

Port of Houston Authority
P&D Fund Expenditures *
December 2022

Department	Description	December	YTD Total
Business Equity	Economic Development Support	\$ 3,750	\$ 224,500
	Educational Sponsorship	-	30,721
	PHA Receptions/Special Events	42	2,336
	PHA Sponsored Event	-	4,500
Business Equity Total		3,792	262,058
Channel Development	PHA Sponsored Event	-	35,500
Channel Development Total		-	35,500
Chief Business Equity Officer Administration	PHA Table Purchases	-	3,500
	Training Registration	-	150
Chief Business Equity Officer Administration Total		-	3,650
Chief Commercial Officer Administration	Business Meals & Entertainment	341	6,838
	Dues & Memberships	-	1,400
	Fees & Services	-	700
	PHA Trade Trips	-	74
	Seminar/Conference Registration	-	623
	Travel	176	9,044
Chief Commercial Officer Administration Total		517	18,678
Community Relations	Advertising Media	-	90,930
	Art and Production	-	25,000
	Business Meals & Entertainment	1,858	6,097
	Consulting Fees	-	61,799
	Dues & Memberships	-	18,789
	Economic Development Support	301,500	1,514,313
	Educational Sponsorship	-	500
	Fees & Services	-	1,539
	PHA Receptions/Special Events	9,837	5,562
	PHA Sponsored Event	15,000	83,218
	PHA Table Purchases	3,750	27,230
	PHA Trade Trips	-	23,354
	Postage	-	899
	Printing Production	-	7,191
	Promotional Gifts	-	677
	Seminar/Conference Registration	-	(100)
	Training Registration	619	2,757
	Travel	-	5,350
Community Relations Total		332,565	1,875,103
Economic Development	Business Meals & Entertainment	-	3,271
	Dues & Memberships	-	71,275
	Fees & Services	-	8
	PHA Receptions/Special Events	-	14,225
	PHA Sponsored Event	-	25,982
	Seminar/Conference Registration	-	3,186
	Travel	-	10,356
Economic Development Total		-	128,303

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Department	Description	December	YTD Total
Education Outreach	Educational Sponsorship	5,000	105,000
	PHA Receptions/Special Events	-	37,226
	PHA Sponsored Event	-	808
	Printing Production	3,099	4,950
Education Outreach Total		8,099	147,984
Executive	Business Meals & Entertainment	241	2,744
	Economic Development Support	19,500	113,750
	Fees & Services	-	(3)
	PHA Sponsored Event	-	3,000
	PHA Table Purchases	-	22,000
	Seminar/Conference Registration	-	2,000
	Travel	2,695	15,474
Executive Total		22,435	158,965
Government Relations	Business Meals & Entertainment	-	1,117
	Consulting Fees	50,000	467,246
	Dues & Memberships	-	125,525
	Fees & Services	-	9,957
	PHA Receptions/Special Events	450	57,188
	PHA Sponsored Event	5,000	7,500
	PHA Table Purchases	10,000	27,500
	Travel	140	9,408
Government Relations Total		65,590	705,442
Information Technology	Fees & Services	-	250
Information Technology Total		-	250
Marketing, Branding and External Communications	Advertising Media	40,103	244,922
	Art and Production	24,788	115,551
	Business Meals & Entertainment	185	698
	Consulting Fees	-	-
	Dues & Memberships	-	378
	Fees & Services	4,817	22,848
	Fees for Online Services	-	9,775
	Materials	-	(0)
	PHA Receptions/Special Events	5,101	60,985
	PHA Sponsored Event	3,543	53,581
	PHA Trade Trips	-	116,102
	Postage	-	1,638
	Printing Production	4,998	25,836
	Promotional Gifts	21,835	92,464
	Seminar/Conference Registration	10	10
	Travel	192	23,626
Marketing, Branding and External Communications Total		105,572	768,413
Media Relations	PHA Receptions/Special Events	-	446
	PHA Table Purchases	-	(200)
	Printing Production	21,438	21,438
Media Relations Total		21,438	21,684

Port of Houston Authority
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Department	Description	December	YTD Total
MV Sam Houston	Equipment Purchases Expensed	-	1,379
	Fees & Services	476	5,247
	Fuel	-	24,294
	Materials	353	7,027
	Personnel Costs	57,660	702,528
	Software License Fees	-	9,889
	Tour Boat Special Events	5,760	43,560
MV Sam Houston Total		64,249	793,924
Police	Training Registration	-	11
	Travel	172	172
Police Total		172	184
Real Estate	Business Meals & Entertainment	-	1,456
	Travel	-	525
Real Estate Total		-	1,981
Research and Forecasting	Business Meals & Entertainment	-	(150)
	Consulting Fees	-	15,200
	Travel	-	125
Research and Forecasting Total		-	15,175
Trade Development	Art and Production	-	5,000
	Business Meals & Entertainment	1,256	19,104
	Consulting Fees	51,059	346,279
	Dues & Memberships	-	7,455
	Fees & Services	-	403
	PHA Sponsored Event	3,770	13,970
	PHA Trade Trips	-	2,249
	Promotional Gifts	-	200
	Seminar/Conference Registration	-	1,245
	Travel	2,137	20,122
Trade Development Total		58,222	416,028
Grand Total		\$ 682,652	\$ 5,353,322

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

**Port of Houston Authority
P&D Fund Expenditures *
December 2022**

<u>Description</u>	<u>Total</u>
Economic Development Support	\$ 1,852,563
Consulting Fees	890,525
Personnel Costs	702,528
Advertising Media	335,852
PHA Sponsored Event	228,059
Dues & Memberships	224,822
PHA Receptions/Special Events	177,967
Art and Production	145,551
PHA Trade Trips	141,779
Educational Sponsorship	136,221
Travel	94,203
Promotional Gifts	93,341
PHA Table Purchases	80,030
Printing Production	59,415
Tour Boat Special Events	43,560
Business Meals & Entertainment	41,175
Fees & Services	40,948
Fuel	24,294
Software License Fees	9,889
Fees for Online Services	9,775
Materials	7,027
Seminar/Conference Registration	6,964
Training Registration	2,919
Postage	2,537
Equipment Purchases Expensed	1,379
Grand Total	<u><u>\$ 5,353,322</u></u>

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

Port of Houston Authority
P&D Fund Expenditures *
MV Sam Houston - Special Events
December 2022

Month Paid	Tour Date	Organization	2022 YTD
April	3/25/2022	IHS Market Tour	\$ 541
May	3/31/2022	Society of Environmentalist Journalist	374
May	4/26/2022	Stephen F. Austin High School NJROTC	745
June	5/6/2022	Jack Yates High School	816
June	5/13/2022	University of Texas at Tyler	984
June	5/13/2022	Dobie High school Aquatic Science	625
June	5/17/2022	Chester W.Nimitz High School NJROTC	780
June	5/17/2022	Booker T. Washington High School	696
June	5/17/2022	Sam Rayburn High School World History	785
June	5/18/2022	Austin High School	675
June	5/18/2022	Sam Rayburn Outdoor Education Class	575
June	5/27/2022	Lady of Fatima Catholic School	1,045
June	6/2/2022	Houston Independent School District	780
June	6/4/2022	City of Houston Planning & Development	1,407
June	6/14/2022	Houston Education Outreach Maritime Education	945
July	6/10/2022	San Jacinto College - Central - Explore Apprenticeship 2.0	480
July	6/14/2022	South Texas Section of the American Institute of Chemical Engineers	945
July	6/15/2022	TSU Summer Maritime Academy Students	1,050
July	6/15/2022	Harris County Mayors' and Councils' Association - Tour	72
July	6/16/2022	Harris County Mayors' and Councils' Association - East Side	1,870
July	6/18/2022	Harris County Mayors' and Councils' Association - West Side	1,530
July	6/28/2022	Communities in Schools	480
July	6/30/2022	Economic Alliance Houston Port Region Workforce Task Force	697
August	7/8/2022	Star of Hope	495
August	7/14/2022	Buckner Teen Enrichment Academy	445
August	7/26/2022	College Community Career	355
August	8/3/2022	Port Houston Business Equity	818
August	8/4/2022	Vice President Pro tem Martha Castex-Tatum	870
October	9/14/2022	Latin Entrepreneur of Houston (Camara de Empresarios Latinos)	1,002
October	9/21/2022	The Economic Alliance Houston Port Region	1,216
October	9/23/2022	The Cypress Homeschool Council	575
October	9/28/2022	City of Houston Office of Business Equity	656
October	9/29/2022	Port Houston Education Outreach-Maritime Education	675
October	9/30/2022	Consular Corps of Houston	952
November	10/6/2022	Galena Park - Jacinto City Community Industry Partnership	875
November	10/11/2022	Pasadena ISD - Dr. Kirk Lewis Career and Technology High School	675
November	10/12/2022	Congressman Babin	603
November	10/18/2022	North Channel Area Chamber of Commerce	760
November	10/18/2022	Rotary Club of Baytown	1,857
November	10/19/2022	Houston Reunion, LLC	1,224
November	10/19/2022	Port Houston Education Outreach - Maritime Education	1,065
November	10/25/2022	National Waterways Conference	1,045
November	11/2/2022	Dawson High School NJROTC	525
November	11/3/2022	City Council District B	978
November	11/4/2022	University of Houston - Bauer Business School	553
November	11/11/2022	Awty International School	685
December	11/11/2022	Texas City ISD Maritime	475
December	11/12/22	James Madison High School NJROTC	375
December	11/17/2022	Greater Houston Black Chamber of Commerce	890
December	11/18/2022	Tomball HS NJROTC	505
December	11/29/2022	Alief Taylor HS JROTC	540
December	12/6/2022	Stephen F. Austin HS NJROTC	525
December	12/7/2022	Houston East End Chamber of Commerce	890
December	12/9/2022	Cypress Homeschool Association	740
December	12/10/2022	The Women's Transportation Club of Houston	820

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MV Sam Houston - Special Events
December 2022

<u>Month Paid</u>	<u>Tour Date</u>	<u>Organization</u>	<u>2022 YTD</u>
		Total	<u>\$ 43,559</u>

* *Note: This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*