

May 18, 2023

**NOTICE OF ORGANIZATION MEETING**  
**AND REGULAR MEETING**  
**OF THE**  
**BOARD OF DIRECTORS**  
**OF**  
**PORT HOUSTON LOCAL GOVERNMENT CORPORATION**

There is attached hereto (i) a copy of the Agenda of the organization meeting of the Board of Directors of Port Houston Local Government Corporation to be held on May 23, 2023, and (ii) a copy of the Agenda of the regular meeting of the Board of Directors of Port Houston Local Government Corporation to be held on May 23, 2023.

The Port Houston Local Government Corporation organization meeting will begin at 10:00 a.m., or thereafter, immediately following the adjournment of the meeting of the Port Commission of the Port of Houston Authority of Harris County, Texas, at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029.

The Port Houston Local Government Corporation regular meeting will begin at 10:05 a.m., or thereafter, immediately following the adjournment of the Port Houston Local Government Corporation organization meeting.

In addition, pursuant to Government Code Sec. 551.127 permitting a governmental body to hold a public meeting by videoconference call, the meeting may also be accessed via Webex webinar, as provided on the following page.

PORT HOUSTON LOCAL GOVERNMENT  
CORPORATION



### **Additional Public Meeting Notifications.**

1. In accordance with the Port Commission's usual practice:
  - a. Members of the public may speak during the posted public comment section.
    - Please register to speak no later than an hour before the meeting by emailing to Liana Christian [lchristian@porthouston.com](mailto:lchristian@porthouston.com) or Erik Eriksson [eeriksson@porthouston.com](mailto:eeriksson@porthouston.com)
      - Please provide name and the organization the speaker represents, if applicable.
      - Comments are limited to three minutes.
  - b. An audio recording of the meeting is being made, and will be available to the public, as will written minutes after Port Commission approval.
2. To request accommodations under the Americans with Disabilities Act or language access services, please contact the Port Houston– Legal Division at least three days prior to the meeting. The Legal Division may be reached by telephone at (713) 670-2450, by email at [lchristian@porthouston.com](mailto:lchristian@porthouston.com) or Erik Eriksson [eeriksson@porthouston.com](mailto:eeriksson@porthouston.com), and by mail at 111 E. Loop N, Houston, Texas 77029.
3. Due to health and safety concerns related to COVID-19, this meeting will offer the options to participate by videoconference or in-person. The meeting will be open to the public but restrictions regarding allowable room capacity and seating arrangements may be in place.



**When it's time, join your Webex meeting here.**

[Join meeting](#)

**More ways to join:**

**Join from the meeting link**

<https://porthouston.webex.com/porthouston/j.php?MTID=ma2884c8ddb66840bd5055cfd4eba42dc>

**Join by meeting number**

Meeting number (access code): 2493 394 4720

Meeting password: MayPC

**Tap to join from a mobile device (attendees only)**

+1-720-650-7664,,24933944720## United States Toll (Denver)

+1-469-210-7159,,24933944720## United States Toll (Dallas)

**Join by phone**

+1-720-650-7664 United States Toll (Denver)

+1-469-210-7159 United States Toll (Dallas)

[Global call-in numbers](#)

**Join from a video system or application**

Dial [24933944720@porthouston.webex.com](tel:24933944720@porthouston.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

If you are a host, [click here](#) to view host information.

Need help? Go to <https://help.webex.com>



**Tuesday, May 23, 2023**  
**Port Houston Local Government Corporation**

**10:00 a.m.**  
**111 East Loop North**  
**Houston, TX 77029**  
**Fourth Floor Boardroom**  
**And Via WebEx**

**A. CALL TO ORDER**

---

**B. REMARKS BY CHAIRMAN AND DIRECTORS**

---

1. Governance, legislative, policy, operational, and community matters

**C. APPEARANCES**

---

**D. GENERAL**

---

1. Carry out certain organizational activities for the Corporation: a) ratify the Certificate of Formation of the Corporation, in the as-filed copy attached hereto; b) approve and adopt the Bylaws of the Corporation, in the form attached hereto; c) designate the time and location of the annual meeting of the Corporation as the date and place of the December meeting of the Port Commission of the Port of Houston Authority; and d) adopt the calendar year as the fiscal year of the Corporation.
2. Elect the officers of the Corporation.
3. Award a contract for depository banking services with Truist Bank, N.A., authorize a banking resolution of the Corporation, and designate officers to act on behalf of the Corporation in connection with any and all depository accounts.
4. Authorize the Corporation to engage FORVIS, LLP for professional audit services.
5. Carry out certain tax matters for the Corporation: apply for an employer identification number; apply for federal tax- exempt status under Internal Revenue Code Sec. 501(c)(3); and apply for all exemptions reasonable or necessary for state tax purposes.

**E. ADJOURN**

---



**Tuesday, May 23, 2023**  
**Port Houston Local Government Corporation**

**10:05 a.m.**  
**111 East Loop North**  
**Houston, TX 77029**  
**Fourth Floor Boardroom**  
**And Via WebEx**

**A. CALL TO ORDER**

---

**B. REMARKS BY CHAIRMAN AND DIRECTORS**

---

1. Governance, legislative, policy, operational, and community matters

**C. APPEARANCES**

---

**D. GENERAL**

---

1. Authorize an interlocal agreement between the Port of Houston Authority of Harris County, Texas and the Corporation for operation, management, and funding for public purposes.
2. Adopt an Investment Policy for Corporation funds, approve the Corporation's Internal Controls for Investments, and appoint an investment officer.

**E. ADJOURN**

---

1. Next Meeting Requested – June 27, 2023