

Port of Houston Authority  
P&D Fund Expenditures \*  
August 2022

Department	Description	August	YTD Total
Business Equity	Economic Development Support	\$ 45,000	\$ 179,500
	Educational Sponsorship	1,669	29,622
	PHA Receptions/Special Events	-	1,819
	PHA Sponsored Event	-	4,500
<b>Business Equity Total</b>		<b>46,669</b>	<b>215,442</b>
Channel Development	PHA Sponsored Event	-	35,500
<b>Channel Development Total</b>		<b>-</b>	<b>35,500</b>
Chief Business Equity Officer Administration	Training Registration	-	150
<b>Chief Business Equity Officer Administration Total</b>		<b>-</b>	<b>150</b>
Chief Commercial Officer Administration	Business Meals & Entertainment	279	6,253
	Dues & Memberships	-	1,300
	Fees & Services	-	100
	Seminar/Conference Registration	-	623
	Travel	84	8,135
<b>Chief Commercial Officer Administration Total</b>		<b>363</b>	<b>16,411</b>
Community Relations	Business Meals & Entertainment	406	593
	Dues & Memberships	-	18,050
	Economic Development Support	176,250	577,750
	PHA Receptions/Special Events	651	4,941
	PHA Sponsored Event	-	51,246
	PHA Table Purchases	-	2,880
	Travel	44	44
<b>Community Relations Total</b>		<b>177,351</b>	<b>655,504</b>
Economic Development	Business Meals & Entertainment	-	3,271
	Dues & Memberships	-	71,275
	Fees & Services	-	8
	PHA Receptions/Special Events	-	12,500
	PHA Sponsored Event	-	14,000
	Seminar/Conference Registration	-	3,186
	Travel	-	10,356
<b>Economic Development Total</b>		<b>-</b>	<b>114,596</b>
Education Outreach	Educational Sponsorship	-	25,000
	PHA Receptions/Special Events	-	37,226
<b>Education Outreach Total</b>		<b>-</b>	<b>62,226</b>
Executive	Business Meals & Entertainment	-	2,489
	Economic Development Support	3,500	73,250
	PHA Table Purchases	-	11,000
	Seminar/Conference Registration	-	2,000
	Travel	2,240	10,686

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Department	Description	August	YTD Total
<b>Executive Total</b>		<b>5,740</b>	<b>99,425</b>
Government Relations			
	Business Meals & Entertainment	-	1,117
	Consulting Fees	70,246	327,246
	Dues & Memberships	-	109,275
	Fees & Services	-	9,957
	PHA Receptions/Special Events	-	56,470
	PHA Sponsored Event	-	2,500
	PHA Table Purchases	-	5,000
	Seminar/Conference Registration	-	-
	Travel	413	2,818
<b>Government Relations Total</b>		<b>70,660</b>	<b>514,384</b>
Information Technology			
	Fees & Services	-	250
<b>Information Technology Total</b>		<b>-</b>	<b>250</b>
Marketing, Branding and External Communications			
	Advertising Media	12,506	112,969
	Art and Production	11,814	83,014
	Business Meals & Entertainment	72	513
	Dues & Memberships	-	378
	Fees & Services	1,464	17,005
	Fees for Online Services	-	9,775
	PHA Receptions/Special Events	18,073	28,735
	PHA Sponsored Event	2,250	24,750
	PHA Trade Trips	49,900	113,726
	Postage	-	1,643
	Printing Production	19,425	20,838
	Promotional Gifts	3,597	48,418
	Travel	-	351
<b>Marketing, Branding and External Communications Total</b>		<b>119,100</b>	<b>462,113</b>
Media Relations			
	PHA Receptions/Special Events	-	446
<b>Media Relations Total</b>		<b>-</b>	<b>446</b>
MV Sam Houston			
	Equipment Purchases Expensed	62	509
	Fees & Services	668	2,512
	Fuel	3,958	16,673
	Materials	268	5,735
	Personnel Costs	90,947	500,831
	Software License Fees	-	9,889
	Tour Boat Special Events	2,983	21,879
<b>MV Sam Houston Total</b>		<b>98,885</b>	<b>558,028</b>
Police			
	Training Registration	-	11
<b>Police Total</b>		<b>-</b>	<b>11</b>
Real Estate			
	Business Meals & Entertainment	-	585

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Department	Description	August	YTD Total
	Travel	-	425
<b>Real Estate Total</b>		-	<b>1,009</b>
Research and Forecasting			
	Consulting Fees	-	15,200
<b>Research and Forecasting Total</b>		-	<b>15,200</b>
Trade Development			
	Business Meals & Entertainment	1,112	16,856
	Consulting Fees	31,926	244,341
	Dues & Memberships	1,960	7,455
	Fees & Services	61	403
	PHA Sponsored Event	-	5,500
	PHA Trade Trips	-	2,249
	Promotional Gifts	-	200
	Seminar/Conference Registration	-	1,245
	Travel	2,502	17,183
<b>Trade Development Total</b>		<b>37,560</b>	<b>295,432</b>
<b>Grand Total</b>		<b>\$ 556,328</b>	<b>\$ 3,046,126</b>

\* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority  
P&D Fund Expenditures \*  
August 2022**

<u>Description</u>	<u>Total</u>
Economic Development Support	\$ 830,500
Consulting Fees	586,787
Personnel Costs	500,831
Dues & Memberships	207,733
PHA Receptions/Special Events	142,137
PHA Sponsored Event	137,996
PHA Trade Trips	115,975
Advertising Media	112,969
Art and Production	83,014
Educational Sponsorship	54,622
Travel	49,998
Promotional Gifts	48,618
Business Meals & Entertainment	31,676
Fees & Services	30,234
Tour Boat Special Events	21,879
Printing Production	20,838
PHA Table Purchases	18,880
Fuel	16,673
Software License Fees	9,889
Fees for Online Services	9,775
Seminar/Conference Registration	7,054
Materials	5,735
Postage	1,643
Equipment Purchases Expensed	509
Training Registration	161
<b>Grand Total</b>	<b><u><u>\$ 3,046,126</u></u></b>

**\* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

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MV Sam Houston - Special Events  
August 2022

Month Paid	Tour Date	Organization	2022 YTD
April	3/25/2022	IHS Market Tour	\$ 541
May	3/31/2022	Society of Environmentalist Journalist	374
May	4/26/2022	Stephen F. Austin High School NJROTC	745
June	5/6/2022	Jack Yates High School	816
June	5/13/2022	University of Texas at Tyler	984
June	5/13/2022	Dobie High school Aquatic Science	625
June	5/17/2022	Chester W.Nimitz High School NJROTC	780
June	5/17/2022	Booker T. Washington High School	696
June	5/17/2022	Sam Rayburn High School World History	785
June	5/18/2022	Austin High School	675
June	5/18/2022	Sam Rayburn Outdoor Education Class	575
June	5/27/2022	Lady of Fatima Catholic School	1,045
June	6/2/2022	Houston Independent School District	780
June	6/4/2022	City of Houston Planning & Development	1,407
June	6/14/2022	Houston Education Outreach Maritime Education	945
July	6/10/2022	San Jacinto College - Central - Explore Apprenticeship 2.0	480
July	6/14/2022	South Texas Section of the American Institute of Chemical Engineers	945
July	6/15/2022	TSU Summer Maritime Academy Students	1,050
July	6/15/2022	Harris County Mayors' and Councils' Association - Tour	72
July	6/16/2022	Harris County Mayors' and Councils' Association - East Side	1,870
July	6/18/2022	Harris County Mayors' and Councils' Association - West Side	1,530
July	6/28/2022	Communities in Schools	480
July	6/30/2022	Economic Alliance Houston Port Region Workforce Task Force	697
August	7/8/2022	Star of Hope	495
August	7/14/2022	Buckner Teen Enrichment Academy	445
August	7/26/2022	College Community Career	355
August	8/3/2022	Port Houston Business Equity	818
August	8/4/2022	Vice President Pro tem Martha Castex-Tatum	870
<b>Total</b>			<b>\$ 21,879</b>

\* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*