

Port of Houston Authority
of Harris County, Texas —
Promotion and Development Fund

Financial Statements as of and for the
Years Ended December 31, 2023, and 2022
Independent Auditor's Report



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Independent Auditor's Report

Port Commission
Port of Houston Authority of Harris County, Texas
Houston, Texas

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of the Port of Houston Authority of Harris County, Texas – Promotion and Development Fund (Fund), as of and for the years ended December 31, 2023 and 2022, and the related notes to the financial statements, which collectively comprise the Fund's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of the Fund as of December 31, 2023 and 2022 and the changes in financial position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of our report. We are required to be independent of the Fund and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the Promotion and Development Fund and do not purport to, and do not, present fairly the financial position of the Port of Houston Authority of Harris County, Texas, as of December 31, 2023 and 2022, the changes in its financial position, or its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Fund's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 29, 2024 on our consideration of the Fund's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Fund's internal control over financial reporting or on compliance. That report is an

integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Fund's internal control over financial reporting and compliance.

FORVIS, LLP

Houston, Texas
April 29, 2024

PROMOTION AND DEVELOPMENT FUND

MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) YEAR ENDED DECEMBER 31, 2023

As management of the Port of Houston Authority of Harris County, Texas - Promotion and Development Fund (the "Fund"), a fund of the Port of Houston Authority of Harris County, Texas (the "Authority"), we offer readers of the Fund's basic financial statements this narrative overview and analysis of the financial activities of the Fund for the fiscal years ended December 31, 2023, 2022, and 2021. All amounts, unless otherwise indicated, are expressed in rounded dollars.

Governance of the activities of the Authority is the responsibility of the Port Commission (Port Commission) composed of seven commissioners. The Port Commission, consistent with Section 60.202 of the Texas Water Code, created and maintains the Fund in amounts not to exceed five percent of its gross income from operations "operating revenues" in each calendar year. The Fund is used for activities connected with: (a) advertising, developing, and promoting the Port Authority and the Port of Houston; (b) furthering the general welfare of the Port Authority and the Port of Houston; and (c) improving the Port Authority's relations with steamship and rail lines, shippers, freight interests, governmental officials, and others who are interested or may be interested in the Port of Houston.

OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as an introduction to the Fund's basic financial statements. The Fund's basic financial statements comprise the following: (1) statements of net position; (2) statements of revenues, expenses, and changes in net position; (3) statements of cash flows; and (4) notes to the financial statements. The basic financial statements can be found on pages 8 through 10 of this report.

The statements of net position present information on all of the Fund's assets and liabilities with the difference between the two reported as net position.

The statements of revenues, expenses and changes in net position present information showing how the Fund's net position changed during the fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows.

The Fund follows enterprise fund accounting and reporting requirements, including the accrual basis of accounting and application of all Governmental Accounting Standards Board (GASB) pronouncements.

FINANCIAL ANALYSIS

The Fund's net position reflects the contributions from the Authority as determined by the Texas Water Code. These funds are held as cash in interest earning bank deposits.

FINANCIAL HIGHLIGHTS

Net position in 2023 increased by \$384,351 or 12%. Net position in 2022 increased by \$377,103 or 13% versus the prior year due to an increase in revenues.

Port of Houston Authority of Harris County, Texas
Promotion and Development Fund
Condensed Statements of Net Position

	<u>2023</u>	<u>2022</u>	<u>2021</u>
Total assets	\$ 3,851,024	\$ 3,541,939	\$ 3,395,708
Total liabilities	<u>218,319</u>	<u>293,586</u>	<u>524,458</u>
Net position — unrestricted	<u>\$ 3,632,705</u>	<u>\$ 3,248,353</u>	<u>\$ 2,871,250</u>

Port of Houston Authority of Harris County, Texas
Promotion and Development Fund
Condensed Statements of Changes in Revenues, Expenses and Changes in Net Position

	<u>2023</u>	<u>2022</u>	<u>2021</u>
Revenues:			
Current fund contributions	\$ 3,173,788	\$ 5,343,894	\$ 2,953,006
Nonoperating revenue	<u>118,209</u>	<u>135,970</u>	<u>5,491</u>
Total revenue	3,291,997	5,479,864	2,958,497
Total operating expenses	<u>2,907,646</u>	<u>5,102,761</u>	<u>4,119,154</u>
Change in net position	384,351	377,103	(1,160,657)
Net position – January 1	<u>\$ 3,248,353</u>	<u>\$ 2,871,250</u>	<u>\$ 4,031,907</u>
Net position – December 31	<u>\$ 3,632,705</u>	<u>\$ 3,248,353</u>	<u>\$ 2,871,250</u>

Revenues, primarily reflecting contributions from the current fund of the Authority, decreased \$2,187,866 or (40%) in 2023 to \$3,291,997. These contributions provide the cash funding necessary to support the expenditures of the Fund and to maintain an “uncommitted” fund balance with a minimum of \$2,000,000. Uncommitted fund balance represents the current bank balance less open purchase orders and other commitments made by the Authority for future expenditures.

The decrease in contributions in 2023 resulted from decreased funding from the Authority tied to a decrease in the value of open purchase orders and other commitments as compared to 2022.

Revenue in 2022 increased \$2,521,367 or 85% from 2021. The increase in contributions in 2022 resulted from increased funding received from the Authority tied to an increase in the value of open purchase orders and other commitments as compared to 2021.

Contribution amounts from the Authority, representing funds “set aside” for the purposes authorized in Section 60.202 of the Texas Water Code, represented 1.0%, 0.8%, and 1.0%, of gross income from operations (operating revenues) of the Authority for the years ended December 31, 2023, 2022 and 2021, respectively.

Expenses decreased \$2,195,115 or 43% as compared to 2022 due to decreases in economic development support and advertising. Expenses increased \$983,607 or 24% as compared to 2021 primarily due to an increase in economic development support projects for neighborhood improvements.

REQUESTS FOR INFORMATION

The financial report is designed to provide a general overview of the Fund’s finances for all those with an interest in the Fund’s finances and does not provide a general overview of the Authority’s finances. Questions concerning any of the information provided in this report, or requests for additional information, should be addressed to the Office of the Controller, Port of Houston Authority, 111 East Loop North, Houston, Texas 77029.

PORT OF HOUSTON AUTHORITY OF HARRIS COUNTY, TEXAS

PROMOTION AND DEVELOPMENT FUND

**STATEMENTS OF NET POSITION
AS OF DECEMBER 31, 2023 AND 2022**

	<u>2023</u>	<u>2022</u>
ASSETS:		
Cash	\$ 3,851,024	\$ 3,413,774
Due from Port Authority	<u>-</u>	<u>128,165</u>
Total Assets	<u>\$ 3,851,024</u>	<u>\$ 3,541,939</u>
LIABILITIES AND NET POSITION:		
LIABILITIES:		
Accounts payable and accrued liabilities	<u>218,319</u>	<u>293,586</u>
Total Liabilities	218,319	293,586
NET POSITION – Unrestricted	<u>3,632,705</u>	<u>3,248,353</u>
Total Liabilities and Net Position	<u>\$ 3,851,024</u>	<u>\$ 3,541,939</u>

See accompanying notes to the financial statements.

PORT OF HOUSTON AUTHORITY OF HARRIS COUNTY, TEXAS
PROMOTION AND DEVELOPMENT FUND

STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
FOR THE YEARS ENDED DECEMBER 31, 2023 AND 2022

	<u>2023</u>	<u>2022</u>
REVENUES:		
Current fund contributions	\$ 3,173,788	\$ 5,343,894
	<u>3,173,788</u>	<u>5,343,894</u>
Total Revenues	<u>3,173,788</u>	<u>5,343,894</u>
EXPENSES:		
Fees and services	494,473	1,533,212
Sponsored events	279,994	438,274
MV Sam Houston	546,126	702,528
Economic development support	1,041,750	1,646,132
Travel	41,765	239,737
Dues and subscriptions	181,664	238,217
Table purchases	61,000	80,230
Educational sponsorship	168,607	139,221
Maintenance	16,331	24,294
Materials	8,374	2,428
Other	67,562	58,488
Total Expenses	<u>2,907,646</u>	<u>5,102,761</u>
OPERATING INCOME	266,143	241,133
NONOPERATING REVENUE	<u>118,209</u>	<u>135,970</u>
CHANGE IN NET POSITION	384,351	377,103
NET POSITION – January 1	<u>3,248,353</u>	<u>2,871,250</u>
NET POSITION – December 31	<u>\$ 3,632,705</u>	<u>\$ 3,248,353</u>

See accompanying notes to the financial statements.

PORT OF HOUSTON AUTHORITY OF HARRIS COUNTY, TEXAS
PROMOTION AND DEVELOPMENT FUND

STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED DECEMBER 31, 2023 AND 2022

	<u>2023</u>	<u>2022</u>
CASH FLOWS FROM OPERATING ACTIVITIES:		
Cash received from the Authority	\$ 3,173,788	\$ 5,343,894
Cash paid for other services	(575,094)	(726,912)
Cash paid to suppliers	<u>(2,279,653)</u>	<u>(4,626,972)</u>
Net cash provided by (used in) operating activities	<u>319,041</u>	<u>(9,990)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Interest on bank deposits	<u>118,209</u>	<u>27,966</u>
Net cash provided by investing activities	<u>118,209</u>	<u>27,966</u>
NET INCREASE IN CASH	437,250	18,066
CASH – January 1	<u>3,413,774</u>	<u>3,395,708</u>
CASH – December 31	<u>\$ 3,851,024</u>	<u>\$ 3,413,774</u>
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES:		
Operating Income	266,143	241,333
Changes in assets and liabilities:		
Decrease in intercompany receivable	128,165	(20,450)
Decrease in accounts payable and accrued liabilities	<u>(75,267)</u>	<u>(230,873)</u>
NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES	<u>\$ 319,041</u>	<u>\$ (9,990)</u>

See accompanying notes to the financial statements.

PORT OF HOUSTON AUTHORITY OF HARRIS COUNTY, TEXAS

PROMOTION AND DEVELOPMENT FUND

NOTES TO THE FINANCIAL STATEMENTS

AS OF AND FOR THE YEARS ENDED DECEMBER 31, 2023 AND 2022

1. ORGANIZATION AND PURPOSE

The Port of Houston Authority of Harris County, Texas — Promotion and Development Fund (the “Fund”), as designated by state statute, may be used for payment of advertising, development or promotion expenditures of the Port of Houston Authority of Harris County, Texas (the “Authority”). These financial statements present only the operations and activities of the Fund and are not intended to present the financial position and results of operations of the Authority.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting – The accounts of the Fund are maintained in the same manner as the Authority which follows enterprise fund accounting and reporting requirements including the accrual basis of accounting and application of Government Accounting Standard Board pronouncements.

Use of Estimates – The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

Revenues – The primary source of resources for the Fund, reported as current fund contributions, consists of contributions from the Authority’s current fund in amounts not to exceed 5% of the annual gross operating revenues of the Authority.

Expenses – Expenses of the Fund reflect those items which comply with the statutes as described above.

Operating and Non-operating Revenues and Expenses – Operating revenues and expenses consist of revenues and expenses that result from the ongoing activities of the Fund. Non-operating revenues and expenses consist of those revenues and expenses that are related to investing and financing activities and result from non-exchange transactions.

Net Position - Net position represents the residual interest in the Fund’s assets after liabilities are deducted. As no constraints are imposed by third parties, the Fund’s net position is classified as unrestricted.

Reclassification - Certain reclassifications have been made to the 2022 financial statements to conform to the 2023 financial presentation. These reclassifications had no effect on net position.

3. CASH

The Fund's cash of \$3,851,024 and \$3,413.774 as of December 31, 2023, and 2022, respectively, is held in a demand deposit bank account in the Authority's name. In accordance with Section 2257 of the Texas Government Code ("Public Funds Collateral Act") and the Authority's investment policy, the Authority's depository institution is required to maintain sufficient collateral at the Federal Reserve Bank in the Authority's name to cover the cash balance in the bank account less any amount covered by the Federal Depository Insurance Corporation. The demand deposit balance is fully insured or collateralized.