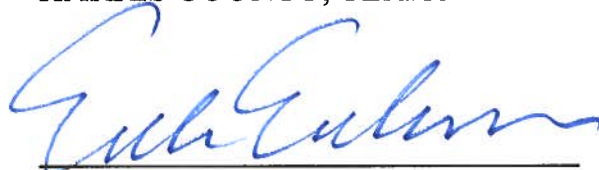


January 24, 2019

**NOTICE OF MEETING**  
**OF THE**  
**PORT COMMISSION**  
**OF THE**  
**PORT OF HOUSTON AUTHORITY**

In accordance with the official practice of the Port Commission of the Port of Houston Authority, there is attached hereto a copy of the Agenda of the regular meeting to be held on Tuesday, January 29, 2019. The Port Commission will meet at 9:00 a.m., or thereafter, at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029, with the Executive Session convening following the adjournment of the Public Session and the Public Session reconvening following the adjournment of the Executive Session, to consider any items from the Executive Session that may require action and conduct any further business.

PORT OF HOUSTON AUTHORITY  
of  
HARRIS COUNTY, TEXAS



SECRETARY



**Tuesday, January 29, 2019**  
**PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY**

**9:00 a.m.**  
**111 East Loop North**  
**Houston, TX 77029**  
**Fourth Floor Boardroom**

**A. CALL TO ORDER**

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**B. CHAIRMAN'S REMARKS**

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1. Governance, legislative, policy, and operational matters
2. Resolution honoring the fiftieth anniversary of the Houston International Seafarers Center

**C. APPROVAL OF MINUTES**

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1. Port Commission Public Meeting - November 13, 2018
2. Special Port Commission Public Meeting - November 13, 2018
3. Port Commission Public Meeting - December 12, 2018

**D. PORT COMMISSION COMMITTEE UPDATES**

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1. Audit Committee Meeting - January 23, 2019
2. Pension and Benefits Meeting - January 23, 2019

**E. APPEARANCES**

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1. Public Comment

**F. STAFF REPORTS**

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1. Summary of selected financial and operational matters - Roger Guenther, Executive Director

**G. EXECUTIVE**

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***Awards, Amendments & Change Orders***

1. Renew the Port Authority's professional membership to the Alliance for I-69 Texas and payment of dues for a period of one-year in an amount not to exceed \$57,500.

## **H. COMMERCIAL**

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### **Leases**

1. Approve a lease agreement with R. Warehousing & Port Services Inc. for approximately 11.23 acres out of Block 2 at the Turning Basin Terminal effective no earlier than February 1, 2019 for a five-year term, at an annual rental of \$232,624 and subject to an annual 3% increase.
  
2. Approve a lease agreement with CB&I LLC for approximately 43.92 acres of unimproved property at the Bayport Container Terminal east of Freight Station Road, effective no earlier than February 1, 2019 for a thirty-two-month term, at an annual rental of \$1,291,248, and subject to an annual 3% increase.
  
3. Authorize the extended term of a month-to-month lease with Ceres Gulf, Inc. for approximately 650 square feet of office space in the Barbours Cut Terminal C-6 Waterside building commencing February 15, 2019.

## **I. FINANCE**

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### **Authority to Obtain Bids, Proposals, or Qualifications**

1. Authorize advertisement and receipt of responses for four formal procurements.
  - (a) Request for competitive sealed bids for the purchase of a terminal bus for Barbour Cut Terminal
  - (b) Request for proposals for purchase of three dockside container cranes for Wharf No. 5 at Bayport Container Terminal
  - (c) Request for proposals for technical services to support Port Authority staff with the evaluation of non-containerized terminal utilization and optimization
  - (d) Request for proposals for equipment (generators, port-a-potties, tents, pumps, equipment, etc.) needed during an emergency or crisis when the Emergency Operations Center is activated

### **Awards, Amendments & Change Orders**

2. Approve staff's ranking of vendors and award a two-year contract, in an amount not to exceed \$300,000, for the purchase of miscellaneous safety equipment for Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal, to the top-ranked proposers: staff ranking – first, Universal Industrial Supply; second, MSC Industrial Supply; third, Northern Safety & Industrial; and fourth, Lilies and Brambles.
  
3. Approve the purchase of insurance from various carriers effective March 1, 2019, for the Port Authority's primary and excess property and casualty insurance coverage needs, in a total amount not to exceed \$5,200,000.

### **General**

4. Approve the audited financial statements for the Port of Houston Authority Restated Retirement Plan for the fiscal year ended July 31, 2018.

5. Approve an agreement among the Houston Independent School District, Houston Community College, University of Houston – Downtown, and the Port Authority, for development and expansion of a degree progression program for students studying Maritime Logistics or Global Supply Chain Management.

## **J. INFRASTRUCTURE**

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### ***Awards, Amendments & Change Orders***

1. Approve staff's ranking of vendors and award a professional services contract in an amount not to exceed \$73,500 for building program development of the maintenance and administration complex at Barbours Cut Terminal to the top-ranked proposer – first, HDR Architecture, Inc.; second, Huitt-Zollars, Inc.; and third, GLMV Architecture.
2. Approve staff's ranking of vendors and award a professional services contract in an amount not to exceed \$1,309,833, for the design of the rehabilitation of Wharves 4 and 5 at Bayport Container Terminal to the top-ranked proposers: staff ranking – first, AECOM; second, Berger ABAM Engineering Services; and third, Wiss, Janney, Elstner Associates, Inc.
3. Award a construction contract to Jerdon Enterprise, L.P. for the rehabilitation of drainage system at Volkswagen Yard at Turning Basin Terminal in an amount not to exceed \$116,825.
4. Approve staff's ranking of vendors and award a contract, in an amount not to exceed \$5,632,125, for renovation of the Executive Office Building at the Turning Basin Terminal, to the top-ranked proposers: staff ranking – first, Housing and Land Development Corporation dba IKLO Construction; second, Gadberry Construction; and third, Centennial Constructors Enterprise.
5. Award a construction contract to Electra Link, Inc. for Information Technology improvements in connections with renovation of the Executive Office Building, using the Texas Department of Information Resources cooperative purchasing program, in an amount not to exceed \$372,505.
6. Issue a purchase order to OFS Brands-Agile Interiors for the purchase of office furniture in connection with the renovation of the Executive Office Building, using the National Intergovernmental Purchasing Alliance through The Cooperative Purchasing Network, a cooperative purchasing program, in an amount not to exceed \$1,000,000.
7. Award a contract to Houston Audubon Society, Inc., the sole source provider, for monitoring and management of waterfowl at Evia Island for a term of four years in an amount not to exceed \$132,000.
8. Authorize an amendment of the Advanced Funding Agreement with the Texas Department of Transportation to increase the funding for drainage improvements connected to the Southbound Loop 610 Feeder Road at the Turning Basin Terminal in the amount of \$334,967 for a total of \$835,755.
9. Amend the professional service contract with Dannenbaum Engineering for additional design services for fender system at Wharf Nos. 1 and 2 at CARE Terminal in the amount of \$60,320.

### ***General***

10. Approve assignment of the Environmental Services Agreement with Global Waste Services, LLC to Waste Corporation of Texas, L.P.

### ***Permits/Licenses/Pipeline Easements***

11. Approve the renewal of expiring Port Authority licenses for new ten-year terms: Lone Star NGL Mont Belvieu LP, Colonial Pipeline Company, Chevron Phillips Chemical Company LP, South Tex 66 Pipeline Company Ltd, Equistar Chemicals, LP, Houston Ammonia Terminal, L.P., Air Products LLC, and ExxonMobil Pipeline Company.
12. Issue a distribution/transmission line license to Comcast of Houston LLC for one fiber optic line under and across the CTC Mainline railroad right-of-way.
13. Issue a license to Triton West LLC for one 12-inch and one 16-inch pipelines and a surface site on the Pasadena Cut-Off railroad right-of-way.
14. Amend a pipeline license to KM Liquids Terminals LLC to add one 6-inch pipeline carrying butane and other substances on an existing pipe rack across Panther Creek.
15. Transfer three pipeline licenses from Shell Oil Products US to Triton West LLC for crossings of the Southside Mainline and Pasadena Cut-Off railroad right-of-ways.

### **K. OPERATIONS**

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#### ***Awards, Amendments & Change Orders***

1. Award a two-year contract to DWGSR, Inc. dba Don's Radiator Shop for repair services for radiators, and air and fuel coolers for RTG cranes at Barbours Cut Terminal and Bayport Container Terminal in an amount not to exceed \$200,000.
2. Award a two-year contract to Maxim Crane Works, LP for crane rental services for maintenance of equipment and facilities at Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal in an amount not to exceed \$300,000.
3. Issue a two-year purchase order to Cintas Corporation for rental and purchase of uniforms for maintenance personnel at Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal, using the Local Government Purchasing Cooperative's BuyBoard, a cooperative purchasing program, in an amount not to exceed \$560,000.

#### ***General***

4. Approve an amendment to the Maersk Line A/S Marine Terminal Services Agreement to change the month for annual Consumer Price Index rate adjustments from October to July.
5. Approve an amendment to the Cosco Container Lines Americas, Inc. Marine Terminal Services Agreement to add Orient Overseas Container Line, Ltd. (OOCL) as an included carrier entity.

### **L. PEOPLE**

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#### ***Awards, Amendmentws & Change Orders***

1. Issue a purchase order to Office and Furniture Companies of Texas LLC for the purchase of office supplies, toner cartridges, and copy machine paper, using National Intergovernmental Purchasing Alliance through The Cooperative Purchasing Network, a cooperative purchase program, in an amount not to exceed \$180,000.

### **M. PORT SECURITY AND EMERGENCY OPERATIONS**

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1. No items.

## **N. TECHNOLOGY**

### ***Awards, Amendments & Change Orders***

1. Approve staff's ranking of vendors and award a contract in an amount not to exceed \$1,134,885 for an Enterprise Video Management System for Maritime Security solution to top-ranked proposer: staff ranking - first, Convergent Technologies, LLC.; and second, Dowley Security Systems, Inc., subject to potential Port Security Grant reimbursement of \$245,000 (25% of the original estimated cost).
2. Award a purchase order to CDW Government LLC for the purchase of miscellaneous computer parts and accessories, using the Texas Cooperative Purchasing Network cooperative purchase program, in an amount not to exceed \$100,000.

## **O. RECESS OPEN MEETING AND CONVENE EXECUTIVE SESSION**

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act)
2. Real Estate (Section 551.072, Texas Open Meetings Act)
3. Economic Development Negotiations or Incentives (Section 551.087, Texas Open Meetings Act)
4. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act), including deliberations regarding public employees
5. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)
6. Adjourn Executive Session

## **P. RECONVENE OPEN MEETING**

1. Announce any items from Executive Session requiring Port Commission action

## **Q. ADJOURN MEETING**

1. Next Meeting Requested - February 26, 2019
2. Adjourn Port Commission Meeting