff Contact:

Paulo Soares

Background:

By Minute No. 2017-0321-27, the Port Commission awarded a two-year contract to Rush Truck Center of Texas, LP dba Rush Truck Center Houston for the purchase of Cummins diesel engine parts and related services for Barbours Cut Terminal and Bayport Container Terminal in the amount of \$800,000. This contract expired March 31, 2019.

Cummins diesel engine parts and related services are necessary for the operation and maintenance of container handling units powered by Cummins engines located at the terminals. These engines are highly technical, requiring proprietary parts and software for efficient repair and troubleshooting. A reliable source of Cummins diesel engine parts and repair services is needed to ensure operational efficiency.

The Port Authority currently has ninety Rubber Tire Gantry (RTG) cranes, seventy yard tractors, fifteen loaders, twenty-three heavy-duty forklifts, four fuel trucks, and nine emergency generators that are powered by Cummins diesel engines in operation at both terminals. Except for wharf cranes, Cummins diesel engines power all container handling equipment at Barbours Cut Terminal and Bayport Container Terminal.

By Minute No. 2019-0326-25(c), the Port Commission authorized the advertisement and receipt of competitive sealed bids (CSBs) for Cummins diesel engine parts and related repair services for Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal for a two-year period. The Port Authority notified vendors regarding its request for CSBs using the Port Authority's BuySpeed Eprocurement System and the procurement was advertised on the Port Authority's website and in a local newspaper. Eight vendors downloaded the procurement materials from BuySpeed.

Staff Evaluation/Justification:

On July 10, 2019, one CSB response was received and opened. The response was reviewed and evaluated by staff in accordance with the selection criteria published in the CSB.

Following staff Executive Committee review, staff recommends that the Port Commission award a two-year contract to Rush Truck Center of Texas, LP dba Rush Truck Center Houston, the responsible bidder submitting the bid to provide the required services.

J. OPERATIONS

Subject	6. Award a two-year contract to Graybar Electric Company, Inc. for the purchase of electrical and lighting components for maintenance of facilities and equipment at Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal in an amount not to exceed \$1,750,000.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, award a two-year contract to Graybar Electric Company, Inc. for the purchase of electrical and lighting components for maintenance of facilities and equipment at Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal in an amount not to exceed \$1,750,000, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Awards, Amendments & Change Orders

Department:

Maintenance

Staff Contact:

Paulo Soares

Background:

By Minute No. 2016-0322-35, the Port Commission awarded a two-year contract to Graybar Electric Company, Inc. in an amount not to exceed \$1,500,000 for the purchase of electrical and lighting components for maintenance of facilities and equipment at Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal. This contract will expire September 30, 2019, but funds have been depleted.

Assorted electrical and lighting components are needed for routine maintenance of facilities and equipment including relays, breakers, fittings, conduits, switches, connectors, receptacles, fixtures, panels, and other items frequently needed to perform routine maintenance and repair of cranes, equipment, and buildings at Port Authority facilities.

The Port Authority notified vendors regarding its request for competitive sealed bids (CSBs) for the purchase of electrical and lighting components using the Port Authority's BuySpeed Eprocurement System and the procurement was advertised on the Port Authority's website and in a local newspaper. Sixteen vendors downloaded the procurement materials from BuySpeed.

Staff Evaluation/Justification:

On June 19, 2019, three CSB responses were received and opened. The responses were reviewed and evaluated by staff in accordance with the selection criteria published in the CSB.

Following staff Executive Committee review, staff recommends that the Port Commission award a two-year contract to Graybar Electric Company, Inc., the responsible bidder submitting the sole and best bid to provide the required services.

J. OPERATIONS

Subject	7. Award a two-year contract to Kalmar USA Inc., Bromma Americas, the sole provider, for purchase of twistlocks and spreader bar related parts for wharf and rubber tire gantry cranes at Barbours Cut Terminal and Bayport Container Terminal in an amount not to exceed \$2,000,000.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, award a two-year contract to Kalmar USA Inc., Bromma Americas, the sole provider, for purchase of twistlocks and spreader related parts for wharf and rubber tire gantry (RTG) cranes at Barbours Cut Terminal and Bayport Container Terminal in an amount not to exceed \$2,000,000, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Awards, Amendments & Change Orders

Department:

Maintenance

Staff Contact:

Paulo Soares

Background:

The Port Authority owns a total of one hundred and thirteen spreader bars and twelve over-height attachments manufactured by Bromma. These units are used daily on wharf and RTG cranes currently in operation at Barbours Cut Terminal and Bayport Container Terminal. The ability to expedite procurement of spare and replacement parts for these spreaders and over-height attachments is critical to daily terminal operations.

By Minute No. 2017-0131-44, the Port Commission awarded a two-year contract to Kalmar USA Inc., Bromma Americas in the amount not to exceed \$2,000,000 for the purchase of twistlocks and spreader related parts for wharf and RTG cranes at Barbours Cut Terminal and Bayport Container Terminal. Funds for this contract are nearly depleted.

Staff Evaluation/Justification:

Section 60.412 of the Water Code provides that a purchase for an item that can be obtained only from one source is exempt from certain procurement requirements of the Water Code. Port Authority staff has received a written statement from the manufacturer confirming that Kalmar USA Inc., Bromma Americas is the sole authorized distributor of captive replacement parts for Bromma products in the United States.

Staff recommends that the Port Authority award a two-year contract to Kalmar USA Inc., Bromma Americas for the purchase of twistlocks and spreader related parts for wharf and RTG cranes at Barbours Cut Terminal and Bayport Container Terminal. These parts will be purchased through this contract as needed to properly maintain these spreaders and minimize operational downtime.

J. OPERATIONS

Subject	8. Award a two-year contract to Crane Tech Solutions, the sole provider, for purchase of quarterly inspection services for twenty four Stinis spreaders and the over-height attachment at Barbours Cut Terminal and Bayport Container Terminal in the amount not to exceed \$125,000.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, award a two-year contract to Crane Tech Solutions, the sole provider, for purchase of quarterly inspection services for twenty four Stinis spreaders and the over-height attachment at Barbours Cut Terminal and Bayport Container Terminal in the amount not to exceed \$125,000, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Awards, Amendments & Change Orders

Department:

Maintenance

Staff Contact:

Paulo Soares

Background:

By Minute No. 2017-0131-43, the Port Commission awarded a two-year contract to Crane Tech Solutions for the purchase of inspection services for Stinis spreaders and the over-height attachment at Barbours Cut Terminal and Bayport Container Terminal in the amount of \$125,000. These funds have been depleted.

The Port Authority currently owns a total of twenty four spreaders and one over-height attachment manufactured by Stinis Holland B.V., including ten spreaders at Barbours Cut Terminal and fourteen spreaders and one over-height attachment at Bayport Container Terminal. Since 2012 periodic inspections by Crane Tech Solutions, the manufacturers' agent in the U.S., have been performed on a quarterly basis through annual purchase orders for both facilities.

Given the importance that spreaders and over-height attachments have in container crane operations, it is advantageous to have a contract in place to assist the Port Authority in the routine inspection of these units to minimize crane downtime.

Staff Evaluation/Justification:

Section 60.412 of the Water Code provides that a purchase for an item that can be obtained only from one source is exempt from certain procurement requirements of the Water Code. Port Authority staff has received a written statement from the manufacturer confirming that Crane Tech Solutions is the sole authorized source for service, training, repairs, and captive replacement parts for Stinis spreaders and over-height attachments in the United States.

Staff recommends that the Port Commission award a two-year contract to Crane Tech Solutions for the purchase of inspection services for Stinis spreaders and the over-height attachment at Barbours Cut Terminal and Bayport Container Terminal.

J. OPERATIONS

Subject	9. Award a two-year contract to Texas Polymer Systems, the sole source provider, for purchase of PolyCrete for concrete repairs at Barbours Cut Terminal and Bayport Container Terminal in the amount not to exceed \$300,000.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, award a two-year contract to Texas Polymer Systems, the sole source provider, for purchase of Polycrete for concrete repairs at Barbours Cut Terminal and Bayport Container Terminal in the amount not to exceed \$300,000, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Awards, Amendments & Change Orders

Department:

Maintenance

Staff Contact:

Paulo Soares

Background:

By Minute No. 2017-0627-23, the Port Authority awarded a two-year contract to Texas Polymer Systems in the amount not to exceed \$250,000 for the purchase of Polycrete DC 6170 concrete patch mortar for Barbours Cut Terminal and Bayport Container Terminal. This product has been used successfully for several years at both facilities on small concrete slabs that are cracked and spalled. The continual use of this product may result in reducing or deferring larger costs associated with pavement repairs, as it can be used on roads, bridges, parking lots, and other concrete surfaces.

Section 60.412 of the Water Code provides that a purchase for an item that can be obtained only from one source is exempt from certain procurement requirements of the Water Code. Port Authority staff has received a written statement from Texas Polymer Systems confirming they are the sole authorized source for sale and distribution of Polycrete DC 6170.

Staff Evaluation/Justification:

Staff recommends that the Port Commission authorize entering into a two-year contract with Texas Polymer Systems for the purchase of Polycrete DC 6170 as needed for small pavement repairs at Barbours Cut Terminal and Bayport Container Terminal.

J. OPERATIONS

Subject	10. Award a contract to ABB Inc., the sole source provider, for the purchase of upgrades to the crane management systems and safety centers on nine wharf cranes at Bayport Container Terminal in the amount not to exceed \$358,690.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, award a contract to ABB Inc., the sole source provider, for the purchase of upgrades to crane management systems (CMS) and safety centers on nine wharf cranes at Bayport Container Terminal in the amount not to exceed \$358,690, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Awards, Amendments & Change Orders

Department:

Maintenance

Staff Contact:

Paulo Soares

Background:

The Port Authority owns a total of fifteen wharf cranes equipped with motor control drives manufactured by ABB Inc. at Barbours Cut Terminal and Bayport Container Terminal. Each unit operates with CMS and safety centers that are designed to provide quick interface with crane controls, assist technicians during troubleshooting, enable retrieval of operational data such as productivity, and monitor all emergency buttons. Nine of these cranes were delivered from 2006 through 2010, the technology employed in their CMS and safety centers has become obsolete, and finding replacement parts has become a challenge.

It is recommended that a portion of the existing CMS and safety centers now be replaced with systems compatible with the Windows 10 platform, to ensure reliable crane monitoring, performance and adequate support from ABB Inc., which will provide hardware, software, and technical supervision for this project.

Staff Evaluation/Justification:

Section 60.412 of the Water Code provides that a purchase for an item that can be obtained only from one source is exempt from certain procurement requirements of the Water Code. Port Authority staff has received a written statement from the manufacturer confirming that ABB Inc. is the sole source for upgrades to their CMS and safety centers in the United States.

Staff recommends that the Port Commission award a contract to ABB Inc. for the purchase of upgrades to CMS and safety centers on nine wharf cranes at Bayport Container Terminal.

K. PEOPLE

Subject	1. Approve staff's ranking of vendors and award a one-year contract in an amount not to exceed \$87,460 for employee and retiree benefits and payroll integration services to the top-ranked proposer: staff ranking – first, PlanSource Benefits Administration, Inc.; second, Selerix Systems, Inc.; and third, McGriff Insurance Services, Inc. dba Precept Insurance Solutions, LLC.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting: (a) approve staff's ranking of vendors that offer the best proposals to the Port Authority, based on the selection criteria, in the following order - first, PlanSource Benefits Administration, Inc.; second, Selerix Systems, Inc.; and third, McGriff Insurance Services, Inc. dba Precept Insurance Solutions, LLC; (b) award a one-year contract in an amount not to exceed \$87,460 for employee and retiree benefits and payroll integration services to PlanSource Benefits Administration, Inc., with two additional one-year options; (c) grant authority, if a contract cannot be negotiated with the first-ranked vendor, to formally, and in writing, end negotiations with that vendor and proceed to the next vendor in the order of ranking until a contract is reached or all proposals are rejected, and (d) further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #1 - PEOPLE AND ORGANIZATION (Invest in people and organize for success)

Category:

Awards, Amendments & Change Orders

Department:

Human Resources

Staff Contact:

Roger Walter

Background:

The Port Authority is seeking to obtain technology and services to assist with benefits enrollments, administration, and reporting (including federal reporting requirements under the Affordable Care Act (ACA), including the Form 1095-C employee documents and electronic Internal Revenue Service reporting).

By Minute 2019-0326-26(k), the Port Commission authorized the advertisement of a request for proposals (RFP) for employee and retiree benefits and payroll integration services. The Port Authority notified vendors regarding its RFP using the Port Authority's BuySpeed Eprocurement System and the project was advertised on the Port Authority's website and in a local newspaper. Eight vendors downloaded the project materials from BuySpeed.

Staff Evaluation/Justification:

On June 19, 2019, three RFP responses were received and opened. Staff evaluated and ranked the proposals in accordance with the selection criteria published in the RFP. Staff identified the following three firms, listed in order of ranking, as most qualified to provide the required services:

- PlanSource Benefits Administration, Inc.
- Selerix Systems, Inc.
- McGriff Insurance Services, Inc. dba Precept Insurance Solutions, LLC

PlanSource Benefits Administration, Inc. has proposed to provide the requested technology and services for a one-year period for an amount not to exceed \$87,460, with the option for the Port Authority to renew for two additional one-year periods priced at an estimated \$69,960 per year. The dollar amounts of the initial one-year period and renewal option are based on anticipated future headcount.

Following staff Executive Committee review, staff recommends that the Port Commission award the contract to PlanSource Benefits Administration, Inc. and act as otherwise described above.

M. TECHNOLOGY

Subject	1. Approve staff's ranking of vendors and award a contract in the amount not exceed \$111,540 for accounts payable automation implementation and three-year support services to the top-ranked proposer – first, Carahsoft Technology Corporation; second, Forza IT Group; third, BCS Systems, Inc.; and fourth, Intellichief, LLC.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019, meeting: (a) approve staff's ranking of the most qualified vendors, based on the selection criteria, in the following order - first, Carahsoft Technology Corporation; second, Forza IT Group; third, BCS Systems, Inc.; and fourth, Intellichief, LLC; (b) award a contract to the top-ranked vendor for accounts payable automation implementation and three-year support services in an amount not to exceed \$111,540; (c) grant authority, if a contract cannot be negotiated with the first-ranked vendor, to formally, and in writing, end negotiations with that vendor and proceed to the next vendor in the order of ranking until a contract is reached or all proposals are rejected, and (d) further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	Strategic Objective 1c. - Implement streamlined processes supported by technology STRATEGIC GOAL #1 - PEOPLE AND ORGANIZATION (Invest in people and organize for success)

Category:

Awards, Amendments & Change Orders

Department:

Information Technology

Staff Contact:

Charles Thompson

Background:

The Port Authority is seeking to enhance its business processes with the inclusion of an automated accounts payable solution integrated with the Port Authority's JDEdwards Enterprise Resource Planning software.

By Minute No. 2018-0925-16 (I), the Port Commission authorized the advertisement of a request for proposals (RFP) for accounts payable automated services. The Port Authority notified vendors regarding its RFP using the Port Authority's BuySpeed Eprocurement System and the project was advertised on the Port Authority's website and in a local newspaper. Eleven vendors downloaded the project materials from BuySpeed.

Staff Evaluation/Justification:

On May 3, 2019, nine RFP responses were received and opened. The top four proposals were short-listed and vendor representatives were invited to demonstrate their solutions. Evaluations of these demonstrations were gauged against the "Benefit to the Port" criteria provided within the RFP.

Staff evaluated and ranked the proposals in accordance with the selection criteria published in the RFP. Staff identified the following four firms, listed in order of ranking, as most qualified to provide the required services:

- Carahsoft Technology Corporation
- Forza IT Group
- BCS Systems, Inc.
- Intellichief, LLC

Following staff Executive Committee review, staff recommends that the Port Commission award the contract to Carahsoft Technology Corporation and act as otherwise described above.

M. TECHNOLOGY

Subject	2. Award a contract to Total Network Solutions for purchase of consulting services to assist with Navis N4 disaster recovery design, in an amount not to exceed \$60,000.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, award a contract to Total Network Solutions for purchase of consulting services to assist with Navis N4 disaster recovery design, in an amount not to exceed \$60,000, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	<p>STRATEGIC GOAL #1 - PEOPLE AND ORGANIZATION (Invest in people and organize for success)</p> <p>Strategic Objective 1c. - Implement streamlined processes supported by technology</p> <p>STRATEGIC GOAL #4 - STEWARDSHIP (Sustain the business for the long-term)</p>

Category:

Awards, Amendments & Change Orders

Department:

Information Technology

Staff Contact:

Ron Farrow

Background:

The Port Authority is seeking to obtain consulting services to help design and implement a reliable and sustainable Highly Available environment for Navis N4. The Navis N4 terminal operating system is critical to the operations of the Port Authority, as it tracks all trucks, transactions, chassis, containers, and cargo in and out of its facilities. Although the Port Authority has several technologies in place to minimize downtime (e.g. backups, data replication, etc.) there is not currently a plan in place to be able to run the terminals/gates/vessels/billing in the Ports Disaster Recovery Data Center (DRS). As a trusted partner of Operations, Information Technology is seeking assistance on how to best utilize and implement technology already obtained, and/or seek out other technologies, to minimize potential down-time impacts to the Port Authority.

The Port Authority notified vendors regarding its request for proposals (RFP) using the Port Authority's Buyspeed Eprocurement System and the project was advertised on the Port Authority's website and in a local newspaper. Six vendors downloaded the project materials from Buyspeed.

Staff Evaluation/Justification:

On June 26, 2019, one response was received and opened. The response was reviewed and evaluated by staff in accordance with the selection criteria published in the RFP.

Following staff Executive Committee review, staff recommends that the Port Commission award the above contract to Total Network Solutions.

M. TECHNOLOGY

Subject	3. Issue a purchase order to Netsync Network Solutions, Inc. for the annual purchase of new network hardware to replace infrastructure hardware using the Texas Department of Information Resources cooperative purchase program, in an amount not to exceed \$300,000.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, issue a purchase order to Netsync Network Solutions, Inc. for the annual purchase of new network hardware to replace infrastructure hardware, using the Texas Department of Information Resources cooperative purchase program, in an amount not to exceed \$300,000, determine that this procurement method provides the best value to the Port Authority, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #4 - STEWARDSHIP (Sustain the business for the long-term) STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)

Category:

Awards, Amendments & Change Orders

Department:

Information Technology

Staff Contact:

Ron Farrow

Background:

The Port Authority is seeking to obtain approval for the purchase of networking hardware to replace unsupported and outdated network infrastructure hardware using the Texas Department of Information Resources (DIR) cooperative purchasing program. DIR is a department of the State of Texas, and has cooperative purchasing programs which may be used by the Port Authority.

Staff Evaluation/Justification:

The Director of Procurement Services has determined that procuring new network hardware for the replacement of unsupported and outdated network infrastructure hardware through the DIR purchasing program is the method that both satisfies competitive purchase requirements and provides best value to the Port Authority.

The Information Technology department has determined that the best availability, price, and contract terms for the item needed is provided by Netsync Network Solutions, Inc. under the pricing schedule obtained from that vendor's contract with DIR, and is therefore recommending this purchase.

Accordingly, staff recommends that the Port Commission approve this best value determination and purchase order.

M. TECHNOLOGY

Subject	4. Issue a purchase order to Netsync Network Solutions for the purchase of networking equipment to support the Executive Office Building renovation using the Texas Department of Information Resources cooperative purchase program, in an amount not to exceed \$170,000.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, issue a purchase order to Netsync Network Solutions for purchase of networking equipment to support the Executive Office Building renovation using the Texas Department of Information Resources cooperative purchase program, in an amount not to exceed \$170,000, determine that this procurement method provides the best value to the Port Authority, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	<p>STRATEGIC GOAL #4 - STEWARDSHIP (Sustain the business for the long-term)</p> <p>STRATEGIC GOAL #1 - PEOPLE AND ORGANIZATION (Invest in people and organize for success)</p> <p>STRATEGIC GOAL #3 - INFRASTRUCTURE (Provide and facilitate infrastructure to meet demand)</p>

Category:

Awards, Amendments & Change Orders

Department:

Information Technology

Staff Contact:

Ron Farrow

Background:

The Port Authority is seeking to obtain approval for the purchase of networking equipment to support the Executive Office Building renovation using the Texas Department of Information Resources (DIR) cooperative purchasing program. DIR is a department of the State of Texas, and has cooperative purchasing programs which may be used by the Port Authority.

Staff Evaluation/Justification:

The Director of Procurement Services has determined that procuring purchase of networking equipment to support the Executive Office Building renovation through the DIR purchasing program is the method that both satisfies competitive purchase requirements and provides best value to the Port Authority.

The Information Technology department has determined that the best availability, price, and contract terms for the item needed is provided by Netsync Network Solutions under the pricing schedule obtained from that vendor's contract with DIR, and is therefore recommending this purchase.

Accordingly, staff recommends that the Port Commission approve this best value determination and purchase order.

M. TECHNOLOGY

Subject	5. Issue a purchase order to Set Solutions, Inc. for purchase of InfoBlox network devices and updated software in order to enhance network security using the Texas Department of Information Resources cooperative purchase program, in an amount not to exceed \$70,000.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, issue a purchase order to Set Solutions, Inc. for the purchase of InfoBlox network devices and updated software in order to enhance network security, using the Texas Department of Information Resources cooperative purchase program, in an amount not to exceed \$70,000, determine that this procurement method provides the best value to the Port Authority, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #4 - STEWARDSHIP (Sustain the business for the long-term)

Category:

Awards, Amendments & Change Orders

Department:

Information Technology

Staff Contact:

Ron Farrow

Background:

The Port Authority is seeking to obtain approval for the purchase of InfoBlox network devices and updated software in order to enhance network security using the Texas Department of Information Resources (DIR) cooperative purchasing program. DIR is a department of the State of Texas, and has cooperative purchasing programs which may be used by the Port Authority.

Staff Evaluation/Justification:

The Director of Procurement Services has determined that procuring InfoBlox network devices and updated software in order to enhance network security through the DIR purchasing program is the method that both satisfies competitive purchase requirements and provides best value to the Port Authority.

The Information Technology department has determined that the best availability, price, and contract terms for the item needed is provided by Set Solutions, Inc. under the pricing schedule obtained from that vendor's contract with DIR, and is therefore recommending this purchase.

Accordingly, staff recommends that the Port Commission approve this best value determination and purchase order.

M. TECHNOLOGY

Subject	6. Issue a purchase order to SHI Government Solutions for the Netapp data storage maintenance contract renewal using the Texas Department of Information Resources cooperative purchase program, in an amount not to exceed \$300,000.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, issue a purchase order to SHI Government Solutions for the Netapp data storage maintenance contract renewal, using the Texas Department of Information Resources cooperative purchase program, in an amount not to exceed \$300,000, determine that this procurement method provides the best value to the Port Authority, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	Strategic Objective 2b. - Deliver cost and service advantages through innovation and efficiency STRATEGIC GOAL #1 - PEOPLE AND ORGANIZATION (Invest in people and organize for success)

Category:

Awards, Amendments & Change Orders

Department:

Information Technology

Staff Contact:

Ron Farrow

Background:

The Port Authority is seeking to obtain approval for the Netapp data storage maintenance contract renewal using the Texas Department of Information Resources (DIR) cooperative purchasing program. DIR is a department of the State of Texas, and has cooperative purchasing programs which may be used by the Port Authority.

Staff Evaluation/Justification:

The Director of Procurement Services has determined that procuring the Netapp data storage maintenance renewal through the DIR purchasing program is the method that both satisfies competitive purchase requirements and provides best value to the Port Authority.

The Information Technology department has determined that the best availability, price, and contract terms for the item needed is provided by SHI Government Solutions under the pricing schedule obtained from that vendor's contract with DIR, and is therefore recommending this purchase.

Accordingly, staff recommends that the Port Commission approve this best value determination and purchase order.

M. TECHNOLOGY

Subject	7. Issue a purchase order to Solid Border, Inc. for the purchase of updated firewall hardware to assist in ensuring the network and data security using the Local Government Purchasing Cooperative's BuyBoard, a cooperative purchase program, in an amount not to exceed \$120,000.
Meeting	Jul 29, 2019 - PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY
Access	Public
Type	Action
Recommended Action	The Port Commission, at its July 29, 2019 meeting, issue a purchase order to Solid Border, Inc. for the purchase of updated firewall hardware to assist in ensuring the network and data security, using the Local Government Purchasing Cooperative's BuyBoard, a cooperative purchase program, in an amount not to exceed \$120,000, determine that this procurement method provides the best value to the Port Authority, and further authorize the Executive Director to do any and all things in his opinion reasonable or necessary to give effect to the foregoing.
Goals	STRATEGIC GOAL #4 - STEWARDSHIP (Sustain the business for the long-term) Strategic Objective 4c. - Operate safely and securely

Category:

Awards, Amendments & Change Orders

Department:

Information Technology

Staff Contact:

Ron Farrow

Background:

The Port Authority is seeking to obtain approval for the purchase of updated firewall hardware to assist in ensuring the network and data security.

Staff Evaluation/Justification:

The Director of Procurement Services has determined that procuring updated firewall hardware to assist in ensuring the security of Port Houston's network and data through the Local Government Purchasing Cooperative's BuyBoard is the method that both satisfies competitive purchase requirements and provides best value to the Port Authority. This cooperative is administered by the Texas Association of School Boards.

The Information Technology department has determined that the best availability, price, and contract terms for the item needed is provided by Solid Border, Inc. under the pricing schedule obtained from that vendor's contract with the Local Government Purchasing Cooperative's BuyBoard, and is therefore recommending this purchase.

Accordingly, staff recommends that the Port Commission approve this best value determination and purchase order.