



PORT HOUSTON

SUBMITTING DOCUMENTS AND PAYMENT

Please refer to the instructions below when submitting documents and payment. Contact the Channel Operations Department at 713-670-2441, or 713-670-2839, or chandev@porthouston.com if you have any questions.

Return application package to:

Port of Houston Authority
Channel Operations Department
Attn: Licenses/Permits
111 East Loop North
Houston, Texas 77029 or chandev@porthouston.com

Methods of payment:

Online Credit Card Payments **For amounts up to \$5,000 USD**

Access our secure online payment system at <http://porthouston.com/portweb/online-payments/>

Check Payment- Lockbox Address:

Port of Houston Authority
P.O. Box 95279
Grapevine, Texas 76099-9752

Over-night Address:

Port of Houston Authority
Attn: Lockbox# 95279
1010 W Mockingbird Lane, Dallas, Texas 75247

Wire Transfer and ACH Transfers:

Company
Tax ID#
Bank Name/Telephone#
Bank Address
Checking Acct. No.
Bank Transit & Routing Number
Swift Code (For international wires)

The Port of Houston Authority
74-6001217
Branch Banking and Trust @ 713-425-0818
P.O. Box 95279, Grapevine, TX 76099-9752
14400 111 00426
ABA# 111 017 694
BRBT US33

Wire and ACH transfer payment details must be emailed to paymentremitonly@porthouston.com

The Channel Operations Department may request additional information as deemed necessary to process the application. Contact the Channel Operations Department at 713-670-2441, or 713-670-2839, or chandev@porthouston.com for assistance regarding any of the above requirements.