

September 29, 2017

NOTICE OF MEETING
OF THE
AUDIT COMMITTEE
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON AUTHORITY

In accordance with the official practice of the Port Commission, there is attached hereto a copy of the Agenda of the meeting of the Audit Committee of the Port Commission of the Port of Houston Authority, to be held on October 4, 2017. The Audit Committee meeting will begin at 2:30 p.m., or thereafter, at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029. A quorum of the Port Commission may attend such meeting.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS



ASSISTANT SECRETARY

**AGENDA
AUDIT COMMITTEE
of the
PORT COMMISSION
of the
PORT OF HOUSTON AUTHORITY**

**October 4, 2017
2:30 p.m.
111 East Loop North
Houston, TX 77029
Fourth Floor Boardroom**

A. CALL TO ORDER

B. APPROVAL OF MINUTES

Audit Committee Meeting – June 26, 2017

C. GENERAL

1. Annual review of the Port of Houston Authority Investment Policy and Internal Controls for Investments, and consideration and possible action regarding amendment of the Port of Houston Authority Investment Policy and Internal Controls for Investments.
2. Review of and consideration and possible action regarding Port Authority Internal Audit 2018 proposed budget.
3. Internal Audit Reports
 - a. Internal Audit Plan Dashboard
 - b. Foreign Trade Zone Compliance Audit
 - c. Treasury Investments Policy Audit
 - d. Promotion and Development Fund Review – 1st and 2nd Quarter 2017
 - e. Misconduct Reporting Executive Summaries: June – August 2017
 - f. Upcoming Proposed Policy Revisions (discussion only)
4. Presentations by Grant Thornton LLP representatives, and discussion, regarding plans for the 2017 Port Authority financial statement audit and the 2017 Restated Retirement Plan audit.

(Recess Committee Open Meeting and convene Executive Session)

D. EXECUTIVE SESSION

Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act), including deliberations regarding Internal Audit Department staff and other public employees.

E. ADJOURN EXECUTIVE SESSION AND RECONVENE OPEN MEETING

(Announce any items from Executive Session requiring Committee action)

F. ADJOURN