

January 19, 2023

NOTICE OF MEETING
OF THE
AUDIT COMMITTEE
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON AUTHORITY
AND
JOINT MEETING
WITH THE
PENSION AND BENEFITS COMMITTEE
OF THE
PORT COMMISSION

In accordance with the official practice of the Port Commission of the Port of Houston Authority, there is attached hereto a copy of the Agenda of the Audit Committee to be held on Thursday, January 26, 2023. A quorum of the Port Commission is intended to meet at 10:30 a.m., or thereafter, with a joint meeting with the Pension and Benefits Committee of the Port Commission at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029. The member of the Port Commission presiding over the meeting is intended to be present at that location, which shall be open to the public during the open portions of the meeting.

In addition, pursuant to Government Code Sec. 551.127 permitting a governmental body to hold a public meeting by videoconference call, the meeting may also be accessed via Webex webinar, as provided on the following page.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS

Erik A. Eriksson
Secretary



Additional Public Meeting Notifications.

1. In accordance with the Port Commission's usual practice:
 - a. Members of the public may speak during the posted public comment section.
 - Please register to speak no later than an hour before the meeting by emailing to Liana Christian lchristian@porthouston.com or Erik Eriksson eeriksson@porthouston.com
 - Please provide name and the organization the speaker represents, if applicable.
 - Comments are limited to three minutes.
 - b. An audio recording of the meeting is being made, and will be available to the public, as will written minutes after Port Commission approval.
2. To request accommodations under the Americans with Disabilities Act or language access services, please contact the Port Houston– Legal Division at least three days prior to the meeting. The Legal Division may be reached by telephone at (713) 670-2450, by email at lchristian@porthouston.com or Erik Eriksson eeriksson@porthouston.com, and by mail at 111 E. Loop N, Houston, Texas 77029.
3. Due to health and safety concerns related to COVID-19, this meeting will offer the options to participate by videoconference or in-person. The meeting will be open to the public but restrictions regarding allowable room capacity and seating arrangements may be in place.



When it's time, join your Webex meeting here.

Join meeting

More ways to join:

Join from the meeting link

<https://porthouston.webex.com/porthouston/j.php?MTID=m217e18f27a243218d23f7dcc6bd11a33>

Join by meeting number

Meeting number (access code): 2490 418 3109

Meeting password: JANPC

Tap to join from a mobile device (attendees only)

[+1-720-650-7664](tel:+1-720-650-7664),,[24904183109##](tel:+1-720-650-7664) United States Toll (Denver)

[+1-469-210-7159](tel:+1-469-210-7159),,[24904183109##](tel:+1-469-210-7159) United States Toll (Dallas)

Join by phone

[+1-720-650-7664](tel:+1-720-650-7664) United States Toll (Denver)

[+1-469-210-7159](tel:+1-469-210-7159) United States Toll (Dallas)

[Global call-in numbers](#)

Join from a video system or application

Dial [24904183109](tel:24904183109)@porthouston.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

If you are a host, [click here](#) and login site to view host information.

Need help? Go to <https://help.webex.com>



Thursday, January 26, 2023
JOINT MEETING
AUDIT COMMITTEE AND PENSION AND BENEFITS COMMITTEE OF THE
PORT OF HOUSTON AUTHORITY

10:30 a.m.
111 East Loop North
Houston, TX 77029
Fourth Floor Boardroom
And Via WebEx

A. CALL TO ORDER

B. APPROVAL OF MINUTES

1. Port Commission Joint Audit/Pension Committee Meeting – October 20, 2022

C. GENERAL

1. Presentation by Forvis, LLP representatives regarding the audit of the Port of Houston Authority Restated Retirement Plan (Pension Plan) for the fiscal year ended July 31, 2022, and discussion and possible action regarding the matter.
2. Staff update and possible discussion regarding the Port Authority financial statements as of December 31, 2022 (unaudited), including budget versus actual results, operating cash, and investment portfolio.
3. Staff update and possible discussion regarding the following Internal Audit reports:
 - a. Summary of Audits as of December 31, 2022
 - b. Summary Report of Open Findings as of December 31, 2022
 - c. Misconduct Reporting Executive Summary as of December 31, 2022
4. Staff update and possible discussion regarding Audit Committee responsibilities, including Audit Committee Charter compliance.

D. RECESS COMMITTEE OPEN MEETING AND CONVENE EXECUTIVE SESSION

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act)
2. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)
3. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act), including deliberations regarding Internal Audit Department staff and other public employees.

E. RECONVENE OPEN MEETING

1. Announce any items from Executive Session requiring Committee action

F. ADJOURN
