

Port of Houston Authority  
P&D Fund Expenditures \*  
October 2022

Department	Description	October	YTD Total
Business Equity	Economic Development Support	\$ -	\$ 179,500
	Educational Sponsorship	-	30,721
	Fees & Services	(30)	-
	PHA Receptions/Special Events	-	2,069
	PHA Sponsored Event	-	4,500
<b>Business Equity Total</b>		<b>(30)</b>	<b>216,791</b>
Channel Development	PHA Sponsored Event	-	35,500
<b>Channel Development Total</b>		<b>-</b>	<b>35,500</b>
Chief Business Equity Officer Administration	PHA Table Purchases	-	3,500
	Training Registration	-	150
<b>Chief Business Equity Officer Administration Total</b>		<b>-</b>	<b>3,650</b>
Chief Commercial Officer Administration	Business Meals & Entertainment	92	6,345
	Dues & Memberships	-	1,400
	Fees & Services	78	684
	PHA Trade Trips	74	74
	Seminar/Conference Registration	-	623
	Travel	178	8,313
<b>Chief Commercial Officer Administration Total</b>		<b>421</b>	<b>17,438</b>
Community Relations	Advertising Media	57,010	90,930
	Art and Production	10,000	25,000
	Business Meals & Entertainment	1,477	4,238
	Consulting Fees	26,695	61,799
	Dues & Memberships	-	18,789
	Economic Development Support	226,313	827,813
	Fees & Services	583	1,539
	PHA Receptions/Special Events	-	(4,275)
	PHA Sponsored Event	10,186	68,218
	PHA Table Purchases	9,100	14,480
	PHA Trade Trips	22,415	23,354
	Postage	-	899
	Printing Production	-	7,191
	Promotional Gifts	-	677
	Seminar/Conference Registration	(100)	(100)
	Training Registration	-	2,138
	Travel	1,816	5,328
<b>Community Relations Total</b>		<b>365,494</b>	<b>1,148,017</b>
Economic Development	Business Meals & Entertainment	-	3,271
	Dues & Memberships	-	71,275
	Fees & Services	-	8
	PHA Receptions/Special Events	-	12,500
	PHA Sponsored Event	-	14,000
	Seminar/Conference Registration	-	3,186
	Travel	-	10,356
<b>Economic Development Total</b>		<b>-</b>	<b>114,596</b>
Education Outreach			

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Department	Description	October	YTD Total
	Educational Sponsorship	65,000	90,000
	PHA Receptions/Special Events	-	37,226
	PHA Sponsored Event	-	808
<b>Education Outreach Total</b>		<b>65,000</b>	<b>128,034</b>
Executive			
	Business Meals & Entertainment	-	2,489
	Economic Development Support	5,000	78,250
	Fees & Services	(41)	(41)
	PHA Table Purchases	-	22,000
	Seminar/Conference Registration	-	2,000
	Travel	1,734	11,422
<b>Executive Total</b>		<b>6,693</b>	<b>116,119</b>
Government Relations			
	Business Meals & Entertainment	-	1,117
	Consulting Fees	20,000	387,246
	Dues & Memberships	-	109,275
	Fees & Services	-	9,957
	PHA Receptions/Special Events	268	56,738
	PHA Sponsored Event	-	2,500
	PHA Table Purchases	12,500	17,500
	Seminar/Conference Registration	-	-
	Travel	264	3,539
<b>Government Relations Total</b>		<b>33,032</b>	<b>587,873</b>
Information Technology			
	Fees & Services	-	250
<b>Information Technology Total</b>		<b>-</b>	<b>250</b>
Marketing, Branding and External Communications			
	Advertising Media	-	112,969
	Art and Production	-	83,014
	Business Meals & Entertainment	-	513
	Consulting Fees	-	-
	Dues & Memberships	-	378
	Fees & Services	-	17,005
	Fees for Online Services	-	9,775
	Materials	-	(0)
	PHA Receptions/Special Events	-	28,735
	PHA Sponsored Event	-	24,750
	PHA Trade Trips	-	113,726
	Postage	-	1,638
	Printing Production	-	20,838
	Promotional Gifts	-	48,418
	Travel	-	351
<b>Marketing, Branding and External Communications Total</b>		<b>-</b>	<b>462,109</b>
Media Relations			
	PHA Receptions/Special Events	-	446
	PHA Table Purchases	(200)	(200)
<b>Media Relations Total</b>		<b>(200)</b>	<b>246</b>
MV Sam Houston			
	Equipment Purchases Expensed	870	1,379
	Fees & Services	934	3,726
	Fuel	3,703	20,437

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Department	Description	October	YTD Total
	Materials	622	6,448
	Personnel Costs	55,288	609,431
	Software License Fees	-	9,889
	Tour Boat Special Events	5,077	26,955
<b>MV Sam Houston Total</b>		<b>66,493</b>	<b>678,265</b>
Police			
	Training Registration	-	11
<b>Police Total</b>		<b>-</b>	<b>11</b>
Real Estate			
	Business Meals & Entertainment	-	1,456
	Travel	-	453
<b>Real Estate Total</b>		<b>-</b>	<b>1,909</b>
Research and Forecasting			
	Business Meals & Entertainment	(150)	(150)
	Consulting Fees	-	15,200
<b>Research and Forecasting Total</b>		<b>(150)</b>	<b>15,050</b>
Trade Development			
	Business Meals & Entertainment	-	16,856
	Consulting Fees	-	235,758
	Dues & Memberships	-	7,455
	Fees & Services	-	403
	PHA Sponsored Event	-	5,500
	PHA Trade Trips	-	2,249
	Promotional Gifts	-	200
	Seminar/Conference Registration	-	1,245
	Travel	-	17,183
<b>Trade Development Total</b>		<b>-</b>	<b>286,849</b>
<b>Grand Total</b>		<b>\$ 536,754</b>	<b>\$ 3,812,706</b>

\* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority  
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October 2022**

<u>Description</u>	<u>Total</u>
Economic Development Support	\$ 1,085,563
Consulting Fees	700,003
Personnel Costs	609,431
Dues & Memberships	208,572
Advertising Media	203,899
PHA Sponsored Event	155,776
PHA Trade Trips	139,402
PHA Receptions/Special Events	133,439
Educational Sponsorship	120,721
Art and Production	108,014
PHA Table Purchases	57,280
Travel	56,945
Promotional Gifts	49,295
Business Meals & Entertainment	36,135
Fees & Services	33,530
Printing Production	28,029
Tour Boat Special Events	26,955
Fuel	20,437
Software License Fees	9,889
Fees for Online Services	9,775
Seminar/Conference Registration	6,954
Materials	6,448
Postage	2,537
Training Registration	2,299
Equipment Purchases Expensed	1,379
<b>Grand Total</b>	<b><u><u>\$ 3,812,706</u></u></b>

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MV Sam Houston - Special Events  
October 2022

Month Paid	Tour Date	Organization	2022 YTD
April	3/25/2022	IHS Market Tour	\$ 541
May	3/31/2022	Society of Environmentalist Journalist	374
May	4/26/2022	Stephen F. Austin High School NJROTC	745
June	5/6/2022	Jack Yates High School	816
June	5/13/2022	University of Texas at Tyler	984
June	5/13/2022	Dobie High school Aquatic Science	625
June	5/17/2022	Chester W.Nimitz High School NJROTC	780
June	5/17/2022	Booker T. Washington High School	696
June	5/17/2022	Sam Rayburn High School World History	785
June	5/18/2022	Austin High School	675
June	5/18/2022	Sam Rayburn Outdoor Education Class	575
June	5/27/2022	Lady of Fatima Catholic School	1,045
June	6/2/2022	Houston Independent School District	780
June	6/4/2022	City of Houston Planning & Development	1,407
June	6/14/2022	Houston Education Outreach Maritime Education	945
July	6/10/2022	San Jacinto College - Central - Explore Apprenticeship 2.0	480
July	6/14/2022	South Texas Section of the American Institute of Chemical Engineers	945
July	6/15/2022	TSU Summer Maritime Academy Students	1,050
July	6/15/2022	Harris County Mayors' and Councils' Association - Tour	72
July	6/16/2022	Harris County Mayors' and Councils' Association - East Side	1,870
July	6/18/2022	Harris County Mayors' and Councils' Association - West Side	1,530
July	6/28/2022	Communities in Schools	480
July	6/30/2022	Economic Alliance Houston Port Region Workforce Task Force	697
August	7/8/2022	Star of Hope	495
August	7/14/2022	Buckner Teen Enrichment Academy	445
August	7/26/2022	College Community Career	355
August	8/3/2022	Port Houston Business Equity	818
August	8/4/2022	Vice President Pro tem Martha Castex-Tatum	870
October	9/14/2022	Latin Entrepreneur of Houston (Camara de Empresarios Latinos)	1,002
October	9/21/2022	The Economic Alliance Houston Port Region	1,216
October	9/23/2022	The Cypress Homeschool Council	575
October	9/28/2022	City of Houston Office of Business Equity	656
October	9/29/2022	Port Houston Education Outreach-Maritime Education	675
October	9/30/2022	Consular Corps of Houston	952
<b>Total</b>			<b>\$ 26,955</b>

\* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*