

May 11, 2018

**NOTICE OF MEETING**  
**OF THE**  
**PORT COMMISSION**  
**OF THE**  
**PORT OF HOUSTON AUTHORITY**

In accordance with the official practice of the Port Commission of the Port of Houston Authority, there is attached hereto a copy of the Agenda of the regular meeting to be held on May 17, 2018. The Port Commission will meet at 10:00 a.m., or thereafter, at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029, with the Executive Session convening following the adjournment of the Public Session and the Public Session reconvening following the adjournment of the Executive Session, to consider any items from the Executive Session that may require action and conduct any further business.

PORT OF HOUSTON AUTHORITY  
of  
HARRIS COUNTY, TEXAS

A handwritten signature in black ink, appearing to read "G. Gulun", is written over a horizontal line.

SECRETARY



**Thursday, May 17, 2018**  
**PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY**

**10:00 a.m.**  
**111 East Loop North**  
**Houston, TX 77029**  
**Fourth Floor Boardroom**

**A. CALL TO ORDER**

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**B. CHAIRMAN'S REMARKS**

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1. Governance, legislative, policy, and operational matters

**C. APPROVAL OF MINUTES**

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1. Port Commission Public Meeting - April 16, 2018

**D. PORT COMMISSION COMMITTEE UPDATES**

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1. Procurement and Small Business Task Force Meeting - May 14, 2018
2. Pension and Benefits Committee Meeting - May 15, 2018

**E. APPEARANCES**

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1. Galveston Bay Foundation, Haille Leija, Habitat Restoration Coordinator
2. DNV GL, Glenn Fallucca, Regional Operations Manager
3. Public Comment

**F. STAFF REPORTS**

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1. Summary of selected financial and operational matters - Roger Guenther, Executive Director

**G. EXECUTIVE**

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**General**

1. Approve the Amended Vendor Protest Procedure.

**H. COMMERCIAL**

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**Leases**

1. Approve the assignment from Ceres Gulf, Inc. to Texas Stevedoring Services LLC of its Barbours Cut Terminal Administration Building office lease no earlier than July 1, 2018.

2. Approve a five-year lease agreement with the Galveston Bay Foundation for an approximately 1.5 acres oyster shell recycling site and .33 acres for a non-exclusive access road area, out of the Memorial Tract effective no earlier than July 1, 2018 at an annual rental of \$10.
3. Approve a five-year lease agreement with the Port of Houston Credit Union for approximately 926 usable square feet of office space in the Executive Office Building effective no earlier than July 1, 2018 at an annual rental of \$10.

## **I. FINANCE**

### ***Authority to Obtain Bids, Proposals, or Qualifications***

1. Authorize advertisement and receipt of responses for seven formal procurements.
  - (a) Request for competitive sealed bids for purchase of a 50,000-lb vehicle lift for Bayport Container Terminal
  - (b) Request for competitive sealed bids for purchase of miscellaneous electrical cables for wharf and RTG cranes at Barbours Cut Terminal and Bayport Container Terminal
  - (c) Request for competitive sealed bids to repair Wharf Nos. 11, 12, and 13 at Turning Basin Terminal – Damage Claim 1170
  - (d) Request for competitive sealed proposals for repair of motors, generators, and alternators for Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal
  - (e) Request for competitive sealed proposals for replacement of forestays on Cemco wharf crane at Barbours Cut Terminal
  - (f) Request for competitive sealed proposals for berth maintenance dredging at Jacintoport and CARE Terminals
  - (g) Request for proposals for drydock maintenance and repair contract for six Port Authority vessels

### ***General***

2. Approve an order authorizing the sale of Port of Houston Authority of Harris County, Texas, Unlimited Tax Refunding Bonds, Series 2018A, in an aggregate principal amount not to exceed \$201,685,000, and matters incident thereto.

## **J. PORT SECURITY AND EMERGENCY OPERATIONS**

### ***General***

1. Enter into a Memorandum of Agreement among the Department of Homeland Security, Science and Technology Directorate and Houston-Area public safety organizations, including the Port Authority, for participation in the Next Generation First Responder Operational Experimentation exercise in December 2018.

## **K. INFRASTRUCTURE**

### ***Awards, Amendments & Change Orders***

1. Approve staff's ranking of vendors and award a professional services contract in an amount not to exceed \$3,293,513 for the design of the expansion of gate facilities at Barbours Cut Terminal to the top-ranked proposers: staff ranking – first, Hatch Associates Consultants, Inc.; second, Moffatt & Nichol; and third, ISANI Consultants.
2. Approve staff's ranking of vendors and award a two-year environmental consulting agreement in an amount not to exceed \$215,000 for storm water quality program management to the top-ranked proposer: staff ranking - first, Spirit Environmental, LLC; second, Terra Nova Consulting, Inc.; and third, Atkins North America, Inc.
3. Amend the professional services contract with CAVU International 1, LLC for continuous improvement, process execution checklists development, and operational excellence facilitation in an additional amount not to exceed \$130,000.
4. Amend the professional services contract with Binkley & Barfield, Inc. for utilities coordination and design along Jacintoport Boulevard and Peninsula Street, from Beltway 8 to CARE and Jacintoport Terminals, in an amount not to exceed \$98,000.

### ***General***

5. Enter into a Memorandum of Agreement with the U.S. Army Corps of Engineers for maintenance dredging of berths at the Bayport Container Terminal and Auto Terminal, Barbours Cut Terminal, JacintoPort Terminal, and CARE Terminal for an amount not to exceed \$1,730,000.

### ***Permits/Licenses/Pipeline Easements***

6. Issue a pipeline license to Lone Star NGL Mont Belvieu Pipelines LLC for one 12-inch ethane pipeline across Cedar Bayou, Banana Bend property, and the San Jacinto River.
7. Assign a pipeline license from INEOS USA LLC to INEOS Chocolate Bayou Pipeline LLC for one 8-inch ethylene pipeline across Southside Mainline and Pasadena Cut-Off railroad right-of-ways in Pasadena.
8. Assign a pipeline license from INEOS USA LLC to INEOS Chocolate Bayou Pipeline LLC for one 16-inch liquefied petroleum products pipeline and a valve site across the Houston Ship Channel and Bulk Materials Handling Plant in Houston.
9. Amend a license to Targa NGL Pipeline Company LLC to modify the location of a 20-inch liquefied petroleum gas pipeline across Greens Bayou, Hunting Bayou, Seymore Tract, and Northside Mainline railroad right-of-way.

## **L. OPERATIONS**

### ***Awards, Amendments & Change Orders***

1. Award a two-year service contract to Shermco Industries for emergency electrical support for substations and switchgears at Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal in an amount not to exceed \$200,000.

2. Issue a purchase order to DARR Equipment Company for the purchase of one 10,000-lb. capacity Caterpillar forklift in an amount not to exceed \$60,250, using the Local Government Purchasing Cooperative's Buyboard Program.
3. Issue a purchase order to Doggett Heavy Machinery Services, LLC for the purchase of a 2018 John Deere Model 410L backhoe in a total amount not to exceed \$120,000, using the Houston-Galveston Area Council Cooperative Purchasing Program.
4. Award a one-year contract to Ambassador Services LLC for cleaning services at Barbours Cut Terminal and Bayport Container Terminal, using the Harris County Department of Education's Choice Partner cooperative purchase program, in an amount not to exceed \$300,000.
5. Authorize payment to Navis LLC for annual maintenance services for the Marine Terminal Management Software System for Barbours Cut Terminal, Bayport Container Terminal, and Turning Basin Terminal in an amount not to exceed \$612,428.

**M. PEOPLE**

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1. No items.

**N. TECHNOLOGY**

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***Awards, Amendments & Change Orders***

1. Award a purchase order to NetSync Network Solutions, Inc. for the replacement of unsupported network equipment as provided for in the Information Technology Master Plan, using the State of Texas Department of Information Resources Cooperative Purchase program, in an amount not to exceed \$300,000.
2. Award a purchase order to NetSync Network Solutions, Inc. for network switching hardware to provide redundancy and high availability at the Port Authority's Disaster Recovery site, using a State of Texas Department of Information Resources Cooperative Purchase program, in an amount not to exceed \$190,000.
3. Award a purchase order to Solid Border, Inc. for redundant network firewalls to provide security, redundancy, and high availability at the Port Authority's Disaster Recovery site, using a State of Texas Department of Information Resources Cooperative Purchase program, in an amount not to exceed \$125,000.
4. Amend the professional services agreement with Total Network Solutions to perform additional database monitoring and support services for the Navis Terminal Operating System and Smart Tecs Gate Operating systems, in an amount not to exceed \$84,000.

**O. RECESS OPEN MEETING AND CONVENE EXECUTIVE SESSION**

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1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act)
2. Real Estate (Section 551.072, Texas Open Meetings Act) including deliberation regarding disposition of Woodhouse Terminal properties and Beltway 8 properties
3. Economic Development Negotiations or Incentives (Section 551.087, Texas Open Meetings Act)

4. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act), including deliberations regarding public employees

5. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)

6. Adjourn Executive Session

**P. RECONVENE OPEN MEETING**

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1. Announce any items from Executive Session requiring Port Commission action

**Q. ADJOURN MEETING**

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1. Next Meeting Requested - June 26, 2018

2. Adjourn Port Commission Meeting