

January 13, 2022

NOTICE OF MEETING
OF THE
BUSINESS EQUITY
COMMITTEE
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON AUTHORITY

In accordance with the official practice of the Port Commission, there is attached hereto a copy of the Agenda of the meeting of the Business Equity Committee of the Port Commission of the Port of Houston Authority, to be held on Wednesday, January 19, 2022. The Business Equity meeting will begin at 11:30 a.m. at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029. In addition, pursuant to Government Code Sec. 551.127 permitting a governmental body to hold a public meeting by videoconference call, the meeting may also be accessed via Webex webinar, as provided on the following page. A quorum of the Port Commission may attend such meeting.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS

SECRETARY



Formal Public Meeting Notifications.

1. This virtual meeting is permitted by Governor Abbott's order suspending certain provisions of the Texas Open Meetings Act to minimize the impact of the coronavirus outbreak.
2. In accordance with the Port Commission's usual practice:
 - a. Members of the public may speak during the posted public comment section.
 - Please register to speak no later than an hour before the meeting by emailing to Liana Christian lchristian@porthouston.com or Erik Eriksson eriksson@porthouston.com
 - Please provide name and the organization the speaker represents, if applicable.
 - Comments are limited to three minutes.
 - b. An audio recording of the meeting is being made, as also required by the governor's order, and will be available to the public, as will written minutes after Port Commission approval.
3. To request accommodations under the Americans with Disabilities Act or language access services, please contact the Port Houston– Legal Division at least three days prior to the meeting. The Legal Division may be reached by telephone at (713) 670-2450, by email at lchristian@porthouston.com or Erik Eriksson eriksson@porthouston.com, and by mail at 111 E. Loop N, Houston, Texas 77029.

Due to health and safety concerns related to COVID-19, this meeting will offer the options to participate by videoconference or in-person. The meeting will be open to the public but restrictions regarding allowable room capacity and seating arrangements may be in place.

When it's time, join your Webex meeting here.

[Join meeting](#)

More ways to join:

Join from the meeting link

<https://porthouston.webex.com/porthouston/j.php?MTID=mdb3a8866c2a373d4c0d8013f4f20a12c>

Join by meeting number

Meeting number (access code): 2492 454 3191

Meeting password: BEC0122

Tap to join from a mobile device (attendees only)

[+1-720-650-7664,,24924543191##](#) United States Toll (Denver)

[+1-469-210-7159,,24924543191##](#) United States Toll (Dallas)

Join by phone

[+1-720-650-7664](#) United States Toll (Denver)

[+1-469-210-7159](#) United States Toll (Dallas)

[Global call-in numbers](#)

Join from a video system or application

Dial [24924543191@porthouston.webex.com](tel:24924543191@porthouston.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

Join using Microsoft Lync or Microsoft Skype for Business

Dial [24924543191.porthouston@lync.webex.com](tel:24924543191.porthouston@lync.webex.com)

If you are a host, [click here](#) to view host information.

Need help? Go to <https://help.webex.com>

AGENDA

BUSINESS EQUITY COMMITTEE of the PORT COMMISSION of the PORT OF HOUSTON AUTHORITY

**January 19, 2022
11:30 AM
And Via WebEx**

A. CALL TO ORDER

B. APPROVAL OF MINUTES

October 19, 2021

C. CHAIRMAN'S REMARKS AND DISCUSSION

Business Equity 2021 Highlights & Accomplishments

D. APPEARANCES AND PUBLIC COMMENTS

E. GENERAL

1. Staff briefing, consideration, and possible action regarding the proposed Port Authority Business Equity Committee Mission Statement
2. Legal briefing, consideration, and possible actions regarding procurement methods for achieving aspirational Small, Minority- and Woman-Owned Business Enterprise (S/MWBE) goals

F. STAFF UPDATES

Staff briefing, consideration, and possible action regarding Business Equity matters:

1. Port Houston diversity, equity, and inclusion efforts
2. Marketing update
3. S/MWBE training initiatives
 - Opportunity U
 - McCarthy Partner Development Program
 - Tellepsen Business Development Program
 - Business Equity internal training initiatives
 - Current S/MWBE outreach activities and upcoming events

G. ADVISORY COUNCIL UPDATES

1. Updates from Area Certifying Partners
 - a. City of Houston Office of Business Opportunity
 - b. Houston Minority Supplier Development Council
 - c. Metropolitan Transit Authority of Harris County
 - d. Women’s Business Enterprise Alliance
 - e. U.S. Small Business Administration

2. Roundtable Discussion

H. UPCOMING BUSINESS EQUITY COMMITTEE MEETINGS

- April 19, 2022 - 10:00 a.m.
- July 26, 2022 - 10:00 a.m.

Recess Task Force Open Meeting and convene Executive Session)

I. EXECUTIVE SESSION

Consultation with Attorneys (Section 551.071, Texas Open Meetings Act)

J. ADJOURN EXECUTIVE SESSION AND RECONVENE OPEN MEETING

(Announce any items from Executive Session requiring Committee action)

K. ADJOURN