

Port of Houston Authority
P&D Fund Expenditures *
March 2023

Department	Description	March	YTD Total
Business Equity			
	Economic Development Support	\$ 35,000	\$ 40,000
	Educational Sponsorship	10,000	10,568
	PHA Sponsored Event	500	500
Business Equity Total		45,500	51,068
Chief Business Equity Officer Administration			
	Economic Development Support	6,750	6,750
	PHA Receptions/Special Events	-	672
Chief Business Equity Officer Administration Total		6,750	7,422
Chief Commercial Officer Administration			
	Business Meals & Entertainment	496	496
	Travel	1,714	1,714
Chief Commercial Officer Administration Total		2,210	2,210
Community Relations			
	Dues & Memberships	69,750	76,500
	Economic Development Support	3,750	45,813
	Educational Sponsorship	-	5,000
	PHA Receptions/Special Events	-	3,338
	PHA Sponsored Event	1,326	6,326
	PHA Table Purchases	-	500
	PHA Trade Trips	1,029	1,029
	Travel	52	52
Community Relations Total		75,907	138,558
Economic Development			
	Dues & Memberships	-	61,800
	Training Registration	-	1,000
Economic Development Total		-	62,800
Education Outreach			
	Educational Sponsorship	1,000	36,500
	PHA Receptions/Special Events	2,477	2,898
Education Outreach Total		3,477	39,398
Executive			
	Business Meals & Entertainment	36	982
	Economic Development Support	10,000	20,000
	Seminar/Conference Registration	-	895
	Travel	-	5,515
Executive Total		10,036	27,393
Government Relations			
	Consulting Fees	30,287	134,287
	Dues & Memberships	-	38,075
	PHA Receptions/Special Events	14,941	25,091
	PHA Table Purchases	4,525	4,525
	Travel	340	2,102
Government Relations Total		50,094	204,081

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Department	Description	March	YTD Total
Marketing, Branding and External Communications			
	Fees & Services	(252)	(252)
Marketing, Branding and External Communications Total		(252)	(252)
Media Relations			
	Economic Development Support	(21,438)	(21,438)
Media Relations Total		(21,438)	(21,438)
MV Sam Houston			
	Fees & Services	497	887
	Fuel	3,016	5,488
	Materials	522	953
	Personnel Costs	63,783	154,785
	Tour Boat Special Events	4,878	7,955
MV Sam Houston Total		72,696	170,067
Real Estate			
	Business Meals & Entertainment	-	163
Real Estate Total		-	163
Trade Development			
	Business Meals & Entertainment	-	5,299
	Consulting Fees	-	5,870
	Dues & Memberships	-	190
	Fees & Services	-	97
	Travel	-	7,339
Trade Development Total		-	18,795
Grand Total		\$ 244,979	\$ 700,265

* Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.

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March 2023**

Description	Total
Dues & Memberships	\$ 176,565
Personnel Costs	154,785
Consulting Fees	140,157
Economic Development Support	91,124
Educational Sponsorship	52,068
PHA Receptions/Special Events	31,999
Travel	16,723
Tour Boat Special Events	7,955
Business Meals & Entertainment	6,941
PHA Sponsored Event	6,826
Fuel	5,488
PHA Table Purchases	5,025
PHA Trade Trips	1,029
Training Registration	1,000
Materials	953
Seminar/Conference Registration	895
Fees & Services	731
Grand Total	\$ 700,265

*** Note: This report is prepared on a cash basis, meaning that expenditures are reflected in the period the payment is made and not necessarily the period in which the event occurred.**

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MV Sam Houston - Special Events
March 2023

Month Paid	Tour Date	Organization	2023 YTD
February	2/1/2002	Elsik 9 th Grade Center	542
February	2/2/2023	Gentry Junior School AVID – 7th	751
February	2/3/2023	Elsik 8 th & 6 th Grade Center	674
February	2/4/2023	CCHM - Christian Congregation Harbor Ministries	1,110
March	2/7/2023	General Davis O High School	575
March	2/9/2023	Channelview High School	575
March	2/14/2023	Lee High School	575
March	2/15/2023	Matthys Elem. Gifted & Talented	575
March	2/17/2023	TSU Dept. of Trnsportation Studies	575
March	2/23/2023	Kemper HS AFJROTC	405
March	2/25/2023	James Madison High School NJROTC	470
March	3/1/2023	Sterling HS Career Prep	355
March	3/3/2023	Westside High School	773
Total			<u><u>7,955</u></u>

* **Note:** *This report is prepared on a cash basis, not accrual basis. The above schedule reflects catering costs for special events on the MV Sam Houston when actually paid and special events in which catering was not provided. Other expenses for the MV Sam Houston (e.g., personnel, maintenance, fuel costs, etc.) are shown elsewhere in this report.*