

July 24, 2019

NOTICE OF MEETING
OF THE
AUDIT COMMITTEE
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON AUTHORITY

In accordance with the official practice of the Port Commission, there is attached hereto a copy of the Agenda of the meeting of the Audit Committee of the Port Commission of the Port of Houston Authority, to be held on July 29, 2019. The Audit Committee meeting will begin at 9:30 a.m., or thereafter, immediately following the adjournment of the Pilot Board meeting, at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029. A quorum of the Port Commission may attend such meeting.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS



SECRETARY

**AGENDA
AUDIT COMMITTEE
of the
PORT COMMISSION
of the
PORT OF HOUSTON AUTHORITY**

**July 29, 2019
9:30 a.m.
111 East Loop North
Houston, TX 77029
Fourth Floor Boardroom**

A. CALL TO ORDER

B. APPROVAL OF MINUTES

Audit Committee Meeting – May 21, 2019

C. GENERAL

1. Staff briefing, discussion and action regarding the Port of Houston Authority financial statements as of June 30, 2019.
2. Annual review of the Port of Houston Authority Investment Policy and Internal Controls for Investments, and consideration and possible action regarding amendment of the Port of Houston Authority Investment Policy and Internal Controls for Investments.
3. Internal Audit Reports
 - a. Third-Party Hosted Sites Review
 - b. Sales Tax Compliance Audit
 - c. Misconduct Reporting Executive Summary: May - June 2019
4. Audit Committee Responsibilities
 - a. Audit Committee Calendar and Checklist
 - b. Chief Audit Officer Non-Attest Duties

(Recess Committee Open Meeting and convene Executive Session)

D. EXECUTIVE SESSION

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act)
2. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)
3. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act), including deliberations regarding Internal Audit Department staff and other public employees.

E. ADJOURN EXECUTIVE SESSION AND RECONVENE OPEN MEETING

(Announce any items from Executive Session requiring Committee action)

Next planned meeting October 22, 2019

F. ADJOURN