

January 18, 2024

NOTICE OF MEETING
OF THE
BUSINESS EQUITY
COMMITTEE
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON AUTHORITY

In accordance with the official practice of the Port Commission of the Port of Houston Authority, there is attached hereto a copy of the Agenda of the Business Equity Committee to be held on Tuesday, January 23, 2024. A quorum of the Business Equity Committee is intended to meet at 11:00 a.m., or thereafter, immediately following the adjournment of the Audit Committee meeting at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029. The member of the Business Equity Committee presiding over the meeting is intended to be present at that location, which shall be open to the public during the open portions of the meeting.

In addition, pursuant to Government Code Sec. 551.127 permitting a governmental body to hold a public meeting by videoconference call, the meeting may also be accessed via Webex webinar, as provided on the following page.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS

SECRETARY



Additional Public Meeting Notifications.

1. In accordance with the Port Commission's usual practice:
 - a. Members of the public may speak during the posted public comment section.
 - Please register to speak no later than an hour before the meeting by emailing Liana Christian lchristian@porthouston.com or Erik Eriksson eeriksson@porthouston.com. They may also be reached by telephone at (713) 670-2615 or (713) 670-2614, and by mail at 111 E. Loop N, Houston, Texas 77029.
 - Please provide name and the organization the speaker represents, if applicable.
 - Comments are limited to three minutes.
 - b. An audio recording of the meeting is being made, and will be available to the public, as will written minutes after Port Commission approval.
2. To request accommodations under the Americans with Disabilities Act or language access services, please contact Liana Christian or Erik Eriksson at least three days prior to the meeting.
3. This meeting will offer the options to participate by videoconference (see next page) or in-person. Restrictions regarding allowable room capacity and seating arrangements may be in place at the meeting.



When it's time, join your Webex meeting here.

Join meeting

More ways to join:

Join from the meeting link

<https://porthouston.webex.com/porthouston/j.php?MTID=m2932b6fb209ce9fe0b7da18b18003bbf>

Join by meeting number

Meeting number (access code): 2490 218 7478

Meeting password: JanPC

Tap to join from a mobile device (attendees only)

+1-720-650-7664,,24902187478## United States Toll (Denver)

+1-469-210-7159,,24902187478## United States Toll (Dallas)

Join by phone

+1-720-650-7664 United States Toll (Denver)

+1-469-210-7159 United States Toll (Dallas)

[Global call-in numbers](#)

Join from a video system or application

Dial [24902187478@porthouston.webex.com](tel:24902187478)

You can also dial 173.243.2.68 and enter your meeting number.

If you are a host, [click here](#) to view host information.

Need help? Go to <https://help.webex.com>

AGENDA

BUSINESS EQUITY COMMITTEE of the PORT COMMISSION of the PORT OF HOUSTON AUTHORITY

January 23, 2024

11:00 AM

111 East Loop North

Houston, TX 77029

Fourth Floor Boardroom

And Via WebEx

A. CALL TO ORDER

B. APPROVAL OF MINUTES

October 24, 2023

C. CHAIRMAN'S REMARKS AND DISCUSSION

Business Equity Highlights and Accomplishments

D. APPEARANCES AND PUBLIC COMMENTS

1. Jacobs Engineering – Joseph Scarborough: Grow SMWBE across Port Opportunities – Jennifer Lindbom – CAS Group, LLC.
2. Minny Thomas – SMWBE Success Story: TREScope, Inc.

E. GENERAL

Staff briefing, committee consideration, and possible actions regarding the following:

1. Diversity, Equity, and Inclusion initiatives
2. Business Equity initiatives
 - a. Business Equity Activities Focus for 2024
 - b. Business Equity Program Report - year-end 2023
 - c. S/MWBE Training Initiatives report for 2023.
 - d. Outreach activities and Impact report for 2023
3. Procurement Services Annual Report - 2023

F. BUSINESS EQUITY ADVISORY COUNCIL

Area Certifying Partners Updates

1. City of Houston Office of Business Opportunity – TBA
2. Houston Minority Supplier Development Council – Ingrid Robinson
3. Metropolitan Transit Authority of Harris County – Shurronda Murray
4. Women’s Business Enterprise Alliance – April Day
5. U.S. Small Business Administration – Mark Winchester

G. UPCOMING BUSINESS EQUITY COMMITTEE MEETINGS

April 23, 2024

(Recess Committee Open Meeting and convene Executive Session)

H. EXECUTIVE SESSION

Consultation with Attorneys (Section 551.071, Texas Open Meetings Act)

I. ADJOURN EXECUTIVE SESSION AND RECONVENE OPEN MEETING

(Announce any items from Executive Session requiring Committee action)

J. ADJOURN