

Port of Houston Authority
P&D Fund Expenditures *
September 2022

Department	Description	September	YTD Total
Business Equity	Economic Development Support	\$ -	\$ 179,500
	Educational Sponsorship	1,099	30,721
	Fees & Services	30	30
	PHA Receptions/Special Events	250	2,069
	PHA Sponsored Event	-	4,500
Business Equity Total		1,379	216,821
Channel Development	PHA Sponsored Event	-	35,500
Channel Development Total		-	35,500
Chief Business Equity Officer Administration	PHA Table Purchases	3,500	3,500
	Training Registration	-	150
Chief Business Equity Officer Administration Total		3,500	3,650
Chief Commercial Officer Administration	Business Meals & Entertainment	-	6,253
	Dues & Memberships	100	1,400
	Fees & Services	506	606
	Seminar/Conference Registration	-	623
	Travel	-	8,135
Chief Commercial Officer Administration Total		606	17,017
Community Relations	Advertising Media	33,920	33,920
	Art and Production	15,000	15,000
	Business Meals & Entertainment	2,168	2,761
	Consulting Fees	26,521	35,104
	Dues & Memberships	739	18,789
	Economic Development Support	23,750	601,500
	Fees & Services	956	956
	PHA Receptions/Special Events	(9,216)	(4,275)
	PHA Sponsored Event	6,786	58,032
	PHA Table Purchases	2,500	5,380
	PHA Trade Trips	939	939
	Postage	894	899
	Printing Production	7,191	7,191
	Promotional Gifts	677	677
	Training Registration	2,138	2,138
	Travel	3,468	3,511
Community Relations Total		118,431	782,523
Economic Development	Business Meals & Entertainment	-	3,271
	Dues & Memberships	-	71,275
	Fees & Services	-	8
	PHA Receptions/Special Events	-	12,500
	PHA Sponsored Event	-	14,000
	Seminar/Conference Registration	-	3,186
	Travel	-	10,356
Economic Development Total		-	114,596
Education Outreach	Educational Sponsorship	-	25,000
	PHA Receptions/Special Events	-	37,226
	PHA Sponsored Event	808	808
Education Outreach Total		808	63,034
Executive	Business Meals & Entertainment	-	2,489

	Economic Development Support	-	73,250
	PHA Table Purchases	11,000	22,000
	Seminar/Conference Registration	-	2,000
	Travel	(998)	9,687
Executive Total		10,002	109,426
Government Relations			
	Business Meals & Entertainment	-	1,117
	Consulting Fees	40,000	367,246
	Dues & Memberships	-	109,275
	Fees & Services	-	9,957
	PHA Receptions/Special Events	-	56,470
	PHA Sponsored Event	-	2,500
	PHA Table Purchases	-	5,000
	Seminar/Conference Registration	-	-
	Travel	457	3,275
Government Relations Total		40,457	554,841
Information Technology			
	Fees & Services	-	250
Information Technology Total		-	250
Marketing, Branding and External Communications			
	Advertising Media	-	112,969
	Art and Production	-	83,014
	Business Meals & Entertainment	-	513
	Consulting Fees	-	-
	Dues & Memberships	-	378
	Fees & Services	-	17,005
	Fees for Online Services	-	9,775
	Materials	-	-
	PHA Receptions/Special Events	-	28,735
	PHA Sponsored Event	-	24,750
	PHA Trade Trips	-	113,726
	Postage	-	1,638
	Printing Production	-	20,838
	Promotional Gifts	-	48,418
	Travel	-	351
Marketing, Branding and External Communications Total		-	462,109
Media Relations			
	PHA Receptions/Special Events	-	446
	Printing Production	-	-
	Seminar/Conference Registration	-	-
	Training Registration	-	-
Media Relations Total		-	446
MV Sam Houston			
	Equipment Purchases Expensed	-	509
	Fees & Services	280	2,791
	Fuel	61	16,734
	Materials	91	5,826
	Personnel Costs	53,312	554,143
	Software License Fees	-	9,889
	Tour Boat Special Events	-	21,879
MV Sam Houston Total		53,743	611,771
Police			
	Training Registration	-	11
Police Total		-	11
Real Estate			
	Business Meals & Entertainment	872	1,456
	Travel	28	453
Real Estate Total		900	1,909
Research and Forecasting			
	Consulting Fees	-	15,200
Research and Forecasting Total		-	15,200

Trade Development	Business Meals & Entertainment	-	16,856
	Consulting Fees	-	235,758
	Dues & Memberships	-	7,455
	Fees & Services	-	403
	PHA Sponsored Event	-	5,500
	PHA Trade Trips	-	2,249
	Promotional Gifts	-	200
	Seminar/Conference Registration	-	1,245
	Travel	-	17,183
Trade Development Total		-	286,849
Grand Total		<u>\$ 229,826</u>	<u>\$ 3,275,952</u>

**Port of Houston Authority
P&D Fund Expenditures *
September 2022**

<u>Description</u>	<u>Total</u>
Economic Development Support	\$ 854,250
Consulting Fees	653,308
Personnel Costs	554,143
Dues & Memberships	208,572
Advertising Media	146,889
PHA Sponsored Event	145,590
PHA Receptions/Special Events	133,171
PHA Trade Trips	116,914
Art and Production	98,014
Educational Sponsorship	55,721
Travel	52,952
Promotional Gifts	49,295
PHA Table Purchases	35,880
Business Meals & Entertainment	34,716
Fees & Services	32,006
Printing Production	28,029
Tour Boat Special Events	21,879
Fuel	16,734
Software License Fees	9,889
Fees for Online Services	9,775
Seminar/Conference Registration	7,054
Materials	5,826
Postage	2,537
Training Registration	2,299
Equipment Purchases Expensed	509
Grand Total	\$ 3,275,952

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
September 2022

Month Paid	Tour Date	Organization	2022 YTD
April	3/25/2022	IHS Market Tour	\$ 541
May	3/31/2022	Society of Environmentalist Journalist	374
May	4/26/2022	Stephen F. Austin High School NJROTC	745
June	5/6/2022	Jack Yates High School	816
June	5/13/2022	University of Texas at Tyler	984
June	5/13/2022	Dobie High school Aquatic Science	625
June	5/17/2022	Chester W.Nimitz High School NJROTC	780
June	5/17/2022	Booker T. Washington High School	696
June	5/17/2022	Sam Rayburn High School World History	785
June	5/18/2022	Austin High School	675
June	5/18/2022	Sam Rayburn Outdoor Education Class	575
June	5/27/2022	Lady of Fatima Catholic School	1,045
June	6/2/2022	Houston Independent School District	780
June	6/4/2022	City of Houston Planning & Development	1,407
June	6/14/2022	Houston Education Outreach Maritime Education	945
July	6/10/2022	San Jacinto College - Central - Explore Apprenticeship 2.0	480
July	6/14/2022	South Texas Section of the American Institute of Chemical Engineers	945
July	6/15/2022	TSU Summer Maritime Academy Students	1,050
July	6/15/2022	Harris County Mayors' and Councils' Association - Tour	72
July	6/16/2022	Harris County Mayors' and Councils' Association - East Side	1,870
July	6/18/2022	Harris County Mayors' and Councils' Association - West Side	1,530
July	6/28/2022	Communities in Schools	480
July	6/30/2022	Economic Alliance Houston Port Region Workforce Task Force	697
August	7/8/2022	Star of Hope	495
August	7/14/2022	Buckner Teen Enrichment Academy	445
August	7/26/2022	College Community Career	355
August	8/3/2022	Port Houston Business Equity	818
August	8/4/2022	Vice President Pro tem Martha Castex-Tatum	870
Total			\$ 21,879

* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*