



**PORT HOUSTON™**  
THE INTERNATIONAL PORT OF TEXAS

September 18, 2024

Jeff Saitas  
Saitas and Seales, Inc.  
6100 Carry Back Lane  
Austin, Texas 78746

**Re: First Amendment to Agreement for Environmental Consulting Services with the Port of Houston Authority**


Dear Mr. Saitas:

This letter amends (“Amendment”) the Agreement for Environmental Consulting Services (“Agreement”) by and between the Port of Houston Authority of Harris County, Texas (“Port Authority”) and Saitas and Seales, Inc. (“Consultant”), by letter agreement dated August 4, 2022. This Amendment amends the Agreement as follows:


1. Paragraph 8 of the Agreement is amended to increase the Contract Price by \$60,000 from \$40,000 to a total Contract Price of \$100,000.

Except as amended by this Amendment, all terms and conditions of the Agreement remain in full force and effect. If this Amendment is satisfactory, please sign below and return a signed copy of this Amendment to Therese Bilnoski.


Sincerely,

  
Tom Heidt  
Chief Operating Officer


**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Counsel

**REVIEWED:**

  
\_\_\_\_\_  
Controller

**FUNDS ARE AVAILABLE TO MEET THIS OBLIGATION WHEN DUE:**

  
\_\_\_\_\_  
Financial Services

**ACCEPTED AND AGREED:  
SAITAS AND SEALES, INC.**

Signature:   
\_\_\_\_\_  
Jeffrey A Saitas (Oct 18, 2024 12:46 CDT)

Printed name: Jeffrey A Saitas

Title: President

Date signed: 10/18/2024












# Saitas and Seales - First Amendment


Final Audit Report


2024-10-21


Created:	2024-10-17
By:	Therese Bilnoski (tbilnoski@porthouston.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA432U_Ae4B7U0cUtm9zHjBekrunDv_cyF


## "Saitas and Seales - First Amendment" History


-  Document created by Therese Bilnoski (tbilnoski@porthouston.com)  
2024-10-17 - 5:49:25 PM GMT- IP address: 208.110.207.71
-  Document emailed to jsaitas@westcapitol.com for signature  
2024-10-17 - 5:50:46 PM GMT
-  Email viewed by jsaitas@westcapitol.com  
2024-10-17 - 6:08:32 PM GMT- IP address: 172.226.176.19
-  Signer jsaitas@westcapitol.com entered name at signing as Jeffrey A Saitas  
2024-10-18 - 5:46:38 PM GMT- IP address: 104.189.168.153
-  Document e-signed by Jeffrey A Saitas (jsaitas@westcapitol.com)  
Signature Date: 2024-10-18 - 5:46:40 PM GMT - Time Source: server- IP address: 104.189.168.153
-  Document emailed to randrews@porthouston.com for signature  
2024-10-18 - 5:46:42 PM GMT
-  Email viewed by randrews@porthouston.com  
2024-10-21 - 3:40:14 PM GMT- IP address: 208.110.207.71
-  Signer randrews@porthouston.com entered name at signing as Rebecca Andrews  
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-  Document e-signed by Rebecca Andrews (randrews@porthouston.com)  
Signature Date: 2024-10-21 - 3:45:43 PM GMT - Time Source: server- IP address: 208.110.207.71
-  Document emailed to cduncan@porthouston.com for signature  
2024-10-21 - 3:45:49 PM GMT
-  Email viewed by cduncan@porthouston.com  
2024-10-21 - 3:47:12 PM GMT- IP address: 206.130.4.71


 Signer cduncan@porthouston.com entered name at signing as Curtis E Duncan  
2024-10-21 - 3:47:27 PM GMT- IP address: 206.130.4.71


 Document e-signed by Curtis E Duncan (cduncan@porthouston.com)  
Signature Date: 2024-10-21 - 3:47:29 PM GMT - Time Source: server- IP address: 206.130.4.71


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 Document e-signed by Tom Heidt (theidt@porthouston.com)  
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 Agreement completed.  
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