

April 27, 2023

NOTICE OF MEETING
OF THE
BUSINESS EQUITY
COMMITTEE
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON AUTHORITY

In accordance with the official practice of the Port Commission of the Port of Houston Authority, there is attached hereto a copy of the Agenda of the Business Equity Committee to be held on Tuesday, May 2, 2023. A quorum of the Business Equity Committee is intended to meet at 10:00 a.m., or thereafter, immediately following the adjournment of the Port Commission meeting at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029. The member of the Port Commission presiding over the meeting is intended to be present at that location, which shall be open to the public during the open portions of the meeting.

In addition, pursuant to Government Code Sec. 551.127 permitting a governmental body to hold a public meeting by videoconference call, the meeting may also be accessed via Webex webinar, as provided on the following page.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS

Erik Eriksson
SECRETARY



Formal Public Meeting Notifications.

1. This virtual meeting is permitted by Governor Abbott's order suspending certain provisions of the Texas Open Meetings Act to minimize the impact of the coronavirus outbreak.
2. In accordance with the Port Commission's usual practice:
 - a. Members of the public may speak during the posted public comment section.
 - Please register to speak no later than an hour before the meeting by emailing to Liana Christian lchristian@porthouston.com or Erik Eriksson eriksson@porthouston.com
 - Please provide name and the organization the speaker represents, if applicable.
 - Comments are limited to three minutes.
 - b. An audio recording of the meeting is being made, as also required by the governor's order, and will be available to the public, as will written minutes after Port Commission approval.
3. To request accommodations under the Americans with Disabilities Act or language access services, please contact the Port Houston– Legal Division at least three days prior to the meeting. The Legal Division may be reached by telephone at (713) 670-2450, by email at lchristian@porthouston.com or Erik Eriksson eriksson@porthouston.com, and by mail at 111 E. Loop N, Houston, Texas 77029.

Due to health and safety concerns related to COVID-19, this meeting will offer the options to participate by videoconference or in-person. The meeting will be open to the public but restrictions regarding allowable room capacity and seating arrangements may be in place.



When it's time, join your Webex meeting here.

[Join meeting](#)

More ways to join:

Join from the meeting link

<https://porthouston.webex.com/porthouston/j.php?MTID=mff484f051156926977b333a4b32f3086>

Join by meeting number

Meeting number (access code): 2489 804 5496

Meeting password: PCBE23

Tap to join from a mobile device (attendees only)

[+1-720-650-7664,,24898045496##](tel:+1-720-650-7664,,24898045496##) United States Toll (Denver)

[+1-469-210-7159,,24898045496##](tel:+1-469-210-7159,,24898045496##) United States Toll (Dallas)

Join by phone

[+1-720-650-7664](tel:+1-720-650-7664) United States Toll (Denver)

[+1-469-210-7159](tel:+1-469-210-7159) United States Toll (Dallas)

[Global call-in numbers](#)

Join from a video system or application

Dial [24898045496@porthouston.webex.com](tel:24898045496@porthouston.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

If you are a host, [click here](#) and login site to view host information.

Need help? Go to <https://help.webex.com>

AGENDA
BUSINESS EQUITY COMMITTEE
of the
PORT COMMISSION
of the
PORT OF HOUSTON AUTHORITY

May 2, 2023
10:00 AM

A. CALL TO ORDER

B. APPROVAL OF MINUTES

January 26, 2023

C. CHAIRMAN’S REMARKS AND DISCUSSION

Business Equity Highlights and Accomplishments

D. APPEARANCES AND PUBLIC COMMENTS

E. GENERAL

Staff briefing, committee consideration, and possible actions regarding the following:

1. Diversity, Equity, and Inclusion initiatives
2. Business Equity initiatives
 - a. Business Equity Program Report – First Quarter 2023
 - b. Small and Minority- and Woman-Owned Business Enterprises (S/MWBE) Training Initiatives
 - c. S/MWBE Business Award Spotlights
 - d. Outreach activities and upcoming events
 - e. Proposed Memorandum of Understanding with the U.S. Small Business Administration (Houston District Office)

F. BUSINESS EQUITY ADVISORY COUNCIL

Area Certifying Partners Updates

1. City of Houston Office of Business Opportunity
2. Houston Minority Supplier Development Council
3. Metropolitan Transit Authority of Harris County
4. Women's Business Enterprise Alliance
5. U.S. Small Business Administration

G. UPCOMING BUSINESS EQUITY COMMITTEE MEETINGS

July 25, 2023 – 10:00 a.m.

(Recess Committee Open Meeting and convene Executive Session)

H. EXECUTIVE SESSION

Consultation with Attorneys (Section 551.071, Texas Open Meetings Act)

I. ADJOURN EXECUTIVE SESSION AND RECONVENE OPEN MEETING

(Announce any items from Executive Session requiring Committee action)

J. ADJOURN