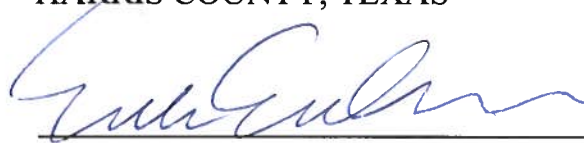


May 16, 2019

**NOTICE OF MEETING**  
**OF THE**  
**AUDIT COMMITTEE**  
**OF THE**  
**PORT COMMISSION**  
**OF THE**  
**PORT OF HOUSTON AUTHORITY**

In accordance with the official practice of the Port Commission, there is attached hereto a copy of the Agenda of the meeting of the Audit Committee of the Port Commission of the Port of Houston Authority, to be held on May 21, 2019. The Audit Committee meeting will begin at 8:00 a.m., or thereafter, at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029. A quorum of the Port Commission may attend such meeting.

PORT OF HOUSTON AUTHORITY  
of  
HARRIS COUNTY, TEXAS

  
\_\_\_\_\_  
SECRETARY

**AGENDA  
AUDIT COMMITTEE  
of the  
PORT COMMISSION  
of the  
PORT OF HOUSTON AUTHORITY**

**May 21, 2019**

**8:00 a.m.**

**111 East Loop North**

**Houston, TX 77029**

**Fourth Floor Boardroom**

**A. CALL TO ORDER**

**B. APPROVAL OF MINUTES**

Audit Committee Meeting – April 16, 2019

**C. GENERAL**

1. Staff briefing, discussion and action regarding the Port of Houston Authority 2019 Operating Results through March 31, 2019.
2. Review of External Audit Firm lead partner qualifications
  - a. Grant Thornton Peer Review 2017
  - b. Evaluation Survey of External Auditors
  - c. Grant Thornton Firm and Partner Reviews
3. Staff briefing, discussion and action regarding proposed extension of Grant Thornton LLP's contract for professional auditing services for the Port of Houston Authority, for fiscal year ending December 31, 2019.
4. Audit Committee Responsibilities  
Review of compliance with Audit Committee Charter.
5. Annual review of Port Authority Internal Audit's compliance with:
  - a. Texas Special District Local Laws Code Chapter 5007
  - b. Texas State Government Code Chapter 2102
  - c. Internal Audit Charter
6. Annual review of Charters and Internal Audit Policies and consideration and possible action regarding amendments:
  - a. Audit Committee Charter
  - b. Internal Audit Charter
  - c. Internal Audit Policies
7. Internal Audit Reports
  - a. Audit Regulations and Standards Compliance Review 2019
  - b. Contract Compliance Audit – Marketing & Media Services (reissue)
  - c. Promotion and Development Fund Review – 1st Quarter 2019
  - d. Misconduct Reporting Executive Summary: April 2019

***(Recess Committee Open Meeting and convene Executive Session)***

**D. EXECUTIVE SESSION**

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act)
2. Staff briefing, discussion and action regarding Cyber Security of the Port Authority
3. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act), including deliberations regarding Internal Audit Department staff and other public employees.

**E. ADJOURN EXECUTIVE SESSION AND RECONVENE OPEN MEETING**

*(Announce any items from Executive Session requiring Committee action)*

Next planned meeting July 29, 2019

**F. ADJOURN**