

March 22, 2018

NOTICE OF MEETING
OF THE
PROCUREMENT
AND
SMALL BUSINESS DEVELOPMENT
TASK FORCE
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON AUTHORITY

In accordance with the official practice of the Port Commission, there is attached hereto a copy of the agenda of the meeting of the Procurement and Small Business Development Task Force of the Port Commission of the Port of Houston Authority, to be held on March 26, 2018. The Procurement and Small Business Development Task Force meeting will begin at 10:00 a.m., at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas, 77029. A quorum of the Port Commission may attend such meeting.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS



SECRETARY

AGENDA
PROCUREMENT
and
SMALL BUSINESS DEVELOPMENT
TASK FORCE
of the
PORT COMMISSION
of the
PORT OF HOUSTON AUTHORITY

March 26, 2018
10:00 a.m.

111 East Loop North Houston, TX 77029
Fourth Floor Boardroom

A. CALL TO ORDER

B. APPROVAL OF MINUTES

November 6, 2017

August 14, 2017

C. CHAIRMAN'S REMARKS AND DISCUSSION

D. GENERAL

1. Staff update and discussion regarding the Small Business Development Program Year-End Report.
2. Staff update and discussion regarding current outreach activities, initiatives, and upcoming events related to Small Business and Education Outreach.
3. Staff update and discussion regarding the Procurement Services Department Year-End Report.
4. Staff update and discussion regarding the Port of Houston Authority Procurement Manual.
5. Staff update and discussion regarding topics for future Task Force meetings.

(Recess Task Force Open Meeting and convene Executive Session)

E. EXECUTIVE SESSION

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act)
2. Real Estate (Section 551.072, Texas Open Meeting Act)
3. Economic Development Negotiations or Incentives (Section 551.087, Texas Open Meetings Act)
4. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act)
5. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)

F. ADJOURN EXECUTIVE SESSION AND RECONVENE OPEN MEETING

(Announce any items from Executive Session requiring Task Force action)

G. ADJOURN