

October 18, 2024

NOTICE OF MEETING
OF THE
AUDIT COMMITTEE
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON
AUTHORITY

In accordance with the official practice of the Port Commission of the Port of Houston Authority, there is attached hereto a copy of the Agenda of the Audit Committee to be held on Tuesday, October 22, 2024. A quorum of the Audit Committee is intended to meet at 8:15 a.m. at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029. The member of the Port Commission presiding over the meeting is intended to be present at that location, which shall be open to the public during the open portions of the meeting. A quorum of the Port Commission may attend such meeting.

In addition, pursuant to Government Code Sec. 551.127 permitting a governmental body to hold a public meeting by videoconference call, the meeting may also be accessed via Webex webinar, as provided on the following page.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS

Erik A. Eriksson
Secretary



Additional Public Meeting Notifications.

1. In accordance with the Port Commission's usual practice:
 - a. Members of the public may speak during the posted public comment section.
 - Please register to speak no later than an hour before the meeting by emailing Marilyn Navarro mnavarro@porthouston.com or Erik Eriksson eriksson@porthouston.com. They may also be reached by telephone at (713) 670-2817 or (713) 670-2614, and by mail at 111 E. Loop N, Houston, Texas 77029.
 - Please provide name and the organization the speaker represents, if applicable.
 - Comments are limited to three minutes.
 - b. An audio recording of the meeting is being made, and will be available to the public, as will written minutes after Port Commission approval.
2. To request accommodations under the Americans with Disabilities Act or language access services, please contact Marilyn Navarro or Erik Eriksson at least three days prior to the meeting.
3. This meeting will offer the options to participate by videoconference (see next page) or in-person. Restrictions regarding allowable room capacity and seating arrangements may be in place at the meeting.



8:15 am **Audit Committee meeting**
9:15 am **Port Commission meeting**
10:00 am **Port Development Corporation meeting**
10:30 am **Business Equity Committee meeting**

All four meetings will use the same meeting link below:

-- Do not delete or change any of the following text. --

When it's time, join your Webex meeting here.

[Join meeting](#)

More ways to join:

Join from the meeting link

<https://porthouston.webex.com/porthouston/j.php?MTID=m303c36dafbbd61677d2d77b17126008e>

Join by meeting number

Meeting number (access code): 2481 623 3916

Meeting password: Octmtgs

Tap to join from a mobile device (attendees only)

[+1-720-650-7664](tel:+1-720-650-7664).,[24816233916##](tel:+1-720-650-7664) United States Toll (Denver)

[+1-469-210-7159](tel:+1-469-210-7159).,[24816233916##](tel:+1-469-210-7159) United States Toll (Dallas)

Join by phone

+1-720-650-7664 United States Toll (Denver)

+1-469-210-7159 United States Toll (Dallas)

[Global call-in numbers](#)

Join from a video system or application

Dial [24816233916](tel:24816233916)@porthouston.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

If you are a host, [click here](#) to view host information.

Need help? Go to <https://help.webex.com>



Tuesday, October 22, 2024

**AUDIT COMMITTEE
of the
PORT COMMISSION
of the
PORT OF HOUSTON AUTHORITY**

**8:15 a.m.
111 East Loop North
Houston, TX 77029
Fourth Floor Boardroom
And Via WebEx**

A. CALL TO ORDER

B. APPROVAL OF MINUTES

Audit Committee Meeting – April 23, 2024

C. GENERAL

1. Staff briefing, discussion, and possible action regarding the Port Authority financial statements as of September 30, 2024, including budget versus actual results, operating cash, and the investment portfolio.
2. Discussion with the FORVIS MAZARS, LLP representatives regarding the firm's 2024 merger transaction.
3. Staff briefing, consideration, and possible action regarding the proposed Port Authority 2025 Internal Audit budget.
4. Staff update and possible discussion regarding the following Internal Audit reports:
 - a. Summary of Audits – update as of September 30, 2024
 - b. Misconduct Reporting as of September 30, 2024

D. RECESS COMMITTEE OPEN MEETING AND CONVENE EXECUTIVE SESSION

1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act)
2. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)

3. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act), including deliberations regarding Internal Audit Department staff and other public employees.

E. RECONVENE OPEN MEETING

Announce any items from Executive Session requiring Committee action.

F. ADJOURN
