

April 20, 2023

NOTICE OF MEETING
OF THE
AUDIT COMMITTEE
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON
AUTHORITY

In accordance with the official practice of the Port Commission of the Port of Houston Authority, there is attached hereto a copy of the Agenda of the Audit Committee to be held on Thursday, April 27, 2023. A quorum of the Port Commission is intended to meet at 9:30 a.m. at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029. The member of the Port Commission presiding over the meeting is intended to be present at that location, which shall be open to the public during the open portions of the meeting.

In addition, pursuant to Government Code Sec. 551.127 permitting a governmental body to hold a public meeting by videoconference call, the meeting may also be accessed via Webex webinar, as provided on the following page.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS

Erik A. Eriksson
Secretary



Additional Public Meeting Notifications.

1. In accordance with the Port Commission's usual practice:
 - a. Members of the public may speak during the posted public comment section.
 - Please register to speak no later than an hour before the meeting by emailing to Liana Christian lchristian@porthouston.com or Erik Eriksson eeriksson@porthouston.com
 - Please provide name and the organization the speaker represents, if applicable.
 - Comments are limited to three minutes.
 - b. An audio recording of the meeting is being made, and will be available to the public, as will written minutes after Port Commission approval.
2. To request accommodations under the Americans with Disabilities Act or language access services, please contact the Port Houston– Legal Division at least three days prior to the meeting. The Legal Division may be reached by telephone at (713) 670-2450, by email at lchristian@porthouston.com or Erik Eriksson eeriksson@porthouston.com, and by mail at 111 E. Loop N, Houston, Texas 77029.
3. Due to health and safety concerns related to COVID-19, this meeting will offer the options to participate by videoconference or in-person. The meeting will be open to the public but restrictions regarding allowable room capacity and seating arrangements may be in place.



When it's time, join your Webex meeting here.

Join meeting

More ways to join:

Join from the meeting link

<https://porthouston.webex.com/porthouston/j.php?MTID=m59c6955adfd1ba2ed6ddce9a482260ca>

Join by meeting number

Meeting number (access code): 2496 761 0951

Meeting password: AUD0427

Tap to join from a mobile device (attendees only)

[+1-469-210-7159](tel:+14692107159),,[24967610951##](tel:+14692107159) United States Toll (Dallas)

[+1-602-666-0783](tel:+16026660783),,[24967610951##](tel:+14692107159) United States Toll (Phoenix)

Join by phone

[+1-469-210-7159](tel:+14692107159) United States Toll (Dallas)

[+1-602-666-0783](tel:+16026660783) United States Toll (Phoenix)

[Global call-in numbers](#)

Join from a video system or application

Dial [24967610951](tel:+14692107159)@porthouston.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

If you are a host, [click here](#) and login site to view host information.

Need help? Go to <https://help.webex.com>



Thursday, April 27, 2023

**AUDIT COMMITTEE
of the
PORT COMMISSION
of the
PORT OF HOUSTON AUTHORITY**

**9:30 a.m.
111 East Loop North
Houston, TX 77029
Fourth Floor Boardroom
And Via WebEx**

A. CALL TO ORDER

B. APPROVAL OF MINUTES

1. Port Commission Joint Audit/Pension Committee Meeting – January 26, 2023

C. GENERAL

1. Presentation by FORVIS, LLP representatives regarding the 2022 Annual Comprehensive Financial Report (ACFR), and the 2022 Port Authority Promotion and Development Fund audit, and the 2022 U.S. Office of Management and Budget (OMB) Compliance Supplement single audit reports.
2. Presentation by FORVIS, LLP representatives regarding the 2022 Other Post-Employment Benefits (OPEB) audit report.
3. Staff briefing, discussion, and possible action regarding the Port Authority financial statements as of March 31, 2023, including budget versus actual results, operating cash, and the investment portfolio.
4. Staff update regarding the Summary of Audits – Update as of March 31, 2023 and possible discussion regarding the following Internal Audit reports:
 - a. Foreign Trade Zone Compliance Review FY2021
 - b. ISO 28000 SMS 2022 Internal Audit
 - c. ISO 14001 2022 Annual Internal Audit
 - d. 2022 Internal Quality Assurance & Improvement Program Assessment (QAIP)
 - e. Misconduct Reporting Executive Summary as of March 31, 2023
5. Staff update regarding the Enterprise Risk Management ("ERM") implementation.

D. RECESS COMMITTEE OPEN MEETING AND CONVENE EXECUTIVE SESSION

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act)
2. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)
3. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act), including deliberations regarding Internal Audit Department staff and other public employees.

E. RECONVENE OPEN MEETING

1. Announce any items from Executive Session requiring Committee action.

F. ADJOURN
