

June 21, 2019

NOTICE OF MEETING
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON AUTHORITY

In accordance with the official practice of the Port Commission of the Port of Houston Authority, there is attached hereto a copy of the Agenda of the regular meeting to be held on Tuesday, June 25, 2019. The Port Commission will meet at 9:00 a.m., or thereafter, at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029, with the Executive Session convening following the adjournment of the Public Session and the Public Session reconvening following the adjournment of the Executive Session, to consider any items from the Executive Session that may require action and conduct any further business.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS



SECRETARY



Tuesday, June 25, 2019
PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY

9:00 a.m.
111 East Loop North
Houston, TX 77029
Fourth Floor Boardroom

A. CALL TO ORDER

B. CHAIRMAN'S REMARKS

1. Governance, legislative, policy, and operational matters

C. APPROVAL OF MINUTES

1. Port Commission Public Meeting - April 23, 2019
2. Port Commission Public Meeting - May 21, 2019

D. PORT COMMISSION COMMITTEE UPDATES

1. Audit Committee Meeting - May 21, 2019
2. Community Relations Committee Meeting - May 22, 2019
3. Compensation Committee Meeting - May 22, 2019

E. APPEARANCES

1. Public Comment

F. EXECUTIVE

Staff Report – Selected agenda items – Roger Guenther, Executive Director

Awards, Amendments & Change Orders

1. Award a professional services contract to Cassidy and Associates for federal governmental policy consulting and support in an amount not to exceed \$240,000.
2. Award a professional services contract to Pendulum Strategies, LLC for federal governmental policy consulting and support in an amount not to exceed \$100,000.

General

3. Assist in further developing the Galveston Bay Park storm surge defense system.

4. Adopt the Compensation Committee Charter.
5. Appoint the chairman and members of the Compensation Committee.
6. Discussion and possible action to appoint the chairman and members of the Procurement and Small Business Task Force.

G. COMMERCIAL

Staff Report – Selected agenda items – John Moseley, Chief Commercial Officer

Leases

1. Authorize the term of a month-to-month lease with Affolter Contracting, Inc. for approximately one acre out of Spilman Island to extend past one year commencing October 1, 2019.
2. Approve a lease agreement with LyondellBasell Acetyls, LLC for approximately 14.41 acres out of the San Jacinto Barge Dock, for an additional five-years at an annual rate of \$391,751, subject to an annual increase of the greater of 3% or the increase in the Consumer Price Index.
3. Amend the lease with the City of Houston of approximately 0.23 acres on the north side of Clinton Drive effective no earlier than June 29, 2019 to increase the annual base rent to \$24,720, with an annual increase of the greater of 3% or the increase in the Consumer Price Index.

H. FINANCE

Staff Report – Selected agenda item – Tim Finley, Chief Financial Officer

Awards, Amendments & Change Orders

1. Approve staff's ranking of vendors and award a professional services contract to provide support of Cognos software during the FY2019 budgeting process, evaluate existing software functionality, and enhance functionality in an amount not to exceed \$75,000 to the top-ranked proposer: staff ranking – first, Douglas Corporate Solutions; second, Cipher Business Solutions; and third, TESIS IT & Automation.

I. INFRASTRUCTURE

Staff Report – Selected agenda items – Rich Byrnes, Chief Infrastructure Officer

Reject & Other Actions

1. Reject bids for annual perimeter security fence replacement.

General

2. Authorize Port Authority staff to enter into a Department of the Army Real Estate license for the placement of dredged material from Jacintoport Terminal and CARE Terminal into a federal placement area in an amount not to exceed \$300,000.
3. Amend the Feasibility Cost Share Agreement between the U.S. Army Corps of Engineers and the Port Authority to add \$300,000 funding for the navigation feasibility study.

Permits/Licenses/Pipeline Easements

4. Issue a pipeline license to Easton Energy LLC for one 4-inch tertiary butyl alcohol pipeline and one 6- inch tertiary butyl alcohol pipeline under and across Scott Bay, Houston Ship Channel, and Upper San Jacinto Bay.
5. Issue a pipeline license to Eco Services Operations Corp. for a 6-inch wastewater discharge pipeline into the Brady Island Channel.
6. Issue a pipeline license to ExxonMobil Pipeline Company for a 20-inch refined product pipeline under and across the Southside Mainline railroad right-of-way.
7. Issue a pipeline license to Targa Downstream, LLC for one 20-inch brine pipeline and one 2-inch conduit pipeline under and across Old Cedar Bayou.
8. Amend a marine construction permit to Shell Oil Products Company, LLC to replace 970 feet of new steel bulkhead in front of an existing bulkhead and cofferdam in the Houston Ship Channel.
9. Amend a pipeline license to HSC Pipeline Partnership LLC for an additional 1,311 feet of a 16-inch ethylene pipeline across the Barbour’s Cut Terminal property.
10. Amend a pipeline license to Zydeco Pipeline Company LLC to abandon one 20-inch crude pipeline in place and replace it with one 20-inch crude pipeline across Greens Bayou.

J. OPERATIONS

Staff Report – Selected agenda items – Jeff Davis, Chief Port Operations Officer

Awards, Amendments & Change Orders

1. Approve staff’s ranking of vendors and award a contract in the amount not to exceed \$18,827,319 for the purchase of nine diesel electric container yard cranes for Bayport Container Terminal to the top- ranked proposer: staff ranking - first, Konecranes Finland Corporation; second, Kalmar USA, Inc.; and third, Shanghai Zhenhua Heavy Industries Co., Ltd.
2. Award a three-year contract to Conductix-Wampfler, the sole source provider, for purchase of spare and replacement parts for Conductix-Wampfler festoon systems for wharf cranes at Barbours Cut Terminal and Bayport Container Terminal in the amount not to exceed \$400,000.
3. Award a two-year contract to Ambassador Services LLC for cleaning services at Barbours Cut Terminal and Bayport Container Terminal, using the Harris County Department of Education’s Choice Partner cooperative purchase program, in the amount not to exceed \$800,000.
4. Amend the maintenance and support services agreement for the Navis Terminal Operating System, EDI processing, and database management with Total Network Solutions, to extend the expiration date by three months to November 1, 2019, in an amount not to exceed \$87,000.

K. PEOPLE

1. No items.

L. PORT SECURITY AND EMERGENCY OPERATIONS

Staff Report – Selected agenda item – Marcus Woodring, Chief Port Security and Emergency Operations Officer

Awards, Amendments & Change Orders

1. Issue a purchase order to CDW Government for the purchase of forty Panasonic ToughBook laptops and accessories, using the National Intergovernmental Purchasing Alliance, a cooperative purchasing program, in an amount not to exceed \$140,000.

M. TECHNOLOGY

Staff Report – Selected agenda items – Charles Thompson, Chief Technology Officer

Awards, Amendments & Change Orders

1. Approve staff's ranking of vendors and award a contract, in an amount not to exceed \$117,500 for Information Technology project management services, to the top-ranked proposers: staff ranking – first, BKJ Global Management Consulting, LLC; second, Sogeti, USA; and third, SmartBridge, LLC.

2. Award a contract in an amount not to exceed \$1,134,885 for an Enterprise Video Management System for Maritime Security solution to Dowley Security Systems, Inc., subject to potential Port Security Grant reimbursement of \$735,000.

N. RECESS OPEN MEETING AND CONVENE EXECUTIVE SESSION

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act), including consultations regarding (i) Contract for Renovation of Executive Office Building at Turning Basin Terminal dated February 26, 2019, with Housing and Land Development Corporation dba IKLO Construction; (ii) Settlement Agreement dated December 19, 2003, with GB Biosciences Corporation, Zeneca Inc., Syngenta Corporation, ISK Americas Incorporated, Occidental Chemical Corporation, Maxus Energy Corporation, et al.; (iii) limitations on ships calling Port Authority container terminals; and (iv) Texas Government Code Chapter 551

2. Real Estate (Section 551.072, Texas Open Meetings Act)

3. Economic Development Negotiations or Incentives (Section 551.087, Texas Open Meetings Act)

4. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act)

5. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)

6. Adjourn Executive Session

O. RECONVENE OPEN MEETING

1. Announce any items from Executive Session requiring Port Commission action

P. ADJOURN MEETING

1. Next Meeting Requested - Monday, July 29, 2019

2. Adjourn Port Commission Meeting