

Port of Houston Authority
P&D Fund Expenditures *
November 2022

Department	Description	November	YTD Total
Business Equity	Economic Development Support	\$ 41,250	\$ 220,750
	Educational Sponsorship	-	30,721
	PHA Receptions/Special Events	225	2,294
	PHA Sponsored Event	-	4,500
Business Equity Total		41,475	258,266
Channel Development	PHA Sponsored Event	-	35,500
Channel Development Total		-	35,500
Chief Business Equity Officer Administration	PHA Table Purchases	-	3,500
	Training Registration	-	150
Chief Business Equity Officer Administration Total		-	3,650
Chief Commercial Officer Administration	Business Meals & Entertainment	152	6,496
	Dues & Memberships	-	1,400
	Fees & Services	16	700
	PHA Trade Trips	-	74
	Seminar/Conference Registration	-	623
	Travel	556	8,869
Chief Commercial Officer Administration Total		723	18,161
Community Relations	Advertising Media	-	90,930
	Art and Production	-	25,000
	Business Meals & Entertainment	-	4,238
	Consulting Fees	-	61,799
	Dues & Memberships	-	18,789
	Economic Development Support	385,000	1,212,813
	Educational Sponsorship	500	500
	Fees & Services	-	1,539
	PHA Receptions/Special Events	-	(4,275)
	PHA Sponsored Event	-	68,218
	PHA Table Purchases	9,000	23,480
	PHA Trade Trips	-	23,354
	Postage	-	899
	Printing Production	-	7,191
	Promotional Gifts	-	677
	Seminar/Conference Registration	-	(100)
	Training Registration	-	2,138
	Travel	22	5,350
Community Relations Total		394,522	1,542,539
Economic Development	Business Meals & Entertainment	-	3,271
	Dues & Memberships	-	71,275
	Fees & Services	-	8
	PHA Receptions/Special Events	1,725	14,225
	PHA Sponsored Event	11,982	25,982
	Seminar/Conference Registration	-	3,186
	Travel	-	10,356
Economic Development Total		13,707	128,303
Education Outreach	Educational Sponsorship	10,000	100,000
	PHA Receptions/Special Events	-	37,226
	PHA Sponsored Event	-	808
	Printing Production	1,851	1,851
Education Outreach Total		11,851	139,885

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Department	Description	November	YTD Total
Executive			
	Business Meals & Entertainment	15	2,504
	Economic Development Support	16,000	94,250
	Fees & Services	38	(3)
	PHA Sponsored Event	3,000	3,000
	PHA Table Purchases	-	22,000
	Seminar/Conference Registration	-	2,000
	Travel	1,358	12,779
Executive Total		20,411	136,530
Government Relations			
	Business Meals & Entertainment	-	1,117
	Consulting Fees	30,000	417,246
	Dues & Memberships	16,250	125,525
	Fees & Services	-	9,957
	PHA Receptions/Special Events	-	56,738
	PHA Sponsored Event	-	2,500
	PHA Table Purchases	-	17,500
	Travel	5,729	9,268
Government Relations Total		51,979	639,852
Information Technology			
	Fees & Services	-	250
Information Technology Total		-	250
Marketing, Branding and External Communications			
	Advertising Media	91,850	204,819
	Art and Production	7,750	90,764
	Business Meals & Entertainment	-	513
	Dues & Memberships	-	378
	Fees & Services	1,026	18,031
	Fees for Online Services	-	9,775
	PHA Receptions/Special Events	27,148	55,883
	PHA Sponsored Event	25,287	50,037
	PHA Trade Trips	2,376	116,102
	Postage	-	1,638
	Printing Production	-	20,838
	Promotional Gifts	22,211	70,629
	Travel	23,083	23,434
Marketing, Branding and External Communications Total		200,732	662,841
Media Relations			
	PHA Receptions/Special Events	-	446
	PHA Table Purchases	-	(200)
Media Relations Total		-	246
MV Sam Houston			
	Equipment Purchases Expensed	-	1,379
	Fees & Services	1,045	4,771
	Fuel	3,857	24,294
	Materials	227	6,675
	Personnel Costs	35,437	644,868
	Software License Fees	-	9,889
	Tour Boat Special Events	10,845	37,800
MV Sam Houston Total		51,410	729,675
Police			
	Training Registration	-	11
Police Total		-	11
Real Estate			
	Business Meals & Entertainment	-	1,456

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Department	Description	November	YTD Total
	Travel	72	525
Real Estate Total		72	1,981
Research and Forecasting			
	Business Meals & Entertainment	-	(150)
	Consulting Fees	-	15,200
	Travel	125	125
Research and Forecasting Total		125	15,175
Trade Development			
	Art and Production	5,000	5,000
	Business Meals & Entertainment	993	17,848
	Consulting Fees	59,463	295,220
	Dues & Memberships	-	7,455
	Fees & Services	-	403
	PHA Sponsored Event	4,700	10,200
	PHA Trade Trips	-	2,249
	Promotional Gifts	-	200
	Seminar/Conference Registration	-	1,245
	Travel	801	17,985
Trade Development Total		70,957	357,805
Grand Total		\$ 857,964	\$ 4,670,670

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
November 2022**

<u>Description</u>	<u>Total</u>
Economic Development Support	\$ 1,527,813
Consulting Fees	789,466
Personnel Costs	644,868
Advertising Media	295,749
Dues & Memberships	224,822
PHA Sponsored Event	200,745
PHA Receptions/Special Events	162,537
PHA Trade Trips	141,779
Educational Sponsorship	131,221
Art and Production	120,764
Travel	88,691
Promotional Gifts	71,506
PHA Table Purchases	66,280
Tour Boat Special Events	37,800
Business Meals & Entertainment	37,294
Fees & Services	35,655
Printing Production	29,880
Fuel	24,294
Software License Fees	9,889
Fees for Online Services	9,775
Seminar/Conference Registration	6,954
Materials	6,675
Postage	2,537
Training Registration	2,299
Equipment Purchases Expensed	1,379
Grand Total	<u><u>\$ 4,670,670</u></u>

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Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
November 2022

Month Paid	Tour Date	Organization	2022 YTD
April	3/25/2022	IHS Market Tour	\$ 541
May	3/31/2022	Society of Environmentalist Journalist	374
May	4/26/2022	Stephen F. Austin High School NJROTC	745
June	5/6/2022	Jack Yates High School	816
June	5/13/2022	University of Texas at Tyler	984
June	5/13/2022	Dobie High school Aquatic Science	625
June	5/17/2022	Chester W.Nimitz High School NJROTC	780
June	5/17/2022	Booker T. Washington High School	696
June	5/17/2022	Sam Rayburn High School World History	785
June	5/18/2022	Austin High School	675
June	5/18/2022	Sam Rayburn Outdoor Education Class	575
June	5/27/2022	Lady of Fatima Catholic School	1,045
June	6/2/2022	Houston Independent School District	780
June	6/4/2022	City of Houston Planning & Development	1,407
June	6/14/2022	Houston Education Outreach Maritime Education	945
July	6/10/2022	San Jacinto College - Central - Explore Apprenticeship 2.0	480
July	6/14/2022	South Texas Section of the American Institute of Chemical Engineers	945
July	6/15/2022	TSU Summer Maritime Academy Students	1,050
July	6/15/2022	Harris County Mayors' and Councils' Association - Tour	72
July	6/16/2022	Harris County Mayors' and Councils' Association - East Side	1,870
July	6/18/2022	Harris County Mayors' and Councils' Association - West Side	1,530
July	6/28/2022	Communities in Schools	480
July	6/30/2022	Economic Alliance Houston Port Region Workforce Task Force	697
August	7/8/2022	Star of Hope	495
August	7/14/2022	Buckner Teen Enrichment Academy	445
August	7/26/2022	College Community Career	355
August	8/3/2022	Port Houston Business Equity	818
August	8/4/2022	Vice President Pro tem Martha Castex-Tatum	870
October	9/14/2022	Latin Entrepreneur of Houston (Camara de Empresarios Latinos)	1,002
October	9/21/2022	The Economic Alliance Houston Port Region	1,216
October	9/23/2022	The Cypress Homeschool Council	575
October	9/28/2022	City of Houston Office of Business Equity	656
October	9/29/2022	Port Houston Education Outreach-Maritime Education	675
October	9/30/2022	Consular Corps of Houston	952
November	10/6/2022	Galena Park - Jacinto City Community Industry Partnership	875
November	10/11/2022	Pasadena ISD - Dr. Kirk Lewis Career and Technology High School	675
November	10/12/2022	Congressman Babin	603
November	10/18/2022	North Channel Area Chamber of Commerce	760
November	10/18/2022	Rotary Club of Baytown	1,857
November	10/19/2022	Houston Reunion, LLC	1,224
November	10/19/2022	Port Houston Education Outreach - Maritime Education	1,065
November	10/258/222	National Waterways Conference	1,045
November	11/2/2022	Dawson High School NJROTC	525
November	11/3/2022	City Council District B	978
November	11/4/2022	University of Houston - Bauer Business School	553
November	11/11/2022	Awty International School	685
Total			\$ 37,800

* Note: This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.