

October 18, 2018

NOTICE OF MEETING
OF THE
AUDIT COMMITTEE
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON AUTHORITY

In accordance with the official practice of the Port Commission, there is attached hereto a copy of the Agenda of the meeting of the Audit Committee of the Port Commission of the Port of Houston Authority, to be held on October 23, 2018. The Audit Committee meeting will begin at 10:00 a.m., or thereafter, at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029. A quorum of the Port Commission may attend such meeting.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS



SECRETARY

**AGENDA
AUDIT COMMITTEE
of the
PORT COMMISSION
of the
PORT OF HOUSTON AUTHORITY**

**October 23, 2018
10:00 a.m.
111 East Loop North
Houston, TX 77029
Fourth Floor Boardroom**

A. CALL TO ORDER

B. APPROVAL OF MINUTES

Audit Committee Meeting - July 26, 2018

C. GENERAL

1. Presentation by Grant Thornton LLP representatives, and consideration and possible action, regarding plans for the 2018 Port Authority financial statement audit.
2. Presentation by Protiviti representatives, and consideration and possible action, regarding the 2018 Port Authority Internal Audit Department External Quality Assessment.
3. Annual review of the Port of Houston Authority Investment Policy and Internal Controls for Investments, and consideration and possible action regarding amendment of the Port of Houston Authority Investment Policy and Internal Controls for Investments.
4. Review of, consideration, and possible action regarding appointment of a designated officer under Section 60.271, Texas Water Code, and Chapter 105, Texas Local Government Code, and authorizing the designated officer to advertise for Port Authority depository banking services.
5. Review of, consideration, and possible action regarding the Port Authority Internal Audit 2019 proposed budget.
6. Staff briefing, consideration, and possible action regarding the 2019 Annual Audit Plan
 - a. Risk Assessment Report
 - b. Annual Audit Plan Report
 - c. Major Project Categories
7. Staff briefing, consideration, and possible action regarding Internal Audit Reports
 - a. Internal Assessment Report
 - b. FTZ Compliance Review Report
 - c. Misconduct Reporting Executive Summaries: July - September 2018

(Recess Committee Open Meeting and convene Executive Session)

D. EXECUTIVE SESSION

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act)
2. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act), including deliberations regarding Internal Audit Department staff and other public employees

DI. ADJOURN EXECUTIVE SESSION AND RECONVENE OPEN MEETING

(Announce any items from Executive Session requiring Committee action)

F. ADJOURN